

City of Wixom, Michigan  
Multi-Year Budget  
Fiscal Year 2022-2023  
Projections: Fiscal Years 2023-2024 / 2024-2025

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**City Council**

Patrick Beagle, Mayor  
Thomas Rzeznik, Deputy Mayor  
Peter Behrmann, Keenan Gottschall, Tia Gronlund-Fox, Peter Sharpe, Robert Smiley

**City Manager**

Steven Brown

**Management Team**

Drew Benson, Asst. City Manager / Economic Development Director  
Catherine Buck, City Clerk  
Deanna Magee, Community Services/Parks & Recreation  
Ronald Moore, Public Safety  
Tim Sikma, Public Works  
Marilyn Stamper, Finance

Preliminary Submitted: April 12, 2022

Adopted: May 24, 2022

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# BUDGET STUDY SESSION CALENDAR

Below is the schedule of the Budget Study Session to be held on May 2, 2022 with an optional date of May 3, 2022. The purpose of the session(s) will be to review the Proposed Budget for Fiscal Year 2022-2023. Based on our progress, we will either complete the budget review on May 2, 2022 or carry over remaining business to the optional session on May 3, 2022. Page numbers are indicated next to each section below to facilitate navigation through the budget document.

## MONDAY, MAY 2, 2022 - 6 P.M.

### I. BUDGET HIGHLIGHT DETAILS & BUDGET OVERVIEW

### II. GENERAL FUND REVENUE (31-36)

### III. REVIEW OF GENERAL FUND

- |   |  |
|---|--|
| a) City Council (38-39)                           | l) Fire (65-67, 147)                   |
| b) City Manager's Office (40-41)                  | m) Building Department (68-69, 144)    |
| c) Financial Administration (42-43, 146)          | n) DPW (71-73, 152)                    |
| d) City Clerk (44-45)                             | o) Senior Citizen Activities (74-75)   |
| e) Information Systems (46-47, 151)               | p) Planning Commission (76-77)         |
| f) Board of Review (48-49)                        | q) Zoning Board of Appeals (78-79)     |
| g) Economic Dev./Assessing (51-53, 154)           | r) Parks & Recreation (81-83, 148-149) |
| h) Building Maintenance & Facilities (54-55, 145) | s) Cultural Center (84-85, 143)        |
| i) Legal Assistance (56-57)                       | t) Debt Service - Pension/OPEB (86-89) |
| j) General Operating (58-59)                      | u) Interfund Transfers (90-91)         |
| k) Police (61-63, 150)                            |  |

### IV. REVIEW OF OTHER FUNDS

- |  |  |
|--|--|
| a) Water/Wastewater Enterprise (167-173)             | h) Land Acquisition (116-117)            |
| b) Major & Local Streets (95-101)                    | i) Budget Stabilization (118-119)        |
| c) Cemetery (102-103)                                | j) Forfeiture Funds (121-123)            |
| d) Safety Path (105-107)                             | k) CDBG Fund (124-125)                   |
| e) Solid Waste (108-109)                             | l) American Rescue Plan Act (126-127)    |
| f) DDA, DDA/VCA Development Bond Fund (110-111, 135) | m) Special Holding Agency Fund (128-129) |
| g) LDFA Capital (113-115)                            | n) Insurance Fund - Retirees (130-131)   |
|  | o) Tribute Drain Bond Fund (134)         |

Optional Date: Tuesday, May 3, 2022 (6 P.M.)

Public Hearing notices will be published in accordance with City Charter Chapter 8, Section 8.3. Budget is finalized, published and available for public review.

Tuesday, May 24, 2022: Public Hearing and Budget adoption in accordance with City Charter Chapter 8, Section 8.4.

# Fiscal Year 2022-2023

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# Fiscal Year 2022-2023

## Budget Highlights and Other Information

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The City's overriding goal is to provide a high level of services to residents, businesses and visitors, efficiently and effectively. This FY 2022-2023 Proposed Budget reflects that focus and strives to align service delivery goals with available fiscal resources.

### Highlights

The total General Fund operating/transfer expenditures have increased from \$12,416,498 (Fiscal Year 2021-2022 Budget) to \$16,410,599, an increase of \$3,994,101 in operating/transfer expenditures. There are several large contributors to this increase as outlined below:

- Contribution to Major Road of \$1,120,000 to provide funding for the road improvement project on Maple Road between Wixom Road and Beck Road.
- Transfer to Local Road of \$640,000 to fund improvements to Courts of Highgate and Cliffs of Loon Lake.
- Contribution of funds to Safety Path of \$440,000 to fund the replacement of sidewalk in Downtown Wixom and subdivisions.
- Contribution of \$1,000,000 to Land Acquisition to pursue acquisitions of property to facilitate projects and development.
- One-time expense reflected in General Fund Building Maintenance for HVAC ductwork cleaning of \$37,000.
- Wages reflected in each affected department increased \$306,401.
- Fringe benefits increased by \$212,446 to cover the projected expenses for payroll tax, health care, dental, life insurance, vision, defined contribution 401K, defined contribution health care savings plan contributions, etc.
- An increase to the MERS Defined Benefit close out costs of \$137,556 to reflect the unfunded liability calculated in the annual actuarial valuation and \$7,883 for the normal active employee cost.
- Other miscellaneous expenses reflect an overall increase of \$92,815.

The chart on page 12 fully outlines all these changes in General Fund Expenditures.

The proposed FY 2022-2023 Budget reflects the following:

- A 3.5% increase in water and no increase in sewer rates are included, consistent with the financial recommendation from the City's consultant, Utility Financial Solutions. Sewer rates were originally projected to increase by 4.9% in FY2022-2023. This year's study revealed healthy cash reserves, along with utilization of ARPA funding for a project included in the capital plan, allows for no change to the sewer rate structure this year.
- The Solid Waste Collection fee is set at \$165 which will be assessed on the summer tax bill and reflects a decrease of \$15 related to the recent waste hauler contract change.

- The City operating millage is 10.4503 and was reduced by .0533 due to Headlee Rollback.
- The total City millage rate is 11.8821 which reflects a decrease of .0637 from the prior fiscal year as a result of Headlee Rollback.
- 10-Year Capital Improvement Plan funding from the General Fund in the amount of \$995,000.
- State Shared Revenue collections are estimated to decrease by \$357,629 when compared to the FY2021-2022 estimated actual to be received. This major fluctuation is due to receiving a lump sum payment in FY2021-2022 that was a retroactive adjustment dating back to November 2020 as a result of the new census population. There is a chart illustrating the historical revenue on page three.
- A reduction in revenue associated with debt repayment made to the City by the Downtown Development Authority (DDA). The tax capture in the DDA grew to the extent that debt repayment began in FY2018-2019 in the amount of \$972,268. The DDA debt was fully paid off in FY 2021-2022, so there is no DDA debt payment reflected in the proposed budget.
- Beginning this year, the DDA will provide funding to reimburse the City for administrative and operations support provided through the City Manager's/Economic Development office, Public Works and the Finance Department as well as 50% of the cost for Downtown-specific event costs incurred by Community Services/Parks & Recreation. The proposed budget reflects \$157,366 for these reimbursements.

## Taxable Value Changes

An 8.28% increase in taxable values is estimated for FY2022-2023, as the chart below shows.

The increase in overall taxable value is reflective of:

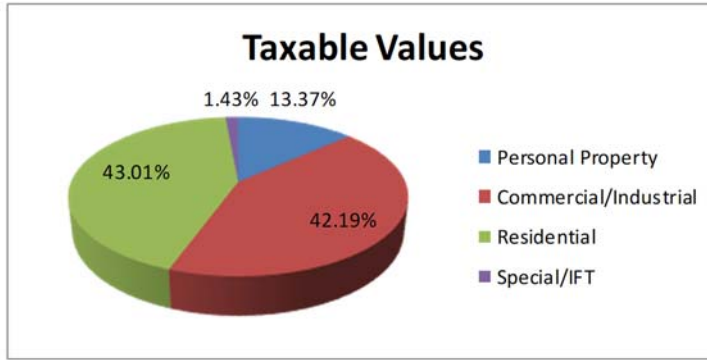
- Residential property tax values increasing by approximately 7.19%
- A projected increase in commercial/industrial property tax values of approximately 12.98%
- A decrease in personal property tax values of approximately 0.91%
- An increase in industrial facility tax values of approximately 2.3%

### Change in Taxable Value - Real and Personal Property

Description	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
Real Prop. - Tax Value	\$ 521,912,170	\$ 539,216,420	\$ 567,007,199	\$ 599,787,010	\$ 642,003,318	\$ 672,549,490	\$ 693,532,030	\$ 762,775,010
Pers. Prop. - Tax Value	139,651,900	113,588,190	110,885,310	103,496,130	104,898,220	123,523,840	120,830,250	119,733,890
Total Taxable Value	661,564,070	652,804,610	677,892,509	703,283,140	746,901,538	796,073,330	814,362,280	882,508,900
% Change Real	2.63%	3.32%	5.15%	5.78%	7.04%	4.76%	3.12%	9.98%
% Change Pers.	7.27%	-18.66%	-2.38%	-6.66%	1.35%	17.76%	-2.18%	-0.91%
Ad. Val. % Change	3.58%	-1.32%	3.84%	3.75%	6.20%	6.58%	2.30%	8.37%
IFT Tax Value	\$ 14,314,240	\$ 14,814,000	\$ 10,686,330	\$ 12,449,270	\$ 11,699,650	\$ 11,537,320	\$ 12,549,710	\$ 12,838,160
IFT % Change	4.22%	3.49%	-27.86%	16.50%	-6.02%	-1.39%	8.77%	2.30%
Grand Total	\$ 675,878,310	\$ 667,618,610	\$ 688,578,839	\$ 715,732,410	\$ 758,601,188	\$ 807,610,650	\$ 826,911,990	\$ 895,347,060
Total % Change	3.59%	-1.22%	3.14%	3.94%	5.99%	6.46%	2.39%	8.28%
Millage	14.8429	14.2829	14.2389	14.1629	14.0229	11.9458	11.9458	11.8821



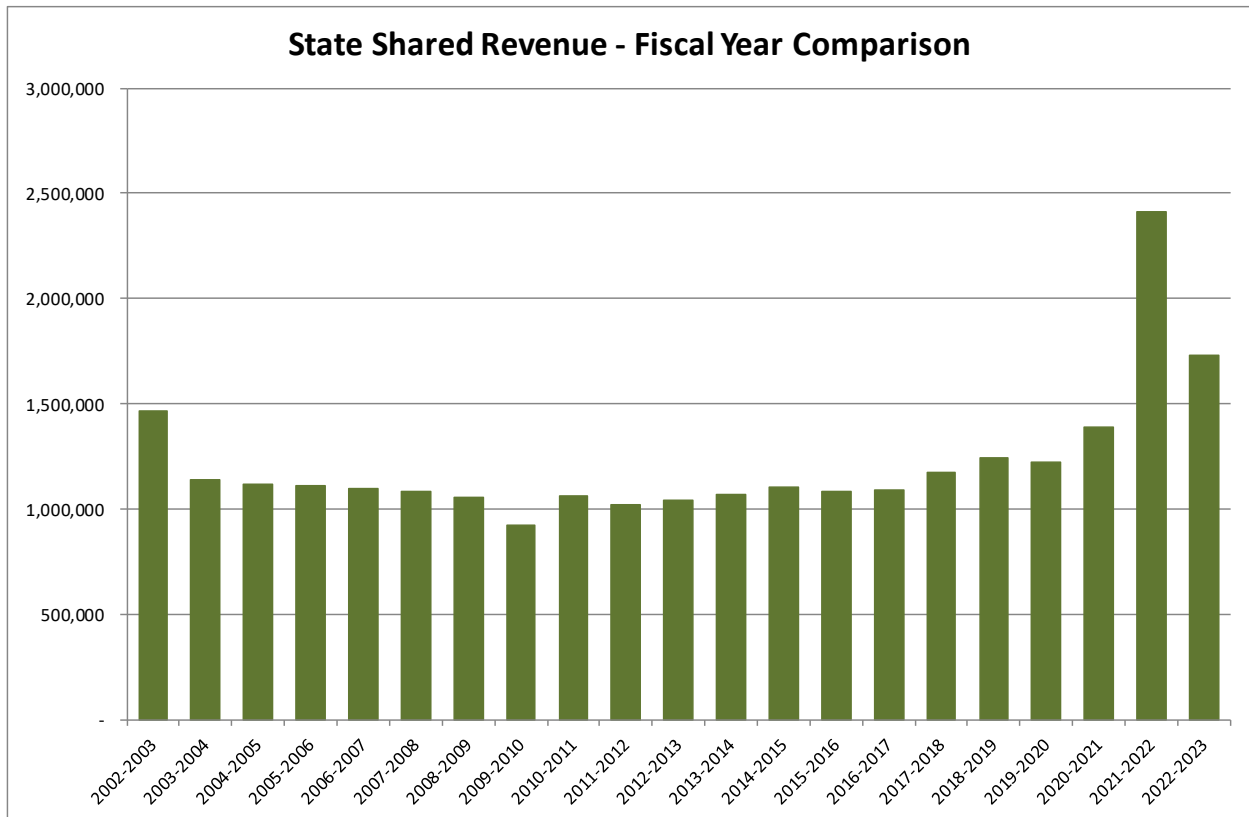
## Tax Base Composition



The City’s tax base has a well-balanced split between Residential at 43.01% and Commercial/Industrial at 42.19%. The balance of the tax base is made up of Personal Property at 13.37% and Special/IFT at 1.43%.

## State Shared Revenues

For FY 2022-2023, it is projected that State Shared Revenue will decrease by \$357,629 when compared to the FY 2021-2022 estimated actual to be received. The majority of this fluctuation is attributable to the FY2021-2022 revenue being larger than usual due to receiving a lump sum payment of \$328,807 as a result of a retroactive adjustment dating back to November 2020. The retroactive payment was due to the recalculation of revenue based on the new population numbers from the 2020 Census. The chart below illustrates the historical revenue fluctuation and the outlier status of FY 2021-2022.



Revenue increases beginning in FY2021-22 due to population changes based on the 2020 census from 13,498 to 17,193

## Millage Rate Information

The total City millage levy for FY 2022-2023 is 11.8821 which is comprised of the following millage components and reflects an overall reduction of .0637 from Fiscal Year 2021-2022:

- The General Operating Millage was reduced by .0533 to 7.4503 due to Headlee Rollback. This is less than the Charter maximum of 8 mills due to Headlee Rollback activity also experienced in prior years.
- Only 3.000 mills of the 3.500 mill voter-approved (reduced to 3.4751 in Fiscal Year 2022-2023 by Headlee Rollback), additional operating millage is again proposed.
- The Local Road Millage is proposed at 1.1357 mills which also reflects Headlee rollback effects from prior years, reducing the millage from the original approval of 1.1500 mills; this millage is currently authorized through FY 2025/2026.
- The Bike Path Millage is proposed at .2961 mills, again reflecting Headlee Rollback impacts reducing it from the originally approved 0.3000 mills; this millage is set to expire in FY 2023-2024.

The City millage rate of 11.8821 is the 8<sup>th</sup> lowest of the 31 cities in Oakland County.

### Millage Rate Information

Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	End Date
General Operating	7.54290	7.54290	7.50970	7.50360	7.50360	7.45030	N/A
Operating - Voted	3.50000	3.50000	3.00000	3.00000	3.00000	3.00000	FY 2024
Local Road Program	1.15000	1.15000	1.14490	1.14390	1.14390	1.13570	FY 2026
Safety Path Program	0.30000	0.30000	0.29860	0.29830	0.29830	0.29610	FY 2024
Water Utility System	1.67000	1.53000	1.25000	-	-	-	FY 2020
<b>Total Millage</b>	<b>14.16290</b>	<b>14.02290</b>	<b>13.20320</b>	<b>11.94580</b>	<b>11.94580</b>	<b>11.88210</b>	

Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
General Millage	11.04290	11.04290	10.50970	10.50360	10.50360	10.45030
Debt Millage	1.67000	1.53000	1.25000	-	-	-
Other Millage	1.45000	1.45000	1.44350	1.44220	1.44220	1.43180
	<b>14.16290</b>	<b>14.02290</b>	<b>13.20320</b>	<b>11.94580</b>	<b>11.94580</b>	<b>11.88210</b>

## Capital Improvement/Capital Planning Fund

The General Fund Contribution to the Capital Improvement Fund for FY2022-2023 is proposed to be \$995,000. For FY2022-2023, City Administration has again prepared a 10-year, City-wide Capital Improvement plan and recommends continued implementation of this proactive planning tool.

Highlights of the FY2022-2023 Capital Improvements Program are shown in the following table:

<b>FISCAL YEAR 2022-2023</b>		
<b>CAPITAL IMPROVEMENT EXPENDITURES</b>		
<b>CATEGORY</b>	<b>AMOUNT</b>	<b>PROJECT SUMMARY</b>
Economic Development	\$1,000	Office Furniture
Building	\$50,000	Front Counter/Office Renovation
	\$10,000	Building Software Update
Cultural Center	\$9,000	Kitchen/Back Hallway Tile
	\$5,000	Partition Maintenance
	\$5,000	Chairs
	\$8,000	CC Painting
	\$3,000	Tables
	\$15,000	Door Lock Upgrades
	\$3,000	Surveillance Upgrade
	\$8,000	Sr. Lounge Door Replacement
	\$20,000	Replacement of Rear Steel Doors
Finance	\$3,000	Scanner
Facilities	\$25,000	HVAC Evaluation / Improvements
	\$22,000	HVAC UV Disinfection System - City Buildings
	\$20,000	Parking Lot Improvements
	\$180,000	Generator Replacement
Fire	\$62,000	Replace AED's & Cardiac Monitors
	\$18,000	Replace Fire Gear
	\$60,000	Equipment Storage Building
	\$9,000	Unmanned Aerial Vehicle UAV
Gunnar Mettala Park	\$3,000	Trail Improvements
	\$10,000	Park Improvements
	\$120,000	Comfort Station Replacement
	\$118,000	Pavillion Replacement
	\$5,000	Trash Receptacles/Benches
Gilbert Willis Park	\$3,000	Trail Improvements
	\$3,000	Athletic Field Repairs/Improvements
	\$3,000	Table Replacement
	\$2,000	Playground Equipment/Repairs
	\$5,000	Trash Receptacles/Benches
Civic Center	\$3,000	Skate Pond Mats & Heaters
	\$30,000	Civic Center Walking Path Landscaping

**FISCAL YEAR 2022-2023  
CAPITAL IMPROVEMENT EXPENDITURES**

CATEGORY	AMOUNT	PROJECT SUMMARY
Gibson Homestead	\$5,000	Gibson Improvements
	\$20,000	Window Replacement
	\$16,000	Park Entrance Lights
	\$160,000	Parking Lot Improvements
Parks & Recreation	\$15,000	VCA Marquee
	\$15,000	Trailway Contribution
	\$526,206	Trailway Extension W of Wixom (revenue of \$355,776 offsets a portion of this expenditure)
	\$30,000	Painting Projects
	\$50,000	City Signage
	\$200,000	Mack Park - Trailhead Shelter Project
	\$3,000	Habitat Path Materials
General Operating	\$600,000	Habitat (Moving forward from FY2021/22 budget)
	\$29,000	Network and Computer Upgrades
Police	\$112,000	Patrol Vehicles Including Equipment Replacement
	\$6,400	Radar Equipment
	\$30,000	In-Car Cameras
	\$5,000	Vest Replacement
	\$4,000	Weapon Replacement
	\$7,000	Records Management Maintenance
	\$5,000	City Computer - Police
	\$10,000	Surveillance and Security System
	\$20,000	Facilities Improvements
	\$10,000	Police Radios
Public Works	\$90,000	Dump Truck w/Hooklift
	\$20,000	Mower Equipment
	\$35,000	Tractor/Backhoe
	\$10,000	Trailers
	\$60,000	Storage Building Upgrades - Roof
	\$3,850	Copier/Printer/Scanner
	\$27,967	Work Order System Software
	\$30,000	Drain Improvements
<b>TOTAL:</b>	<b>\$2,996,423</b>	

## Personnel

Please see the Personnel section of the Budget for a detailed description of the number of positions and the associated costs on a Department-by-Department basis. The Fiscal Year 2022-2023 budget includes 54 full-time positions and does not reflect any additional full-time personnel.

## Budget Requirement and GASB 54 and 34

Amendments to Public Act 493 requires a general appropriations act for all funds except trust or agency, internal service, enterprise, debt service or capital project funds for which the legislative body may pass a special appropriation act. Therefore, a budget and general appropriations act is required for the general fund and each special revenue fund. This excludes the need for budget resolutions for all capital project funds, debt service funds, trust and agency funds and enterprise funds.

The Governmental Accounting Standards Board (GASB) promulgates standards for local governmental units. With the issuance of GASB 54, Fund Balance Reporting and Governmental Fund Type Definitions (Issued 03/09), the GASB further clarified the definitions of the general fund, special revenue fund type, capital projects fund type, debt service fund type and permanent fund type. The current Budget and Annual Financial Report comply with this pronouncement.

## Fiscal Year 2021-2022 Year in Review

The following briefly highlights a few of our successes and noteworthy accomplishments:

- In Construction & Development Services, new construction, commercial and residential developments, build-outs and full-scale commercial remodeling continued at a brisk pace. This demonstrates that businesses and developers continue to have a high level of confidence in the City and we continue to have new development land and opportunities. During FY 2020-2021 to-date, the City issued 885 permits for residential, commercial, industrial construction and renovation projects. These permits included:
  - 26 new single-family residential permits.
  - 152 other residential repair/alteration/remodel permits.
  - 5 new commercial/industrial construction permits.
  - 36 other commercial/industrial repair/alteration/build-out permits.

Some of the notable new construction projects since the beginning of FY 2021/2022 include:

- 741,923 square feet new industrial building A - Wixom Assembly Park (Phase I) - (located on the west side of S. Wixom Rd. between I-96, north of Aldi, Menard's and General RV, in the Gateway Planned Unit District (GPUD) - in progress).
- 133,554 square feet new industrial building B - Wixom Logistics Park (Phase I) - (located on the same parcel with building A - in progress with two tenants with signed leases; Wayfair and Advanced Nutrients will split the facility at a rough percentage of 60/40.
- 36,420 square feet new industrial building - YUKEN America - (Alpha Ct. - in progress).
- 48,660 square feet new 4-story hotel (122 rooms) - (Meijer store out lot - in progress).
- 37,500 square feet new industrial building - Underwood Fire Protection (Frank St. - complete).
- 126,720 square feet new industrial building - US Auto Force (Frank St. - complete).
- 34,409 square feet new industrial building shell - tenant unknown to date (West Rd. - partially complete - shell complete; exterior site work to be completed with tenant determination).

- 34,960 square feet building addition (warehouse/storage) - Discraft (Grand River Ave. - in progress).
- 5,660 square feet new restaurant - Longhorn Steakhouse (S. Wixom Rd. - in progress).
- 2,128 square feet new building addition - AFC Holcroft (Pontiac Trail - in progress).
- 28,045 square feet industrial building addition - Hallmark (Pontiac Trail - in progress).
- 34,000 square feet industrial building addition - Grand Steel (Pontiac Trail - complete).
- Five (5) new single-family residential developments - Milana Estates; Cambridge Lane; Stonegate Village; Roma Ct; Maple Glen - in progress; Encore at Tribute - two townhome buildings left - in progress).

In addition, the following construction projects are in the site plan submittal and review process:

- Wixom Assembly Park - The applicant has received final GPUD site plan approval for Phase 2, Buildings C, D, and E, of a five (5)-building industrial development including warehouse, logistics, and distribution uses. The three new buildings in Phase 2 will add an additional 700,000+ square feet of available space with potential uses including manufacturing, warehousing, logistics and distribution. The property is located on the west side of South Wixom Road between I-96, north of Aldi, Menard's and General RV, in the GPUD.
  - Schrieber Corporation, at 29945 Beck Road, has received site plan approval to permit a 20,000 square feet storage building with paved parking and staging areas and a 180' x 115', 20,000- square feet gravel-based equipment storage yard at their roofing and sheet metal facility in the M-1, General Industrial District.
  - Saf T Storage LLC - 29686 Beck Road - The applicant received site plan approval for a 102,375 square feet, three-story, climate controlled self-storage building and site plan approval for a 66-space recreational vehicle storage lot.
  - JR Wixom Property, LLC- 29710 Wixom Road - The property was rezoned last year, possibly for a used car lot; the property formerly was home to Denise's restaurant.
  - Proposed restaurant located on Menards property next to Long Horn Steak House. The property is located at 28703 S. Wixom Road.
- The City's Moody's bond rating was unchanged at Aa2 which is the highest bond rating typically achievable for communities of our size.
  - The Clerk's Office successfully conducted a General election and generated \$27,865 in revenue through the issuance of 695 passports and 236 photos in the calendar year ending December 31, 2021.
  - The Finance Department:
    - Completed the application process to the Coronavirus State and Local Fiscal Recovery Fund for funding allocated by the American Rescue Plan Act (ARPA). The revenue realized through this funding totals \$1,477,408 with half being received in Fiscal Year 2021-2022 and the remainder in FY2022-2023.
    - Assisted with the conversion of utility billing software to the BS&A platform that went live in October 2021.
    - Assisted with the conversion of online payments for tax and utility billing to a new vendor that also integrates with BS&A software.
  - The City maintains an industrial and commercial property vacancy rate of less than 5%, which is below the metropolitan Detroit average.
  - The Department of Public Works (DPW):

- Performs a variety of critical services ranging from City event support to mowing 72 acres of City property.
  - Spends, on average, approximately 4,200 hours each year performing road related duties such as plowing and salting, pothole patching, supervision of a crack sealing program and catch basin repairs.
  - Coordinates and facilitates key infrastructure investments in roads and wastewater systems.
  - Collaborates with our engineering consultants, Hubbell, Roth, & Clark, Inc., and our contract operator of our Wastewater Treatment Plant, F&V Operations, in implementing our Stormwater, Asset Management and Wastewater (SAW) Grant.
- The Police Department:
    - Welcomed Police Officer Nik Jovanovski to the ranks of the Wixom Police Department. Nik served the Department as a police service aide before becoming the first City employee to be sponsored through the Oakland Police Academy.
    - Saw Sergeant Louie McKaig successfully complete the Command Level 1 curriculum with the Shield Leadership Institute.
    - Trained every police officer in Evidence-Based De-Escalation.
    - Implemented a Bias-Free Policing policy.
    - Spent three full days in the public schools in the City teaching active shooter response strategies to every teacher, staff member, and student.
    - Participated, in partnership with the community and with the schools, in another Stuff the Squad Car campaign with hundreds of toys provided to children from families that have suffered from violent crime.
    - Added a public sharps (needles) disposal center to its front lobby. This is in addition to the prescription drug disposal box that has been in place for months.
- The Fire Department:
    - Saw the retirement of Fire Chief Jeff Roberts after 29 years of dedicated and honorable service to the City and to the Wixom Fire Department.
    - Welcomed Firefighter Greg Baile-Jann to the ranks of full-time employment with the Wixom Fire Department. Greg previously served the City as a paid-on-call firefighter before serving the nation as a member of the United States Navy.
    - Saw Firefighter David Gibson successfully complete the Firefighter I and II curriculum at the Livingston County Fire Academy. He also received the prestigious Leadership Award.
    - Hosted the 42<sup>nd</sup> annual Breakfast with Santa and the 24<sup>th</sup> annual Camp 911.
    - Welcomed a new ambulance, Bravo 2, to the fleet.
- Community Development Block Grant (CDBG) funds were distributed to HAVEN, Hospitality House and Common Ground and additional funding was allocated to replace the tot lot playground at the Civic Center Complex with 2 years of CDBG funding.
- The Community Services/Parks and Recreation Department:
    - Facilitated the annual Lite the Nite event, BBQ & Blues, Fall Fest, Tree Lighting, Easter Egg Hunt, summer concert series and multiple other community events.
    - Coordinated with Gleaners for monthly food distribution at Sibley Park.
    - Other projects included:
      - Implementation of 9-hole Disc Golf Course at Gilbert Willis Park. Additional 9 holes will be completed in Spring of 2022.
      - Construction of ½ mile asphalt ADA walking path at the Civic Center Complex with CDGB funds, Park Development Funds and DDA funds. Completion is anticipated in July of 2022.
      - Planning and preliminary work for Phase 2 of the Michigan Air Line Trail to extend west from Wixom Road to the City limits.

- Resurfacing of tennis, basketball and In-line hockey courts at Gunnar Mettala and Gilbert Willis Parks.
- Conversion of In-Line Hockey court at Gilbert Willis Park to four Pickleball courts.
- Replacement of ballfield backstops and dugout at Gilbert Willis Park.
- Implementation of on-line registration for Parks and Ballfield rentals.

## Fund Balance – General Fund Projection – (FY 2022-2023)

The estimated fund balance of the General Fund at the close of FY2022-2023 is projected to be \$4,691,817 or 33.61% and FY2023-2024 to be \$4,603,345 or 33.95%. These dollar amounts and percentages are at the top-end of the fund balance goals of the City even while reflecting the assignment of substantial funding to long-term strategic goals and investments such as road and sidewalk projects and property acquisition.

## General Fund Revenues

Total revenues for FY2022-2023 are estimated at \$13,219,864 and are representative of a -2.6112% or \$354,453 decrease over FY2021-2022 total estimated actual revenues.

The decrease can be explained as follows:

- Property Taxes are estimated to increase by approximately \$447,447. This increase is due to new properties entering the roll, annual CPI increases or modifications to existing properties.
- Licenses & Permits are estimated to decrease by \$266,424.
- State Revenues/Local Community Stabilization Authority Revenues are estimated to decrease by approximately \$356,037 consisting of a decrease of \$357,629 in State Revenue Sharing (over FY 2021-2022 which had the one-time adjustment discussed previously on page 3, a decrease of \$1,266 in Liquor License Tax revenue and an increase of \$2,858 in Local Community Stabilization Authority Revenue (LCSA). LCSA is a revenue stream, established by the State, partially offsetting the loss of personal property related revenue triggered by State action.
- Major and Local Road Act 51 revenue for rental of City equipment that is utilized for Major and Local road maintenance and snow and ice control will remain the same.
- Charges for Library services revenue increased by \$743.
- Increase in the Library contribution to pension and other post-employment benefits bond payments of \$65.
- Contributions from the DDA will decrease by \$137,996 to reflect the net effects of the final payoff of debt to the City which occurred in FY 2021-2022 and the newly established reimbursement for City services.
- Decrease to other federal grants of \$26,964 which is due to the absence of COVID-19 reimbursements that were received in FY2021-22.
- Decreases and increases in other revenue items, resulting in a net decrease of \$15,287.



## Revenue Comparison

Description	2020-2021	Est. Actual 2021-2022	Proposed 2022-2023	Dollar Change	% Change
Property Taxes	\$ 8,392,770	\$ 8,489,921	\$ 8,937,368	\$ 447,447	5.27%
State Shared and LCSA	1,792,520	2,395,009	2,038,972	\$ (356,037)	-14.87%
Building Permits & Fees	1,451,550	822,224	555,800	\$ (266,424)	-32.40%
Pension & OPEB Bond Proceeds	-	-	-	\$ -	0.00%
Miscellaneous Income	1,503,783	839,280	797,029	\$ (42,251)	-5.03%
Charges for Services Library	69,749	70,006	70,749	\$ 743	1.06%
Contribution from DDA	367,477	295,362	157,366	\$ (137,996)	0.00%
Contribution from Library	41,921	45,169	45,234	\$ 65	0.00%
Contribution from Budget Stabilization	-	-	-	\$ -	0.00%
Charges for Services Water/Wastewater	361,798	361,798	361,798	\$ -	0.00%
Charges for Services Major & Local Roads	210,615	197,308	197,308	\$ -	0.00%
Charges for Services Solid Waste & Local Road	58,240	58,240	58,240	\$ -	0.00%
<b>Total Revenues</b>	<b>\$ 14,250,423</b>	<b>\$ 13,574,317</b>	<b>\$ 13,219,864</b>	<b>\$ (354,453)</b>	<b>-2.6112%</b>

## Expenditures

The total General Fund operating/transfer expenditures have increased from \$12,416,498 (FY2021-2022 Budget) to \$16,410,599, a 32.17% or \$3,994,101 increase in operating/transfer expenditures.

There are several contributors to this increase, including a difference in other fund contributions totaling \$3.2 million (Major/Local Roads, Safety Path and Land Acquisition), change in pension unfunded liability contribution/normal cost of \$145,439, wages and fringes of \$518,847 and a one-time expense for HVAC system cleaning of \$37,000 to prepare for UV disinfection system install. Beyond those specific items, the overall other impact is a net increase of \$92,815.

Consistent with prior practice and collective bargaining agreements and related administrative practices, funding has been allocated for wages, salaries and associated fringe benefits. As these expenses make up a large percentage of the City's expenditures, this is a primary focus of the budgeting process and the City continues to evaluate current positions and practices within that focus area. As in the past, City Administration will continue to evaluate current positions and practices with a focus on productivity, efficiency and effectiveness. Likewise, we will continue to evaluate fringe benefit packages for cost competitiveness and our practices continue to reflect a two-tier benefit system for longstanding and new, full-time employees.

The following chart illustrates Department-by-Department detail on year-to-year variances within the General Fund, comparing the proposed budget and the adopted current budget:

**Changes in Expenditures - General Fund**

Description	2021-2022 Budget	2022-2023 Budget	Dollar Change	% Change	Comments
City Council	\$ 16,526	\$ 15,626	\$ (900)	-5.45%	Decrease to City Council expense and awards & plaques.
City Manager	379,387	372,368	(7,019)	-1.85%	Decrease wages & fringes of -(\$9,067) due to prior year HRA allocation. Increase to professional & contractual of \$2,048.
Economic Dev / Assessing	234,677	231,792	(2,885)	-1.23%	Increase to wages & fringes of \$9,037. Decrease to professional & contractual of (\$11,922).
Building Inspection	502,647	511,600	8,953	1.78%	Increase to wage & fringe costs of \$1,708. Increase to professional & contractual of \$5,445 and operating supplies of \$1,800.
Litigation and Appeals	64,000	58,000	(6,000)	-9.38%	Decrease to labor negotiations.
City Clerk	237,385	241,253	3,868	1.63%	Increase to election salaries and minor fluctuations in other accounts.
Information Systems	166,465	145,015	(21,450)	-12.89%	Decrease to data processing contractual and other minor increases across various items.
Finance	376,456	382,523	6,067	1.61%	Increase to wage & fringe costs and other minor increases.
General Operating	818,473	1,146,890	328,417	40.13%	Factors include: HRA expense line item increases by \$95,499 although the prior year's budget is portioned out each month to the department experiencing the claims. Increase to MERS DB closeout costs of \$137,556. Decrease to OPEB normal cost of -(\$18,226) and Copier Service & Supplies of -(2,000). Overall increases to postage, wages, record retention, audit fees, utilities, liability insurance and workers comp insurance of \$115,588.
Building Maintenance	93,800	131,300	37,500	39.98%	One time increase for duct work cleaning.
Cultural Center	312,810	313,223	413	0.13%	Overall increase across multiple line items.
Fire	1,389,233	1,345,727	(43,506)	-3.13%	Decrease to wage & fringe costs of -(\$65,122). Increase to professional & contractual of -\$11,616. Increase to supplies of \$1,500, maintenance & repairs of \$4,500 and capital outlay of \$4,000.
Police	3,493,347	3,873,144	379,797	10.87%	Increase to wage & fringe costs of \$344,542 (step increases for officers with less than 4 years of service, increased part time and re-allocation of 50% of Police Chief and 40% of Records Supervisor to the Police Dept. that were previously charged to the Fire Dept.), professional & contractual of \$17,372 and supplies of \$6,491. Increase to maintenance & repairs of \$3,032 and office equipment of \$8,360.
DPW	1,191,253	1,256,259	65,006	5.46%	Increase to wage & fringe costs of \$58,636 plus other minor fluctuations.
Zoning Board of Appeals	3,500	3,500	-	0.00%	
Board of Review	2,546	1,646	(900)	-35.35%	Decrease to miscellaneous operating expense.
Planning and Development	100,150	110,050	9,900	9.89%	Increase to consultants & personnel.
Senior Citizens	56,968	84,130	27,162	47.68%	Increase to fringes due to allocation of 33% of Administrative Secretary to this department. Increase to senior transportation that is offset by smart credit revenue.
Parks & Recreation	453,555	461,035	7,480	1.65%	Increase to wages & fringes.
Debt Service Pension	1,019,566	1,020,616	1,050	0.10%	Decrease to debt payment interest. Increase to debt payment principal.
Debt Service OPEB	508,752	509,902	1,150	0.23%	Decrease to debt payment interest. Increase to debt payment principal.
Transfers Out	995,000	4,195,000	3,200,000	321.61%	Contributions to Major & Local Roads, Safety Path and Land Acquisition for \$3,200,000
<b>Expenditure Totals</b>	<b>\$12,416,498</b>	<b>\$16,410,599</b>	<b>\$ 3,994,101</b>	<b>32.17%</b>	
			<b>\$ (3,200,000)</b>		Contribution to Major & Local Roads, Safety Path and Land Acquisition
			<b>\$ 794,101</b>		Difference

## Projects

### Major Roads

West Maple Road Engineering & Construction	\$ 772,000
Grand River - Napier to Wixom Road Engineering	50,000
General Road and Drainage Repairs	60,000
Pavement Management	5,000
<b>TOTAL MAJOR ROADS</b>	<b>\$ 887,000</b>

### Local Roads

Repairs and Preventive Maintenance	\$ 75,000
Maple Run II	400,000
Courts of Highgate	485,000
Cliffs of Loon Lake Preliminary Engineering	50,000
Pavement Management	5,000
Pavement Preservation	50,000
General Fund Transfer	50,000
<b>TOTAL LOCAL ROADS</b>	<b>\$ 1,115,000</b>

### Safety Bikepath

Wixom Road North of Potter to Palmer Drive	\$ 654,000
Connect Path to Regional System Engineering	20,000
Railroad Crossing	15,000
Wixom Road South of Pontiac Trail Easements/Eng.	55,000
Downtown Sidewalk	280,000
Subdivision Sidewalks	200,000
Pathway Heavy Maintenance	15,000
Yearly Maintenance Repairs (City-wide)	15,000
<b>TOTAL SAFETY PATH</b>	<b>\$1,254,000</b>

## Proposed Solid Waste Collection Rate

The proposed annual rate of \$165 for solid waste collection and recycling is consistent with recently negotiated waste hauling agreements and is a reduction of \$15.

## Proposed Water/Wastewater Rates

The City is in its ninth year of a Financial Master Plan for the water and wastewater utility systems developed by Utility Financial Solutions (UFS). This independent analysis took into consideration our current rate, rate structure, operating costs and capital improvement plan to forecast future funding requirements necessary to support our utility systems. The wastewater system was operating at a loss. Keeping the rate artificially low causes a drain on cash reserves thereby not providing adequate funding for capital improvements and operations. As for the water system, increases are necessary since the City experiences increased rates from the water supplier along with decreased usage by the consumer due to low flow options in their homes/businesses and the overall conservation of water.

A 3.5% increase in water and no increase in sewer rates are included, consistent with the financial recommendation from the City's consultant, Utility Financial Solutions. Sewer rates were originally projected to increase by 4.9% in FY2022-2023. This year's study revealed healthy cash reserves, along with utilization of ARPA funding for a project included in the capital plan, allows for no change to the sewer rate structure this year.

This rate structure is composed of two items; a Commodity Cost and a Customer Cost based upon a customer Cost of Service Study.

**Commodity Costs** are costs that tend to vary with the quantity of water used and sewer discharged, as well as costs associated with purchasing, pumping and the distribution of water and sewer. Commodity costs include wholesale water purchase costs plus pumping stations, transmission lines and treatment of wastewater.

**Customer Costs** are costs associated with serving customers regardless of their usage or demand characteristics. Customer costs include the operation and maintenance expenses related to meters and services, meter reading costs, billing and collection costs. The customer costs were allocated on the basis of the relative cost of meters and services and the number of customers.

The following are the proposed rates for water and wastewater:

<b>SUMMARY CURRENT vs PROPOSED WATER RATES</b>		
<b>Meter Size (inch)</b>	<b>Current Quarterly Customer Charge (\$)</b>	<b>Proposed Quarterly Customer Charge (\$)</b>
5/8	54.00	55.75
3/4	54.00	55.75
1	56.75	58.75
1-1/2	223.00	231.00
2	304.50	315.00
3	382.50	396.00
4	568.00	588.00
6	677.50	701.00
8	789.75	818.00
10	1,148.00	1,189.00
<b>Current Commodity Rate (per MCF)</b>		<b>\$39.60</b>
<b>Proposed Commodity Rate (per MCF)</b>		<b>\$41.00</b>

<b>SUMMARY CURRENT vs PROPOSED WASTEWATER RATES NO CHANGE</b>		
<b>Meter Size (inch)</b>	<b>Current Quarterly Customer Charge (\$)</b>	<b>Proposed Quarterly Customer Charge (\$)</b>
5/8	29.50	29.50
3/4	29.50	29.50
1	35.75	35.75
1-1/2	151.50	151.50
2	173.00	173.00
3	210.75	210.75
4	297.00	297.00
6	324.00	324.00
<b>Current Commodity Rate (per MCF)</b>		<b>\$ 32.70</b>
<b>Proposed Commodity Rate (per MCF)</b>		<b>\$ 32.70</b>

The current sewer charge cap rate is \$147.20 and will remain the same for FY2022-2023. It is based on the average residential MCF usage plus 10% and the customer charge for a one-inch meter.

The flat rate for industrial sewer only customers will remain at \$136.50. Residential flat rate sewer only customers will remain at \$96.25 per quarter.

## Conclusion

This document is a summary of notable items contained in the proposed budget document. This budget continues to meet the needs of the community in a fiscally sound and responsible manner. The proposed Fiscal Year 2022-2023 Budget provides essential city services i.e. police, fire, roads, water, sewer, recreation, public works, etc. without an increased millage rate. All of this is accomplished while also aggressively investing in maintenance and capital improvements that will enhance the City's infrastructure, including roads, sidewalks and the Wastewater Treatment Plant. If you have any questions regarding this budget, please contact the City Manager or Finance Director.

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# Fiscal Year 2022-2023

## Budget in Brief

### General Fund

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Information provided in the section includes a summary of General Fund revenue and expenditures for Fiscal Year 2022-2023 and projections for Fiscal Years 2023-2024 and 2024-2025.

This fund functions as the City's discretionary operating fund and accounts for taxes and other general revenues and expenditures not restricted for specific purposes.

The City strives to establish and maintain a 15% minimum of undesignated General Fund balance of the Fund expenditures for the subsequent year to pay expenditures caused by unforeseen emergencies or cash shortfalls caused by revenue declines or delays.

CITY OF WIXOM, MICHIGAN

General Fund/Budget Stabilization - Revenue and Expenditure Summary

5/24/2022

Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 Months 02/28/22	Estimated Actual 6/30/22	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
Taxes and special assessments	\$ 8,392,770	\$ 8,513,690	\$ 8,259,679	\$ 8,489,921	\$ 8,937,368	\$ 9,211,693	\$ 9,321,628
Licenses and permits	1,451,550	560,370	648,480	822,224	555,800	490,300	488,500
Intergovernmental	1,792,520	1,514,675	1,071,061	2,395,009	2,038,972	2,056,310	2,073,820
Other revenues	2,204,185	1,450,902	974,213	1,526,632	1,642,490	1,664,962	1,686,145
Transfers in	409,398	340,531	325,475	340,531	45,234	48,276	48,289
<b>Total operating revenues</b>	<b>14,250,423</b>	<b>12,380,168</b>	<b>11,278,907</b>	<b>13,574,317</b>	<b>13,219,864</b>	<b>13,471,541</b>	<b>13,618,383</b>
<b>Total operating expenditures</b>	<b>11,235,703</b>	<b>12,416,498</b>	<b>7,080,302</b>	<b>12,214,624</b>	<b>16,410,599</b>	<b>13,560,013</b>	<b>13,954,171</b>
Revenue over (under) expenditures	3,014,720	(36,330)	4,198,606	1,359,693	(3,190,734)	(88,472)	(335,789)
Fund Balance, beginning of the year	3,508,139	6,522,859	6,522,859	6,522,859	7,882,551	4,691,817	4,603,345
Fund Balance, end of the year Prior to Transfer to/from Budget Stabilization	6,522,859	6,486,529	10,721,465	7,882,551	4,691,817	4,603,345	4,267,556
Transfer to/from General Fund to Budget Stabilization	-	-	-	-	-	-	-
Fund Balance, end of the year after Transfer to Budget Stabilization	6,522,859	6,486,529		7,882,551	4,691,817	4,603,345	4,267,556
General Fund Balance %					33.61%	33.95%	30.58%
Fund Balance, Budget Stabilization (Including Estimated Interest Earnings)	1,333,817	1,343,317		1,343,317	1,352,817	1,362,417	1,372,017
<b>TOTAL COMBINED FUND BALANCE</b>	<b>\$ 7,856,676</b>	<b>\$ 7,829,846</b>		<b>\$ 9,225,868</b>	<b>\$ 6,044,634</b>	<b>\$ 5,965,762</b>	<b>\$ 5,639,573</b>



CITY OF WIXOM, MICHIGAN

General Fund - Expenditure Summary

5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 Months 02/28/22	Estimated Actual 6/30/22	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
101-101	City Council	\$ 12,322	\$ 16,526	\$ 5,843	\$ 16,526	\$ 15,626	\$ 15,626	\$ 15,626
101-172	City Managers Office	312,135	379,387	221,062	352,846	372,368	377,017	381,749
101-257	Economic Development/Assessing	136,565	234,677	45,233	233,811	231,792	214,988	218,278
101-371	Building (Construction & Dev.)	964,530	502,647	430,815	666,563	511,600	478,551	482,467
101-266	Litigation and Appeals	83,152	64,000	54,829	85,000	58,000	75,000	68,000
101-215	City Clerk	245,748	237,385	155,750	230,941	241,253	236,447	248,462
101-228	Information Systems	118,336	166,465	79,204	153,220	145,015	151,561	158,454
101-191	Finance	375,408	376,456	247,034	371,008	382,523	389,003	399,058
101-283	General Operating	498,997	818,473	610,624	811,281	1,146,890	1,217,442	1,420,734
101-265	Building Maintenance	46,354	93,800	29,283	94,005	131,300	96,400	98,400
101-805	Cultural Center	242,310	312,810	170,983	289,013	313,223	319,453	325,387
101-336	Fire	1,120,185	1,389,233	705,663	1,144,112	1,345,727	1,355,860	1,369,477
101-301	Police	3,151,696	3,493,347	2,200,627	3,443,906	3,873,144	4,024,011	4,104,185
101-441	DPW	1,105,757	1,191,253	750,379	1,197,254	1,256,259	1,317,375	1,365,623
101-722	Zoning Board of Appeals	350	3,500	350	3,500	3,500	3,500	3,500
101-247	Board of Review	749	2,546	26	2,546	1,646	1,646	1,646
101-721	Planning and Development	97,030	100,150	57,709	100,150	110,050	110,050	110,050
101-673	Senior Citizens	22,114	56,968	42,438	72,698	84,130	85,769	87,003
101-751	Parks & Recreation	288,320	453,555	224,458	422,925	461,035	464,524	469,857
101-916	Debt Service Pension	914,367	1,019,566	277,533	1,019,566	1,020,616	1,120,496	1,121,160
101-917	Debt Service OPEB	506,732	508,752	107,126	508,752	509,902	510,294	510,056
101-966	Transfers Out	992,547	995,000	663,333	995,000	4,195,000	995,000	995,000
<b>Total expenditures</b>		<b>\$ 11,235,703</b>	<b>\$ 12,416,498</b>	<b>\$ 7,080,302</b>	<b>\$ 12,214,624</b>	<b>\$ 16,410,599</b>	<b>\$ 13,560,013</b>	<b>\$ 13,954,171</b>

**SUMMARY OF PROPOSED 2022-2023 - GENERAL FUND BUDGET  
CITY OF WIXOM  
REVENUES AND EXPENDITURES**

<b>SOURCE</b>	<b>AMOUNT</b>
<b><u>REVENUES</u></b>	
Taxes and Special Assessments	\$ 8,937,368
Licenses and Permits	555,800
Intergovernmental	2,038,972
Other Revenues & Charge for Services	1,485,124
Transfers In	202,600
Appropriation of Fund Balance	3,190,735
<b>REVENUE TOTAL</b>	<b>\$ 16,410,599</b>

<b>SOURCE</b>	<b>AMOUNT</b>
<b><u>EXPENDITURES</u></b>	
City Council	\$ 15,626
City Managers Office	372,368
Assessing / Economic Development	231,792
Building (Construction & Dev.)	511,600
Litigation and Appeals	58,000
City Clerk	241,253
Information Systems	145,015
Finance	382,523
General Operating	1,146,890
Building Maintenance	131,300
Cultural Center	313,223
Fire	1,345,727
Police	3,873,144
DPW	1,256,259
Zoning Board of Appeals	3,500
Board of Review	1,646
Planning and Development	110,050
Senior Citizens	84,130
Parks & Recreation	461,035
Debt Service Pension	1,020,616
Debt Service OPEB	509,902
Transfers Out	4,195,000
<b>EXPENDITURE TOTAL</b>	<b>\$ 16,410,599</b>

# Fiscal Year 2022-2023

## Millage Information

The FY 2022-2023 Budget proposes a total Millage levy of 11.8821 which includes utilization of 3.00 of the separately voted up to 3.50 supplemental operating millage approved November 2020. The millage was reduced from that levied in FY 2021-2022 due to Headlee rollback.

### Millage Rate Information

Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	End Date
General Operating	7.54290	7.54290	7.50970	7.50360	7.50360	7.45030	N/A
Operating - Voted	3.50000	3.50000	3.00000	3.00000	3.00000	3.00000	FY 2024
Local Road Program	1.15000	1.15000	1.14490	1.14390	1.14390	1.13570	FY 2026
Safety Path Program	0.30000	0.30000	0.29860	0.29830	0.29830	0.29610	FY 2024
Water Utility System	1.67000	1.53000	1.25000	-	-	-	FY 2020
<b>Total Millage</b>	<b>14.16290</b>	<b>14.02290</b>	<b>13.20320</b>	<b>11.94580</b>	<b>11.94580</b>	<b>11.88210</b>	

### Truth in Taxation

#### Financial Flexibility - As a Percentage of the Maximum Legal Millage Rate

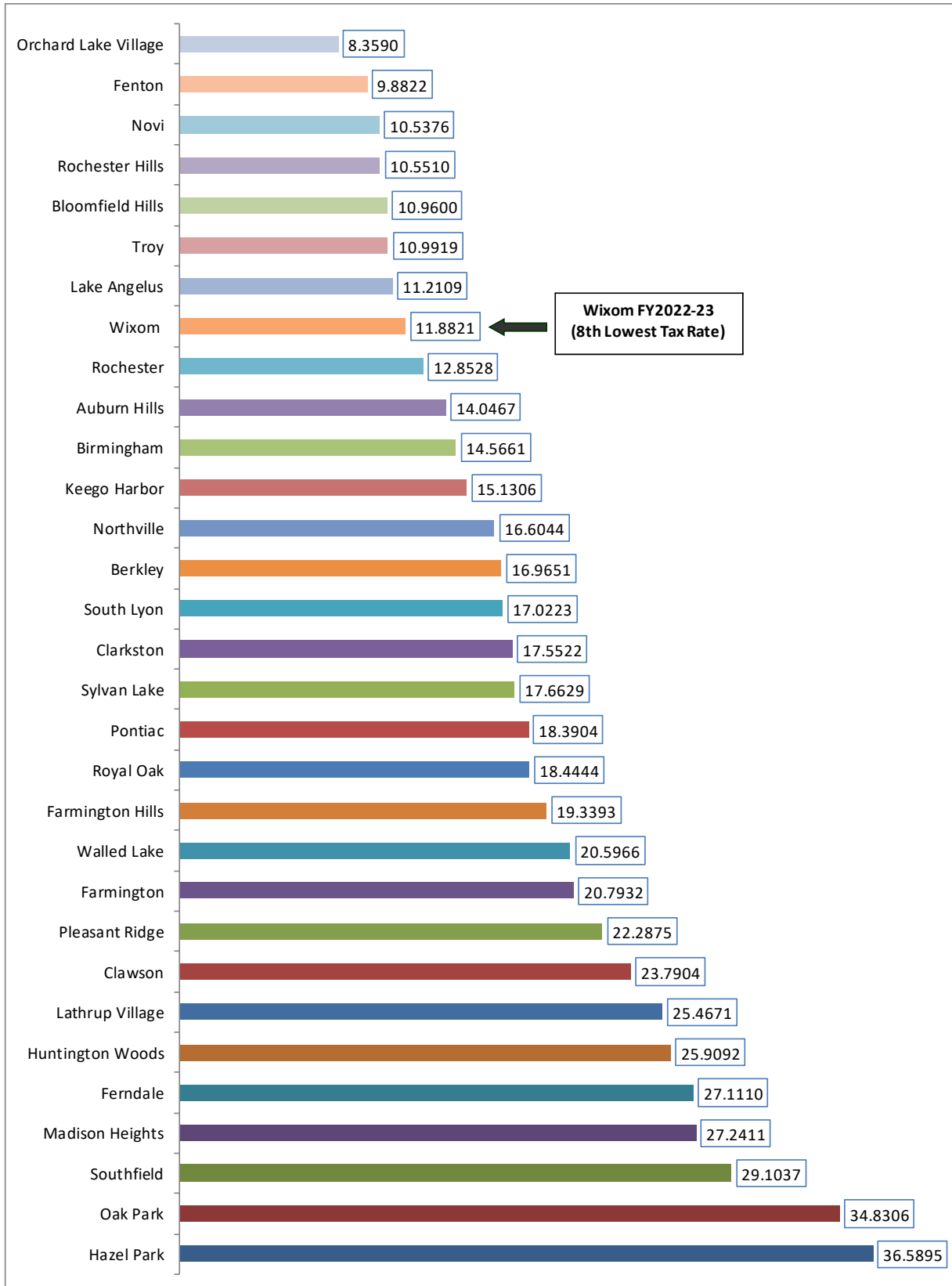
The rates, which the City may charge for their various taxes, are limited by State law and municipal charter provisions. Due to Proposal A, effects of the Headlee Amendment and Truth in Taxation laws are no longer applicable in many cases. The Headlee Amendment and Truth in Taxation laws resulted in limitations on the property tax rates, which typically had wide appeal to taxpayers. The Truth in Taxation law also placed restrictions on the City's ability to raise its millage rates. Currently, Proposal A limits the increase in taxable value to the lesser of 5% or the current rate of inflation. The current year's rate of inflation is approximately 3.3%; thus, the City's taxable value increase for any property could not exceed the 3.3%, except in cases of new construction. Such limitations constrain the flexibility of the municipality and restrict its financial independence due to this limitation.

Personal property tax classified as industrial decreased in FY2022-2023, while commercial increased. For losses in industrial personal property since 2012, the City is estimated to receive \$300,000 from the Local Community Stabilization Authority to partially off-set the personal property tax loss. This calculation is based upon the lowest millage rate levied since 2012. The City's general operating reimbursement will be based on 7.5429 mills instead of the currently levied 10.4503 mills.

Assessed Values represent 50% of the estimated property value. Taxable Value is a mathematical formula, which is based on the preceding years Taxable Value increased by the Inflation Rate Multiplier (IRM) or 3.3% for Tax Year 2022. The IRM is determined for the entire State and applied by each municipality. Taxable Value may also increase for physical additions and decrease for physical losses. Thus, the assessed value may remain the same or even decline while your taxable value may increase due to the Inflation Rate Multiplier (IRM) or 3.3% for Tax Year 2022. It is important to note that Proposal A requires that Taxable Value cannot exceed the Assessed Value. So in cases where the Inflation Rate Multiplier (IRM) increases taxable values over assessed values, the taxable value cannot exceed the assessed value.

## How Wixom Property Tax Rates Compare to Other Cities in Oakland County

The rates shown below reflect the proposed 2022 Wixom millage rate compared to the 2021 rates for other communities as provided by Oakland County Equalization.



**PUBLIC NOTICE  
CITY OF WIXOM  
NOTICE OF PUBLIC HEARING  
BUDGET HEARING ON THE 2022-2023 PROPOSED BUDGET**

The City Council of the City of Wixom will hold a public hearing at 7:00 PM on Tuesday, May 24, 2022, in the City Council Chambers at the Wixom Municipal Center, 49045 Pontiac Trail, Wixom, MI 48393, on the proposed annual budget for the Fiscal Year 2022-2023.

The budget hearing will include revenues and expenditures for General Operating, Roads, Cemetery, Safety Path, Solid Waste, Downtown Development Authority (DDA), Local Development Finance Authority (LDFA), Land Acquisition, Budget Stabilization, American Rescue Plan Act, Drug Forfeiture, Community Development Block Grant, Debt Service/Bond Funds, Retiree Healthcare Funds, and Water & Sewer.

The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.

The 2022 proposed property tax levy includes the following:

Description	Mills	Explanation
General Operating	7.4503	(\$7.4503 per \$1,000 of Taxable Value)
Additional General Operating	3.0000	(\$3.0000 per \$1,000 of Taxable Value)
Local Road Improvements	1.1357	(\$1.1357 per \$1,000 of Taxable Value)
Bike Path	0.2961	(\$0.2961 per \$1,000 of Taxable Value)
<b>Total Millage</b>	<b>11.8821</b>	<b>(\$11.8821 per \$1,000 Taxable Value)</b>

Public comments, oral or written, are welcome at the hearing on the proposed Budget for Fiscal Year 2022-2023 and the Proposed Property Tax Millage Rate. All interested citizens, groups, senior citizens and organizations representing the interests of senior citizens are encouraged to attend and to submit comments. The proposed budget, as summarized below, will be on file in the office of the City Clerk for public inspection from 7:15 a.m. to 5:30 p.m. Monday through Thursday at the Wixom Municipal Center, 49045 Pontiac Trail, Wixom, MI 48393 or on the City's website at [www.wixomgov.org](http://www.wixomgov.org).

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## Fiscal Year 2022-2023 Personnel Information

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The City of Wixom is a service-oriented organization with the majority of expenditures associated with staff salaries and related costs. The total funding allocation for personnel costs represents 54% of General Operating Fund expenditures.

Fiscal Year 2022-2023 continues to include 54 full-time positions consisting of non-union employees and the remainder represented by six bargaining units.

Wage and Fringe cost summaries for City staff are included for FY 2022-2023 as well as projections for Fiscal Years 2023-2024 and 2025-2026.

CITY OF WIXOM, MICHIGAN

**General Fund - Summary of Full Time Positions**  
5/24/2022

Department	FY 05/06	FY 06/07	FY 07/08	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
City Managers Office	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.5	3.5
Economic Dev./Assessing	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	0.5	0.5
Building (Const. & Dev.)*	5.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	2.5	1.5	1.5	2.0	2.0	2.0	2.0	2.0	2.0	2.0
DPS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
City Clerk	3.0	3.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Information Systems	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Finance	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	3.0	2.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
Fire	2.0	2.0	2.0	2.0	2.0	2.0	2.0	1.0	2.5	2.5	2.5	2.0	4.0	4.0	4.0	5.0	5.0	5.0
Police	25.0	25.0	25.0	25.0	25.0	24.0	23.0	23.0	23.0	23.0	23.0	23.0	23.0	23.0	24.0	24.0	24.0	24.0
DPW	12.0	12.0	11.0	11.0	11.0	11.0	11.0	11.0	10.0	10.0	10.0	10.0	10.0	10.0	11.0	11.0	11.0	11.0
Comm. Serv./Parks & Rec.	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	3.0	2.0	2.0	2.0	3.0	3.0	3.0	3.0	3.0	3.0
Senior Center	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Full Time</b>	<b>60.0</b>	<b>59.0</b>	<b>57.0</b>	<b>57.0</b>	<b>57.0</b>	<b>56.0</b>	<b>55.0</b>	<b>54.0</b>	<b>50.0</b>	<b>47.0</b>	<b>48.0</b>	<b>48.0</b>	<b>51.0</b>	<b>51.0</b>	<b>53.0</b>	<b>54.0</b>	<b>54.0</b>	<b>54.0</b>

\*Inc. Planning and Zoning

% Annual Change	-3.23%	-1.67%	-3.39%	0.00%	0.00%	-1.75%	-1.79%	-1.82%	-7.41%	-6.00%	2.13%	0.00%	6.25%	0.00%	3.92%	1.89%	0.00%	0.00%
% Accumulated Change	-7.85%	-9.51%	-12.90%	-12.90%	-12.90%	-14.66%	-16.44%	-18.26%	-25.67%	-31.67%	-29.54%	-29.54%	-23.29%	-23.29%	-19.37%	-17.48%	-17.48%	-17.48%



CITY OF WIXOM, MICHIGAN

General Fund - Wages & Fringes

5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 Months 02/28/22	Estimated Actual 6/30/22	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
101-101-703 & 709	City Council	\$ 11,626	\$ 11,626	\$ 5,813	\$ 11,626	\$ 11,626	\$ 11,626	\$ 11,626
101-172-703 & 709	City Managers Office	294,932	356,767	210,231	329,246	347,700	351,717	356,449
101-191-703 & 709	Finance	328,778	329,807	210,331	324,484	334,032	339,590	348,751
101-215-703 & 709	City Clerk	196,087	205,085	137,685	204,291	200,653	201,517	207,095
101-228-703 & 709	Information Systems	-	-	-	-	-	-	-
101-247-703 & 709	Board of Review	646	646	-	646	646	646	646
101-257-703 & 709	Economic Dev. /Assessing	8,657	44,184	28,935	43,318	53,221	53,776	54,359
101-265-703 & 709	Building Maintenance	-	-	-	-	-	-	-
101-266-703 & 709	Litigation and Appeals	-	-	-	-	-	-	-
101-283-703 & 709	General Operating	97,845	408,803	227,290	380,684	689,162	748,525	918,106
101-301-703 & 709	Police	2,774,438	2,994,443	1,926,364	2,946,986	3,338,985	3,459,609	3,539,783
101-336-703 & 709	Fire	851,531	1,090,111	525,369	868,157	1,024,989	1,038,472	1,047,072
101-371-703 & 709	Building (Construction & Dev.)	156,165	167,770	106,735	163,666	169,478	177,759	180,915
101-441-703 & 709	DPW	786,225	810,973	546,830	816,974	869,609	905,725	943,411
101-673-703 & 709	Senior Citizens	-	23,868	17,088	25,598	26,630	27,194	27,796
101-721-703 & 709	Planning and Development	2,625	3,600	1,875	3,600	3,600	3,600	3,600
101-722-703 & 709	Zoning Board of Appeals	350	1,500	350	1,500	1,500	1,500	1,500
101-751-703 & 709	Parks & Recreation	152,041	166,355	106,525	164,574	173,335	175,192	179,392
101-805-703 & 709	Cultural Center	153,835	170,958	101,186	157,952	168,235	168,820	170,269
101-966-703 & 709	Transfers Out	-	-	-	-	-	-	-
<b>Total Wages &amp; Fringes</b>		<b>\$ 5,815,780</b>	<b>\$ 6,786,498</b>	<b>\$ 4,152,605</b>	<b>\$ 6,443,303</b>	<b>\$ 7,413,401</b>	<b>\$ 7,665,266</b>	<b>\$ 7,990,768</b>

CITY OF WIXOM, MICHIGAN

General Fund - Wages

5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 Months 02/28/22	Estimated Actual 6/30/22	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
101-101-703	City Council	\$ 10,800	\$ 10,800	\$ 5,400	\$ 10,800	\$ 10,800	\$ 10,800	\$ 10,800
101-172-703	City Managers Office	216,038	256,064	151,492	239,048	255,403	255,403	255,403
101-191-703	Finance	221,244	228,740	143,393	228,893	230,593	232,392	232,542
101-215-703	City Clerk	137,277	138,600	89,812	138,600	140,700	138,600	140,700
101-228-703	Information Systems	-	-	-	-	-	-	-
101-247-703	Board of Review	600	600	-	600	600	600	600
101-257-703	Economic Dev. / Assessing	6,998	33,475	22,316	33,475	41,000	41,000	41,000
101-265-703	Building Maintenance	-	-	-	-	-	-	-
101-266-703	Litigation and Appeals	-	-	-	-	-	-	-
101-283-703	General Operating	-	9,893	-	-	75,423	152,687	318,142
101-301-703	Police	1,969,028	2,198,005	1,392,903	2,184,959	2,462,193	2,546,876	2,577,280
101-336-703	Fire	650,138	890,461	402,097	680,197	822,438	827,538	827,638
101-371-703	Building (Construction & Dev.)	98,252	104,955	63,467	105,007	110,289	115,682	115,682
101-441-703	DPW	531,268	564,777	375,183	586,254	620,978	635,959	635,958
101-673-703	Senior Citizens	-	21,853	10,858	17,016	17,016	17,016	17,016
101-721-703	Planning and development	2,625	3,600	1,875	3,600	3,600	3,600	3,600
101-722-703	Zoning Board of Appeals	350	1,500	350	1,500	1,500	1,500	1,500
101-751-703	Parks & Recreation	112,961	122,023	76,427	122,068	127,342	127,342	127,342
101-805-703	Cultural Center	107,268	127,494	71,481	117,598	127,598	127,598	127,598
101-966-703	Transfers Out	-	-	-	-	-	-	-
<b>Total Wages</b>		<b>\$ 4,064,846</b>	<b>\$ 4,712,840</b>	<b>\$ 2,807,055</b>	<b>\$ 4,469,615</b>	<b>\$ 5,047,473</b>	<b>\$ 5,234,592</b>	<b>\$ 5,432,801</b>

CITY OF WIXOM, MICHIGAN

**General Fund - Fringes**

5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 Months 02/28/22	Estimated Actual 6/30/22	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
101-101-709	City Council	\$ 826	\$ 826	\$ 413	\$ 826	\$ 826	\$ 826	\$ 826
101-172-709	City Managers Office	78,894	100,703	58,739	90,198	92,297	96,314	101,046
101-191-709	Finance	107,534	101,067	66,937	95,591	103,439	107,198	116,209
101-215-709	City Clerk	58,810	66,485	47,873	65,691	59,953	62,917	66,395
101-228-709	Information Systems	-	-	-	-	-	-	-
101-247-709	Board of Review	46	46	-	46	46	46	46
101-257-709	Economic Dev. / Assessing	1,659	10,709	6,619	9,843	12,221	12,776	13,359
101-265-709	Building Maintenance	-	-	-	-	-	-	-
101-266-709	Litigation and Appeals	-	-	-	-	-	-	-
101-283-709	General Operating	97,845	398,910	227,290	380,684	613,739	595,838	599,964
101-301-709	Police	805,410	796,438	533,461	762,027	876,792	912,733	962,503
101-336-709	Fire	201,393	199,650	123,272	187,960	202,552	210,935	219,434
101-371-709	Building (Construction & Dev.)	57,913	62,815	43,268	58,659	59,189	62,077	65,233
101-441-709	DPW	254,957	246,196	171,646	230,720	248,631	269,767	307,453
101-673-709	Senior Citizens	-	2,015	6,230	8,582	9,614	10,178	10,780
101-721-709	Planning and Development	-	-	-	-	-	-	-
101-722-709	Zoning Board of Appeals	-	-	-	-	-	-	-
101-751-709	Parks & Recreation	39,080	44,332	30,099	42,506	45,993	47,850	52,050
101-805-709	Cultural Center	46,567	43,464	29,705	40,354	40,637	41,222	42,671
101-966-709	Transfers Out	-	-	-	-	-	-	-
<b>Total Fringes</b>		<b>\$ 1,750,934</b>	<b>\$ 2,073,658</b>	<b>\$ 1,345,550</b>	<b>\$ 1,973,688</b>	<b>\$2,365,929</b>	<b>\$2,430,674</b>	<b>\$ 2,557,968</b>

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# Fiscal Year 2022-2023

## Revenue Detail

The General Fund revenues provide funding for City services that have a city-wide benefit from revenue sources generated through collections of various revenue types. General Fund revenues are categorized as property taxes and special assessments, state shared revenue, licenses and permits, departmental/other revenues, and contributions from other funds. Revenues are based on historical data, county, state and national economic forecasts and new income opportunities.

Revenue is projected to decrease \$354,453 in Fiscal Year 2022-2023 over the estimated actual Fiscal Year 2021-2022 revenue. Taxable value on properties reflects an overall increase resulting in a 5.27% increase to property tax revenue. This budget includes the levy of 3.00 mills of the general operating voted millage of up to 3.50 mills. Headlee rollback did have an effect on the millages being levied in Fiscal Year 2022-2023. State shared sales tax revenue is budgeted to decrease \$357,629 due to a one-time retroactive payment received in Fiscal Year 2021-2022 related to the revised 2020 census figures. There is a decrease in building permit revenue due to development fluctuation. Local Community Stabilization (LCSA) revenue for the reimbursement of eliminated personal property taxes fluctuates year to year. The City will continue to budget according to the calculation method provided by the LCSA to estimate the personal property tax reimbursement each year.

In Fiscal Year 2021-2022, the Downtown Development Authority (DDA) completed reimbursement to the City for the previous supplementation of the DDA Debt payment, therefore this line item decreases. This budget now reflects charges for City services provided to the DDA in the amount of \$157,366.

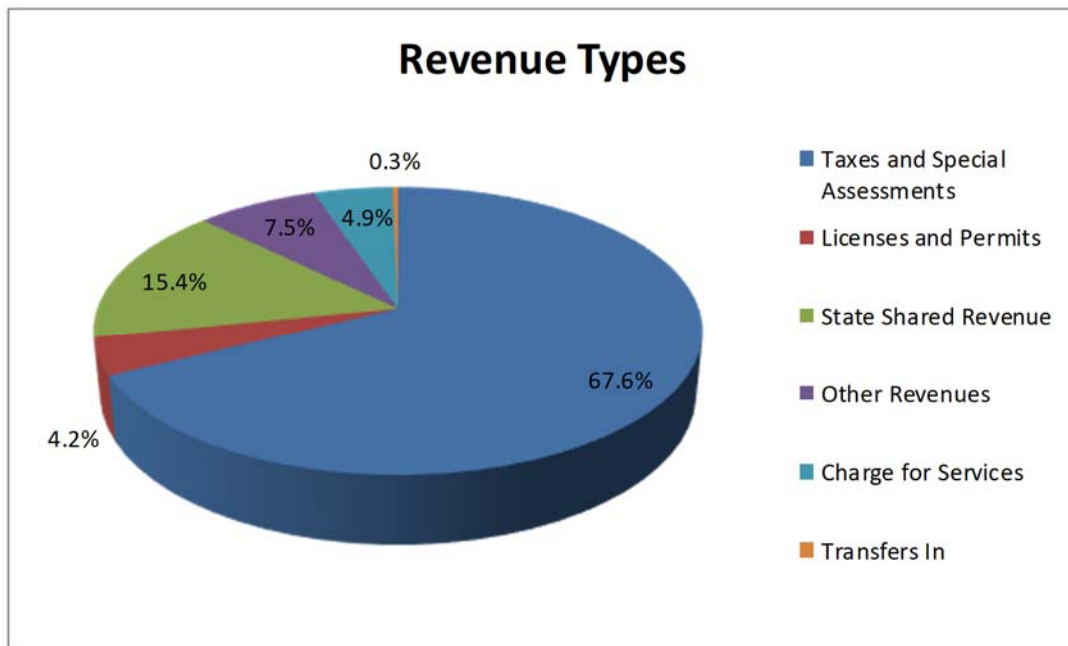
### Revenue Comparison

Description	2020-2021	Est. Actual 2021-2022	Proposed 2022-2023	Dollar Change	% Change
Property Taxes	\$ 8,392,770	\$ 8,489,921	\$ 8,937,368	\$ 447,447	5.27%
State Shared and LCSA	1,792,520	2,395,009	2,038,972	\$ (356,037)	-14.87%
Building Permits & Fees	1,451,550	822,224	555,800	\$ (266,424)	-32.40%
Pension & OPEB Bond Proceeds	-	-	-	\$ -	0.00%
Miscellaneous Income	1,503,783	839,280	797,029	\$ (42,251)	-5.03%
Charges for Services Library	69,749	70,006	70,749	\$ 743	1.06%
Contribution from DDA	367,477	295,362	157,366	\$ (137,996)	0.00%
Contribution from Library	41,921	45,169	45,234	\$ 65	0.00%
Contribution from Budget Stabilization	-	-	-	\$ -	0.00%
Charges for Services Water/Wastewater	361,798	361,798	361,798	\$ -	0.00%
Charges for Services Major & Local Roads	210,615	197,308	197,308	\$ -	0.00%
Charges for Services Solid Waste & Local Road	58,240	58,240	58,240	\$ -	0.00%
<b>Total Revenues</b>	<b>\$ 14,250,423</b>	<b>\$ 13,574,317</b>	<b>\$ 13,219,864</b>	<b>\$ (354,453)</b>	<b>-2.6112%</b>

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The percentage of revenue by category is shown below:

Type	Percentage	Amount
Taxes and Special Assessments	67.6%	8,937,368
Licenses and Permits	4.2%	555,800
State Shared Revenue	15.4%	2,038,972
Other Revenues	7.5%	994,337
Charge for Services	4.9%	648,153
Transfers In	0.3%	45,234
<b>Total General Fund Revenue</b>	<b>100%</b>	<b>13,219,864</b>



CITY OF WIXOM, MICHIGAN

General Fund - Revenue Detail

5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 Months 02/28/22	Estimated Actual 6/30/22	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Taxes and special assessments</b>								
101-000-402.010	Real Property Tax	\$ 6,591,234	\$ 6,786,753	\$ 6,610,359	\$ 6,788,432	\$ 7,222,832	\$ 7,607,824	\$ 7,701,209
101-000-403.012	LDFA/DDA Property Tax	-	-	-	-	-	-	-
101-000-403.012	Operating Millage Additional	-	-	-	-	-	-	-
101-000-404.010	Maple North Service Income	-	-	-	-	-	-	-
101-000-410.010	Personal Property Tax	1,351,018	1,269,153	1,212,094	1,224,198	1,251,255	1,135,435	1,146,790
101-000-410.010	Personal Property Tax - PA328	-	-	-	-	-	-	-
101-000-412.010	Personal Prop-Delq	(2,592)	-	-	-	-	-	-
101-000-412.011	Penalty&Interest on Delqt. Tax	55,545	56,000	39,411	64,564	60,000	61,000	62,000
101-000-437.010	Industrial Facilities Tax	56,661	65,909	62,712	65,908	67,081	67,752	68,430
101-000-437.012	IFT Job Shortfall Revenue	-	-	-	-	-	-	-
101-000-447.010	Tax Administration Fee-Gen Op	338,176	345,000	332,167	343,661	345,000	348,450	351,935
101-000-447.011	Tax Administration Fee-Maple	-	-	-	-	-	-	-
101-000-447.012	Tax Administration Fee-IFT	2,729	2,875	2,935	3,157	3,200	3,232	3,264
101-000-581.012	MTT/Bd of Rev Adj	-	(12,000)	-	-	(12,000)	(12,000)	(12,000)
101-000-607.010	Transfer Fee	-	-	-	-	-	-	-
101-000-607.011	PRE Denial Distribution	-	-	-	-	-	-	-
101-000-676.011	Tax Assessment & Coll. Reim	-	-	-	-	-	-	-
<b>Total taxes and special assessments</b>		<b>8,392,770</b>	<b>8,513,690</b>	<b>8,259,679</b>	<b>8,489,921</b>	<b>8,937,368</b>	<b>9,211,693</b>	<b>9,321,628</b>
<b>Licenses and permits</b>								
101-000-453.030	Bldg Misc Income	-	-	-	-	-	-	-
101-000-476.030	Right of Way Permits	15,300	2,200	2,790	4,000	3,500	3,500	2,200
101-000-477.034	Soil Erosion Permits	-	-	-	-	-	-	-
101-000-583.030	SPR - Easement Rev	-	-	-	-	-	-	-
101-000-607.030	Site Plan Rev. (Comb w/Eng)	-	-	-	-	-	-	-
101-000-607.032	Zoning Review	-	-	-	-	-	-	-
101-000-607.033	Zoning Letter Verification Revenue	1,553	1,000	2,814	2,800	1,800	1,800	1,800
101-000-608.031	Building Permits & Fees	1,326,277	468,000	582,654	730,000	475,000	420,000	420,000
101-000-609.030	Engineering & SPR Admin	76,468	55,000	40,434	58,400	55,000	45,000	45,000
101-000-612.031	Rental Review Fee	6,751	21,670	5,288	8,000	8,000	8,000	8,000
101-000-612.032	Permit Surcharge Revenue	25,201	12,500	14,500	19,024	12,500	12,000	11,500
101-000-626.030	Subdivision Review	-	-	-	-	-	-	-
101-000-627.030	Aerial Topos & Misc. Mylars	-	-	-	-	-	-	-
<b>Total licenses and permits</b>		<b>1,451,550</b>	<b>560,370</b>	<b>648,480</b>	<b>822,224</b>	<b>555,800</b>	<b>490,300</b>	<b>488,500</b>
<b>Intergovernmental</b>								
101-000-440.060	State Sales Tax	1,391,002	1,259,475	762,453	2,086,401	1,728,772	1,746,060	1,763,520
101-000-443.060	Liquor License Tax	10,105	10,200	11,466	11,466	10,200	10,250	10,300
101-000-573.010	Local Community Stabilization	391,413	245,000	297,142	297,142	300,000	300,000	300,000
<b>Total intergovernmental</b>		<b>1,792,520</b>	<b>1,514,675</b>	<b>1,071,061</b>	<b>2,395,009</b>	<b>2,038,972</b>	<b>2,056,310</b>	<b>2,073,820</b>
<b>Other revenues</b>								
101-000-451.021	Business License Fees	43,771	55,000	20,760	45,000	55,000	55,000	55,000
101-000-501.000	MMRMA Grant	-	-	1,300	2,200	-	-	-
101-000-501.030	Federal Revenue	-	-	-	-	-	-	-
101-000-528.030	Other Federal Grants	654,784	-	26,964	26,964	-	-	-
101-000-539.020	Bullet Proof Vest Program Reimb	-	500	-	500	500	500	500
101-000-539.030	State Grants	2,532	-	-	-	-	-	-
101-000-581.001	Developer-Cost Recovery	-	-	-	-	-	-	-
101-000-581.020	Cable T.V. Revenue	141,962	139,084	71,495	139,084	140,475	141,880	143,298
101-000-581.021	Workers Compensation	242	-	1,656	-	-	-	-
101-000-581.023	Metro Act Funds	46,275	40,000	500	46,000	47,000	48,000	49,000
101-000-581.025	Seniors Revenue	3,194	15,000	5,209	8,400	10,000	11,000	12,000
101-000-581.028	Passport Revenue	9,772	40,000	24,836	40,000	40,000	40,000	40,000
101-000-581.029	Fire Revenue	30	-	-	-	-	-	-
101-000-582.020	Insurance Loss Payment-Retention	-	-	-	-	-	-	-
101-000-582.021	Gas Rebate	-	-	-	-	-	-	-
101-000-582.022	Police Revenue	11,363	13,000	5,444	13,000	13,000	13,000	13,500
101-000-582.024	Insurance Loss Payment	1,184	-	15,580	15,580	-	-	-
101-000-582.029	Community Foundation Reimb.	-	-	-	-	-	-	-
101-000-582.030	Revenue Compost Site	74,484	48,000	-	48,000	48,000	48,000	48,000



CITY OF WIXOM, MICHIGAN

General Fund - Revenue Detail

5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 Months 02/28/22	Estimated Actual 6/30/22	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
101-000-582.034	Parks & Rec.-Softball Revenue	4,520	4,000	6,355	6,000	7,000	7,000	7,000
101-000-582.035	Police Records Mgmt Income	20,014	19,488	10,270	20,496	20,496	20,496	20,496
101-000-583.030	Easement Revenue	-	-	-	-	-	-	-
101-000-606.021	District Court	59,751	52,000	34,491	51,738	52,000	52,520	53,045
101-000-607.001	Utility Billing Late Fee	8,343	7,800	5,729	6,425	7,000	7,000	7,000
101-000-607.002	AT&T Video Serv Franchise	62,697	70,000	25,680	51,000	51,000	51,000	51,000
101-000-607.003	AT&T Video Serv InKind PEG	6,270	6,900	2,568	5,100	5,100	5,100	5,100
101-000-626.000	Prisoner Lodging	4,133	4,200	1,059	4,200	4,200	4,300	4,300
101-000-628.001	Local Road - Charge for Services	50,000	50,000	33,333	50,000	50,000	50,000	50,000
101-000-628.002	Water Utility - Charge for Services	180,899	180,899	120,599	180,899	180,899	180,899	180,899
101-000-628.003	WasteWater Utility-Charge for Servic	180,899	180,899	120,599	180,899	180,899	180,899	180,899
101-000-628.004	Solid Waste - Charges for Services	8,240	8,240	5,493	8,240	8,240	8,240	8,240
101-000-628.005	Library - Charges for Services	69,749	64,505	47,810	70,006	70,749	72,871	75,058
101-000-628.006	Equipment Rental - Local Road	97,764	85,610	62,397	76,431	76,431	76,431	76,431
101-000-628.007	Equipment Rental - Major Road	112,851	104,773	93,599	120,877	120,877	120,877	120,877
101-000-628.009	DDA - Charges for Services	-	-	-	-	157,366	162,087	166,950
101-000-651.021	Parks & Recreation-Soccer Rev	3,655	1,500	3,370	3,600	3,600	3,600	3,600
101-000-651.022	Sponsorship Revenue	17,300	25,000	16,725	25,000	30,000	30,000	30,000
101-000-651.023	Fireworks Donation Revenue	-	-	-	-	-	-	-
101-000-651.024	Employee Portion - Health Care	-	-	-	-	-	-	-
101-000-651.025	Senior Sponsorship Revenue	-	-	580	580	-	-	-
101-000-655.022	Revenue-False Alarms	8,250	8,000	28,076	30,000	8,000	8,000	8,000
101-000-655.025	Property Transfer Fine Rev	-	-	-	-	-	-	-
101-000-664.022	Interest Income	15,916	16,000	7,824	12,000	12,000	12,060	12,120
101-000-664.220	Unrealized Investment Gain/Loss	(5,215)	-	(19,613)	-	-	-	-
101-000-667.020	Civic Center Rental Income	4,078	25,000	22,935	25,000	25,000	30,000	35,000
101-000-667.021	Rental Ameritech	52,478	56,069	45,579	56,153	58,157	60,144	62,200
101-000-667.027	Rental / User Fees	17,660	18,035	18,039	18,035	18,576	19,133	19,707
101-000-667.033	Rental Income - Fire	-	-	-	-	-	-	-
101-000-671.020	Parks & Rec.-General Revenue	23,834	25,000	18,008	25,000	35,000	38,000	40,000
101-000-671.021	DPW Revenue	46,841	42,000	38,439	45,000	45,000	45,000	45,000
101-000-671.022	Other Miscellaneous Revenue	14,511	5,000	2,116	5,000	5,000	6,000	6,000
101-000-671.024	Revenue Cost Recovery	11,392	18,000	6,371	11,000	18,000	18,000	18,000
101-000-671.025	Smart Bus Credits	22,543	7,400	-	2,000	3,000	3,000	3,000
101-000-671.028	Smart Bus Credits - Seniors	-	-	14,925	14,925	14,925	14,925	14,925
101-000-671.029	Oth Gov - WWOCA	-	-	-	-	-	-	-
101-000-671.044	MERS HCSP & DC Forfeited Funds	44,110	-	-	-	-	-	-
101-000-673.020	Sale of Land	-	-	-	-	-	-	-
101-000-673.021	Sale of Fixed Assets	62,791	12,000	25,712	33,000	18,000	18,000	18,000
101-000-674.001	Donation - Memorial Block	-	-	-	-	-	-	-
101-000-674.350	Donation Revenue	1,680	-	1,400	1,300	-	-	-
101-000-676.023	Utility Reimbursement Rev-Fire	-	-	-	-	-	-	-
101-000-676.024	Utility Reimbursement Rev-DPW	-	-	-	-	-	-	-
101-000-676.025	Election-State Reimbursement	2,461	-	-	-	-	-	-
101-000-676.027	Utility Reimb Revenue-Gene	-	-	-	-	-	-	-
101-000-676.028	West Nile Virus Reimb	4,178	2,000	-	2,000	2,000	2,000	2,000
101-000-696.001	Pension Obligation Bond Proceeds	-	-	-	-	-	-	-
101-000-696.002	OPEB Obligation Bond Proceeds	-	-	-	-	-	-	-
<b>Total other revenues</b>		<b>2,204,185</b>	<b>1,450,902</b>	<b>974,213</b>	<b>1,526,632</b>	<b>1,642,490</b>	<b>1,664,962</b>	<b>1,686,145</b>
<b>Transfers in</b>								
101-000-699.012	Transfer In - DDA Debt Repayment	367,477	295,362	295,362	295,362	-	-	-
101-000-699.013	Contribution Budget Stabilization	-	-	-	-	-	-	-
101-931-699.000	Contribution Library	41,921	45,169	30,113	45,169	45,234	48,276	48,289
101-931-699.002	Contribution CDBG	-	-	-	-	-	-	-
101-931-699.003	Budget Stabilization Fund Transfer	-	-	-	-	-	-	-
101-931-699.005	Major Road Debt Fund	-	-	-	-	-	-	-
<b>Total transfers in</b>		<b>409,398</b>	<b>340,531</b>	<b>325,475</b>	<b>340,531</b>	<b>45,234</b>	<b>48,276</b>	<b>48,289</b>
<b>Total Revenues</b>		<b>\$ 14,250,423</b>	<b>\$12,380,168</b>	<b>\$11,278,907</b>	<b>\$13,574,317</b>	<b>\$ 13,219,864</b>	<b>\$13,471,541</b>	<b>\$13,618,383</b>

## Fiscal Year 2022-2023

### Property Tax Revenue Calculation

	2021/2022	2022/2023	2023/2024	2024/2025
Taxable Value Real	693,532,030	762,775,010	783,888,800	793,383,728
Taxable Value Personal Commercial	78,514,300	70,349,950	64,018,455	64,658,639
Taxable Value Personal Industrial	18,991,470	24,977,380	19,981,904	20,181,723
Taxable Value Personal Utility	23,324,480	24,406,560	24,650,626	24,897,132
Taxable Value IFT (1/2)	6,274,855	6,419,080	6,483,271	6,548,104
<b>Total</b>	820,637,135	888,927,980	899,023,055	909,669,326
DDA (Captured)	46,942,110	54,882,410	55,431,234	55,985,546
Brownfield 1 (Captured)	453,980	452,460	456,985	461,554
Brownfield 2 (Captured)		16,279,881	16,442,680	16,607,107
<b>Total minus DDA</b>	773,241,045	817,313,229	826,692,156	836,615,118
<b>General Fund</b>				
Tax rate	10.5036	10.4503	10.4503	10.4503
Taxes Real	6,786,753	7,222,832	7,607,824	7,701,209
Taxes Personal	1,269,153	1,251,255	1,135,435	1,146,790
Taxes IFT	65,909	67,081	67,752	68,430
<b>Total Tax Revenue</b>	8,121,815	8,541,168	8,811,011	8,916,429
Difference from Prior Year	157,090	419,353	269,843	105,418

Voter approved millage being charged is reduced to 3.0 in FY2022/23 and projected as the same for FY2023/24  
 Full 3.5 voter approved millage expires in FY2024/2025

<b>Local Road Capital (Exp. FY 2026)</b>				
Tax rate	1.1439	1.1357	1.1357	1.1357
Taxes Real	739,115	784,951	826,790	836,939
Taxes Personal	138,218	135,982	123,395	124,629
Taxes IFT	7,178	7,290	7,363	7,437
<b>Total Tax Revenue</b>	884,511	928,223	957,548	969,005
Difference from Prior Year	17,108	43,712	29,325	11,457

<b>Safety Path (Exp. FY 2024)</b>				
Tax rate	0.2983	0.2961	0.2961	0.2961
Taxes Real	192,742	204,653	215,561	218,207
Taxes Personal	36,044	35,453	32,172	32,493
Taxes IFT	1,872	1,901	1,920	1,939
<b>Total Tax Revenue</b>	230,658	242,007	249,653	252,639
Difference from Prior Year	4,461	11,349	7,646	2,986

<b>DDA (General, Local Rd, Safety Path, Library, Oak Co Oper&amp;Parks, Huron Metro, OCC, DDA Special) Exp. FY 2029</b>				
Tax rate (Special)	1.2966	1.2766	1.2766	1.2766
<b>Total DDA (Special)</b>	6,404,830	6,404,830	6,404,830	6,404,830
<b>Tax Revenue (Special)</b>	8,305	8,176	8,176	8,176

Tax rate	20.3915	20.3078	20.3078	20.3078
<b>Total capture DDA</b>	46,942,110	54,882,410	55,431,234	55,985,546
<b>Tax Revenue</b>	957,220	1,114,541	1,125,686	1,136,943
Difference from Prior Year	80,019	157,321	11,145	11,257

## Fiscal Year 2022-2023

### General Fund Expenditure Detail

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The General Fund contains the records of the ordinary activities of the City which are not accounted for in another fund. This fund contains appropriation for all operating departments of the City. The General Fund expenditure activities are financed by revenues from general property taxes, State-Shared Revenues and other sources.

General Fund expenditure detail and department operational summaries are provided in the relevant section.

# Fiscal Year 2022-2023

## Program Strategies: City Council

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### PROGRAM DESCRIPTION:

The Wixom City Council is comprised of the Mayor and six City Council members. The Mayor is elected for a two-year term and serves as the chairperson for the City Council. The members of the Council are elected at large and serve four-year overlapping terms. The City Council is responsible for making policy, promulgating legislation, adopting a budget and levying taxes/ The City Council also selects the City Manager, who is the chief administrative officer of the City, as well as the City Clerk.

### ACHIEVEMENT GOALS FOR FY 2022-2023:

- Oversee the use of community resources including taxes, infrastructure and environmental resources.
- Establish community-wide goals and objectives to provide direction for City Administration.
- Ensure that City services are provided in a responsive, efficient and effective manner.
- Enhance communications with Boards/Commissions, neighboring communities and other agencies.

### BUDGET HIGHLIGHTS:

No significant changes or highlights to note in the upcoming Fiscal Year 2022/2023.

CITY OF WIXOM, MICHIGAN

**General Fund - Expenditure Detail**

City Council  
5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 Months 02/28/22	Estimated Actual 6/30/22	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Salaries &amp; wages</b>								
101-101-703.141	Salary - Mayor	\$ 1,800	\$ 1,800	\$ 900	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800
101-101-703.143	Salaries - City Council	9,000	9,000	4,500	9,000	9,000	9,000	9,000
101-101-709.100	Fringes - City Council	826	826	413	826	826	826	826
<b>Total salaries &amp; wages</b>		<b>11,626</b>	<b>11,626</b>	<b>5,813</b>	<b>11,626</b>	<b>11,626</b>	<b>11,626</b>	<b>11,626</b>
<b>Professional &amp; contractual</b>								
101-101-716.141	City Council Expense	451	4,500	30	4,500	3,500	3,500	3,500
101-101-836.100	COVID19 Expense	105	-	-	-	-	-	-
101-101-955.141	Conf. & Workshops	-	-	-	-	-	-	-
101-101-956.146	Awards & Plaques	140	400	-	400	500	500	500
<b>Total professional &amp; contractual</b>		<b>696</b>	<b>4,900</b>	<b>30</b>	<b>4,900</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>
<b>Total City Council</b>		<b>\$ 12,322</b>	<b>\$ 16,526</b>	<b>\$ 5,843</b>	<b>\$ 16,526</b>	<b>\$ 15,626</b>	<b>\$ 15,626</b>	<b>\$ 15,626</b>

# Fiscal Year 2022-2023

## Program Strategies: City Manager

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### PROGRAM DESCRIPTION:

This program funds the central, administrative coordination of all City operations. The City Manager is the chief administrative officer of the City and is an at-will appointee of the City Council. The City Manager is responsible for making recommendations to the City Council on policy and service matters and for implementing and administering those policies, programs and ordinances adopted by the City Council. It is the City Manager's duty to promote ethics, professionalism, integrity and responsiveness throughout the City organization. The City Manager is also the Emergency Management Coordinator and, as such, maintains general supervision over the planning and administration for the emergency management organization and the execution of the emergency preparedness plans.

### ACHIEVEMENT GOALS FOR FY 2022-2023:

- Find and implement solutions to day-to-day City and resident issues and concerns. This will include review of existing practices as well as evaluation, and possible implementation, of tools and products designed to enhance service delivery/effectiveness and communication with residents, businesses and other customers.
- Provide the highest level possible of high-quality services across all functions within City operations, efficiently and effectively, to residents, businesses and visitors.
- Retain, support and develop the City's most valuable assets - its employees.
- Be responsive and effective in providing support services to City Council, Commissions, Boards and Authorities.

### BUDGET HIGHLIGHTS:

101-172-703.121 - Salary - Assistant City Manager/Economic Development (50%): Funding for this position is split at 50% in each of two departments, City Manager and Economic Development and Assessing. The Assistant City Manager (ACM) position has responsibility for managing/performing the remaining Economic Development/Assessor functions and providing additional administrative support to the CMO, including direct oversight of our contract/consulting relationships in the areas of Construction and Development Services, planning and the City's geographical information system. In addition, the ACM position has assumed a greater role in providing direct economic development, and other administrative support, to the Downtown Development Authority.

The ACM incumbent was hired for an amount substantially below the Department Head position prior incumbent. In recognition of actual contributions to the management team, it is recommended that the ACM annual salary be raised to \$82,000 overall with \$41,000 reflected in this budget and \$41,000 reflected in the Economic Development and Assessing budget.

101-172-955.123 - Education & Training: Funding of this account provides for the continuing education and training of the four staff members within the Department

101-172-801.121 - Consultants & Personnel: This account is used to fund the engagement of services provided by outside professionals typically focused on a specific project, goal or outcome. Additional work is anticipated in the area of team development and coaching.

101-172-955.122 - Conf. & Workshops-City Manager: This account includes funding for attendance of conferences/workshops such as those conducted by the Michigan Municipal Executives association, ICMA and others.

CITY OF WIXOM, MICHIGAN

General Fund - Expenditure Detail

City Manager  
5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 Months 02/28/22	Estimated Actual 6/30/22	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Salaries &amp; wages</b>								
101-172-703.127	Salary - City Manager	\$ 105,535	\$ 112,170	\$ 72,165	\$ 112,170	\$ 120,000	\$ 120,000	\$ 120,000
101-172-703.121	Salary - Asst City Mngr/Econ Dev 50%	6,998	33,475	22,317	33,475	41,000	41,000	41,000
101-172-703.128	Wage - Admin. Assist.	52,276	52,854	33,796	52,854	52,854	52,854	52,854
101-172-703.129	Wage - Admin. Secretary 67%	51,012	51,565	22,352	34,549	34,549	34,549	34,549
101-172-706.121	Overtime - Admin. Assist.	217	4,000	386	4,000	4,000	4,000	4,000
101-172-706.122	Overtime - Admin. Secretary	-	2,000	476	2,000	3,000	3,000	3,000
101-172-708.121	Sick Pay - City Manager	-	-	-	-	-	-	-
101-172-708.122	Sick Pay - Admin Assist.	-	-	-	-	-	-	-
101-172-708.124	Sick Pay - Asst City Manager	-	-	-	-	-	-	-
101-172-709.100	Fringes - City Manager's Office	75,856	92,226	50,261	82,061	92,297	96,314	101,046
101-172-709.128	Fringes - HRA Expense	3,038	8,477	8,477	8,137	-	-	-
101-172-712.120	Unemployment Compensation	-	-	-	-	-	-	-
101-172-715.121	Deferred Compensation	-	-	-	-	-	-	-
<b>Total salaries &amp; wages</b>		<b>294,932</b>	<b>356,767</b>	<b>210,231</b>	<b>329,246</b>	<b>347,700</b>	<b>351,717</b>	<b>356,449</b>
<b>Professional &amp; contractual</b>								
101-172-716.122	City Manager Expense	-	300	-	300	300	300	300
101-172-801.121	Consultants & Personnel	108	2,000	-	2,000	4,000	4,000	4,000
101-172-836.100	COVID19 Expense	4,866	-	980	980	-	-	-
101-172-955.122	Conf. & Workshops-City Manager	25	800	384	800	800	900	900
101-172-955.123	Education & Training	1,704	6,500	3,203	6,500	6,500	7,000	7,000
101-172-956.124	Community Promotion - Brochure	-	-	-	-	-	-	-
101-172-956.126	Dues and Memberships	1,007	2,120	1,009	2,120	2,168	2,200	2,200
101-172-956.128	Vehicle Allowance	6,000	6,000	4,000	6,000	6,000	6,000	6,000
101-172-956.129	Phone Allowance	600	600	400	600	600	600	600
<b>Total professional &amp; contractual</b>		<b>14,310</b>	<b>18,320</b>	<b>9,976</b>	<b>19,300</b>	<b>20,368</b>	<b>21,000</b>	<b>21,000</b>
<b>Operating supplies</b>								
101-172-727.121	Office Supplies - City Mgr	751	1,200	304	1,200	1,200	1,200	1,200
101-172-732.121	Copier Maint & Supplies	731	750	551	750	750	750	750
101-172-900.126	Publication & Printing	261	1,200	-	1,200	1,200	1,200	1,200
<b>Total operating supplies</b>		<b>1,743</b>	<b>3,150</b>	<b>855</b>	<b>3,150</b>	<b>3,150</b>	<b>3,150</b>	<b>3,150</b>
<b>Maintenance &amp; repairs</b>								
101-172-802.122	Office Maintenance	-	-	-	-	-	-	-
<b>Capital Outlay</b>								
101-172-971.121	Office Equipment	450	450	-	450	450	450	450
101-172-971.122	Office Furniture	700	700	-	700	700	700	700
		<b>1,150</b>	<b>1,150</b>	<b>-</b>	<b>1,150</b>	<b>1,150</b>	<b>1,150</b>	<b>1,150</b>
<b>Total City Manager</b>		<b>\$ 312,135</b>	<b>\$ 379,387</b>	<b>\$ 221,062</b>	<b>\$ 352,846</b>	<b>\$ 372,368</b>	<b>\$ 377,017</b>	<b>\$ 381,749</b>

# Fiscal Year 2022-2023

## Program Strategies: Financial Administration

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### PROGRAM DESCRIPTION:

Financial Administration is responsible for the collection and disbursement of all City funds, maintenance of the City's financial records, investment/cash management and bank relations and general liability & property insurance administration. Responsibilities of the department include preparation and management of the City's budget, billing, collecting, tracking, and administering all finances of the City. Key aspects of these responsibilities include accounts payable, property tax administration, water, sewer, refuse collection fees, special assessments, grants, fines and state funding. The Department is responsible for managing the annual external audit of the City's financial records and accounting system and preparation and delivery of the final tax collection settlement to Oakland County along with distributions of collections taken on behalf of other jurisdictions. In addition, this Department administers all employee benefits, coordinates education opportunities available from MERS and other benefit providers, payroll processing, tax and pension reporting, compliance with the Affordable Care Act, retirement processing and retiree benefits, online property tax access, online payment system(s) and fixed asset tracking systems.

### ACHIEVEMENT GOALS FOR FY 2022-2023:

- Monitor and update the five-year budget projection.
- Maintain compliance with requirements associated with State Reporting for Transparency and Accountability.
- Assist with the preparation of the Annual Financial Report with Annual Audit for FY 2021-2022.
- Preparation of Citizen's Guide to Financial Health as proposed as part of the requirements for State Shared Revenue by State of Michigan.
- Continued review of accounting practices and procedures for further consolidation, streamlining and greater transparency.
- Continued proactive and effective monitoring and update of the 10-year Capital Plan.
- Conversion of financial chart of accounts in accordance with the Michigan Department of Treasury.

### BUDGET HIGHLIGHTS:

101-191-802.311 - Computer Maintenance: Funds allocated to this account fund the annual support and maintenance of the City's financial software, BS&A.

### CAPITAL IMPROVEMENT HIGHLIGHTS:

411-191-975.312 - Printer/Scanner: Purchase of a new scanner for document imaging.



CITY OF WIXOM, MICHIGAN

**General Fund - Expenditure Detail**

Finance  
5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 Months 02/28/22	Estimated Actual 6/30/22	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Salaries &amp; wages</b>								
101-191-703.311	Salary - Finance Director	\$ 98,285	\$ 101,234	\$ 67,489	\$ 101,234	\$ 101,234	\$ 101,234	\$ 101,234
101-191-703.312	Salary - Deputy Treasurer	65,387	65,504	41,885	65,504	65,504	65,504	65,504
101-191-703.316	Wage - Account Clerk	50,304	51,566	32,972	51,566	53,112	54,706	54,706
101-191-706.311	Overtime - Deputy Treasurer	1,651	3,800	1,008	3,800	3,900	4,000	4,100
101-191-706.312	Overtime	481	1,500	40	1,500	1,500	1,550	1,600
101-191-708.311	Sick Pay - Deputy Treasurer	-	-	-	-	-	-	-
101-191-708.312	Sick Pay - Finance Director	3,402	3,403	-	3,504	3,504	3,504	3,504
101-191-708.313	Sick Pay - Account Clerk	1,733	1,733	-	1,785	1,839	1,894	1,894
101-191-709.100	Fringes - Finance Dept	98,614	97,744	63,614	92,915	103,439	107,198	116,209
101-191-709.318	Fringes-HRA Expense	8,921	3,323	3,323	2,676	-	-	-
101-191-711.311	Part-Time Accounting Clerk	-	-	-	-	-	-	-
<b>Total salaries &amp; wages</b>		<b>328,778</b>	<b>329,807</b>	<b>210,331</b>	<b>324,484</b>	<b>334,032</b>	<b>339,590</b>	<b>348,751</b>
<b>Professional &amp; contractual</b>								
101-191-716.311	Financial Admin. Expense	-	250	-	250	250	250	250
101-191-800.001	Financial Consultant	-	-	-	-	-	-	-
101-191-801.311	Consultants & Personnel-Fin.Ad	7,863	2,925	3,433	4,500	3,200	3,296	3,395
101-191-836.100	COVID19 Expense	2,550	-	-	-	-	-	-
101-191-955.311	Conf. & Workshops-Fin. Admin.	-	-	-	-	-	-	-
101-191-955.312	Education & Training-Fin.Admin	-	2,500	65	800	2,500	2,500	2,500
101-191-956.129	Phone Allowance	600	600	400	600	600	600	600
101-191-956.312	Data Processing - Fin. Admin.	191	1,500	111	1,500	-	-	-
101-191-956.313	Oakland County Data Processing	3,249	3,500	2,113	3,500	5,000	5,100	5,200
101-191-956.314	Data Processing - Tax Collection	10,011	10,750	7,685	10,750	11,000	11,000	11,000
101-191-956.316	Memberships & Dues	789	875	448	875	875	900	925
101-191-958.315	Audit Fee - General	13,086	13,348	13,348	13,348	14,349	14,779	15,223
<b>Total professional &amp; contractual</b>		<b>38,338</b>	<b>36,248</b>	<b>27,603</b>	<b>36,123</b>	<b>37,774</b>	<b>38,425</b>	<b>39,093</b>
<b>Operating supplies</b>								
101-191-727.311	Office Supplies - Fin. Admin.	1,780	3,000	2,499	3,000	3,100	3,150	3,150
<b>Maintenance &amp; repairs</b>								
101-191-802.311	Computer Maintenance-Fin.Admin	6,512	6,601	6,601	6,601	6,817	7,022	7,232
101-191-802.312	Computer Programming-Fin.Admin	-	800	-	800	800	816	832
<b>Total maintenance &amp; repairs</b>		<b>6,512</b>	<b>7,401</b>	<b>6,601</b>	<b>7,401</b>	<b>7,617</b>	<b>7,838</b>	<b>8,064</b>
<b>Capital Outlay</b>								
101-191-971.311	Office Equipment	-	-	-	-	-	-	-
101-191-971.312	Office Furniture	-	-	-	-	-	-	-
<b>Total capital outlay</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Finance</b>		<b>\$ 375,408</b>	<b>\$ 376,456</b>	<b>\$ 247,034</b>	<b>\$ 371,008</b>	<b>\$ 382,523</b>	<b>\$ 389,003</b>	<b>\$ 399,058</b>

# Fiscal Year 2022-2023

## Program Strategies: Clerks

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### PROGRAM DESCRIPTION:

The City Clerk is responsible for preparing Council agendas, as well as meeting packets. The City Clerk records, transcribes and certifies meeting minutes and official actions of City Council and is responsible for document retention and retrieval as the custodian of official City records. As the City's Chief Election Official, the City Clerk records transactions in the State-wide Qualified Voter File daily, coordinates and conducts federal, state, county, municipal and school elections in accordance with election laws/guidelines and trains election inspectors. Liquor license and tax abatement applications are handled jointly with the Police, Building and Assessing Departments, in conjunction with the State of Michigan and their rules and regulations. The City Clerk's Office issues, records and forwards dog licenses to Oakland County Animal Control and facilitates enforcement of the City Ordinance as it relates to dogs. As a Passport Acceptance Facility, in addition to providing passport photo services, the Clerk's Office works closely with the U.S. Department of State with regard to acceptance and submittal of passport applications. The City Clerk's Office maintains cemetery records, sells gravesites and niches and works with the sexton with regard to burials in the Wixom Cemetery. It is also the function of this Office to act as a source and repository of office supplies for City departments.

### ACHIEVEMENT GOALS FOR FY 2022-2023:

- Continue to provide information to the public, other departments and the Council by efficiently maintaining a complete and accurate record of all City Council business transactions.
- Provide accurate and efficient record-keeping, retention and tracking.
- Administer elections in accordance with current law.
- Work closely with the U.S. Department of State with regard to the ever-changing acceptance and processing of passport applications.
- Develop and deliver public outreach to improve transparency in elections.
- Ensure ongoing education of both the Clerk and Deputy Clerk to enhance effectiveness and retention of their designation as Certified Michigan Municipal Clerks.

### BUDGET HIGHLIGHTS:

101-215-803.286 - Election Salaries: This expense reflects the costs associated with two elections, the August Primary Election and the November General Election. Overtime costs for the Deputy Clerk are covered here and are impacted by the Proposal 3 requirements to be open until 5:00 p.m. on Friday and eight hours on Saturday and/or Sunday before each election.

101-215-956.281 - Election Expense: This expense reflects the cost of miscellaneous items for each election such as the printing of ballots, programming and coding, publications, voter ID cards, absentee ballot envelopes, extended service/maintenance fees for the scanners and touch writers, etc.

CITY OF WIXOM, MICHIGAN

**General Fund - Expenditure Detail**

Clerk  
5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 Months 02/28/22	Estimated Actual 6/30/22	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Salaries &amp; wages</b>								
101-215-703.281	Salary - Clerk	\$ 78,202	\$ 81,000	\$ 53,638	\$ 81,000	\$ 81,000	\$ 81,000	\$ 81,000
101-215-703.282	Wage - Deputy Clerk	56,392	56,100	35,872	56,100	56,100	56,100	56,100
101-215-706.281	Overtime - Deputy Clerk	576	1,500	302	1,500	1,500	1,500	1,500
101-215-708.281	Sick Time Pay - Clerk	-	-	-	-	-	-	-
101-215-709.100	Fringes - City Clerk's Office	52,926	55,659	37,047	54,865	59,953	62,917	66,395
101-215-709.288	Fringes - HRA Expense	5,883	10,826	10,826	10,826	-	-	-
101-215-711.281	Part-Time Help	2,108	-	-	-	2,100	-	2,100
<b>Total salaries &amp; wages</b>		<b>196,087</b>	<b>205,085</b>	<b>137,685</b>	<b>204,291</b>	<b>200,653</b>	<b>201,517</b>	<b>207,095</b>
<b>Professional &amp; contractual</b>								
101-215-716.281	Clerk Expense	-	300	129	250	300	325	350
101-215-728.281	Computer Software	-	-	-	-	-	-	-
101-215-801.281	Consultants & Personnel	4,414	2,000	-	1,500	2,800	2,800	3,000
101-215-803.286	Election Salaries	21,647	6,500	5,824	5,900	14,000	8,000	14,000
101-215-836.100	COVID19 Expense	4,658	-	2,225	-	-	-	-
101-215-955.281	Conf. & Workshops-Clerk	1,354	1,500	38	1,300	1,500	1,600	1,600
101-215-955.282	Education & Training-Clerk	440	1,800	907	1,700	1,800	1,800	1,800
101-215-956.129	Phone Allowance	600	600	400	600	600	600	600
101-215-956.281	Election Expense	9,486	12,000	5,614	7,800	12,000	12,000	12,000
101-215-956.282	Memberships & Dues	525	600	460	600	600	625	650
<b>Total professional &amp; contractual</b>		<b>43,124</b>	<b>25,300</b>	<b>15,597</b>	<b>19,650</b>	<b>33,600</b>	<b>27,750</b>	<b>34,000</b>
<b>Operating supplies</b>								
101-215-727.281	Office Supplies - Clerk	2,929	3,000	1,167	3,000	3,000	3,060	3,121
101-215-900.281	Publication & Printing-Clerk	3,607	4,000	1,301	4,000	4,000	4,120	4,245
<b>Total operating supplies</b>		<b>6,537</b>	<b>7,000</b>	<b>2,469</b>	<b>7,000</b>	<b>7,000</b>	<b>7,180</b>	<b>7,366</b>
<b>Capital Outlay</b>								
101-215-971.281	Office Equipment	-	-	-	-	-	-	-
<b>Total Clerk</b>		<b>\$ 245,748</b>	<b>\$ 237,385</b>	<b>\$ 155,750</b>	<b>\$ 230,941</b>	<b>\$ 241,253</b>	<b>\$ 236,447</b>	<b>\$ 248,462</b>

# Fiscal Year 2022-2023

## Program Strategies: Information Systems

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### PROGRAM DESCRIPTION:

The Information Systems Department is responsible for the maintenance, updating and implementation of computer systems for the City, including all software and hardware. This also includes helpdesk and deskside support for City staff. The City utilizes an outside consultant to perform these tasks.

### ACHIEVEMENT GOALS FOR FY 2022-2023:

- Replace Backup System at City Hall to improve reliability and reduce costs.
- Increase system security from internet cyber threats by means of firewall monitoring.
- Continue Security Awareness Training to protect against social engineered cyber threats.
- Update computing equipment, software and procedures as recommended by the Security Risk Assessment.

### BUDGET HIGHLIGHTS:

101-228-728.284 - Support Contract Website: This account is used for an annual support contract for technical maintenance for the City's website and the contract for content maintenance.

101-228-801.282 - Consultant - System Administrator: Funds allocated to this account cover the consulting/technology services contract.

101-228-956.283 - Data Processing - Maintenance: This account funds the password policy enforcer, anti-malware tools, internet intrusion protection and annual costs associated with Microsoft Exchange for City personnel.

101-228-956.284 - Data Processing - Contractual: This account provides funds for various projects including the setup and installation of replacement equipment, computers and servers.

### CAPITAL IMPROVEMENT HIGHLIGHTS:

411-283-971.322 - City Network: This funding reflects costs associated with the purchase of replacement file servers and operating systems.

CITY OF WIXOM, MICHIGAN

General Fund - Expenditure Detail

Information Systems

5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 Months 02/28/22	Estimated Actual 6/30/22	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Professional &amp; contractual</b>								
101-228-709.100	Fringes - Information Systems	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101-228-711.301	Part-Time Help Wages	-	-	-	-	-	-	-
101-228-728.283	Data Processing - Internet	2,037	5,680	1,145	2,845	3,000	3,090	3,183
101-228-728.284	Support Contract - Website	10,174	10,480	9,811	10,077	10,200	10,710	11,246
101-228-728.285	Website Redesign	-	-	-	-	-	-	-
101-228-801.282	Consultant - System Admin	72,504	74,825	49,298	73,948	78,385	83,088	88,073
101-228-836.100	COVID19 Expense	213	-	-	-	-	-	-
101-228-956.283	Maintenance & Support	21,171	25,250	14,418	25,250	23,500	24,205	24,931
101-228-956.284	Data Processing - Contractual	3,251	37,130	-	28,000	16,830	17,209	17,599
101-228-956.285	Data Processing-Updates/Supplies	4,186	5,300	947	5,300	5,300	5,459	5,623
101-228-956.286	Broadcasting/Televising	4,800	7,800	3,585	7,800	7,800	7,800	7,800
<b>Total professional &amp; contractual</b>		<b>118,336</b>	<b>166,465</b>	<b>79,204</b>	<b>153,220</b>	<b>145,015</b>	<b>151,561</b>	<b>158,454</b>
<b>Total Information Systems</b>		<b>\$ 118,336</b>	<b>\$ 166,465</b>	<b>\$ 79,204</b>	<b>\$ 153,220</b>	<b>\$ 145,015</b>	<b>\$ 151,561</b>	<b>\$ 158,454</b>

# Fiscal Year 2022-2023

## Program Strategies: Board of Review

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### PROGRAM DESCRIPTION:

The Board of Review is a three-member body that is appointed by the Mayor with the concurrence of City Council and that annually reviews and certifies the Assessment Roll as prepared by the City's Assessor. The Board considers appeals filed by property owners relative to changes in assessed value and also reviews requests for reductions in assessments due to the inability of the taxpayer to pay the full amount of assessed property taxes. The Board meets principally in March, but also may be scheduled for meetings in July and/or December to correct errors and mutual mistakes of fact.

### BUDGET HIGHLIGHTS:

101-247-801.451 - Member Wages: The account covers compensation paid to the members of the Board of Review; a flat fee of \$200/year, unless a member is absent for a March Board meeting, then the pay will be prorated appropriately.

101-247-956.451 - Miscellaneous Operating Expenses: This account funds office supplies and required legal notices including the three (3) consecutive week Public Hearing notice publications for the March Board of Review which will be placed in an appropriate local newspaper in line with requirements.

CITY OF WIXOM, MICHIGAN

**General Fund - Expenditure Detail**

Board of Review  
5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 Months 02/28/22	Estimated Actual 6/30/22	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Salaries &amp; wages</b>								
101-247-709.100	Fringes - Board of Review	\$ 46	\$ 46	\$ -	\$ 46	\$ 46	\$ 46	\$ 46
101-247-801.451	Board Member Compensation	600	600	-	600	600	600	600
101-247-703.451	Wage - Recording Secretary	-	-	-	-	-	-	-
<b>Total salaries &amp; wages</b>		<u>646</u>	<u>646</u>	<u>-</u>	<u>646</u>	<u>646</u>	<u>646</u>	<u>646</u>
<b>Operating supplies</b>								
101-247-956.451	Miscellaneous Operating Exp.	103	1,900	26	1,900	1,000	1,000	1,000
<b>Total operating supplies</b>		<u>103</u>	<u>1,900</u>	<u>26</u>	<u>1,900</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
<b>Total Board of Review</b>		<u>\$ 749</u>	<u>\$ 2,546</u>	<u>\$ 26</u>	<u>\$ 2,546</u>	<u>\$ 1,646</u>	<u>\$ 1,646</u>	<u>\$ 1,646</u>

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# Fiscal Year 2022-2023

## Program Strategies: Economic Development and Assessing

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### PROGRAM DESCRIPTION:

This function is managed by the Assistant City Manager (ACM) position which replaced the vacated Department Head position in this role. The funding for this position is split at 50% each between the City Manager's Office and the Economic Development/Assessing departmental budgets. This position also provides oversight of the planning, building and geographic information system contractual relationships.

For the Assessing function, Oakland County prepares and provides the City's real and personal property tax rolls and special assessment rolls as required. Oakland County also handles the majority of activity related to the Board of Review. The ACM and the City Manager's Office Administrative Assistant work together on tasks related to property transfer affidavits, land acquisitions/divisions/combinations and other assessing related functions.

Economic Development activities include assisting existing and prospective businesses with property needs, relationship building, serving as a liaison between business entities and other levels of government and promoting growth in the business and commercial sectors of the City. The ACM works closely with the City Manager and other departments in this critical area.

### ACHIEVEMENT GOALS FOR FY 2022-2023:

- Continue to provide oversight of the planning, building function and geographic information system contract relationships of the City with a focus on enhancing cohesiveness, coordination and results. This will also involve reviewing all service contracts.
- Coordinate and guide the City's efforts towards achieving Redevelopment Ready Community (RRC) certification by the end of the fiscal year.
- Efficient and effective administration of the second phase of redevelopment of the 104-acre parcel on the former Ford Wixom Plant property to include facilitating tenants to locate there.
- Coordinate with property ownership to facilitate the development of the vacant Downtown East Retail property, as well as redevelopment of underutilized City-owned properties.
- Establish and maintain a close working relationship with the DDA, the Lakes Area Chamber of Commerce and other entities in order to enhance growth and development for the City.

### BUDGET HIGHLIGHTS:

101-172-703.121 - Salary - Assistant City Manager/Economic Development (50%): Funding for this position is split at 50% in each of two departments, City Manager and Economic Development and Assessing. The ACM position has responsibility for managing/performing the Economic Development/Assessor functions and providing additional administrative support to the CMO, including direct oversight of our contract/consulting relationships in the areas of Construction and Development Services, planning and the City's geographical information system. In addition, the ACM has assumed a greater role in providing direct economic development, and other administrative support, to the Downtown Development Authority.

The ACM incumbent was hired for an amount substantially below the Department Head position prior incumbent. In recognition of actual contributions to the management team, it is recommended that the ACM annual salary be raised to \$82,000 overall with \$41,000 reflected in this budget and \$41,000 reflected in the City Manager budget.

101-257-956.145 - Contractual Services: This account provides funding for assessing services provided by Oakland County Equalization for both real and personal property.

101-257-956.325 - Economic Development: This account provides funding for various Economic Development projects. Business Development events, such as Job Fairs or Business Forums are included. Other charges include portions of the Planning Consultant Services outside of the retainer fees that are directly related to Economic Development, as well as charges for projects related to becoming RRC Certified, and maintaining that certification.

**CAPITAL IMPROVEMENT HIGHLIGHTS:**

411-257-957.140 - Office Furniture: This account funds the purchase of replacement furniture.

CITY OF WIXOM, MICHIGAN

**General Fund - Expenditure Detail**

Economic Development/City Assessor  
5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 Months 02/28/22	Estimated Actual 6/30/22	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Salaries &amp; wages</b>								
101-257-703.121	Salary - Asst City Mngr/Econ Dev 50%	\$ 6,998	\$ 33,475	\$ 22,316	\$ 33,475	\$ 41,000	\$ 41,000	\$ 41,000
101-257-703.141	Salary - Economic & Comm Dev Dir.	-	-	-	-	-	-	-
101-257-706.141	Overtime	-	-	-	-	-	-	-
101-257-708.141	Sick Time Pay - Econ & Comm Dev Dir	-	-	-	-	-	-	-
101-257-709.100	Fringes - Economic Dev/Assessing	1,659	10,709	6,619	9,843	12,221	12,776	13,359
101-257-711.141	Part Time Assessing / Econ Dev	-	-	-	-	-	-	-
<b>Total salaries &amp; wages</b>		<b>8,657</b>	<b>44,184</b>	<b>28,935</b>	<b>43,318</b>	<b>53,221</b>	<b>53,776</b>	<b>54,359</b>
<b>Professional &amp; contractual</b>								
101-257-836.100	COVID19 Expense	-	-	-	-	-	-	-
101-257-836.101	Restaurant Relief Program	12,809	-	-	-	-	-	-
101-257-955.141	Education & Training	457	1,500	1,050	1,500	1,500	1,500	1,500
101-257-956.129	Phone Allowance	100	600	400	600	600	600	600
101-257-956.142	CAD/GIS Expenditure	8,700	8,364	6,378	8,364	8,531	8,702	8,876
101-257-956.143	Assessing/Econ Dev Expense	28	400	280	400	400	400	400
101-257-956.145	Contractual Services	92,228	96,429	-	96,429	98,840	101,311	103,843
101-257-956.146	Data Processing	2,439	3,500	-	3,500	3,500	3,500	3,500
101-257-956.325	Economic Development	11,093	79,500	8,174	79,500	65,000	45,000	45,000
<b>Total professional &amp; contractual</b>		<b>127,854</b>	<b>190,293</b>	<b>16,282</b>	<b>190,293</b>	<b>178,371</b>	<b>161,013</b>	<b>163,719</b>
<b>Operating supplies</b>								
101-257-727.141	Office Supplies	55	200	17	200	200	200	200
101-257-728.141	Computer Supplies	-	-	-	-	-	-	-
101-257-732.141	Copier Supplies/Maint	-	-	-	-	-	-	-
101-257-802.241	Vehicle Maintenance	-	-	-	-	-	-	-
<b>Total operating supplies</b>		<b>55</b>	<b>200</b>	<b>17</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>
<b>Total Economic Development/City Assessor</b>		<b>\$ 136,565</b>	<b>\$ 234,677</b>	<b>\$ 45,233</b>	<b>\$ 233,811</b>	<b>\$ 231,792</b>	<b>\$ 214,988</b>	<b>\$ 218,278</b>

# Fiscal Year 2022-2023

## Program Strategies: Building Maintenance

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### PROGRAM DESCRIPTION:

The Department of Public Works (DPW) is responsible for the day-to-day maintenance of City Hall and other city owned buildings. These responsibilities include general building repairs and maintenance as well as investments in system improvements. Also, the DPW provides oversight of HVAC, custodial, mechanical and electrical contractors. This program contains contractual costs associated with the maintenance of these facilities.

### ACHIEVEMENT GOALS FOR FY 2022-2023:

- Continue to utilize energy efficient upgrades where possible. This includes the installation of LED lighting where appropriate in order to reduce electrical costs and maintenance costs for changing ballasts. This is an ongoing process that is being conducted under general maintenance.
- Continue to review all maintenance contracts on a yearly basis to ensure the highest level of efficient and effective services.
- Bidding out the duct cleaning of the HVAC system and installation of ultraviolet disinfection systems in the duct work.
- Monitor, update and enhance the efficiency and effectiveness of HVAC controls across the City.

### BUDGET HIGHLIGHTS:

101-265-802.331 - Building Maintenance General: This line item provides funding for building maintenance associated with City Hall, the Police Station and related appurtenances.

101-265-802.335 - Building Maintenance Library: This line item provides funding for maintenance associated with the Library. In accordance with our lease agreement with the Library, a portion of the maintenance expenditures are reimbursed by the Library.

### CAPITAL IMPROVEMENT HIGHLIGHTS:

411-283-974.322 - Other Facilities Improvements: Funds are allocated here for building generator replacement.

CITY OF WIXOM, MICHIGAN

**General Fund - Expenditure Detail**

Building Maintenance  
5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 Months 02/28/22	Estimated Actual 6/30/22	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Professional &amp; contractual</b>								
101-265-802.334	Heating & Cooling	\$ 1,775	\$ 14,000	\$ 1,775	\$ 14,000	\$ 14,000	\$ 16,000	\$ 16,000
101-265-836.100	COVID19 Expense	7,222	-	225	205	-	-	-
101-265-956.333	Custodial Services	10,540	15,000	7,583	15,000	16,000	16,000	17,000
<b>Total professional &amp; contractual</b>		<b>19,537</b>	<b>29,000</b>	<b>9,583</b>	<b>29,205</b>	<b>30,000</b>	<b>32,000</b>	<b>33,000</b>
<b>Operating supplies</b>								
101-265-956.331	Custodial Supplies	944	800	37	800	800	900	900
101-265-956.332	Lights	-	3,000	-	3,000	2,500	2,500	2,500
<b>Total operating supplies</b>		<b>944</b>	<b>3,800</b>	<b>37</b>	<b>3,800</b>	<b>3,300</b>	<b>3,400</b>	<b>3,400</b>
<b>Maintenance &amp; repairs</b>								
101-265-802.331	Building Maintenance - General	20,013	31,000	12,366	31,000	68,000	31,000	32,000
101-265-802.332	Building Maintenance - Other	382	6,000	-	6,000	6,000	6,000	6,000
101-265-802.335	Bldg Maintenance-Library	2,160	12,000	1,104	12,000	12,000	12,000	12,000
101-265-802.336	HVAC - Library	3,318	12,000	6,192	12,000	12,000	12,000	12,000
<b>Total maintenance &amp; repairs</b>		<b>25,872</b>	<b>61,000</b>	<b>19,662</b>	<b>61,000</b>	<b>98,000</b>	<b>61,000</b>	<b>62,000</b>
<b>Total Building Maintenance</b>		<b>\$ 46,354</b>	<b>\$ 93,800</b>	<b>\$ 29,283</b>	<b>\$ 94,005</b>	<b>\$ 131,300</b>	<b>\$ 96,400</b>	<b>\$ 98,400</b>

# Fiscal Year 2022-2023

## Program Strategies: Legal Assistance

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### PROGRAM DESCRIPTION:

The City Attorneys serve as legal advisors to the City. The duties of the office include providing legal opinions on issues facing the City, preparing and reviewing proposed City legislation, assisting with collective bargaining tasks and prosecuting violations of City ordinances.

### ACHIEVEMENT GOALS FOR FY 2022-2023:

- Protect the assets of the City.

### BUDGET HIGHLIGHTS:

101-266-803.261 - Labor Relations Counsel: Funding for this account provides for expenses incurred to evaluate the City's wages and resolve conflicts between the City and its employees.

101-266-803.262 - Labor Negotiations: Funding for this account provides for expenses related to the negotiations of collective bargaining agreements (CBAs).

101-266-803.267 - Tax Litigation: This account provides funding for the City to protect itself from tax challenges. This includes efforts to avoid litigation through negotiations. It also includes funding for the conduct of actual litigation if that becomes necessary. In both cases, costs can include appraisals and other expert sources and/or witnesses.

101-266-803.268 - Prosecution: Funding for this account provides for expenses that are incurred as a result of the prosecution of criminal and civil complaints of violation of City ordinances resulting from the compliance efforts of the Police Department and Construction and Development Services.

101-266-803.269 - City Attorney: Funding for this account provides for expenses that occur as a result of the day-to-day operations of the City that require legal advice or that require the services of an attorney for legal negotiations and/or contracts with businesses or individuals. It also provides for meetings with the City Attorney for staff and the City Council.

CITY OF WIXOM, MICHIGAN

General Fund - Expenditure Detail

Litigation and Appeals

5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 Months 02/28/22	Estimated Actual 6/30/22	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Professional &amp; contractual</b>								
101-266-803.261	Labor Relations Counsel	\$ 3,153	\$ 3,000	\$ 245	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
101-266-803.262	Labor Negotiations	7,448	6,000	20,855	32,000	-	7,000	-
101-266-803.266	Litigation	10,871	-	-	-	-	-	-
101-266-803.267	Tax Litigation	6,354	5,000	-	-	5,000	5,000	5,000
101-266-803.268	Prosecution	38,446	30,000	20,321	30,000	30,000	30,000	30,000
101-266-803.269	City Attorney-Meetings\Misc.	15,291	20,000	13,408	20,000	20,000	30,000	30,000
101-266-836.100	COVID19 Expense	1,590	-	-	-	-	-	-
<b>Total professional &amp; contractual</b>		<b>83,152</b>	<b>64,000</b>	<b>54,829</b>	<b>85,000</b>	<b>58,000</b>	<b>75,000</b>	<b>68,000</b>
<b>Total Litigation and Appeals</b>		<b>\$ 83,152</b>	<b>\$ 64,000</b>	<b>\$ 54,829</b>	<b>\$ 85,000</b>	<b>\$ 58,000</b>	<b>\$ 75,000</b>	<b>\$ 68,000</b>

# Fiscal Year 2022-2023

## Program Strategies: General Operating

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### PROGRAM DESCRIPTION:

This program contains resources for the operation of City Hall and reflects the centralization of certain expense categories associated with the delivery of City services. It also serves to fund membership in various government-related organizations to help the City stay abreast of new legislation, programs and developments that affect City operations and its citizens.

### BUDGET HIGHLIGHTS:

101-283-709.321 - Fringes: HRA Expense: This line item includes estimated claim reimbursements on Health Reimbursement Accounts for full-time City employees. Once claims are incurred, fringe benefit adjustments will be posted, as may be applicable. This budget item will be allocated to the appropriate departmental HRA fringe accounts throughout the year.

101-283-709.390 - OPEB Contribution: Reflects the normal cost contribution to the MERS Retiree Health Care Funding Vehicle to fund other post-employment benefits (OPEB). The normal cost is the required contribution relating to active employee's future service. This line item has been reduced as a result of the bonding of the unfunded OPEB liability that occurred in August 2018. Activity related to the annual bond payments is located in the Debt Service OPEB department.

101-283-801.001 - Postage & Copier - Library: This line item includes funding for postage and copier use by the Library. The Library reimburses the City for these costs.

101-283-956.327 - Actuarial Cost - OPEB: This line item includes funding to obtain required OPEB actuarial reports. This information is utilized for budgeting, audit and financial statement purposes.

101-283-959.321 - Memberships - City Hall: This line item includes funds for membership in the Michigan Municipal League, Lakes Area Chamber of Commerce, Southeast Michigan Council of Governments and funds for other memberships/possible membership increases.



CITY OF WIXOM, MICHIGAN

General Fund - Expenditure Detail

General Operating  
5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 Months 02/28/22	Estimated Actual 6/30/22	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Operating supplies</b>								
101-283-730.321	Postage Expense	\$ 13,555	\$ 16,000	\$ 7,952	\$ 16,000	\$ 16,000	\$ 16,250	\$ 16,500
101-283-732.321	Copier Service & Supplies-Gen.	4,444	8,000	3,555	8,000	6,000	6,160	6,326
<b>Total operating supplies</b>		<b>18,000</b>	<b>24,000</b>	<b>11,506</b>	<b>24,000</b>	<b>22,000</b>	<b>22,410</b>	<b>22,826</b>
<b>Salaries, wages &amp; compensation adjustments</b>								
101-283-703.321	Wage & Salary Adjustments	-	9,893	-	-	75,423	152,687	318,142
101-283-709.321	Fringes-HRA Expense	184	79,501	23	79,501	175,000	182,250	189,718
101-283-709.323	MERS DB Closeout Non Union	-	70,800	47,200	70,800	93,648	87,093	86,222
101-283-709.324	MERS DB Closeout Police	-	116,652	77,768	116,652	184,068	171,183	169,471
101-283-709.325	MERS DB Closeout Clerical	-	17,916	11,944	17,916	51,684	48,066	47,585
101-283-709.326	MERS DB Closeout DPW	-	16,380	10,920	16,380	29,904	27,811	27,533
101-283-709.327	MERS DB Lump Sum Payment	-	-	-	-	-	-	-
101-283-709.390	OPEB Contribution - Normal Cost	97,661	97,661	79,435	79,435	79,435	79,435	79,435
<b>Total salaries, wages &amp; compensation adjustments</b>		<b>97,845</b>	<b>408,803</b>	<b>227,290</b>	<b>380,684</b>	<b>689,162</b>	<b>748,525</b>	<b>918,106</b>
<b>Professional &amp; contractual</b>								
101-283-801.001	Postage & Copier-Library	152	200	69	200	200	200	206
101-283-801.002	Comm Center Rental - Library	-	-	-	-	-	-	-
101-283-801.311	Bank & Investment Fees	15,049	-	-	-	-	-	-
101-283-836.100	COVID19 Expense	6,158	-	-	-	-	-	-
101-283-956.320	Outside Storage	14,984	15,596	10,429	15,596	15,908	16,226	16,551
101-283-956.325	Economic Development	-	-	-	-	-	-	-
101-283-956.326	Manuf. Alliance of Communities	-	-	-	-	-	-	-
101-283-956.327	Actuarial Cost - OPEB	8,500	10,000	19,200	19,200	20,604	10,200	21,016
101-283-956.329	Auction Costs	2,641	750	1,204	1,532	750	750	750
101-283-956.330	Application & Filing Costs	-	-	-	-	-	-	-
101-283-958.323	Audit Fee - Capital Projects	8,632	8,805	8,805	8,805	9,465	9,750	10,043
101-283-958.324	Audit Fee - Other	18,991	19,371	20,960	20,960	22,532	23,208	23,904
101-283-958.325	Audit Fee - Single Audit	-	7,579	-	-	8,147	8,392	8,644
101-283-958.326	Audit Fee - GASB 34	7,192	7,336	3,241	7,336	7,886	8,123	8,367
101-283-958.327	Audit Fee - SAS112	-	-	-	-	-	-	-
101-283-959.320	Record Retention - Maint/Support	17,724	20,142	17,008	20,142	21,351	22,632	23,989
101-283-959.321	Memberships - City Hall	9,258	8,558	8,647	8,647	8,800	9,064	9,336
<b>Total professional &amp; contractual</b>		<b>109,280</b>	<b>98,337</b>	<b>89,564</b>	<b>102,418</b>	<b>115,643</b>	<b>108,545</b>	<b>122,806</b>
<b>Public utility &amp; telephone</b>								
101-283-731.321	Natural Gas Expense - General	4,999	5,459	3,470	6,500	6,600	6,798	7,002
101-283-850.321	Telephone - City Hall	8,993	9,300	4,263	9,300	9,300	9,400	9,500
101-283-959.324	Electrical Expense - General	32,658	32,750	20,401	32,750	33,733	34,745	35,787
101-283-959.325	Water Expense - General	18,531	22,000	6,901	22,000	23,000	24,840	26,827
<b>Total public utility &amp; telephone</b>		<b>65,181</b>	<b>69,509</b>	<b>35,035</b>	<b>70,550</b>	<b>72,633</b>	<b>75,783</b>	<b>79,116</b>
<b>Insurance expense</b>								
101-283-718.322	Insurance-Worker's Comp.	28,135	30,948	56,428	42,828	47,111	51,822	57,004
101-283-718.323	Insurance-Multi-Peril&Gen Liab	180,557	186,876	190,801	190,801	200,341	210,358	220,876
<b>Total insurance expense</b>		<b>208,692</b>	<b>217,824</b>	<b>247,229</b>	<b>233,629</b>	<b>247,452</b>	<b>262,180</b>	<b>277,880</b>
<b>Maintenance &amp; repairs</b>								
101-283-971.321	Office Equipment & Repairs	-	-	-	-	-	-	-
<b>Total General Operating</b>		<b>\$ 498,997</b>	<b>\$ 818,473</b>	<b>\$ 610,624</b>	<b>\$ 811,281</b>	<b>\$ 1,146,890</b>	<b>\$ 1,217,442</b>	<b>\$ 1,420,734</b>

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# Fiscal Year 2022-2023

## Program Strategies: Police Department

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### PROGRAM DESCRIPTION:

The Police Department believes the people who live, work, and spend time in Wixom should be free from crime, fear of crime and disorder. The Department renders aid to those who are sick, injured and in danger; prevents crime, fear of crime and disorder through directed patrol; prevents vehicle crashes through traffic enforcement; seeks the truth through sound investigation; participates in the prosecution of those who harm others; and provides friendly customer service.

### ACHIEVEMENT GOALS FOR FY 2022-2023:

- The City will seek out, hire and orient a replacement chief of police. That person will have at least four weeks of orientation with the outgoing Director of Public Safety and Chief of Police.
- The Police Department will investigate, budget for, purchase and implement a body-worn camera system. This process should include applying for federal grant funding as well as hiring a part-time person to implement and administer a body-worn camera system.
- The Police Department will provide staff support and training to assist with the Fire Department restructuring and with the Police Department's records succession plan.

### BUDGET HIGHLIGHTS:

101-301-703.377 - PT Clerical: Funds in this account have been increased to include costs to add additional part-time clerical help for the purpose of implementing and administering a body-worn camera system.

101-301-703.377 - PT Civilian Desk Aides: In addition to covering the wages of desk aides that work regularly at the front desk, this account will also fund the wages for a service aide to complete the 18-week police academy. Upon graduation, this aide will be promoted to the rank of police officer. This allotment of funds will only be necessary when the Police Department has an opening for police officer. Funds in this account have also been increased to allow for a pay increase for Police Service Aides, up to \$1/hour to stay competitive for hiring.

101-301-955.372 - Training-Police: Funds allocated to this account will increase for the purpose of paying for the aforementioned service aide's police academy tuition. Funds in this account have also been increased due to the fact that we have used most of the budgeted funds in our 302 account so training costs will be shifted to this account.

101-301-956.379 - Law Enforcement Supplies: Funds allocated to this account will increase for the purpose of paying for the aforementioned service aide's police academy supplies.

### CAPITAL IMPROVEMENT HIGHLIGHTS:

411-301-977.373 - Police Radios: This funding was carried forward from FY 2021-2022 and will provide for the scheduled support of the Oakland County radio replacement project. The Police Department will use this funding to purchase portable radios and upgrades above and beyond what the County provides.

411-301-979.370 - Facilities Improvements: Funds in this account have been moved from FY 2025-2026 to be utilized for the purchase of new blinds for the administrative offices and new office furniture for the patrol supervisors' office.

CITY OF WIXOM, MICHIGAN

**General Fund - Expenditure Detail**

Police  
5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 Months 02/28/22	Estimated Actual 6/30/22	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Salaries &amp; wages</b>								
101-301-703.371	Salary - Police Chief	\$ 53,872	\$ 55,488	\$ 36,992	\$ 55,488	\$ 110,975	\$ 110,975	\$ 110,975
101-301-703.372	Wage - Police Sergeants (4)	329,760	370,418	235,597	370,418	381,530	392,976	392,976
101-301-703.373	Wage - Police Officers (15)	983,533	1,100,025	663,091	1,085,512	1,190,045	1,248,249	1,278,654
101-301-703.374	Wage -Records Manager	43,587	45,189	28,981	45,189	77,572	79,899	79,899
101-301-703.375	Wage - Lieutenant	94,856	97,235	62,174	97,235	100,151	103,156	103,156
101-301-703.376	Wages-Training/EMS Coord.	-	-	-	-	-	-	-
101-301-703.377	Wage - PT Civilian Desk Aides	147,856	174,406	114,154	174,406	189,286	194,965	194,965
101-301-703.379	Wage - Police Secretaries (2)	95,434	102,199	65,012	102,199	106,224	109,411	109,411
101-301-703.381	Crossing Guard	769	5,800	-	-	6,200	6,200	6,200
101-301-704.371	Holiday Pay - Lieutenant	4,539	4,539	4,675	4,675	4,816	4,960	4,960
101-301-704.372	Holiday Pay - Sergeants	17,290	17,290	17,809	17,809	18,344	18,894	18,894
101-301-704.373	Holiday Pay - Police Officers	46,795	52,086	50,730	50,730	56,513	58,208	58,208
101-301-704.374	Spec.Lt.Holiday Work Pay	800	1,100	750	1,100	1,000	1,100	1,100
101-301-704.375	Spec.Sgt.Holiday Work Pay	3,150	4,400	3,500	4,400	5,400	5,562	5,562
101-301-704.376	Spec.Pol.Off.Holiday Work Pay	2,850	3,600	2,200	3,600	4,000	4,120	4,120
101-301-705.371	Longevity Pay - Lieutenant	3,304	3,304	3,403	3,403	3,505	3,610	3,610
101-301-705.372	Longevity Pay-Sergeants	8,541	8,541	8,797	8,797	9,061	9,333	9,333
101-301-705.373	Longevity Pay-Police Officers	5,425	5,425	5,588	5,588	5,756	5,929	5,929
101-301-705.374	Longevity - Records Manager	2,559	2,559	2,636	2,636	2,715	-	-
101-301-706.371	Overtime - Lieutenant	2,655	8,000	1,183	4,500	4,500	5,000	5,000
101-301-706.372	Overtime - Police Secretaries	4,560	2,000	2,354	2,500	2,000	2,000	2,000
101-301-706.373	Overtime - Sergeants	27,026	35,900	26,427	40,900	42,127	43,391	43,391
101-301-706.374	Overtime - Police Officers	54,912	63,400	36,438	63,400	65,302	67,262	67,262
101-301-706.375	Overtime - Records Manager	9,597	8,820	11,061	16,000	13,000	13,400	13,400
101-301-707.353	Hazard Pay	20,000	-	-	-	-	-	-
101-301-707.371	Other Pay - Public Safety Dir	-	-	-	-	-	-	-
101-301-708.371	Sick Pay Out-Public Safety Dir	549	1,865	0	1,921	3,842	-	-
101-301-708.372	Sick Pay Out-Lieutenants	1,311	2,179	0	2,244	2,313	2,382	2,382
101-301-708.374	Sick Pay Out-Sergeants	-	-	-	-	-	-	-
101-301-708.375	Sick Pay Out-Officers	-	-	-	-	-	-	-
101-301-708.376	Sick Pay Out - Records Supervisor	1,485	1,012	-	1,043	1,790	-	-
101-301-709.100	Fringes - Police Dept	722,127	738,347	476,869	704,436	861,042	896,983	946,753
101-301-709.371	Educational Incentive Pay-Sgt.	4,750	4,750	3,750	4,750	4,750	4,750	4,750
101-301-709.372	Educational Incentive Pay-Off.	10,000	10,500	10,000	10,000	10,000	10,000	10,000
101-301-709.374	Educational Incentive Pay-Lt.	1,000	1,000	1,000	1,000	1,000	1,000	1,000
101-301-709.380	Fringes-HRA Expense	67,533	41,841	41,841	41,841	-	-	-
101-301-711.371	Part-time Assistance (Park Patrol)	-	-	-	-	-	-	-
101-301-711.374	Part-time Help (Clerical)	2,012	21,225	9,351	19,266	54,226	55,893	55,893
101-301-717.372	Stipends - Police Lieutenants	-	-	-	-	-	-	-
<b>Total salaries &amp; wages</b>		<b>2,774,438</b>	<b>2,994,443</b>	<b>1,926,364</b>	<b>2,946,986</b>	<b>3,338,985</b>	<b>3,459,609</b>	<b>3,539,783</b>
<b>Professional &amp; contractual</b>								
101-301-718.372	Insurance-County Maintenance	-	-	-	-	-	-	-
101-301-728.371	Computer Software & Supplies	8,293	12,270	6,044	12,270	13,139	14,059	14,059
101-301-731.374	Natural Gas Expense	5,478	4,550	3,709	4,550	4,900	5,243	5,243
101-301-801.371	Consultants & Personnel-Police	13,979	21,000	11,280	28,000	23,500	25,145	25,145
101-301-801.372	Witness Fees	-	250	-	-	250	268	268
101-301-802.372	Public Safety Dir Expense	159	500	79	500	600	650	650
101-301-836.100	COVID19 Expense	2,077	-	442	442	-	-	-
101-301-850.371	Telephone	13,165	11,800	33,322	11,800	13,000	14,000	14,000
101-301-850.372	Police Radio Dispatch Service	136,698	148,819	70,875	142,895	147,502	152,664	152,664
101-301-850.373	Cellular Phones/Pagers	6,198	7,000	3,576	7,000	7,500	8,025	8,025
101-301-940.371	Equipment Rental - Radio Rental	25,541	41,040	8,062	41,040	41,912	41,912	41,912
101-301-955.371	Conf. & Workshops-Police	-	-	-	-	-	-	-
101-301-955.372	Training-Police	13,168	27,300	13,358	22,400	27,400	29,350	29,350
101-301-955.373	Education - Tuition	46	5,800	-	-	-	-	-
101-301-956.241	Auto Towing	575	500	340	500	540	580	580
101-301-956.372	Uniform & Cleaning Allowance	16,989	22,450	22,147	27,804	36,450	39,000	39,000
101-301-956.373	Civilian Desk Aides - Additional Costs	763	5,200	645	2,500	5,200	5,560	5,560
101-301-956.374	Memberships	1,659	1,700	1,365	1,700	2,000	2,140	2,140
101-301-956.375	Auto Washing	1,290	1,325	729	1,325	1,418	1,518	1,518

CITY OF WIXOM, MICHIGAN

**General Fund - Expenditure Detail**

Police  
5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 Months 02/28/22	Estimated Actual 6/30/22	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
101-301-956.376	City Car Lease Agreement	7,206	9,000	3,894	6,294	7,200	7,200	7,200
101-301-956.378	Operating Expense - Emerg Managemen	-	1,000	-	-	1,000	1,000	1,000
101-301-956.379	Law Enforcement Supplies	30,273	31,000	13,642	31,000	33,170	35,500	35,500
101-301-957.350	Public Safety Recruiting	3,200	3,200	110	3,200	3,500	3,750	3,750
101-301-959.370	Crime Prevention	275	2,000	-	2,000	2,200	2,350	2,350
101-301-959.371	Police Auxiliary Program-Supplies	-	-	-	-	-	-	-
101-301-959.372	Community Programs	3,574	3,500	669	3,500	4,000	4,300	4,300
101-301-959.374	Community Donation	-	-	600	-	-	-	-
101-301-959.375	Electrical Expense	19,768	31,350	12,998	31,350	33,545	35,900	35,900
<b>Total professional &amp; contractual</b>		<b>310,372</b>	<b>392,554</b>	<b>207,885</b>	<b>382,070</b>	<b>409,926</b>	<b>430,114</b>	<b>430,114</b>
<b>Operating supplies</b>								
101-301-727.371	Office Supplies - Police	3,495	4,000	1,581	4,000	4,300	4,600	4,600
101-301-731.371	Gas & Oil - Police	32,296	39,500	24,221	41,000	45,100	49,600	49,600
101-301-732.371	Copier Supplies & Maint-Police	2,200	5,000	1,864	5,000	5,350	5,725	5,725
101-301-900.371	Publication & Printing-Police	241	2,650	769	2,650	2,836	3,035	3,035
101-301-956.371	Custodial Supplies	398	775	137	775	830	888	888
<b>Total operating supplies</b>		<b>38,630</b>	<b>51,925</b>	<b>28,572</b>	<b>53,425</b>	<b>58,416</b>	<b>63,848</b>	<b>63,848</b>
<b>Maintenance &amp; repairs</b>								
101-301-802.371	Office Equipment Maint.-Police	251	525	133	525	562	602	602
101-301-802.373	Communication Equipt.Maint-Pol	176	4,000	1,494	4,000	4,280	4,580	4,580
101-301-802.374	Building Maintenance - Police	2,948	5,000	4,291	5,000	5,350	5,725	5,725
101-301-802.375	Radar Maintenance - Police	536	1,500	-	1,500	1,605	1,717	1,717
101-301-802.376	Vehicle Maintenance-Police	8,775	14,000	4,310	14,000	15,000	16,050	16,050
101-301-959.376	Custodial Services	11,520	18,000	10,518	18,000	19,260	20,608	20,608
<b>Total maintenance &amp; repairs</b>		<b>24,205</b>	<b>43,025</b>	<b>20,746</b>	<b>43,025</b>	<b>46,057</b>	<b>49,282</b>	<b>49,282</b>
<b>Capital outlay</b>								
101-301-851.371	Radar/Comm Vehicle Equipment	-	-	-	-	-	-	-
101-301-959.378	Vehicle Repair - Police	2,806	11,000	17,060	18,000	19,260	20,608	20,608
101-301-971.371	Office Equipment - Police	495	400	-	400	500	550	550
101-301-971.372	Office Furniture - Police	-	-	-	-	-	-	-
101-301-971.373	Capital Outlay	750	-	-	-	-	-	-
<b>Total capital outlay</b>		<b>4,051</b>	<b>11,400</b>	<b>17,060</b>	<b>18,400</b>	<b>19,760</b>	<b>21,158</b>	<b>21,158</b>
<b>Total Police</b>		<b>\$ 3,151,696</b>	<b>\$ 3,493,347</b>	<b>\$ 2,200,627</b>	<b>\$ 3,443,906</b>	<b>\$ 3,873,144</b>	<b>\$ 4,024,011</b>	<b>\$ 4,104,185</b>

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# Fiscal Year 2022-2023

## Program Strategies: Fire Department

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### PROGRAM DESCRIPTION:

The Fire Department is responsible for enhancing and providing fire prevention through Annual Life Safety inspections, the Business License Program and public education seminars for adults and children. The Department also provides basic life support services and transportation of the sick and injured. Additionally, the Fire Department responds to fires and all hazards in the City and promotes the safety and welfare of all persons who live, visit and work in Wixom.

### ACHIEVEMENT GOALS FOR FY 2022-2023:

- The City will seek out, hire and orient a replacement fire chief.
- Implement the department restructuring plan.
- Improve the recruitment and retention of Paid on Call, Auxiliary Firefighters and EMTs.
- Evaluate and Potentially conduct an Emergency Management Table Top Exercise.
- Evaluate and potentially implement a department drone/UAV program.

### BUDGET HIGHLIGHTS:

101-336-801.351 Consultants & Personnel: Funds allocated to this account have been increased to provide for a Table Top Emergency Management Exercise.

101-336-959.357 Vehicles Repairs: Funds allocated to this account have been increased to provide for the increased cost of vehicle repairs.

101-336-802.353 Building Maintenance: Funds allocated to this account have been increased to provide for the increased cost of building maintenance.

101-336-703.357 Officer's Compensation: Funds allocated to this account have been increased to reflect projected costs.

101-336-956.358 Fire Dispatch: Funds allocated to this account have been increased as a result of the increased cost of dispatch provided by the Oakland County Sheriff.

### CAPITAL IMPROVEMENT HIGHLIGHTS:

411-336-978.359 - Replace Fire Gear/Equipment: Funds allocated to this account will provide for the replacement of one half of the department's turnout gear, i.e. fire suits.

411-336-973.351 - Cardiac Monitors: Funds allocated to this account will provide for the replacement of both cardiac monitors utilized by department EMT's, originally purchased in 2012 and at the end of their service life.

411-336-979.353 - Facility Improvements: Funds allocated to this account will provide for the 2<sup>nd</sup> floor mezzanine in the equipment storage building.

CITY OF WIXOM, MICHIGAN

General Fund - Expenditure Detail

Fire  
5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 Months 02/28/22	Estimated Actual 6/30/22	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Salaries &amp; wages</b>								
101-336-703.351	Salary - Public Safety Dir (50%, Pol 50%)	\$ 53,871	\$ 55,488	\$ 36,991	\$ 55,488	\$ -	\$ -	\$ -
101-336-703.352	Wage - Fire Chief	93,233	96,031	64,020	96,031	96,031	96,031	96,031
101-336-703.353	Wage - Fire Marshal	56,058	57,626	37,790	60,098	61,705	61,705	61,705
101-336-703.354	Wage - FT Fire Inspector	45,318	46,586	30,791	49,127	49,883	49,883	49,883
101-336-703.355	Wage - Fire Secretary	-	-	-	-	-	-	-
101-336-703.356	Wage -Records Manager (40%,Pol 60%)	29,058	29,473	19,321	30,125	-	-	-
101-336-703.357	Officer's Compensation	6,540	6,500	8,000	11,000	12,000	12,000	12,000
101-336-703.358	Wage - FT Training & EMS Coordinator	43,161	44,368	29,158	45,991	47,508	47,508	47,508
101-336-703.359	Wage - Full Time Firefighter	43,512	43,761	2,925	18,107	47,895	47,895	47,895
101-336-706.353	Overtime	18,870	30,000	14,309	26,000	30,000	35,000	35,000
101-336-707.351	Other Pay - Public Safety Dir	-	-	-	-	-	-	-
101-336-707.352	Other Pay - Fire Chief	-	-	-	-	-	-	-
101-336-707.353	Hazard Pay	11,000	-	-	-	-	-	-
101-336-708.351	Sick Time Pay - Public Safety Dir.	549	1,736	0	1,921	-	-	-
101-336-708.352	Sick Time Pay - Fire Chief	1,745	2,151	-	2,364	-	-	-
101-336-708.354	Sick Time Pay - Firefighters	800	1,000	-	1,000	1,100	1,200	1,300
101-336-708.376	Sick Time Pay - Records Supervisor	-	675	-	695	-	-	-
101-336-709.100	Fringes - Fire Dept	179,801	194,547	118,168	182,857	202,552	210,935	219,434
101-336-709.357	Fringes-HRA Expense	21,592	5,103	5,103	5,103	-	-	-
101-336-709.372	Education Benefit Pay	2,250	2,250	2,250	2,250	3,500	3,500	3,500
101-336-710.355	Rapid Response Program	153,090	310,736	99,127	180,000	310,736	310,736	310,736
101-336-711.351	Part Time Help-Clerical	19,665	37,080	12,466	20,000	37,080	37,080	37,080
101-336-711.352	Wages-Training/EMS Coord.	-	-	-	-	-	-	-
101-336-711.353	Part Time Inspector	-	-	-	-	-	-	-
101-336-711.354	Paid-On-Call Firemen	71,417	125,000	44,948	80,000	125,000	125,000	125,000
101-336-831.350	Assistant Chief's Compensation	-	-	-	-	-	-	-
<b>Total salaries &amp; wages</b>		<b>851,531</b>	<b>1,090,111</b>	<b>525,369</b>	<b>868,157</b>	<b>1,024,989</b>	<b>1,038,472</b>	<b>1,047,072</b>
<b>Professional &amp; contractual</b>								
101-336-716.351	Fire Chief Expense	447	250	60	250	250	250	250
101-336-731.354	Natural Gas Expense - Fire	4,995	6,000	7,119	6,000	6,500	7,000	7,000
101-336-801.351	Consultants & Personnel-Fire	1,505	3,000	136	3,000	8,000	3,000	3,000
101-336-801.352	Fire Personnel-Medical Eva	5,924	12,000	4,381	6,000	12,000	12,000	12,000
101-336-801.353	Cost recovery	-	-	-	-	-	-	-
101-336-836.100	COVID19 Expense	2,087	-	-	-	-	-	-
101-336-850.351	Telephone - Fire	7,640	13,000	11,045	13,000	13,000	13,000	13,000
101-336-955.351	Conf. & Workshops-Fire	-	-	-	-	-	-	-
101-336-955.352	Education & Training-Fire	7,727	25,000	3,789	10,000	25,000	25,000	25,000
101-336-956.356	Memberships	8,343	9,000	6,945	7,000	9,000	9,000	9,000
101-336-956.358	Fire Dispatch	34,175	37,205	17,719	37,205	38,321	39,471	40,655
101-336-957.350	Fire Recruiting	-	2,000	-	2,000	6,000	6,000	6,000
101-336-959.351	Fire Insurance - Disability	6,955	7,667	6,955	7,000	7,667	7,667	8,000
101-336-959.353	Fire Prevention Education	3,341	7,500	4,729	7,500	7,500	7,500	7,500
101-336-959.355	Electrical Expense - Fire	14,188	14,000	8,288	14,000	15,000	15,000	15,000
101-336-960.351	Mileage Reimbursement	-	-	-	-	-	-	-
<b>Total professional &amp; contractual</b>		<b>97,325</b>	<b>136,622</b>	<b>71,166</b>	<b>112,955</b>	<b>148,238</b>	<b>144,888</b>	<b>146,405</b>
<b>Operating supplies</b>								
101-336-727.351	Office Supplies - Fire	667	1,500	955	1,500	1,500	1,500	1,500
101-336-728.351	Computer Supplies & Maintenance	13,197	11,500	5,478	6,000	11,500	11,500	11,500
101-336-731.351	Gas & Oil - Fire	7,736	15,000	6,837	12,000	15,000	15,000	15,000
101-336-732.351	Copy Machine Supplies & Maint.	1,661	5,000	868	2,000	5,000	5,000	5,000
101-336-956.352	Miscellaneous Operating Exp.	-	-	-	-	-	-	-
101-336-956.354	Medical Supplies	8,082	7,000	9,571	10,500	8,500	8,500	9,000
101-336-956.355	Uniforms	12,735	8,000	2,996	8,000	8,000	8,000	8,000
<b>Total operating supplies</b>		<b>44,079</b>	<b>48,000</b>	<b>26,704</b>	<b>40,000</b>	<b>49,500</b>	<b>49,500</b>	<b>50,000</b>



CITY OF WIXOM, MICHIGAN

General Fund - Expenditure Detail

Fire  
5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 Months 02/28/22	Estimated Actual 6/30/22	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Maintenance &amp; repairs</b>								
101-336-802.351	Firefighting Equipment Maint.	7,505	16,000	11,769	13,000	16,000	16,000	16,000
101-336-802.352	Vehicle Maintenance-Fire	9,034	12,500	5,037	12,500	12,500	12,500	12,500
101-336-802.353	Building Maintenance - Fire	38,453	27,500	33,594	35,000	32,000	32,000	35,000
101-336-802.354	Custodial Services	3,256	3,500	2,294	3,500	3,500	3,500	3,500
<b>Total maintenance &amp; repairs</b>		<b>58,248</b>	<b>59,500</b>	<b>52,695</b>	<b>64,000</b>	<b>64,000</b>	<b>64,000</b>	<b>67,000</b>
<b>Capital outlay</b>								
101-336-959.356	Firefighting Equipment	47,055	40,000	13,915	40,000	40,000	40,000	40,000
101-336-959.357	Vehicle Repairs	21,247	14,000	15,815	18,000	18,000	18,000	18,000
101-336-971.352	Office Furniture	700	1,000	-	1,000	1,000	1,000	1,000
<b>Total capital outlay</b>		<b>69,002</b>	<b>55,000</b>	<b>29,730</b>	<b>59,000</b>	<b>59,000</b>	<b>59,000</b>	<b>59,000</b>
<b>Total Fire</b>		<b>\$ 1,120,185</b>	<b>\$ 1,389,233</b>	<b>\$ 705,663</b>	<b>\$ 1,144,112</b>	<b>\$ 1,345,727</b>	<b>\$ 1,355,860</b>	<b>\$ 1,369,477</b>

# Fiscal Year 2022-2023

## Program Strategies: Building Department

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### PROGRAM DESCRIPTION:

The Building Department is responsible for ensuring that all work performed for new construction, rehabilitation and demolition is carried out with the materials and methods that conform to approved site plans and the appropriate federal, state and local building codes. This includes the review of plans and permit applications for building, electrical, plumbing, mechanical, sewer, signs and other permits required by the City. The Building Department is also responsible for the Construction Board of Appeals, property maintenance and code enforcement, as well as assigning and changing addresses, street names, street numbers and preparing reviews for the US Census Bureau as authorized by City Code of Ordinances. It reviews master deeds, deed restrictions, utility systems and streets, subdivision layout and design and compliance with all requirements of the Condominium Act with the assistance from the City Planner and City Attorney.

### ACHIEVEMENT GOALS FOR FY 2022-2023:

- Continue to review and improve existing, and develop and implement new, processes to enhance effectiveness and the image and reputation of Wixom as a place to live and do business.
- Continue to provide a prompt, courteous and high level of professional customer service to the residents and business owners of the City.
- Continue to coordinate fire alarm, fire suppression and construction plan review with the Fire Department.
- Increase and improve communication between this Department and the individuals and businesses that are seeking information and/or construction permits.
- Continue to maintain and utilize the electronic document imaging system, including archiving historical documents and converting to electronic file storage and retrieval.
- Continue to participate in the One-Stop Ready program to increase in-house plan reviews and reduce the cost of doing business in the City.
- Continue to provide Code Enforcement to ensure ordinance compliance.
- Continue to inform the public of various code requirements and work cooperatively to achieve code compliance.
- Coordinate with the Assistant City Manager & Economic Development Director and the City Planning Consultant to achieve Redevelopment Ready Community certification.

### BUDGET HIGHLIGHTS:

101-371-801.240 - Building Official Contract: Funds allocated provide funding for the fees related to contractual services provided by SAFEbuilt. This line item may fluctuate depending on construction and development projects and the fee is set by formal agreement.

### CAPITAL IMPROVEMENT HIGHLIGHTS:

411-371-957.240 - Office Remodeling & Furniture: Funds allocated to this account are for renovation of the front counter of the Building Department in order to make it more customer-friendly, safer and consistent with the rest of City Hall.

CITY OF WIXOM, MICHIGAN

**General Fund - Expenditure Detail**

Building Department (Construction & Dev.)  
5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 Months 02/28/22	Estimated Actual 6/30/22	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Salaries &amp; wages</b>								
101-371-703.241	Salary - Building Official	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101-371-703.243	Wage - Building Secretaries (2)	95,125	98,722	63,057	98,722	103,950	109,343	109,343
101-371-706.242	Overtime	1,418	4,500	410	4,500	4,500	4,500	4,500
101-371-708.243	Sick Pay-Secretarial	1,709	1,733	0	1,785	1,839	1,839	1,839
101-371-709.100	Fringes - Building Dept	52,948	56,608	37,061	52,452	59,189	62,077	65,233
101-371-709.248	Fringes - HRA Expense	4,966	6,207	6,207	6,207	-	-	-
101-371-711.241	Part-Time Help	-	-	-	-	-	-	-
<b>Total salaries &amp; wages</b>		<b>156,165</b>	<b>167,770</b>	<b>106,735</b>	<b>163,666</b>	<b>169,478</b>	<b>177,759</b>	<b>180,915</b>
<b>Professional &amp; contractual</b>								
101-371-705.242	Contractual Building Inspector	-	-	-	-	-	-	-
101-371-728.241	Computer Software & Supplies	1,602	9,775	1,874	9,775	9,775	3,200	3,296
101-371-801.240	Building Official Contract	790,350	304,302	314,247	470,672	308,747	273,822	274,304
101-371-801.246	Contractual Plan Review	-	-	-	-	-	-	-
101-371-801.248	Hearing Officer	-	-	-	-	-	-	-
101-371-801.249	Building Official Expense	-	-	-	-	-	-	-
101-371-836.100	COVID19 Expense	2,408	-	-	-	-	-	-
101-371-850.241	Telephone	-	-	-	-	-	-	-
101-371-955.241	Conf. & Workshops-Building	-	-	-	-	-	-	-
101-371-955.242	Education & Training-Building	-	1,300	65	1,300	1,300	1,300	1,300
101-371-956.241	Bldg. Inspector & Code Enf. Exp.	9,721	7,500	4,544	7,500	8,500	8,500	8,500
101-371-956.246	Dues & Subscriptions	-	150	-	150	150	150	150
101-371-956.251	Document Archiving	-	7,500	-	7,500	7,500	7,500	7,500
<b>Total professional &amp; contractual</b>		<b>804,081</b>	<b>330,527</b>	<b>320,730</b>	<b>496,897</b>	<b>335,972</b>	<b>294,472</b>	<b>295,050</b>
<b>Operating supplies</b>								
101-371-727.241	Office Supplies - Building	218	1,000	643	1,000	1,000	1,100	1,210
101-371-731.241	Gas & Oil - Building	57	500	185	500	650	650	650
101-371-732.241	Copier Supplies/Maint	2,132	1,850	1,905	3,500	3,500	3,570	3,641
101-371-900.241	Publication & Printing-Bldg.	1,347	650	296	650	650	650	650
<b>Total operating supplies</b>		<b>3,755</b>	<b>4,000</b>	<b>3,028</b>	<b>5,650</b>	<b>5,800</b>	<b>5,970</b>	<b>6,151</b>
<b>Maintenance &amp; repairs</b>								
101-371-802.241	Vehicle Maintenance-Building	529	350	322	350	350	350	350
<b>Capital outlay</b>								
101-371-971.241	Office Equipment	-	-	-	-	-	-	-
101-371-971.242	Office Furniture	-	-	-	-	-	-	-
<b>Total capital outlay</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Building Department (Construction &amp; Dev.)</b>		<b>\$ 964,530</b>	<b>\$ 502,647</b>	<b>\$ 430,815</b>	<b>\$ 666,563</b>	<b>\$ 511,600</b>	<b>\$ 478,551</b>	<b>\$ 482,467</b>

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# Fiscal Year 2022-2023

## Program Strategies: Department of Public Works

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### PROGRAM DESCRIPTION:

The Department of Public Works (DPW) is responsible for the planning and delivery of day-to-day public services. Key objectives include maintenance and repair of complex public infrastructure including roads, public buildings, parks and all other public property and facilities. Services include maintenance of all City streets, buildings and grounds, public parks, traffic control devices, sidewalks and bike paths, street lights, vehicles and construction/maintenance equipment, street sweeping, roadsides, park and cemetery mowing, tree maintenance and snow removal/ice control. The DPW is also responsible for providing the contractual oversight of the water and wastewater systems, the recycling programs, refuse collection and storm water management.

The DPW continues to support City events such as the Tree Lighting Festival, the Panther Hunt and the summer concert series. Routine maintenance tasks include drain inspections, leaf collection, snow plowing and assistance with trail and pathway maintenance. Road maintenance includes pothole repairs, management of the crack sealing program, concrete replacement and tree trimming.

### ACHIEVEMENT GOALS FOR FY 2022-2023:

- Solicit bids and manage the installation of an ultraviolet treatment system in HVAC systems at City facilities, improving the health and safety of employees and visitors to City facilities.
- Continue to implement the storm water catch basin cleaning and inspection program and develop a catch basin and storm water collection repair program.
- Improve and repair damaged sidewalks along the major roadways and install new sidewalks consistent with the Capital Improvement Plan.
- Continue LED Light changeover in City Hall, the Library and the DPW, increasing energy efficiency and decreasing expenses.

### BUDGET HIGHLIGHTS:

202-XXX - Major Road and 203-XXX - Local Road: DPW employee wages and fringes are allocated to the Major and Local Road Fund budgets in a variety of accounts for a variety of activities performed by DPW staff on the roads. These expenses are then funded by Act 51 revenues received by the City expressly for these various road activities.

### CAPITAL IMPROVEMENT HIGHLIGHTS:

411-441-971.392 - Drain Improvements: Funds allocated to this account are for storm water and drain improvements. This includes cleaning and inspecting one quarter of the system annually.

411-441-973.392 - Equipment Replacement: Funding is proposed to purchase a new Hook Lift Dump Truck to replace #3 (2001) and purchase new Pick-up Trucks to replace #16 (2004) and #8 (2006).

411-441-974.396 - DPW Equipment: Funding is proposed to purchase one new sickle attachment and one new broom attachment for a Toolcat.

CITY OF WIXOM, MICHIGAN

General Fund - Expenditure Detail

DPW  
5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 Months 02/28/22	Estimated Actual 6/30/22	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Salaries &amp; wages</b>								
101-441-703.391	Salary - DPW Director	\$ 37,400	\$ 38,418	\$ 25,612	\$ 38,418	\$ 40,656	\$ 40,656	\$ 40,656
101-441-703.392	Wage - DPW Foreman (2)	95,900	92,967	63,377	92,678	95,900	98,777	98,777
101-441-703.393	Wage - DPW Employees (7)	284,968	295,174	199,531	317,133	329,210	339,086	339,086
101-441-703.396	Wage - Secretary	21,446	22,171	13,212	21,926	23,215	23,911	23,911
101-441-706.391	Overtime - Secretary	395	862	635	862	900	900	900
101-441-706.392	Overtime - DPW Supervisory	10,584	18,308	10,482	18,308	18,857	18,857	18,857
101-441-706.393	Overtime - DPW Employees	36,667	38,769	40,589	38,769	39,932	39,932	39,932
101-441-706.394	Overtime - Part-Time	-	-	-	-	-	-	-
101-441-708.391	Sick Time Pay - DPW Director	-	-	-	-	-	-	-
101-441-708.392	Sick Time Pay - DPW Secretary	1,207	1,733	-	1,785	1,839	1,839	1,839
101-441-709.100	Fringes - DPW Dept	219,119	229,207	154,857	213,731	246,431	267,567	305,253
101-441-709.372	Education Certification Pay	1,850	2,050	1,850	2,050	2,200	2,200	2,200
101-441-709.397	Fringes-HRA Expense	33,988	14,939	14,939	14,939	-	-	-
101-441-711.391	Part-time & Seasonal Help-DPW	42,702	56,375	21,745	56,375	70,469	72,000	72,000
101-441-712.391	Unemployment Compensation	-	-	-	-	-	-	-
<b>Total salaries &amp; wages</b>		<b>786,225</b>	<b>810,973</b>	<b>546,830</b>	<b>816,974</b>	<b>869,609</b>	<b>905,725</b>	<b>943,411</b>
<b>Professional &amp; contractual</b>								
101-441-716.391	Director's Expense	18	250	109	250	250	250	250
101-441-727.391	Office Supplies	929	1,200	590	1,200	1,200	1,200	1,200
101-441-728.391	Computer Software	0	600	-	600	600	18,750	19,313
101-441-728.392	Computer Supplies	999	700	-	700	700	700	700
101-441-731.393	Natural Gas Expense - DPW	7,496	8,900	6,256	8,900	9,000	10,000	12,000
101-441-733.393	Traffic Control Supplies-DPW	-	-	-	-	-	-	-
101-441-733.394	Snow Removal Supplies-DPW	-	-	-	-	-	-	-
101-441-801.391	Consultants & Personnel-DPW	67,749	78,000	31,573	78,000	78,000	78,000	79,000
101-441-802.392	Bikepath Maintenance	635	8,000	1,280	8,000	9,000	9,000	9,000
101-441-804.390	Street Sweeping	-	3,300	-	3,300	3,300	3,300	3,500
101-441-836.100	COVID19 Expense	881	2,380	-	2,380	-	-	-
101-441-850.391	Telephone - DPW	10,207	15,000	6,826	15,000	15,000	15,000	15,000
101-441-940.391	Equipment Rental - DPW	504	2,000	-	2,000	2,000	2,000	2,000
101-441-955.391	Conf. & Workshops-DPW	6,924	9,000	7,533	9,000	10,000	10,500	11,000
101-441-955.392	Education & Training-DPW	40	2,000	855	2,000	2,000	2,000	2,000
101-441-955.393	Education - Tuition	-	2,000	361	2,000	2,000	2,000	2,000
101-441-956.393	Electrical Expense - DPW	19,399	17,500	11,032	17,500	20,000	20,000	21,000
101-441-956.394	Street Lighting	46,263	40,000	26,905	40,000	40,000	41,000	42,000
101-441-956.397	Dues & Subscriptions	1,059	2,000	1,050	2,000	2,000	2,000	2,000
<b>Total professional &amp; contractual</b>		<b>163,101</b>	<b>192,830</b>	<b>94,369</b>	<b>192,830</b>	<b>195,050</b>	<b>215,700</b>	<b>221,963</b>
<b>Operating supplies</b>								
101-441-730.391	Printing & Postage	486	600	-	600	600	600	700
101-441-731.392	Gas & Oil - DPW	24,104	37,000	25,767	37,000	37,000	38,000	38,000
101-441-732.391	Copier Supplies & Maintenance	865	1,000	479	1,000	1,000	1,000	1,000
101-441-733.390	Tools & Supplies - DPW	9,983	10,000	4,812	10,000	10,000	11,000	12,000
101-441-733.391	Road Maintenance Supplies-DPW	-	-	-	-	-	-	-
101-441-733.392	Landscape Material	12,254	21,000	998	21,000	21,000	21,000	22,000
101-441-733.395	Road Markings	-	-	-	-	-	-	-
101-441-733.396	Park Maintenance Material	13,665	20,000	11,319	20,000	20,000	20,000	21,000
101-441-802.391	Street Trees Maintenance	-	-	-	-	-	-	-
101-441-804.392	Storm Drainage	5,066	9,200	5,030	9,200	9,200	9,250	9,250
101-441-804.394	Culverts	-	-	-	-	-	-	-
101-441-956.390	Municipal Parking	-	500	-	500	500	500	600
101-441-956.391	Uniform Allowance	4,025	4,450	4,020	4,450	5,500	6,500	6,500
<b>Total operating supplies</b>		<b>70,448</b>	<b>103,750</b>	<b>52,426</b>	<b>103,750</b>	<b>104,800</b>	<b>107,850</b>	<b>111,050</b>

CITY OF WIXOM, MICHIGAN

**General Fund - Expenditure Detail**

DPW  
5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 Months 02/28/22	Estimated Actual 6/30/22	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Maintenance &amp; repairs</b>								
101-441-733.397	Cemetery-Landscape/Maint Contract	-	-	-	-	-	-	-
101-441-802.393	Custodial Services	3,328	3,600	2,215	3,600	3,700	3,700	3,800
101-441-802.394	Garage Maintenance - DPW	22,448	16,000	13,709	16,000	17,000	18,000	18,000
101-441-802.395	Equipment Maintenance - DPW	19,221	20,000	17,640	20,000	20,000	20,000	20,000
101-441-802.396	Vehicle Maintenance-DPW	25,984	26,000	16,084	26,000	26,000	26,000	27,000
<b>Total maintenance &amp; repairs</b>		<b>70,980</b>	<b>65,600</b>	<b>49,648</b>	<b>65,600</b>	<b>66,700</b>	<b>67,700</b>	<b>68,800</b>
<b>Capital outlay</b>								
101-441-804.396	Garage Equipment	7,504	10,000	12	10,000	11,000	11,000	11,000
101-441-956.398	Vehicle Repairs-DPW	7,499	8,100	7,094	8,100	9,100	9,400	9,400
<b>Total capital outlay</b>		<b>15,003</b>	<b>18,100</b>	<b>7,106</b>	<b>18,100</b>	<b>20,100</b>	<b>20,400</b>	<b>20,400</b>
<b>Total DPW</b>		<b>\$ 1,105,757</b>	<b>\$ 1,191,253</b>	<b>\$ 750,379</b>	<b>\$ 1,197,254</b>	<b>\$ 1,256,259</b>	<b>\$ 1,317,375</b>	<b>\$1,365,623</b>

# Fiscal Year 2022-2023

## Program Strategies: Seniors

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### PROGRAM DESCRIPTION:

This component of the General Fund provides support and activities for Wixom seniors and coordinates activities and services with other Senior Citizen Centers in the area including Commerce Township and Novi. Activities include cards, bingo, exercise programs, meetings, potlucks, tax assistance, trips, recreational programs and daily socializing opportunities.

### ACHIEVEMENT GOALS FOR FY 2022-2023:

- Continue and enhance sponsorship participation with the newsletter and programs.
- Continue to provide senior services to the City of Walled Lake for an annual fee based on membership.
- Continue to enhance and promote current senior programming including additional classes, trips and activities.
- Continue to work with area communities for joint programming and trips.
- Assist seniors with information and education on prescription programs, Medicare and health and safety through speakers and a health fair.
- Implement and enhance programs such as crafts, leisure enrichment and exercise in order to promote physical activity.
- Seek to increase membership and participation through promotion and community awareness.
- Continue to seek and apply for grants to enhance senior programs.

### BUDGET HIGHLIGHTS:

101-673-956.501 - Senior Events/Activities: Funding in this account provides for trips, entertainment, instructors, speakers, catered lunches and class supplies.

101-673-956.502 - Senior Transportation: This account is used to subsidize a transportation program provided through People's Express.

101-673-956.503 - Senior Supplies: Funds allocated to this account provide for kitchen supplies and newsletter publication expenses.



CITY OF WIXOM, MICHIGAN

General Fund - Expenditure Detail

Senior Citizens

5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 Months 02/28/22	Estimated Actual 6/30/22	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Salaries &amp; wages</b>								
101-673-703.501	Wages - Senior Coord/Admin Sec. 33%	\$ -	\$ 21,853	\$ 10,858	\$ 17,016	\$ 17,016	\$ 17,016	\$ 17,016
101-673-703.502	Wages - Senior Coordinator II	-	-	-	-	-	-	-
101-673-709.100	Fringes - Senior Citizens Dept	-	2,015	6,230	8,582	9,614	10,178	10,780
101-673-712.241	Unemployment Compensation	-	-	-	-	-	-	-
<b>Total salaries &amp; wages</b>		-	23,868	17,088	25,598	26,630	27,194	27,796
<b>Operating supplies</b>								
101-673-956.501	Senior Special Events	3,219	25,000	5,251	15,000	25,000	25,500	26,000
101-673-956.502	Senior Transportation	18,441	6,000	20,100	30,000	30,000	30,450	30,907
101-673-956.503	Senior Supplies	455	2,100	(1)	2,100	2,500	2,625	2,300
<b>Total operating supplies</b>		22,114	33,100	25,350	47,100	57,500	58,575	59,207
<b>Total Senior Citizens</b>		\$ 22,114	\$ 56,968	\$ 42,438	\$ 72,698	\$ 84,130	\$ 85,769	\$ 87,003

# Fiscal Year 2022-2023

## Program Strategies: Planning Commission

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### PROGRAM DESCRIPTION:

The Planning Commission is responsible for ensuring that the City's Master Plan, Zoning Ordinance and related Design Guidelines are implemented through various planning reviews. This includes site plan review, special land use review, VCA review, rezoning review and ordinance amendment recommendations to City Council. The Planning Commission also makes recommendations to the City Council and City Manager on matters affecting the physical development of the City.

### ACHIEVEMENT GOALS FOR FY 2022-2023:

- Complete the certification process for the Redevelopment Ready Community (RRC) certification through the Michigan Economic Development Corporation (MEDC).
- Continue to support development of the Village Center Area (VCA) through site plan review, signage requests and coordination with City Council, consultants and staff.
- Facilitate continued redevelopment of the former Ford Wixom Ford Plant in a manner consistent with the GPUD District requirements and corresponding design standards.
- Provide training opportunities for new and current members with in-house training and attendance at the Michigan Association of Planning (MAP) Conference and MAP/Michigan Municipal League workshops.
- Continue to conduct training sessions to assist members with understanding their roles and duties.
- Continue to conduct joint meetings with members of City Council, DDA, Planning Commission and Zoning Board of Appeals on a regular basis.
- Make zoning changes to properties on the east side of Wixom Road, from just north of Alpha Drive to the area just north of West Road.
- Update the Zoning Ordinance to provide continued compliance with changes in state law and court decisions.
- Rezone the undeveloped portion of the former Ford Wixom Assembly Plant property (Assembly Park) to better encourage desired redevelopment of that site.
- Continue to develop conceptual plans for areas including the VCA.

### BUDGET HIGHLIGHTS:

101-721-801.481 - Consultants & Personnel: This account funds the retainer fees for Planning Consultant Services. The current retainer fee has remained the same since 2013. With City Administration putting this service out to bid in early 2022, we are proactively budgeting an increase in retainer fees to accommodate possible changes to our current operating model.

101-721-956.481 - Special Studies: This account funds studies conducted by consultants including planners, engineers and attorneys. The primary projects are amendments to the Zoning Ordinance and special projects that arise throughout the year, including redevelopment of the former Ford Wixom Plant property. Funding is also included as a partial match for an MEDC RRC technical assistance grant to support final certification as a Redevelopment Ready Community.

CITY OF WIXOM, MICHIGAN

**General Fund - Expenditure Detail**

Planning Commission  
5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 Months 02/28/22	Estimated Actual 6/30/22	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Salaries &amp; wages</b>								
101-721-703.481	Wage-Recording Secretary P/C	\$ 2,625	\$ 3,600	\$ 1,875	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600
<b>Professional &amp; contractual</b>								
101-721-801.481	Consultants & Personnel	65,004	65,100	37,919	65,100	75,000	75,000	75,000
101-721-803.481	Legal Counsel - Planning	7,538	6,000	2,569	6,000	6,000	6,000	6,000
101-721-900.481	Printing and Publication	-	750	-	750	750	750	750
101-721-955.481	Conf. & Workshops-Planning Comm	-	2,000	-	2,000	2,000	2,000	2,000
101-721-956.480	Planning Commission Expense	-	500	-	500	500	500	500
101-721-956.481	Special Studies	21,863	20,000	15,346	20,000	20,000	20,000	20,000
101-721-956.483	Update Maps, etc.	-	2,000	-	2,000	2,000	2,000	2,000
101-721-956.484	SPR Easement Exp	-	-	-	-	-	-	-
101-721-956.486	Memberships & Dues	-	200	-	200	200	200	200
101-721-956.487	Miscellaneous Operating	-	-	-	-	-	-	-
<b>Total professional &amp; contractual</b>		<b>94,405</b>	<b>96,550</b>	<b>55,834</b>	<b>96,550</b>	<b>106,450</b>	<b>106,450</b>	<b>106,450</b>
<b>Operating supplies</b>								
101-721-728.482	Computer Software & Supplies	-	-	-	-	-	-	-
<b>Total operating supplies</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Planning Commission</b>		<b>\$ 97,030</b>	<b>\$ 100,150</b>	<b>\$ 57,709</b>	<b>\$ 100,150</b>	<b>\$ 110,050</b>	<b>\$ 110,050</b>	<b>\$ 110,050</b>

# Fiscal Year 2022-2023

## Program Strategies: Zoning Board of Appeals

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### PROGRAM DESCRIPTION:

The Zoning Board of Appeals (ZBA) is responsible for administering the requirements of the Zoning Ordinance while recognizing that there may be exceptional circumstances with a specific property that require some form of relief from those requirements. This relief is provided through dimensional variances, use variances, appeals of administrative decisions and interpretations of the Zoning Ordinance and map. It is also the responsibility of the ZBA to ensure requests meet the criteria outlined in the Zoning Ordinance.

### ACHIEVEMENT GOALS FOR FY 2022-2023:

- Continue to conduct training sessions to assist members with understanding their roles and duties.
- Continue to conduct joint meetings with members of City Council, DDA, Planning Commission and Zoning Board of Appeals on a regular basis.
- Provide training opportunities for new and current members with both in-house training and attendance at the Michigan Association of Planning (MAP) conferences and MAP/Michigan Municipal League workshops.
- Provide input to the Planning Commission regarding Zoning Ordinance updates to ensure that land use and zoning concerns are addressed.

### BUDGET HIGHLIGHTS:

101-722-956.441 - Miscellaneous Operating Expenses: This line item includes funding for publication of notices and Board member memberships and training. It also anticipates joint meetings with the Planning Commission to review zoning ordinance updates.

CITY OF WIXOM, MICHIGAN

**General Fund - Expenditure Detail**

Zoning Board of Appeals  
5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 Months 02/28/22	Estimated Actual 6/30/22	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Salaries &amp; wages</b>								
101-722-703.440	Wage-Recording Secretary B/A	\$ 350	\$ 1,500	\$ 350	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
<b>Total salaries &amp; wages</b>		<b>350</b>	<b>1,500</b>	<b>350</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
<b>Operating supplies</b>								
101-722-955.441	Conf & Workshops	-	1,000	-	1,000	1,000	1,000	1,000
101-722-956.441	Miscellaneous Operating Exp	-	1,000	-	1,000	1,000	1,000	1,000
<b>Total operating supplies</b>		<b>-</b>	<b>2,000</b>	<b>-</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
<b>Total Zoning Board of Appeals</b>		<b>\$ 350</b>	<b>\$ 3,500</b>	<b>\$ 350</b>	<b>\$ 3,500</b>	<b>\$ 3,500</b>	<b>\$ 3,500</b>	<b>\$ 3,500</b>

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# Fiscal Year 2022-2023

## Program Strategies: Parks & Recreation

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### PROGRAM DESCRIPTION:

The Parks & Recreation Department is responsible for the development, maintenance and operation of the City's park system, as well as for the development and coordination of recreation programs. The Parks and Recreation Commission serves as an advisory board to the City Council and Community Services Department on the recreational needs of the City and assists in the planning and implementation of recreational events and park development for Wixom residents.

### ACHIEVEMENT GOALS FOR FY 2022-2023:

- Continue partnership on the Michigan Air Line Trailway Council to maintain Phase I of the Michigan Air Line Trail.
- Plan, develop and complete Phase 2 of the Michigan Air Line Trail from Wixom Road to Old Plank Road.
- Continue to promote the Joint (DDA & Parks & Recreation) Event Sponsorship Program for City events.
- Complete Civic Center Walking path.
- Expand the Summer Concert Series to include an additional concert

### BUDGET HIGHLIGHTS:

101-751-711.541- Part-time Program Coordinator: Wage adjustment to meet other Part-time employees, 29 hours per week, no benefits.

101-751-808.540 - Smart Bus Credits - Reduction of allocation to \$3,000, moved expense to Senior Budget for Senior Transportation.

101-751-808.545 - Events: Funds allocated to this account provide for expenses related to various events, including a Daddy Daughter Dance, Easter Egg Hunt, City Picnic, Barkin' in the Park, Skate Night, Movie Night, Wine Tasting, Concerts in the Park and Family Nights.

101-751-809.550 - Tree Lighting Festival: This item reflects the projected expenditures for this popular event in its fourth year.

### CAPITAL IMPROVEMENT HIGHLIGHTS:

411-751-985.550 - Trailway Contribution: This funding is for the City's contribution to the Commerce, Walled Lake and Wixom Trailway Council Budget to cover expenses such as the Trailway Manager, insurance, audit, signage, engineering and attorney's fees.

411-751-986.543 - Habitat Improvements: Funds allocated will provide for the replacement of the boardwalk and viewing platform located at the Wixom Habitat. Funds were originally included in the FY2021-22 and are being moved to FY2022-23 due to the timing of the project.

411-751-974.543 - Park Improvements- Gunnar Mettala Park: Funds allocated will provide for a replacement park pavilion and restroom facility.

CITY OF WIXOM, MICHIGAN

**General Fund - Expenditure Detail**

Parks & Recreation  
5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 Months 02/28/22	Estimated Actual 6/30/22	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Salaries &amp; wages</b>								
101-751-703.541	Salary - Parks & Rec Dir (50%, CC 50%)	\$ 43,363	\$ 44,665	\$ 29,776	\$ 44,665	\$ 44,665	\$ 44,665	\$ 44,665
101-751-703.542	Wage - Recreational Supervisor	46,990	47,463	30,349	47,463	47,463	47,463	47,463
101-751-703.543	Wage - Parks & Rec Coordinator	-	-	-	-	-	-	-
101-751-706.541	Overtime	106	2,000	1,670	2,000	2,000	2,000	2,000
101-751-707.351	Other Pay	-	-	-	-	-	-	-
101-751-708.541	Sick Time Pay-P & R Dir (50%,CC 50%)	1,397	1,501	0	1,546	1,546	1,546	1,546
101-751-709.100	Fringes - Parks & Rec Dept	38,382	42,892	28,658	41,415	45,993	47,850	52,050
101-751-709.547	Fringes-HRA Expense	698	1,440	1,440	1,091	-	-	-
101-751-709.548	Fringes-Part-time Prog. Coordi	-	-	-	-	-	-	-
101-751-711.541	Part-time Help Prog. Coord.	21,105	26,394	14,632	26,394	31,668	31,668	31,668
<b>Total salaries &amp; wages</b>		<b>152,041</b>	<b>166,355</b>	<b>106,525</b>	<b>164,574</b>	<b>173,335</b>	<b>175,192</b>	<b>179,392</b>
<b>Professional &amp; contractual</b>								
101-751-801.541	Instructor Fees	4,210	11,000	2,408	6,000	11,000	11,000	11,000
101-751-836.100	COVID19 Expense	7,338	-	-	-	-	-	-
101-751-960.541	Mileage & Other Reimb	70	100	-	100	100	100	100
101-751-807.540	Parks & Rec. Commission Exp.	-	-	-	-	-	-	-
101-751-955.541	Conf. & Workshops-Comm. Serv.	-	-	-	-	-	-	-
101-751-955.542	Education & Training	503	1,000	105	1,000	1,000	1,000	1,000
101-751-801.542	Consultants & Personnel	-	4,000	-	4,000	4,000	4,000	4,000
101-751-956.541	Comcast Cable	582	750	518	750	750	788	827
101-751-956.544	Dues & Subscriptions	724	1,200	1,195	1,200	1,200	1,200	1,200
101-751-807.543	Lite the Nite	475	21,000	6,695	24,500	24,500	24,500	24,500
101-751-807.546	Holiday Decorations	6,102	4,000	4,040	4,000	4,000	4,000	4,000
101-751-808.540	Smart Bus Credits	-	13,000	550	2,000	3,000	3,000	3,000
101-751-808.542	Park Concerts	12,000	24,000	12,000	24,000	26,000	26,000	26,000
101-751-808.543	Summer Events	-	-	-	-	-	-	-
101-751-808.544	Summer Youth Program	-	-	-	-	-	-	-
101-751-808.545	Events	24,378	32,000	14,623	32,000	32,000	32,000	32,000
101-751-808.546	Promotional Items	1,762	2,000	-	2,000	2,000	2,000	2,000
101-751-808.547	Events - Youth Program	747	6,000	1,116	6,000	6,000	6,000	6,000
101-751-808.548	Gibson House	6,922	11,000	3,857	7,000	11,000	11,000	11,000
101-751-808.549	Soccer	4,519	2,500	1,517	3,000	3,000	3,000	3,000
101-751-809.543	Recreation Programming	6,749	16,000	2,070	10,000	16,000	16,000	16,000
101-751-809.544	Cultural Enrichment	-	5,000	-	2,000	5,000	5,000	5,000
101-751-809.545	Summer Camp	-	2,000	-	2,000	2,000	2,000	2,000
101-751-809.546	Signage	1,844	2,000	138	2,000	2,000	2,000	2,000
101-751-809.550	Holiday Tree Lighting	8,974	32,000	24,442	25,000	32,000	32,000	32,000
101-751-809.553	Founders Day / Strongman Event	-	7,500	-	7,500	7,500	7,500	7,500
101-751-809.551	Fall Fest	5,321	12,000	12,268	12,268	12,000	12,000	12,000
101-751-809.552	LAYA	2,500	2,500	2,500	2,500	2,500	2,500	2,500
101-751-809.549	BBQ & Blues	307	7,500	10,583	10,583	12,000	12,000	12,000
<b>Total professional &amp; contractual</b>		<b>96,030</b>	<b>220,050</b>	<b>100,624</b>	<b>191,401</b>	<b>220,550</b>	<b>220,588</b>	<b>220,627</b>
<b>Operating supplies</b>								
101-751-727.541	Office Supplies	1,583	4,200	820	4,200	4,200	4,200	4,200
101-751-728.541	Computer Supplies	1,751	3,000	1,905	3,000	3,000	3,060	3,121
101-751-731.542	Gas & Oil	59	500	107	500	500	500	500
101-751-732.541	Copy Machine Operating	4,017	3,500	1,680	3,500	3,500	5,000	5,000
101-751-802.541	Vehicle Maintenance	-	300	114	300	300	300	300
101-751-850.541	Telephone - Parks & Rec.	3,746	3,800	1,746	3,600	3,800	3,800	3,800
101-751-956.546	Miscellaneous Operating	1,783	2,600	1,301	2,600	2,600	2,635	2,667
101-751-956.547	Energy Expense - Parks & Rec.	5,070	7,000	3,110	7,000	7,000	7,000	7,000
101-751-956.562	Beautification	19	2,000	-	2,000	2,000	2,000	2,000
101-751-802.374	Parks Maintenance	2,938	5,000	601	5,000	5,000	5,000	5,000
101-751-963.540	Landscaping	18,798	22,000	5,698	22,000	22,000	22,000	23,000
101-751-963.541	Playground Repairs & Maintenance	162	6,000	-	6,000	6,000	6,000	6,000
<b>Total operating supplies</b>		<b>39,926</b>	<b>59,900</b>	<b>17,082</b>	<b>59,700</b>	<b>59,900</b>	<b>61,495</b>	<b>62,588</b>



CITY OF WIXOM, MICHIGAN

**General Fund - Expenditure Detail**

Parks & Recreation  
5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 Months 02/28/22	Estimated Actual 6/30/22	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Capital outlay</b>								
101-751-971.541	Office Equipment	99	1,000	227	1,000	1,000	1,000	1,000
101-751-971.542	Office Furniture	224	1,000	-	1,000	1,000	1,000	1,000
101-751-971.548	Capital-Memorial Prog Bric	-	750	-	750	750	750	750
101-751-956.549	Recreational Equipment	-	4,500	-	4,500	4,500	4,500	4,500
<b>Total capital outlay</b>		<b>323</b>	<b>7,250</b>	<b>227</b>	<b>7,250</b>	<b>7,250</b>	<b>7,250</b>	<b>7,250</b>
<b>Total Parks &amp; Recreation</b>		<b>288,320</b>	<b>453,555</b>	<b>224,458</b>	<b>422,925</b>	<b>461,035</b>	<b>464,524</b>	<b>469,857</b>

# Fiscal Year 2022-2023

## Program Strategies: Cultural Center

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### PROGRAM DESCRIPTION:

This program consists of the maintenance and operation of the Cultural Center, including the management of independent contractors. Full-time personnel assigned to the Cultural Center include the Community Services Director (50%) and the Community Center Supervisor (100%).

### ACHIEVEMENT GOALS FOR FY 2022-2023:

- Continue to review rental rate structures to optimize usage and meet expenses.
- Provide information to residents and businesses regarding the renovated Community Center facility, its services, and rental availability via the City's website, email, social media and other promotional material.
- Increase rental reservations through improved social media and other marketing efforts.
- Implement on-line access to facility availability.

### BUDGET HIGHLIGHTS:

101-805-956.350 - Community Programs: This account includes funding for community programs and town meetings.

101-805-956.003 - Marketing: Funds will provide for various marketing materials to promote the facility.

### CAPITAL IMPROVEMENT HIGHLIGHTS:

411-805-971.350 - Cultural Center Improvements: This account provides for partition maintenance, replacement of rear steel doors, tables, chairs, senior lounge door replacement, surveillance & door lock upgrades, painting and commercial kitchen tile replacement.

CITY OF WIXOM, MICHIGAN

General Fund - Expenditure Detail

Cultural Center

5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 Months 02/28/22	Estimated Actual 6/30/22	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Salaries &amp; wages</b>								
101-805-703.351	Salary-Comm Serv. Dir (50%,P&R 50%)	\$ 43,365	\$ 44,665	\$ 29,777	\$ 44,665	\$ 44,665	\$ 44,665	\$ 44,665
101-805-703.352	Wage - Comm Services Supervisor	59,092	57,883	37,012	57,883	57,883	57,883	57,883
101-805-703.354	Wage - Monitors	1,470	20,000	4,292	10,000	20,000	20,000	20,000
101-805-706.351	Overtime	-	1,500	401	1,500	1,500	1,500	1,500
101-805-707.311	Other Pay - Comm Serv. Dir.	-	-	-	-	-	-	-
101-805-707.351	Other Pay - Comm Serv. Supv.	-	-	-	-	-	-	-
101-805-708.351	Sick Time Pay - Director	1,397	1,501	(0)	1,546	1,546	1,546	1,546
101-805-708.352	Sick Time Pay - Supervisor	1,945	1,945	-	2,004	2,004	2,004	2,004
101-805-709.100	Fringes - Community Services Dept	42,711	40,123	26,364	36,354	40,637	41,222	42,671
101-805-709.354	Fringes-HRA Expense	3,856	3,341	3,341	4,000	-	-	-
<b>Total salaries &amp; wages</b>		<b>153,835</b>	<b>170,958</b>	<b>101,186</b>	<b>157,952</b>	<b>168,235</b>	<b>168,820</b>	<b>170,269</b>
<b>Professional &amp; contractual</b>								
101-805-728.356	Computer Supplies & Maint	-	1,000	-	1,000	1,000	1,000	1,000
101-805-731.351	Natural Gas Expense	6,795	8,000	5,138	8,000	8,000	9,000	10,500
101-805-836.100	COVID19 Expense	2,717	-	58	58	-	-	-
101-805-900.351	Publication & Printing	-	2,100	-	2,100	2,100	2,100	2,100
101-805-956.003	Marketing	-	7,500	7	7,500	7,500	7,500	7,500
101-805-956.350	Community Programs	335	2,100	-	2,100	2,100	2,100	2,100
101-805-956.353	Insurance-Multi-Peril	15,772	15,772	16,103	16,103	16,908	17,753	18,641
101-805-956.355	Electrical Expense	19,390	25,000	11,699	25,000	25,000	25,000	25,000
101-805-956.358	Heating & Cooling	2,461	9,000	9,905	11,000	11,000	11,220	11,444
101-805-956.359	Room Arrangement Expense	2,072	18,000	5,564	10,000	18,000	18,000	18,000
101-805-956.360	Custodial Services	11,520	16,680	10,059	15,000	16,680	18,348	20,183
101-805-959.351	Weekend Preparation	352	6,000	896	2,500	6,000	6,000	6,000
101-805-960.351	Mileage & Reimb	-	200	-	200	200	200	200
<b>Total professional &amp; contractual</b>		<b>61,414</b>	<b>111,352</b>	<b>59,429</b>	<b>100,561</b>	<b>114,488</b>	<b>118,221</b>	<b>122,668</b>
<b>Operating supplies</b>								
101-805-956.351	Custodial Supplies	17	1,000	27	1,000	1,000	1,000	1,000
101-805-956.352	Lights bulbs	-	500	107	500	500	500	500
<b>Total operating supplies</b>		<b>17</b>	<b>1,500</b>	<b>134</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
<b>Maintenance &amp; repairs</b>								
101-805-802.351	Building Maintenance - General	25,813	26,000	10,233	26,000	26,000	27,912	27,950
<b>Capital outlay</b>								
101-805-729.351	Community Furniture	1,231	1,500	-	1,500	1,500	1,500	1,500
101-805-959.352	Community Equipment	-	1,500	-	1,500	1,500	1,500	1,500
<b>Total capital outlay</b>		<b>1,231</b>	<b>3,000</b>	<b>-</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
<b>Total Cultural Center</b>		<b>\$ 242,310</b>	<b>\$ 312,810</b>	<b>\$ 170,983</b>	<b>\$ 289,013</b>	<b>\$ 313,223</b>	<b>\$ 319,453</b>	<b>\$ 325,387</b>

# Fiscal Year 2022-2023

## Program Strategies: Debt Service Pension

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### PROGRAM DESCRIPTION:

The Debt Service Pension Department is a recently budgeted department within the General Fund. This department accounts for the principal and interest payments related to the debt obligation for bonds issued in August 2018 for the unfunded pension liability. These bonds were issued under a nineteen-year payment term. With this contribution, the City's pension plan is considered 100% funded. The City will continue to receive annual actuarial reports from the Municipal Employees Retirement System (MERS) to monitor our funding status.

### BUDGET HIGHLIGHTS:

101-916-994.000 - Bond Principal: This account reflects the annual principal payment for the bond issue.

101-916-997.000 - Bond Interest: This account reflects the annual interest payment for the bond issue. This amount will decrease each year as the principal balance is reduced.

CITY OF WIXOM, MICHIGAN

General Fund - Expenditure Detail

Debt Service Pension

5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 Months 02/28/22	Estimated Actual 6/30/22	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Transfers</b>								
101-916-817.000	Bond Issuance Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101-916-709.327	MERS Pension Lump Sum Payment	-	-	-	-	-	-	-
101-916-710.000	Bond Underwriters Discount	-	-	-	-	-	-	-
101-916-959.002	Miscellaneous Expense	500	500	500	500	500	500	500
101-916-994.000	Bond Principal	350,000	465,000	-	465,000	480,000	595,000	615,000
101-916-997.000	Bond Interest	563,867	554,066	277,033	554,066	540,116	524,996	505,660
<b>Total transfers</b>		<b>914,367</b>	<b>1,019,566</b>	<b>277,533</b>	<b>1,019,566</b>	<b>1,020,616</b>	<b>1,120,496</b>	<b>1,121,160</b>
<b>Total Debt Service Pension</b>		<b>\$ 914,367</b>	<b>\$ 1,019,566</b>	<b>\$ 277,533</b>	<b>\$ 1,019,566</b>	<b>\$ 1,020,616</b>	<b>\$ 1,120,496</b>	<b>\$ 1,121,160</b>

## Fiscal Year 2022-2023

### Program Strategies: Debt Service OPEB

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#### PROGRAM DESCRIPTION:

The Debt Service OPEB Department is a newly budgeted department within the General Fund. This department accounts for the principal and interest payments related to the debt obligation for bonds issued in August 2018 for the unfunded Other Post-Employment Benefits (healthcare) liability. These bonds were issued under an eighteen-year payment term. With this contribution, the City's OPEB obligation is considered 100% funded. The City will continue to obtain actuarial reports to monitor the plan's funding position.

#### BUDGET HIGHLIGHTS:

101-917-994.000 - Bond Principal: This account reflects the annual principal payment for the bond issue.

101-917-997.000 - Bond Interest: This account reflects the annual interest payment for the bond issue. This amount will decrease each year as the principal balance is reduced.

CITY OF WIXOM, MICHIGAN

General Fund - Expenditure Detail

Debt Service OPEB  
5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 Months 02/28/22	Estimated Actual 6/30/22	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Transfers</b>								
101-917-817.000	Bond Issuance Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101-917-709.328	MERS OPEB Lump Sum Payment	-	-	-	-	-	-	-
101-917-710.000	Bond Underwriters Discount	-	-	-	-	-	-	-
101-917-959.002	Miscellaneous Expense	500	500	500	500	500	500	500
101-917-994.000	Bond Principal	285,000	295,000	-	295,000	305,000	315,000	325,000
101-917-997.000	Bond Interest	221,232	213,252	106,626	213,252	204,402	194,794	184,556
<b>Total transfers</b>		<b>506,732</b>	<b>508,752</b>	<b>107,126</b>	<b>508,752</b>	<b>509,902</b>	<b>510,294</b>	<b>510,056</b>
<b>Total Debt Service OPEB</b>		<b>\$ 506,732</b>	<b>\$ 508,752</b>	<b>\$ 107,126</b>	<b>\$ 508,752</b>	<b>\$ 509,902</b>	<b>\$ 510,294</b>	<b>\$ 510,056</b>

# Fiscal Year 2022-2023

## Program Strategies: Interfund Transfers

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### PROGRAM DESCRIPTION:

Transfers are used to:

- Move unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.
- Move revenues from the fund that is required to collect them to the fund that is required/allowed to expend them.
- Move receipts restricted to, or allowed for, debt service from the funds collecting the receipts to the debt service funds as debt service payments are due.
- Assist in funding the operation of non-General Fund supported operating departments and capital improvement projects.

The programs currently funded by these transfers are the Capital Improvement Fund, Major Road Fund, Local Road Fund, Safety Path Fund and Land Acquisition.

### BUDGET HIGHLIGHTS:

101-966-999.002 - Transfer to Capital Improvement Fund: This account reflects the annual contribution to fund the ten-year capital plan.



CITY OF WIXOM, MICHIGAN

**General Fund - Expenditure Detail**

Interfund Transfers

5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 Months 02/28/22	Estimated Actual 6/30/22	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Transfers</b>								
101-966-999.000	Transfer to Major Road	\$ -	\$ -	\$ -	\$ -	\$ 1,120,000	\$ -	\$ -
101-966-999.002	Transfer to Capital Imp. Fund	992,547	995,000	663,333	995,000	995,000	995,000	995,000
101-966-999.003	Transfer to Capital Imp. Fund Debt Pay	-	-	-	-	-	-	-
101-966-999.006	Transfer to Land Acquisition	-	-	-	-	1,000,000	-	-
101-966-999.011	Transfer to Bikepath	-	-	-	-	440,000	-	-
101-966-999.019	Transfer to DDA/VCA	-	-	-	-	-	-	-
101-966-999.021	Transfer to Local Road	-	-	-	-	640,000	-	-
<b>Total transfers</b>		<u>992,547</u>	<u>995,000</u>	<u>663,333</u>	<u>995,000</u>	<u>4,195,000</u>	<u>995,000</u>	<u>995,000</u>
<b>Total Interfund Transfers</b>		<u>\$ 992,547</u>	<u>\$ 995,000</u>	<u>\$ 663,333</u>	<u>\$ 995,000</u>	<u>\$ 4,195,000</u>	<u>\$ 995,000</u>	<u>\$ 995,000</u>

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# Fiscal Year 2022-2023

## Other Funds - Expenditure and Revenue Detail

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Other Funds account for activity within Special Revenue Funds, Component Units, Capital Project Funds, Budget Stabilization, Retiree Insurance, Debt Service Funds and Special Assessment Fund. Revenue and expenditure detail along with fund operational summaries are provided in this section.

### Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of earmarked revenues or financing activities requiring separate accounting because of legal or regulatory provisions. The City's Special Revenue Funds include Community Development (CDBG), Major & Local Streets, Land Acquisition, Forfeiture, Safety Path, Solid Waste, Special Agency, American Rescue Plan Act (ARPA) and Cemetery.

### Component Units

Component Units are legally separate entities for which the City is financially accountable. The City's Component Units include the Downtown Development Authority and Local Development Finance Authority.

### Capital Project Funds

These funds were created to record and track the capital outlays associated with various transportation infrastructure improvement and repair programs. The funds associated with this category are the Major and Local Road Capital Program Funds.

### Budget Stabilization Fund

The Budget Stabilization Fund was created to assist the City in times of instability in the business cycle or when unanticipated events/unexpected emergencies occur which cause a significant downturn in revenues. Funds can be allocated to capital purchases. This fund, for reporting purposes, is combined with the General Fund, but is shown separately for Budget and Accounting purposes.

### Retiree Insurance Funds

This fund was established to fund current and future expenditures for the payment of Retiree Health Insurance.

### Debt Service Funds

Debt Service Funds are used to account for the annual payment of principal, interest and expenses in connection with certain long-term debt other than enterprise fund bonds payable. The City's current Debt Service for DDA Development Debt.

### Special Assessment Fund

The Special Assessment District - Tribute Drain fund was established to account for the payment of annual principal and interest on bonds for the construction and improvement of the tribute drain.

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# Fiscal Year 2022-2023

## Program Strategies: Major Street Fund

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### FUND SUMMARY:

This fund records the capital outlays associated with various transportation infrastructure improvement and repair programs. It is the goal of these funds to maximize financial allocations by leveraging grants, where available, and through the development of a comprehensive Ten-Year Road Program which will incorporate the Internal Roads and Main Artery Committee recommendations, recommendations of the 2017 Road Maintenance Master Plan, the Oakland County Transportation Improvement Program and the road maintenance needs as annually determined by the Department of Public Works.

This fund also serves as the repositories for monies received by the City of Wixom from the State of Michigan, and from proceeds realized from the State of Michigan Motor Fuel Tax. The monies in this fund are used for the maintenance and improvement of our Major Road System. Since the funds supplied from the State are only able to cover a portion of the total cost of major street maintenance performed in the City of Wixom, the balance of funds comes from the City's General Fund or Capital Improvement Projects. Revenue provided to the City from the Motor Fuel Tax proceeds is allocated on the basis of lane mileage for the major and local streets under the jurisdiction of the City of Wixom.

Major Roads are those streets under the jurisdiction of the City which are of great importance, serve high traffic volumes and 1) provide extensions to State Trunk-lines or County Primary Roads; 2) provide an integral network to serve the traffic demands created by industrial, commercial, educational or other traffic generating centers; 3) provide for circulation in and around a central business district; and 4) collect traffic from an area served by a network of local roads. Examples of Major Roads are Beck, Potter, Loon Lake and portions of Maple.

### ACHIEVEMENT GOALS FOR FY 2022-2023:

- Continued maintenance and improvement of eligible streets within the City according to ACT 51 of Public Acts of 1951, as amended.
- Support the Beck Road Widening Task Force as they seek funding to expand the lane miles of this road southward.
- Continue to work with State and local agencies to leverage local expenditures to enhance major roads in Wixom.
- Design repairs for Maple Road between Wixom Road and Beck Road to begin construction in 2023.

### BUDGET HIGHLIGHTS:

202-553-974.395 & 400 - Engineering & Construction Expenses: Provides funding for the road improvement project on Maple Road between Wixom Road and Beck Road.

CITY OF WIXOM, MICHIGAN

Major Road (Fund 202)

5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 months 2/28/2022	Estimated Actual 6/30/2022	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Revenues</b>								
202-000-410.010	Delinq Real Property	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
202-000-420.010	Delinquent Personal Property	-	-	-	-	-	-	-
202-000-574.030	Federal / State Grant Revenue	-	-	-	-	-	-	-
202-000-664.020	Interest Income	7,843	7,000	8,037	9,000	9,000	9,000	9,000
202-000-664.221	Unrealized Market Value Gain/Lc	-	-	(26,127)	-	-	-	-
202-000-671.020	Miscellaneous Income	-	-	-	-	-	-	-
202-931-699.001	Contribution - General Fund	-	-	-	-	1,120,000	-	-
202-931-699.000	Contribution - Major Road Cap.	-	-	-	-	-	-	-
202-931-699.002	Contribution - Local Road	-	-	-	-	-	-	-
202-931-699.012	Contribution - Major Road Debt	-	-	-	-	-	-	-
<b>Total revenues</b>		<u>7,843</u>	<u>7,000</u>	<u>(18,089)</u>	<u>9,000</u>	<u>1,129,000</u>	<u>9,000</u>	<u>9,000</u>
<b>Act 51 related revenue</b>								
202-000-671.060	State Major Road Revenue	\$ 968,433	\$ 988,083	\$ 576,146	\$ 1,242,980	\$ 1,288,289	\$ 1,323,119	\$ 1,323,119
<b>Total Act 51 related revenue</b>		<u>968,433</u>	<u>988,083</u>	<u>576,146</u>	<u>1,242,980</u>	<u>1,288,289</u>	<u>1,323,119</u>	<u>1,323,119</u>
<b>Total Revenue</b>		<u>976,276</u>	<u>995,083</u>	<u>558,056</u>	<u>1,251,980</u>	<u>2,417,289</u>	<u>1,332,119</u>	<u>1,332,119</u>
<b>Project expenditures</b>								
202-553-974.395	Construction Expense	700,068	150,000	-	150,000	732,000	508,000	20,000
202-553-974.398	Pavement Management	4,899	5,000	2,419	5,000	5,000	5,000	5,000
202-553-974.400	Engineering Expense	90,135	123,000	-	23,000	150,000	300,000	-
<b>Total project expenditures</b>		<u>795,102</u>	<u>278,000</u>	<u>2,419</u>	<u>178,000</u>	<u>887,000</u>	<u>813,000</u>	<u>25,000</u>
<b>Maintenance expenditures (Act 51)</b>								
202-441-000.012	Administrative Expenditures	\$ 60,306	\$ 60,417	\$ 41,323	\$ 61,980	\$ 62,614	\$ 62,614	\$ 62,614
202-441-801.031	Engineering Services	-	-	-	-	-	-	-
202-441-976.058	Major Road Maint Program	-	-	-	-	-	-	-
202-441-989.050	Major Road Program	-	-	-	-	-	-	-
202-441-705.050	Routine Maintenance Salaries	50,327	39,600	29,502	55,702	57,550	57,550	57,550
202-441-709.050	Employee Fringe Benefits (Maint.)	32,631	31,511	20,240	37,857	39,647	39,647	39,647
202-441-940.050	Equipment Rental (Maint.)	66,983	52,039	35,162	61,421	61,421	61,421	61,421
202-441-976.050	Routine Maintenance - Material	51,588	67,388	3,498	56,100	56,100	56,100	56,100
202-441-976.054	Routine Maintenance - Culverts	-	-	-	-	-	-	-
202-441-705.070	Traffic Service Salaries	8,259	3,011	6,510	11,835	12,228	12,228	12,228
202-441-709.070	Employee Fringe Benefits (Traffic)	4,790	2,155	4,050	7,351	7,699	7,699	7,699
202-441-940.070	Equipment Rental (Traffic)	4,102	1,812	4,299	7,262	7,262	7,262	7,262
202-441-974.070	Traffic Control Supplies & Lights	12,129	22,440	7,819	22,440	22,440	22,440	22,440
202-441-705.090	Snow & Ice Removal Salaries	15,914	17,740	17,388	17,388	17,861	17,861	17,861
202-441-709.090	Employee Fringe Benefits (Snow)	10,359	14,197	12,090	11,945	12,510	12,510	12,510
202-441-940.090	Equipment Rental (Snow)	37,349	65,058	50,938	52,194	52,194	52,194	52,194
202-441-963.090	Sand & Salt	19,401	56,100	-	56,100	56,100	56,100	56,100
202-441-958.000	Audit Fee	-	-	-	-	-	-	-
202-441-976.058	Major Road Maint Program	-	-	-	-	-	-	-
202-441-989.050	Major Road Program Transfer	-	-	-	-	-	-	-
202-966-999.002	Transfer to Local Road Fund	-	-	-	-	-	-	-
<b>Total maintenance expenditures (Act 51)</b>		<u>374,138</u>	<u>433,468</u>	<u>232,820</u>	<u>459,575</u>	<u>465,626</u>	<u>465,626</u>	<u>465,626</u>
<b>Total expenditures</b>		<u>1,169,240</u>	<u>711,468</u>	<u>235,239</u>	<u>637,575</u>	<u>1,352,626</u>	<u>1,278,626</u>	<u>490,626</u>
Revenue over (under) expenditures		(192,963)	283,615	322,818	614,405	1,064,663	53,493	841,493
Fund Balance, beginning of the year		3,098,821	2,905,858	2,905,858	2,905,858	3,520,263	4,584,926	4,638,419
Fund Balance, end of the year		<u>\$ 2,905,858</u>	<u>\$ 3,189,473</u>	<u>\$ 3,228,675</u>	<u>\$ 3,520,263</u>	<u>\$ 4,584,926</u>	<u>\$ 4,638,419</u>	<u>\$ 5,479,912</u>

# CITY OF WIXOM, MICHIGAN

## 10 Year Capital Improvement Plan

Major Capital - 5/24/2022

ACCOUNT CATEGORY & ACCOUNT NAME	Year 1 2021-2022	Year 2 2022-2023	Year 3 2023-2024	Year 4 2024-2025	Year 5 2025-2026	Year 6 2026-2027	Year 7 2027-2028	Year 8 2028-2029	Year 9 2029-2030	Year 10 2030-2031	Total
<b>EXPENDITURES</b>											
<u>Oakland County Tri-part costs</u>											
Grand River from Napier to Wixom Road	3,000	50,000	250,000			-					303,000
<u>Design Engineering</u>											
Beck Road (Potter Rd. to Pontiac Trail)									15,000		15,000
West Road Edge Panels (Wixom Rd. to Beck Rd.)											-
Landrow Extension **					250,000						250,000
Potter Road (Wixom Road to Beck)							80,000				80,000
<u>Beck Widening (Build, Infra and othe Grant Applications)</u>											
Beck Widening Easement Documents	20,000		50,000		100,000	10,000					180,000
West Maple Road	-	100,000									100,000
Beck Road (south of West Road to Twelve Mile Road) *							300,000	3,500,000			3,800,000
<u>Construction</u>											
Beck Road (Potter to Pontiac Trail)									100,000	100,000	200,000
Beck Road (Potter to Pontiac Trail) Const. Eng.									20,000	10,000	30,000
Landrow Extension Construction*	-			-	-	2,750,000	550,000	-	-	-	3,300,000
Landrow Extension (ENG)**	-	-	-			300,000	100,000				400,000
Potter Road Construction Engr							40,000	60,000			100,000
Potter Road Construction							300,000	50,000			350,000
Beck Widening/Overpass Eng *								2,400,000	3,000,000	-	5,400,000
Beck Widening/Overpass Const. *								27,000,000	42,000,000	-	69,000,000
West Maple Road Eng		72,000	48,000								120,000
West Maple Road		600,000	400,000								1,000,000
General Road and Drainage Repairs	-	60,000	60,000	20,000	20,000	15,000	15,000	20,000	20,000	20,000	250,000
Pontiac Trail - TriParty Contribution	150,000										150,000
<u>Other</u>											
Pavement Management System	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
<b>Total Expenditures</b>	<b>178,000</b>	<b>887,000</b>	<b>813,000</b>	<b>25,000</b>	<b>375,000</b>	<b>3,080,000</b>	<b>1,390,000</b>	<b>33,035,000</b>	<b>45,160,000</b>	<b>135,000</b>	<b>85,078,000</b>
Fund Balance Beginning	2,905,858	3,520,263	4,584,926	4,638,419	5,479,912	5,971,405	5,820,398	5,709,391	12,140,884	1,447,377	
Estimated Grant Revenue	-	-	-	-	-	2,062,500	412,500	21,600,000	33,600,000	-	57,675,000
Estimated Bond Revenue								16,000,000	-		16,000,000
Estimated Donation / Other Income								1,000,000	-		1,000,000
Transfer In - From General Fund	-	1,120,000	-	-	-	-	-	-	-	-	1,120,000
Interest Income	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	90,000
Act 51 Revenue Applied	1,242,980	1,288,289	1,323,119	1,323,119	1,323,119	1,323,119	1,323,119	1,323,119	1,323,119	1,323,119	13,116,221
Act 51 Contribution to Local Road	-	-	-	-	-	-	-	-	-	-	-
Act 51 DPW Maintenance Expenditures	(459,575)	(465,626)	(465,626)	(465,626)	(465,626)	(465,626)	(465,626)	(465,626)	(465,626)	(465,626)	(4,650,209)
Estimated Capital Expenditures	(178,000)	(887,000)	(813,000)	(25,000)	(375,000)	(3,080,000)	(1,390,000)	(33,035,000)	(45,160,000)	(135,000)	(85,078,000)
<b>Fund Balance Ending</b>	<b>3,520,263</b>	<b>4,584,926</b>	<b>4,638,419</b>	<b>5,479,912</b>	<b>5,971,405</b>	<b>5,820,398</b>	<b>5,709,391</b>	<b>12,140,884</b>	<b>1,447,377</b>	<b>2,178,870</b>	

\* Subject to grant contribution

# Fiscal Year 2022-2023

## Program Strategies: Local Street Fund

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### FUND SUMMARY:

This fund records the capital outlays associated with various transportation infrastructure improvement and repair programs. It is the goal of these funds to maximize financial allocations by leveraging grants, where available, and through the development of a comprehensive ten-year road program which will incorporate the Internal Roads and Main Artery Committee recommendations, recommendations of the 2017 Road Maintenance Master Plan, the Oakland County Transportation Improvement Program and the road maintenance needs as annually determined by the Department of Public Works.

This fund also serves as the repositories for monies received by the City of Wixom from the State of Michigan, and from proceeds realized from the State of Michigan Motor Fuel Tax. The monies in this fund are used for the maintenance and improvement of our Local Road System. Since the funds supplied from the State are only able to cover a portion of the total cost of the local street maintenance performed in the City of Wixom, the balance of funds comes from the City's General Fund or Capital Improvement Projects. Revenue provided to the City from the Motor Fuel Tax proceeds is allocated on the basis of lane mileage for the major and local streets under the jurisdiction of the City of Wixom.

Typically, Local Roads are subdivision streets or those roads of low volume and serve as access roads for homes and business. These roads are ranked according to the Pavement Surface Evaluation and Rating (PASER) system and placed in the ten-year capital plan based on funding and the types of repairs needed for these streets.

### ACHIEVEMENT GOALS FOR FY 2022-2023:

- Continued maintenance and improvement of eligible streets within the City according to ACT 51 of Public Acts of 1951, as amended.
- Aggressively seek funding to construct road shown in the ten-year capital plan earlier than the dates shown
- Repair concrete roads in industrial areas with maintenance funding.

### BUDGET HIGHLIGHTS:

The following is a listing of the projects proposed for funding:

- Maintain pavement preservation program by continuing to apply over-band crack sealing, legends and striping of asphalt.
- Perform preventive maintenance in Century Industrial, Oak Creek and Alpha Tech.
- Construction and Engineering for preventative maintenance in Maple Run II and Courts of Highgate.



CITY OF WIXOM, MICHIGAN

Local Road (Fund 203)

5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 months 2/28/2022	Estimated Actual 6/30/2022	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Revenues</b>								
203-000-402.010	Real Property Tax	\$ 717,800	\$ 739,115	\$ 719,889	\$ 739,282	\$ 784,951	\$ 826,790	\$ 836,939
203-000-410.010	Personal Property Tax	147,127	138,218	132,002	133,320	135,982	123,395	124,629
203-000-420.010	Delinq. Real/Pers. Prop	(282)	-	-	-	-	-	-
203-000-421.010	Delinq Int & Pen	1,191	1,100	331	1,531	1,200	1,200	1,200
203-000-437.010	Industrial Facilities Tax	6,171	7,178	6,830	7,178	7,290	7,363	7,437
203-000-437.012	IFT Job Shortfall Revenue	-	-	-	-	-	-	-
203-000-502.030	Grants Federal / State	-	-	-	-	-	-	-
203-000-539.030	Sate Grants	-	-	-	-	-	-	-
203-000-573.010	Local Community Stabilization	56,948	26,500	33,397	33,397	33,397	33,397	33,397
203-000-581.010	County Revenue	-	-	36,495	36,495	25,000	25,000	25,000
203-000-664.020	Interest Income	6,691	8,500	7,042	8,500	8,600	8,600	2,500
203-000-664.221	Unrealized Market Value Gain/Loss	-	-	(22,338)	-	-	-	-
203-000-671.022	Other Miscellaneous Income	-	-	-	-	-	-	-
203-931-699.000	Contribution - General Fund	-	-	-	-	640,000	-	-
203-931-699.003	Contribution - Budget Stabilization	-	-	-	-	-	-	-
203-931-699.004	Contribution - Local Road Capital	-	-	-	-	-	-	-
<b>Total revenues</b>		<b>935,646</b>	<b>920,611</b>	<b>913,648</b>	<b>959,703</b>	<b>1,636,420</b>	<b>1,025,745</b>	<b>1,031,102</b>
<b>Act 51 related revenue</b>								
203-000-671.060	State Major Road Revenue	\$ 415,213	\$ 423,634	\$ 244,316	\$ 516,605	\$ 535,436	\$ 549,912	\$ 549,912
203-931-699.002	Contribution - Major Rd Act 51	-	-	-	-	-	-	-
<b>Total Act 51 related revenue</b>		<b>415,213</b>	<b>423,634</b>	<b>244,316</b>	<b>516,605</b>	<b>535,436</b>	<b>549,912</b>	<b>549,912</b>
<b>Total Revenue</b>		<b>1,350,860</b>	<b>1,344,245</b>	<b>1,157,964</b>	<b>1,476,308</b>	<b>2,171,856</b>	<b>1,575,657</b>	<b>1,581,014</b>
<b>Project expenditures</b>								
203-554-959.000	Miscellaneous Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
203-554-959.390	Design Engineering	-	50,000	-	50,000	100,000	157,500	12,500
203-554-959.391	Construction Engineering	-	70,000	-	70,000	120,000	192,500	130,000
203-554-964.000	Local Rd Developer Contrib Refund	-	-	-	-	-	-	-
203-554-971.399	Local Roads - Construction	1,287	445,000	-	445,000	790,000	1,110,000	1,225,000
203-554-974.395	Pavement Management	5,000	5,000	2,578	5,000	5,000	5,000	5,000
203-554-976.393	Pavement Preservation	47,844	50,000	12,870	50,000	50,000	50,000	50,000
203-966-999.000	Transfer - General Fund	50,000	50,000	33,333	50,000	50,000	50,000	50,000
<b>Total project expenditures</b>		<b>104,131</b>	<b>670,000</b>	<b>48,781</b>	<b>670,000</b>	<b>1,115,000</b>	<b>1,565,000</b>	<b>1,472,500</b>
<b>Maintenance expenditures (Act 51)</b>								
203-441-000.012	Administrative Expenditures	\$ 27,474	\$ 27,519	\$ 18,774	\$ 28,160	\$ 28,861	\$ 28,861	\$ 28,861
203-441-705.050	Routine Maintenance Salaries	68,025	65,948	23,463	43,220	44,655	44,655	44,655
203-441-709.050	Employee Fringe Benefits (Maint.)	44,448	42,847	15,750	29,197	30,577	30,577	30,577
203-441-940.050	Equipment Rental (Maint.)	57,506	49,162	24,880	40,175	40,175	40,175	40,175
203-441-976.050	Routine Maintenance - Material	75,692	56,100	3,202	56,100	56,100	56,100	56,100
203-441-976.054	Routine Maintenance - Culverts	-	-	-	-	-	-	-
203-441-705.070	Traffic Service Salaries	2,399	2,075	2,769	3,626	3,746	3,746	3,746
203-441-709.070	Employee Fringe Benefits (Traffic)	1,392	1,233	1,667	2,277	2,385	2,385	2,385
203-441-940.070	Equipment Rental (Traffic)	730	1,453	1,805	3,476	3,476	3,476	3,476
203-441-974.070	Traffic Control Supplies & Lights	11,683	22,440	12,538	22,440	22,440	22,440	22,440
203-441-705.090	Snow & Ice Removal Salaries	13,311	13,415	11,392	11,503	11,885	11,885	11,885
203-441-709.090	Employee Fringe Benefits (Snow)	8,627	8,667	7,649	7,710	8,075	8,075	8,075
203-441-940.090	Equipment Rental (Snow)	34,727	34,995	32,512	32,780	32,780	32,780	32,780
203-441-963.090	Sand & Salt	36,647	56,100	46,087	56,100	56,100	56,100	56,100
203-441-958.000	Audit Fee	-	-	-	-	-	-	-
<b>Total maintenance expenditures (Act 51)</b>		<b>382,662</b>	<b>381,954</b>	<b>202,489</b>	<b>336,764</b>	<b>341,255</b>	<b>341,255</b>	<b>341,255</b>
<b>Total expenditures</b>		<b>486,793</b>	<b>1,051,954</b>	<b>251,270</b>	<b>1,006,764</b>	<b>1,456,255</b>	<b>1,906,255</b>	<b>1,813,755</b>
Revenue over (under) expenditures		864,067	292,291	906,694	469,544	715,601	(330,598)	(232,741)
Fund Balance, beginning of the year		1,951,736	2,815,803	2,815,803	2,815,803	3,285,347	4,000,948	3,670,350
Fund Balance, end of the year		\$ 2,815,803	\$ 3,108,094	\$ 3,722,498	\$ 3,285,347	\$ 4,000,948	\$3,670,350	\$ 3,437,609

CITY OF WIXOM, MICHIGAN

10 Year Capital Improvement Plan

Local Capital - 5/24/2022

ACCOUNT CATEGORY & ACCOUNT NAME	Year 1 2021-2022	Year 2 2022-2023	Year 3 2023-2024	Year 4 2024-2025	Year 5 2025-2026	Year 6 2026-2027	Year 7 2027-2028	Year 8 2028-2029	Year 9 2029-2030	Year 10 2030-2031	Total
<b>EXPENDITURES</b>											
<b>Design Engineering</b>											
Charms					120,000						120,000
Loon Lake Road (Design)			150,000			-	-		-	-	150,000
Concrete Industrial Repairs	50,000								50,000	-	100,000
Hidden Creek (Design Eng)						-	-		-	-	-
Norton Creek (Design Eng)						-	-		50,000	-	50,000
Maple Run II			-		-	-			-	-	-
Indian Wells and Springs								8,000			8,000
Cliffs of Loon Lake		50,000			-	-			-	-	50,000
Courts of Highgate		50,000			-	-			-	-	50,000
Grand, Center, Oakland Oaks				7,500							7,500
Millstream						100,000					100,000
Loon Lake Woods							180,000				180,000
Hillsborough							75,000				75,000
Palmer and Hopkins			7,500								7,500
West Maple				5,000							5,000
Beck Rd - Pontiac Tr to W Maple (Eng.)									100,000	-	100,000
Trails of Loon Lake				-	-		130,000	-	-	-	130,000
Birch Park (Design Eng)				-	-			-	-	160,000	160,000
<b>Construction</b>											
Charms (Eng)					90,000	45,000					135,000
Charms (Construction)					500,000	600,000					1,100,000
Loon Lake Road construction (Eng)			80,000	100,000	-	-	-	-	-	-	180,000
Loon Lake Road construction			500,000	1,000,000							1,500,000
Concrete Industrial Repairs (Eng.)	50,000										50,000
Concrete Industrial Repairs (Const.)	325,000				-	-	-	-	-	-	325,000
Hillsborough (Eng.)						70,000					70,000
Hillsborough (Const.)						700,000					700,000
Maple Run II (Engineering)	20,000	50,000	-								70,000
Maple Run II (Construction)	100,000	350,000			-	-	-	-	-	-	450,000
Indian Wells and Springs (Eng.)								15,000			15,000
Indian Wells and Springs (Const.)								90,000			90,000
Cliffs of Loon Lake (Eng.)			85,000			-	-	-	-	-	85,000
Cliffs of Loon Lake (Const.)			450,000								450,000
Courts of Highgate (Eng.)		70,000	20,000								90,000
Courts of Highgate (Construction)		365,000	85,000								450,000
Grand, Center, Oakland Oaks (Eng.)				30,000	-					30,000	60,000
Grand, Center, Oakland Oaks (Construction)				180,000	500,000					300,000	980,000
Millstream (Eng.)						50,000	100,000				150,000

CITY OF WIXOM, MICHIGAN

10 Year Capital Improvement Plan

Local Capital - 5/24/2022

ACCOUNT CATEGORY & ACCOUNT NAME	Year 1 2021-2022	Year 2 2022-2023	Year 3 2023-2024	Year 4 2024-2025	Year 5 2025-2026	Year 6 2026-2027	Year 7 2027-2028	Year 8 2028-2029	Year 9 2029-2030	Year 10 2030-2031	Total
<b>EXPENDITURES</b>											
Millstream (Construction)						500,000	500,000				1,000,000
Loon Lake Woods (Eng.)							25,000	75,000			100,000
Loon Lake Woods (Construction)							70,000	510,000			580,000
Palmer and Hopkins (Eng.)			7,500			-					7,500
Palmer and Hopkins (Construction)			55,000								55,000
West Maple		20,000		25,000							45,000
Beck Rd - Pontiac Tr to W Maple (Eng.)							40,000	15,000			55,000
Beck Rd - Pontiac Tr to W Maple (Construction)							18,000	7,500		20,000	45,500
Trails of Loon Lake (Eng.)							50,000				50,000
Trails of Loon Lake (Construction)							500,000				500,000
Century Industrial and Oak Creek PM	-	20,000	-	-	-	-	-		500,000	500,000	1,020,000
Alpha Tech PM		15,000									15,000
Birch Park (Construction Eng)										50,000	50,000
Birch Park (Construction)										580,000	580,000
Miscellaneous Repairs	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	200,000
<u>Other</u>											-
Pavement Management System	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
Pavement Preservation	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	500,000
Master Plan	-	-	-	-	-	-	-	-	-	-	-
Transfer to General Fund	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	500,000
<b>Total Expenditures</b>	<b>670,000</b>	<b>1,115,000</b>	<b>1,565,000</b>	<b>1,472,500</b>	<b>1,335,000</b>	<b>2,190,000</b>	<b>1,813,000</b>	<b>845,500</b>	<b>825,000</b>	<b>1,765,000</b>	<b>13,596,000</b>
Fund Balance Beginning	2,815,803	3,285,347	4,000,948	3,670,350	3,437,609	3,327,057	2,371,292	1,802,783	2,212,132	2,652,443	
Estimated Revenue	959,703	996,420	1,025,745	1,031,102	1,015,791	1,025,578	1,035,834	1,046,192	1,056,654	1,067,221	10,260,240
Contribution from General Fund		640,000									640,000
Estimated Grants	-	-	-	-	-	-	-	-	-	-	-
Act 51 Revenue Applied	516,605	535,436	549,912	549,912	549,912	549,912	549,912	549,912	549,912	549,912	5,451,337
Act 51 Revenue Transferred from Major	-	-	-	-	-	-	-	-	-	-	-
Estimated Capital Expenditures	(670,000)	(1,115,000)	(1,565,000)	(1,472,500)	(1,335,000)	(2,190,000)	(1,813,000)	(845,500)	(825,000)	(1,765,000)	(13,596,000)
Act 51 DPW Maintenance Expenditures	(336,764)	(341,255)	(341,255)	(341,255)	(341,255)	(341,255)	(341,255)	(341,255)	(341,255)	(341,255)	(3,408,059)
<b>Fund Balance Ending</b>	<b>3,285,347</b>	<b>4,000,948</b>	<b>3,670,350</b>	<b>3,437,609</b>	<b>3,327,057</b>	<b>2,371,292</b>	<b>1,802,783</b>	<b>2,212,132</b>	<b>2,652,443</b>	<b>2,163,321</b>	
Millage Expires after FY2025-26 (Revenue Includes Renewal)											

# Fiscal Year 2022-2023

## Program Strategies: Cemetery Fund

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### FUND SUMMARY:

The Cemetery Board is responsible for the operations of the Wixom Cemetery. The City Clerk is responsible for record-keeping of all Cemetery records. The Cemetery Board is made up of five members, appointed by the Mayor, with the confirmation of the City Council. Capital projects are supported by funds collected at the time of cemetery lot purchase.

In 2020 City Council authorized the purchase of a columbarium that was installed in the spring of 2021. The DPW continues to work with the Cemetery Board on the landscape surrounding this structure and this work is planned for completion in 2022.

### BUDGET HIGHLIGHTS:

209-276-959.716 - Landscape and Maintenance: Expenditures related to landscape and maintenance for the Cemetery will be charged to this account.

CITY OF WIXOM, MICHIGAN

Cemetery (Fund 209)  
5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 months 2/28/2022	Estimated Actual 6/30/2022	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Revenues</b>								
209-000-671.021	Interest Income	\$ 22	\$ 200	\$ 11	\$ 30	\$ 30	\$ 30	\$ 30
209-000-671.030	Sale of Grave Lots	15,300	26,500	11,600	17,550	17,550	17,550	17,550
209-000-674.001	Donations	-	-	-	-	-	-	-
209-000-675.000	Other Contributions	-	-	-	-	-	-	-
209-000-696.020	Insurance Reimb /Cost Reco	-	-	-	-	-	-	-
<b>Total revenues</b>		<b>15,322</b>	<b>26,700</b>	<b>11,611</b>	<b>17,580</b>	<b>17,580</b>	<b>17,580</b>	<b>17,580</b>
<b>Expenditures</b>								
209-276-958.710	Audit	\$ 336	\$ 343	\$ 343	\$ 343	\$ 369	\$ 380	\$ 391
209-276-959.711	Operating Exp.	-	500	-	500	500	500	500
209-276-959.712	Purchase of Grave Sites	250	300	700	700	700	700	700
209-276-959.716	Landscape & Maintenance	6,699	10,000	1,288	10,000	10,500	11,000	11,500
209-276-959.717	Cemetery Improvements	48,795	-	-	-	-	-	-
209-966-999.000	Transfer-Capital Imp Fund	-	-	-	-	-	-	-
<b>Total expenditures</b>		<b>56,080</b>	<b>11,143</b>	<b>2,331</b>	<b>11,543</b>	<b>12,069</b>	<b>12,580</b>	<b>13,091</b>
Revenue over (under) expenditures		(40,759)	15,557	9,280	6,037	5,511	5,000	4,489
Fund Balance, beginning of the year		111,808	71,049	71,049	71,049	77,086	82,597	87,597
Fund Balance, end of the year		<u>\$ 71,049</u>	<u>\$ 86,606</u>	<u>\$ 80,329</u>	<u>\$ 77,086</u>	<u>\$ 82,597</u>	<u>\$ 87,597</u>	<u>\$ 92,085</u>

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# Fiscal Year 2022-2023

## Program Strategies: Safety Path Capital Program Fund

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### FUND SUMMARY:

The Safety Path Capital Program was created to record and track the capital outlays associated with various transportation infrastructure improvement and repair programs. It is the goal of these funds to maximize financial allocations by leveraging grants, where available, and through the development of a comprehensive ten-year safety path program. The needs are annually determined by the Department of Public Works.

In 2008, Wixom voters approved three tenths of a mill for the purpose of providing additional revenues for safety path construction including easement acquisition and planning.

### BUDGET HIGHLIGHTS:

The following is a listing of projects proposed for funding:

- Wixom Road north of Potter Road to Palmer Drive, along with easement acquisitions.
- Pathway heavy maintenance on various areas, as needed.
- Connection of path to regional system.
- Wixom Road south of Pontiac Trail engineering and easement purchase.
- Downtown sidewalk replacement.
- Subdivision sidewalk plan.
- Preparation for millage to be placed on either the August or November 2023 ballot. This would also include subdivision sidewalk repair assistance. Current safety path millage expires after FY2023-24.

CITY OF WIXOM, MICHIGAN

Safety Path (Fund 223)

5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 months 2/28/2022	Estimated Actual 6/30/2022	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Revenues</b>								
223-000-402.010	Real Property Tax	\$ 187,167	\$ 192,742	\$ 187,715	\$ 192,772	\$ 204,653	\$ 215,561	\$ 218,207
223-000-410.010	Personal Property Tax	38,367	36,044	34,421	34,765	35,453	32,172	32,493
223-000-411.010	Delinq Real/Pers. Prop	(74)	-	-	-	-	-	-
223-000-437.010	Industrial Facilities Tax	1,609	1,872	1,781	1,872	1,901	1,920	1,939
223-000-437.011	Delinq. Pers. Prop.	311	315	86	399	315	315	315
223-000-437.012	IFT Job Shortfall Revenue	-	-	-	-	-	-	-
223-000-573.010	Local Community Stabilization	14,853	6,950	8,709	8,709	8,709	8,709	8,709
223-000-664.020	Interest Income	3,349	5,000	3,462	5,000	5,000	5,000	5,000
223-000-664.221	Unrealized Market Value Gain/Loss	-	-	(11,169)	-	-	-	-
223-000-671.010	Maple North Service Income	-	-	-	-	-	-	-
223-000-671.011	MTT/Bd of Rev Adj	-	-	-	-	-	-	-
223-000-674.001	Contribution - Private	-	-	-	-	-	-	-
223-000-675.000	Contribution from Developer	-	-	20,000	20,000	-	-	-
223-931-699.000	Transfer In - General Fund	-	-	-	-	440,000	-	-
223-931-699.005	Transfer In - DDA	-	-	-	-	91,667	91,667	91,666
<b>Total revenues</b>		<b>245,583</b>	<b>242,923</b>	<b>245,006</b>	<b>263,517</b>	<b>787,698</b>	<b>355,344</b>	<b>358,329</b>
<b>Expenditures</b>								
223-555-965.390	Safety Path Engineering	\$ 26,005	\$ 109,000	\$ 680	\$ 5,000	\$ 124,000	\$ -	\$ -
223-555-971.390	Safety Path Construction	79,378	695,000	30	75,000	1,130,000	850,000	360,000
223-966-999.000	Contribution to General Fund	-	-	-	-	-	-	-
<b>Total expenditures</b>		<b>105,383</b>	<b>804,000</b>	<b>710</b>	<b>80,000</b>	<b>1,254,000</b>	<b>850,000</b>	<b>360,000</b>
Revenue over (under) expenditures		140,200	(561,077)	244,296	183,517	(466,302)	(494,656)	(1,671)
Fund Balance, beginning of the year		1,030,256	1,170,456	1,170,456	1,170,456	1,353,973	887,671	393,015
Fund Balance, end of the year		<u>\$ 1,170,456</u>	<u>\$ 609,379</u>	<u>\$ 1,414,752</u>	<u>\$ 1,353,973</u>	<u>\$ 887,671</u>	<u>\$ 393,015</u>	<u>\$ 391,344</u>



# CITY OF WIXOM, MICHIGAN

## 10 Year Capital Improvement Plan

Safety Path - 5/24/2022

ACCOUNT CATEGORY & ACCOUNT NAME	Year 1 2021-2022	Year 2 2022-2023	Year 3 2023-2024	Year 4 2024-2025	Year 5 2025-2026	Year 6 2026-2027	Year 7 2027-2028	Year 8 2028-2029	Year 9 2029-2030	Year 10 2030-2031	Total
<b>EXPENDITURES</b>											
<u>Design Engineering &amp; ROW Acquisition</u>											
Beck Road RR Crossing	-	-	-	-	-	-	-	-	-	-	-
Wixom Road RR Crossing	5,000	15,000	-	-	-	-	-	-	-	-	20,000
Wixom Road Northern Gap	-	-	-	-	-	-	-	-	-	-	-
Grand River North Side of Road											
Wixom Road CSX Property and RR Crossing (ENG)											
N. Wixom Rd Potter to Palmer Dr (ENG) & Easements	-	34,000	-	-	-	-	-	-	-	-	34,000
Pathway Heavy Maintenance											
Charms Road Safety Path											
Bike Path System Inventory/Inspection	-	-	-	-	-	-	-	-	-	-	-
Connect Path to regional System	-	20,000	-	-	-	-	-	-	-	-	20,000
Wixom Rd South of Pontiac Trl (Eng.) & Easements	-	55,000	-	-	-	-	-	-	-	-	55,000
<u>Construction</u>											
Beck Road RR Crossing (Construction Eng)			10,000	-	-	-	-	-	-	-	10,000
Beck Road RR Crossing (Construction)			45,000	-	-	-	-	-	-	-	45,000
Wixom Road RR Crossing (Construction Eng)											
Wixom Road RR Crossing (Construction)											
Pontiac Trail by Post Office (used for Dentist)											
Wixom Road Northern Gap	-	-	-	-	-	-	-	-	-	-	-
Grand River North Side of Road	-	-	-	-	-	-	-	-	-	-	-
Wixom Rd CSX Property & RR Crossing (Construction ENG)											
Wixom Rd CSX Property & RR Crossing (Construction)											
Wixom Rd North of Potter to Palmer Dr (Construction ENG)	-	70,000									70,000
Wixom Rd North of Potter to Palmer Dr (Construction)	-	550,000									550,000
Wixom Road South of Pontiac Trail (Construction ENG)			60,000	-	-	-	-	-	-	-	60,000
Wixom Road South of Pontiac Trail (Construction)	-		470,000	-	-	-	-	-	-	-	470,000
Downtown Sidewalk		280,000	-								280,000
Subdivisions		200,000	200,000								400,000
Sidewalk & Pathway Heavy Maintenance	50,000	15,000	40,000		50,000						155,000
Charms Rd Safety Path (Construction ENG)				45,000							45,000
Charms Rd Safety Path (Construction)				300,000							300,000
<u>Other</u>											
ADA Safety Path Ramps (City-wide)	10,000	-	10,000	-	10,000	-	10,000	-	10,000	10,000	60,000
Yearly Maintenance Repairs (City-wide)	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	150,000
<b>Total Expenditures</b>	<b>80,000</b>	<b>1,254,000</b>	<b>850,000</b>	<b>360,000</b>	<b>75,000</b>	<b>15,000</b>	<b>25,000</b>	<b>15,000</b>	<b>25,000</b>	<b>25,000</b>	<b>2,724,000</b>
Fund Balance Beginning	1,170,456	1,353,973	887,671	393,015	391,344	585,533	842,274	1,091,732	1,353,935	1,608,910	
Transfer In - DDA	-	91,667	91,667	91,666	-	-	-	-	-	-	275,000
Transfer In - General Fund	-	440,000	-	-	-	-	-	-	-	-	440,000
Estimated Other Revenues (Taxes & Interest) Millage Expires 11/2023	263,517	256,031	263,677	266,663	269,189	271,741	274,458	277,203	279,975	282,775	2,705,229
Estimated Capital Expenditures	(80,000)	(1,254,000)	(850,000)	(360,000)	(75,000)	(15,000)	(25,000)	(15,000)	(25,000)	(25,000)	(2,724,000)
Fund Balance Ending	1,353,973	887,671	393,015	391,344	585,533	842,274	1,091,732	1,353,935	1,608,910	1,866,685	
Millage Expires after FY2023-24 (Revenue Includes Renewal)											

# Fiscal Year 2022-2023

## Program Strategies: Solid Waste

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### FUND SUMMARY:

This program contains resources to fund refuse collection, recycling and household hazardous waste collection services provided to Wixom residents by contractors retained by the City. A Special Revenue Fund was established to account for this activity.

### ACHIEVEMENT GOALS FOR FY 2022-2023:

- Continue participation in the Resource Recovery and Recycling Authority of Southwest Oakland County (RRRASOC) organization.
- Monitor the change over from Waste Management to GFL and make recommendations to City Council on future solid waste programs.
- Continue a public education/awareness campaign about recycling.
- Provide household hazardous waste events to be hosted at the Department of Public Works facility.

### BUDGET HIGHLIGHTS:

226-000-671.020 - Solid Waste Collection Revenue: This line item represents the solid waste fees collected from residential customers at an annual rate of \$165.00.

226-528-963.401 - Solid Waste Collection: This is the fee for waste collection services provide by GFL.

226-528-963.401 - Solid Waste Authority Fee: This account is the repository for the Solid Waste Authority Fee for services rendered by Resource Recovery and Recycling Authority of Southwest Oakland County (RRRASOC) organization.

226-528-963.402 - Hazardous Waste Program: This item provides hazardous waste collection events to be hosted at the DPW facility. The City is charged on a per car basis.

226-966-999.001 - Contribution to General Fund: Solid Waste Fund's contributions for administrative charges related to support provided by the Finance Department and DPW including billings to users and program administration.

CITY OF WIXOM, MICHIGAN

Solid Waste (Fund 226)

5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 months 2/28/2022	Estimated Actual 6/30/2022	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Revenues</b>								
226-000-664.020	Interest Income	\$ 67	\$ 500	\$ 80	\$ 200	\$ 200	\$ 200	\$ 200
226-000-671.010	Delinq Pen & Int	693	360	162	721	600	600	600
226-000-671.020	Solid Waste Collection	583,516	609,830	600,879	611,788	550,000	566,500	583,495
226-000-671.021	Miscellaneous Revenue	1,461	1,464	1,098	1,464	1,464	1,464	1,464
226-000-671.022	Revenue/Profit Sharing	-	-	-	-	-	-	-
<b>Total revenues</b>		<u>585,737</u>	<u>612,154</u>	<u>602,219</u>	<u>614,173</u>	<u>552,264</u>	<u>568,764</u>	<u>585,759</u>
<b>Expenditures</b>								
226-528-963.400	Solid Waste Collection	\$ 524,884	\$ 553,252	\$ 311,049	\$ 535,781	\$ 495,112	\$ 505,020	\$ 515,128
226-528-963.401	Solid Waste Authority Fee	12,631	12,884	13,498	13,498	15,612	15,924	16,243
226-528-963.402	Hazardous Waste Program	40,712	31,518	14,786	31,518	33,094	34,749	36,486
226-528-963.403	Dumpster Fees	1,198	1,246	710	1,246	1,284	1,323	1,362
226-528-963.404	MRF Program	4,916	5,014	4,049	4,049	5,775	5,891	6,008
226-966-999.001	Contribution - General Fund	8,240	8,240	5,493	8,240	8,240	8,240	8,240
<b>Total expenditures</b>		<u>592,581</u>	<u>612,154</u>	<u>349,586</u>	<u>594,332</u>	<u>559,117</u>	<u>571,146</u>	<u>583,468</u>
Revenue over (under) expenditures		(6,844)	-	252,633	19,841	(6,853)	(2,382)	2,291
Fund Balance, beginning of the year		88,487	81,642	81,642	81,642	101,483	94,630	92,248
Fund Balance, end of the year		<u>\$ 81,642</u>	<u>\$ 81,642</u>	<u>\$ 334,276</u>	<u>\$ 101,483</u>	<u>\$ 94,630</u>	<u>\$ 92,248</u>	<u>\$ 94,539</u>

# Fiscal Year 2022-2023

## Program Strategies: Downtown Development Authority

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### FUND SUMMARY:

The Downtown Development Authority (DDA) is a separate corporate entity created by the City Council under Michigan Public Act 197 of 1975, now Public Act 57 of 2018, as amended. In compliance with the Act, the DDA is the managing entity for the development and financing of activities within an established district. These development and financing initiatives are intended to improve Downtown Wixom and foster economic growth through activities like physical improvements, events, and programs.

### ACHIEVEMENT GOALS FOR FY 2022-2023:

- Continue implementation of the Downtown Development Plan and Tax Increment Finance Plan as approved by City Council on August 12, 2003 through funding for infrastructure and physical amenities within the district, as well as business attraction and retention/support activities.
- Continued transition of the DDA from its customary financial role to one with an increasing involvement with local businesses and events such as Derby Day and the Wixom Block Party.
- Provide incentives to business and property owners to rehabilitate buildings, and spur new development and construction.

### BUDGET HIGHLIGHTS:

248-000-402.011 - Property Taxes DDA: This account captures tax revenue from residences and businesses within the DDA boundaries to fund activity of the DDA

248-729-956.001 - Downtown Development Expense: Funds provide for the replacement of American flags within the Downtown and miscellaneous expenses.

248-729-956.481 - Special Studies/Services: - This account allows the DDA to conduct feasibility studies, purchase renderings, and work with consultants on downtown properties to guide in planning of future projects.

248-729-956.020 - Business Development Grants: - These incentives will allow for the implementation of more large-scale programs to attract businesses and spur development. Incentives could include but not be limited to façade/signage grants and property acquisitions.

248-729-956.006 - Downtown Enhancements: Provides funding for seasonal decorative displays throughout the downtown.

248-966-999.000 - Transfer to General Fund (Cost of Services): Provides for funding of administrative/economic development support from the City Manager's office, Public Works services, Finance Department services and 50% of the cost for Downtown-specific event costs attributable to Community Services/Parks & Recreation.

248-966-999.005 - Transfer to Safety Path: Provides funding for the repair/replacement of a portion of the downtown sidewalk.

CITY OF WIXOM, MICHIGAN

DDA (Fund 248)  
5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 months 2/28/2022	Estimated Actual 6/30/2022	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Revenues</b>								
248-000-402.011	Property Taxes DDA	\$ 874,854	\$ 955,098	\$ 941,997	\$ 953,244	\$ 1,114,541	\$ 1,125,686	\$ 1,136,943
248-000-411.010	Delinq Pers/Real Prop	1,904	-	-	-	-	-	-
248-000-445.010	Interest & Penalty - Delq	853	450	1	450	500	550	600
248-000-664.020	Interest Income	602	550	218	550	600	650	700
248-000-671.010	Special Millage	8,389	8,391	8,248	8,281	8,176	8,176	8,176
248-000-671.022	Miscellaneous Income	6,750	-	-	-	-	-	-
248-000-671.038	Merchandise Sales Revenue	-	-	-	-	2,000	2,000	2,000
248-000-671.043	State Rev PP Small Tax Los	-	-	-	-	-	-	-
248-000-674.020	Donations / Scholarship	15,690	12,000	8,804	12,000	12,000	12,000	12,000
<b>Total revenues</b>		<b>909,041</b>	<b>976,489</b>	<b>959,269</b>	<b>974,525</b>	<b>1,137,817</b>	<b>1,149,062</b>	<b>1,160,419</b>
<b>Expenditures</b>								
248-371-956.247	Miscellaneous Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
248-729-703.000	Wage-Recording Secretary	1,800	1,300	300	1,300	2,100	2,100	2,100
248-729-801.481	DDA Director	44,739	45,000	29,052	45,000	50,000	50,000	50,000
248-729-956.000	Community Programming	10,384	-	-	-	-	-	-
248-729-956.001	Downtown Development Exp.	99	3,200	993	3,200	3,200	3,200	3,200
248-729-956.002	Event & Promotion Expense	14,921	8,000	21,092	8,000	-	-	-
248-729-956.003	Marketing & Branding	6,590	8,000	3,536	8,000	15,000	15,000	15,000
248-729-956.004	Economic Vitality	-	5,000	-	5,000	1,250	1,250	1,250
248-729-956.005	Design Committee	-	9,000	2,658	9,000	2,500	2,500	2,500
248-729-956.006	Downtown Enhancements	14,535	46,258	31,634	46,258	40,000	7,500	5,000
248-729-956.007	Wednesdays in Wixom	-	-	-	-	1,000	1,000	1,000
248-729-956.008	Derby Day	-	-	-	-	13,000	13,000	13,000
248-729-956.009	Sip N Stroll	-	-	-	-	5,000	5,000	5,000
248-729-956.010	Get Fit Here	-	-	-	-	-	-	-
248-729-956.011	Candy Cane Lane	-	-	-	-	2,500	2,500	2,500
248-729-956.012	Block Party	-	-	-	-	15,000	15,000	15,000
248-729-956.013	Downtown Dazzle	-	-	-	-	10,000	10,000	10,000
248-729-956.014	Promotion Committee	-	-	-	-	1,250	1,250	1,250
248-729-956.015	Organization Committee	-	-	-	-	1,000	1,000	1,000
248-729-956.016	Downtown Flowers	-	-	-	-	50,000	50,000	55,000
248-729-956.017	Office Supplies	-	-	-	-	500	500	500
248-729-956.018	Memberships & Dues	-	-	-	-	400	400	400
248-729-956.019	Prof. Development?Conferences	-	-	-	-	1,500	1,500	1,500
248-729-956.020	Business Development Grants	-	-	-	-	100,000	100,000	100,000
248-729-956.481	Special Studies/Services	-	-	-	-	30,000	-	-
248-729-958.000	Audit Fee	348	358	358	358	385	396	408
248-966-999.000	Transfer to GenFd (Cost of Services)	367,477	295,362	295,362	295,362	157,366	162,087	166,950
248-966-999.003	Transfer to DDA Constr Debt	452,362	453,815	453,815	453,815	464,716	469,588	468,660
248-966-999.004	Capital Contribution - Special Proj.	-	73,322	42,334	42,334	-	250,000	-
248-966-999.005	Transfer to Safety Path	-	-	-	-	91,667	91,667	91,666
<b>Total expenditures</b>		<b>913,256</b>	<b>948,615</b>	<b>881,134</b>	<b>917,627</b>	<b>1,059,334</b>	<b>1,256,438</b>	<b>1,012,884</b>
Revenue over (under) expenditures		(4,214)	27,874	78,135	56,898	78,483	-107,376	147,535
Fund Balance, beginning of the year		44,672	40,457	40,457	40,457	97,355	175,838	68,462
Fund Balance, end of the year		<b>\$ 40,457</b>	<b>\$ 68,331</b>	<b>\$ 118,592</b>	<b>\$ 97,355</b>	<b>\$ 175,838</b>	<b>\$ 68,462</b>	<b>\$ 215,998</b>

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# Fiscal Year 2022-2023

## Program Strategies: Local Development Finance Authority

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### FUND SUMMARY:

The Local Development Finance Authority (LDFA) is used to fund special projects within a defined district, and in accordance with Public Act 281 of 1986, for the purpose of preventing conditions of unemployment and to promote economic growth.

### ACHIEVEMENT GOALS FOR FY 2022-2023:

- The LDFA plan included the addition of some local roads south of Pontiac Trail and the reprioritization of projects within the plan. This plan has been extended to include ongoing road improvements that are planned to utilize remaining funds in the LDFA.

### BUDGET HIGHLIGHTS:

250-551-971.000 - LDFA Construction/ROW: Funds allocated for the acquisition of Beck Road right of ways.

CITY OF WIXOM, MICHIGAN

**LDFA (Fund 250)**  
5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 months 2/28/2022	Estimated Actual 6/30/2022	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Revenues</b>								
250-000-664.020	Interest Income	\$ 2,068	\$ 1,100	\$ 79	\$ 125	\$ 125	\$ -	\$ -
250-000-664.220	Unrealized Investment Gain/Loss	-	-	-	-	-	-	-
250-931-671.000	LDFA - Local Share	-	-	-	-	-	-	-
<b>Total revenues</b>		<u>2,068</u>	<u>1,100</u>	<u>79</u>	<u>125</u>	<u>125</u>	<u>-</u>	<u>-</u>
<b>Expenditures</b>								
250-551-801.000	Consultant and Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
250-551-958.000	Audit Fee	791	811	811	811	872	-	-
250-551-971.000	LDFA Construction/ROW Expense	577	507,223	-	250,000	255,623	-	-
250-551-974.400	Project Engineering	-	-	-	-	-	-	-
250-966-999.003	Transfer to Major Roads	-	-	-	-	-	-	-
		<u>1,368</u>	<u>508,034</u>	<u>811</u>	<u>250,811</u>	<u>256,495</u>	<u>-</u>	<u>-</u>
Revenue over (under) expenditures		700	(506,934)	(732)	(250,686)	(256,370)	-	-
Fund Balance, beginning of the year		506,356	507,056	507,056	507,056	256,370	0	0
Fund Balance, end of the year		<u>\$ 507,056</u>	<u>\$ 122</u>	<u>\$ 506,324</u>	<u>\$ 256,370</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>



CITY OF WIXOM, MICHIGAN

10 Year Capital Improvement Plan  
LDFA - 5/24/2022

ACCOUNT CATEGORY & ACCOUNT NAME	Year 1 2021-2022	Year 2 2022-2023	Year 3 2023-2024	Year 4 2024-2025	Year 5 2025-2026	Year 6 2026-2027	Year 7 2027-2028	Year 8 2028-2029	Year 9 2029-2030	Year 10 2030-2031	Total
<b>EXPENDITURES</b>											
<u>Design Engineering</u>											
Paving Projects (Beck/Anthony/Frank)	-	-	-	-	-	-	-	-	-	-	-
Wixom Rd./I-96 Enhancements	-	-	-	-	-	-	-	-	-	-	-
Beck/Anthony/Frank/Wixom Tech/West Tech Eng.	-	-	-	-	-	-	-	-	-	-	-
West Rd Engineering	-	-	-	-	-	-	-	-	-	-	-
<u>Construction</u>											
Beck/Anthony/Frank/Wixom Tech/West Tech Constr.	-	-	-	-	-	-	-	-	-	-	-
Beck Road Right of Way (12 Mile to West Rd)	250,000	255,623	-	-	-	-	-	-	-	-	505,623
Beck/Anthony/Frank/Wixom Tech/West Tech Eng.	-	-	-	-	-	-	-	-	-	-	-
West Rd Construction Engineering	-	-	-	-	-	-	-	-	-	-	-
West Rd Construction (MDOT Cost Share)	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>250,000</b>	<b>255,623</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>505,623</b>
Fund Balance Beginning	507,056	256,370	0	0	0	0	0	0	0	0	
Estimated LDFA	-	-	-	-	-	-	-	-	-	-	-
State Grants	-	-	-	-	-	-	-	-	-	-	-
Other Expenses	(811)	(872)	-	-	-	-	-	-	-	-	(1,683)
Estimated Grants	-	-	-	-	-	-	-	-	-	-	-
Estimated Other Revenues	125	125	-	-	-	-	-	-	-	-	250
Estimated Capital Expenditures	(250,000)	(255,623)	-	-	-	-	-	-	-	-	(505,623)
<b>Fund Balance Ending</b>	<b>256,370</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

# Fiscal Year 2022-2023

## Program Strategies: Land Acquisition

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### FUND SUMMARY:

The Land Acquisition Fund contains the proceeds of the millage levied for the purpose of acquiring land. The land acquisition activities are designed to preserve the natural resources of the City of Wixom and to facilitate controlled growth and quality economic development. The program was funded through property taxes over a 10-year period ending FY 1998-1999.

### ACHIEVEMENT GOALS FOR FY 2022-2023:

- Pursue land acquisitions in accordance with the mission of this fund with rollover of remaining funds to subsequent fiscal years.

CITY OF WIXOM, MICHIGAN

Land Acquisition (Fund 253)

5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 months 2/28/2022	Estimated Actual 6/30/2022	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Revenues</b>								
253-000-539.030	State & Federal Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
253-000-664.020	Interest Income	328	500	202	500	275	-	-
253-000-671.013	Miscellaneous Income	-	-	-	-	-	-	-
253-000-673.020	Sale of Land	2,000	-	-	-	-	-	-
253-000-674.000	Trailway Pass Through Revenue	-	-	-	-	-	-	-
253-931-699.000	Transfer In - General Fund	-	-	-	-	1,000,000	-	-
<b>Total revenues</b>		<u>2,328</u>	<u>500</u>	<u>202</u>	<u>500</u>	<u>1,000,275</u>	<u>-</u>	<u>-</u>
<b>Expenditures</b>								
253-730-958.000	Audit Fee	\$ 814	\$ 830	\$ 830	\$ 830	\$ 893	\$ -	\$ -
253-730-956.247	Trailway Pass Through Expense	-	-	-	-	-	-	-
253-730-972.120	Land Purchase - Trailway	-	-	-	-	-	-	-
253-730-972.000	Land Acquisition	-	1,525,278	309,335	309,335	2,216,000	-	-
<b>Total expenditures</b>		<u>814</u>	<u>1,526,108</u>	<u>310,165</u>	<u>310,165</u>	<u>2,216,893</u>	<u>-</u>	<u>-</u>
Revenue over (under) expenditures		1,513	(1,525,608)	(309,963)	(309,665)	(1,216,618)	-	-
Fund Balance, beginning of the year		1,524,769	1,526,283	1,526,283	1,526,283	1,216,618	(0)	(0)
Fund Balance, end of the year		<u>\$ 1,526,283</u>	<u>\$ 675</u>	<u>\$ 1,216,320</u>	<u>\$ 1,216,618</u>	<u>\$ (0)</u>	<u>\$ (0)</u>	<u>\$ (0)</u>

# Fiscal Year 2022-2023

## Program Strategies: Budget Stabilization Fund

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### FUND SUMMARY:

The Budget Stabilization Fund was created to assist the City in times of instability in the business cycle or when unanticipated events/unexpected emergencies occur which cause a significant downturn in revenues.

Funds within Budget Stabilization can be utilized for one time capital expenditures with the approval of City Council.

In compliance with GASB 54, the Budget Stabilization Fund is combined with the General Fund for annual financial reporting purposes. The Budget Stabilization Fund is shown separately for Budget and Accounting purposes.

CITY OF WIXOM, MICHIGAN

**Budget Stabilization (Fund 257)**

5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 months 2/28/2022	Estimated Actual 6/30/2022	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Revenues</b>								
257-000-664.020	Interest Income	\$ 8,438	\$ 9,500	\$ 8,763	\$ 9,500	\$ 9,500	\$ 9,600	\$ 9,600
257-000-664.221	Unrealized Market Value Gain/Loss	-	-	(29,396)	-	-	-	-
257-931-699.001	Transfer from General Fund	-	-	-	-	-	-	-
		<u>8,438</u>	<u>9,500</u>	<u>(20,634)</u>	<u>9,500</u>	<u>9,500</u>	<u>9,600</u>	<u>9,600</u>
<b>Expenditures</b>								
257-966-999.000	Transfer to General Fund	-	-	-	-	-	-	-
257-966-999.002	Transfer to Capital Improvements	-	-	-	-	-	-	-
257-966-999.021	Transfer to Local Road	-	-	-	-	-	-	-
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Revenue over (under) expenditures		8,438	9,500	(20,634)	9,500	9,500	9,600	9,600
Fund Balance, beginning of the year		1,325,379	1,333,817	1,333,817	1,333,817	1,343,317	1,352,817	1,362,417
Fund Balance, end of the year		<u>\$ 1,333,817</u>	<u>\$ 1,343,317</u>	<u>\$ 1,313,183</u>	<u>\$ 1,343,317</u>	<u>\$ 1,352,817</u>	<u>\$ 1,362,417</u>	<u>\$ 1,372,017</u>

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# Fiscal Year 2022-2023

## Program Strategies: Forfeiture Funds

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### FUND SUMMARY:

This fund contains monies from the forfeiture of illegal drugs and/or equipment used in the manufacture, sale or use of illegal drugs. The fund balance will be utilized to purchase equipment for premises security including building access security cards or security cameras and recording devices. The estimated expenditures for the FY 2022-2023 are for the purposes listed below:

- Acquisition of illegal drugs by undercover officers for the purpose of performing criminal investigations.
- Purchase of items as authorized by state and federal laws and undetermined at this time.

### BUDGET HIGHLIGHTS:

267-301-655.963 - Federal Forfeiture Funds Expense: This line item reflects the purchase of four speed (traffic) signs and ceremonial expenses related to retirements. These are allowable expenses under federal forfeiture.

CITY OF WIXOM, MICHIGAN

Forfeiture Trust (Fund 265)

5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 months 2/28/2022	Estimated Actual 6/30/2022	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Revenues</b>								
265-000-655.020	Forfeiture Miscellaneous Income	\$ -	\$ 1,500	\$ -	\$ -	\$ 750	\$ 750	\$ 750
265-000-664.020	Interest Income	2	\$ 15	1	15	15	15	15
265-000-655.023	Forfeiture Income - Task Force	-	-	-	-	-	-	-
<b>Total revenues</b>		<u>2</u>	<u>1,515</u>	<u>1</u>	<u>15</u>	<u>765</u>	<u>765</u>	<u>765</u>
<b>Expenditures</b>								
265-301-956.022	Miscellaneous Operating Expense	\$ -	\$ 1,500	\$ -	1,500	\$ 1,500	\$ 1,500	\$ 1,500
265-966-999.001	Transfer Out - General Fund	-	-	-	-	-	-	-
<b>Total expenditures</b>		<u>-</u>	<u>1,500</u>	<u>-</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
Revenue over (under) expenditures		2	15	1	(1,485)	(735)	(735)	(735)
Fund Balance, beginning of the year		14,244	14,246	14,246	14,246	12,761	12,026	11,291
Fund Balance, end of the year		<u>\$ 14,246</u>	<u>\$ 14,261</u>	<u>\$ 14,247</u>	<u>\$ 12,761</u>	<u>\$ 12,026</u>	<u>\$ 11,291</u>	<u>\$ 10,556</u>



CITY OF WIXOM, MICHIGAN

Federal Police Forfeiture (Fund 267)

5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 months 2/28/2022	Estimated Actual 6/30/2022	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Revenues</b>								
267-000-655.025	Forfeiture -Federal Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total revenues</b>		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Expenditures</b>								
267-301-655.963	Federal Forfeiture Expense	\$ 21,093	\$ 20,000	\$ 1,033	\$ 20,000	\$ 14,500	\$ 10,000	\$ 15,000
<b>Total expenditures</b>		<u>21,093</u>	<u>20,000</u>	<u>1,033</u>	<u>20,000</u>	<u>14,500</u>	<u>10,000</u>	<u>15,000</u>
Revenue over (under) expenditures		(21,093)	(20,000)	(1,033)	(20,000)	(14,500)	(10,000)	(15,000)
Fund Balance, beginning of the year		191,593	170,500	170,500	170,500	150,500	136,000	126,000
Fund Balance, end of the year		<u>\$ 170,500</u>	<u>\$ 150,500</u>	<u>\$ 169,467</u>	<u>\$ 150,500</u>	<u>\$ 136,000</u>	<u>\$ 126,000</u>	<u>\$ 111,000</u>

# Fiscal Year 2022-2023

## Program Strategies: CDBG

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### FUND SUMMARY:

The Community Development Block Grant (CDBG) Fund contains monies allocated annually to the City of Wixom through the Federal Community Block Grant program, which is administered by Oakland County. These funds are utilized for the development and completion of projects that serve the needs of persons of low to moderate income within the City of Wixom.

### ACHIEVEMENT GOALS FOR FY 2022-2023:

- Continue implementation of contributions to public services agencies as specified by City Council and permitted by guidelines.
- Funds allocated to replace the tot lot playground at the Civic Center Complex with 2 years of CDBG funding.

### BUDGET HIGHLIGHTS:

280-691-963.690 - Public Service Organizations: This line item reflects a contribution to HAVEN, a public service organization that assists battered and abused individuals.

280-691-963.693 - Other Service: This line item reflects contributions to public service agencies for emergency services (Hospitality House) and disabled services (Common Ground).

280-691-985.693 - Recreational Development: This line item reflects contributions to a project to replace the tot lot/playground structure located behind the Library at the Civic Center Complex.

CITY OF WIXOM, MICHIGAN

**Community Development (Fund 280)**  
5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 months 2/28/2022	Estimated Actual 6/30/2022	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Revenues</b>								
280-931-699.001	Transfer In - General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
280-691-671.660	CDBG - Spec Proj	-	74,628	-	114,153	37,331	37,331	37,331
280-691-671.670	CDBG Administrative	-	-	-	-	-	-	-
280-691-671.690	CDBG - Public Services	15,000	15,000	-	15,000	15,000	15,000	15,000
<b>Total revenues</b>		<b>15,000</b>	<b>89,628</b>	<b>-</b>	<b>129,153</b>	<b>52,331</b>	<b>52,331</b>	<b>52,331</b>
<b>Expenditures</b>								
280-691-956.696	Minor Home Repair	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
280-691-959.696	Public Service-Library	-	-	-	-	-	-	-
280-691-963.690	Public Service Organizations	5,000	5,000	-	5,000	5,000	5,000	5,000
280-691-963.691	LAYA	-	-	-	-	-	-	-
280-691-963.693	Other Service	10,000	10,000	-	10,000	10,000	10,000	10,000
280-691-985.693	Recreational Development	-	-	-	-	37,331	37,331	37,331
280-691-989.666	Safety Path-Constr	-	74,628	-	114,153	-	-	-
280-691-989.667	CC Renovation	-	-	-	-	-	-	-
280-691-989.668	Code Enforcement	-	-	-	-	-	-	-
280-803-959.636	Gibson Park	-	-	-	-	-	-	-
280-803-959.637	Wire House Foundation	-	-	-	-	-	-	-
280-803-959.638	02-3384 Public Service	-	-	-	-	-	-	-
280-966-999.001	Transfer to General Fund	-	-	-	-	-	-	-
<b>Total expenditures</b>		<b>15,000</b>	<b>89,628</b>	<b>-</b>	<b>129,153</b>	<b>52,331</b>	<b>52,331</b>	<b>52,331</b>
Revenue over (under) expenditures		-	-	-	-	-	-	-
Fund Balance, beginning of the year		5,948	5,948	5,948	5,948	5,948	5,948	5,948
Fund Balance, end of the year		<u>\$ 5,948</u>	<u>\$ 5,948</u>	<u>\$ 5,948</u>	<u>\$ 5,948</u>	<u>\$ 5,948</u>	<u>\$ 5,948</u>	<u>\$ 5,948</u>

## Fiscal Year 2022-2023

### Program Strategies: American Rescue Plan Act (ARPA)

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#### FUND SUMMARY:

The American Rescue Plan Act (ARPA) Fund contains monies allocated to the City from the Coronavirus State and Local Fiscal Recovery Fund. The City is considered a non-entitlement unit of government (NEU), which is a local government typically serving a population under 50,000. Funding will be received in two tranches occurring in both Fiscal Year 2021-2022 and 2022-2023. The City has received the first tranche and unspent funds will be recognized as expenditures occur.

#### BUDGET HIGHLIGHTS:

285-000-528.030 - Other Federal Grants: This line item reflects funding received from the Coronavirus State and Local Fiscal Recovery Fund.

285-966-999.005 - Transfer to Wastewater: This line item reflects funding the Clarifier re-coat and installation projects at the wastewater treatment plant.

CITY OF WIXOM, MICHIGAN

**American Rescue Plan Act - ARPA (Fund 285)**  
5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 months 2/28/2022	Estimated Actual 6/30/2022	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Revenues</b>								
285-000-664.020	Interest Income	\$ -	\$ -	\$ -	\$ 200	\$ 500	\$ -	\$ -
285-000-528.030	Other Federal Grants	-	-	738,204	738,204	738,204	-	-
<b>Total revenues</b>		-	-	738,204	738,404	738,704	-	-
<b>Expenditures</b>								
285-966-999.000	Transfer to General Fund	-	-	-	-	-	-	-
285-966-999.005	Transfer to Wastewater	-	-	-	-	1,477,108	-	-
285-966-999.007	Transfer to Water	-	-	-	-	-	-	-
285-966-999.021	Transfer to Local Road	-	-	-	-	-	-	-
<b>Total expenditures</b>		-	-	-	-	1,477,108	-	-
Revenue over (under) expenditures		-	-	738,204	738,404	(738,404)	-	-
Fund Balance, beginning of the year		-	-	-	-	738,404	-	-
Fund Balance, end of the year		\$ -	\$ -	\$ 738,204	\$ 738,404	\$ -	\$ -	\$ -

## Fiscal Year 2022-2023

### Program Strategies: Special Holding Agency Fund

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#### FUND SUMMARY:

This Fiduciary Fund is utilized to account for, and record, tax collection activities and any special trust activities. Other activities previously recorded in this fund which are not held in trust were moved to Fund 701 - Special Holding Agency Fund.

Most of the accounts presented are funds held for developers which are utilized for payment to engineers and planners in the building process. Each deposit account has different legal requirements and is accounted for separately.

CITY OF WIXOM, MICHIGAN

Special Holding Agency (Fund 701)

5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 months 2/28/2022	Estimated Actual 6/30/2022	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Revenues</b>								
701-000-609.030	Engineering Review Fees	\$ 358,075	\$ 300,000	\$ 118,332	\$ 380,000	\$ 300,000	\$ 250,000	\$ 100,000
701-000-664.000	Interest Income - IFT Bond Escrow	-	-	9	20	20	20	20
701-000-664.001	Interest Income - VCA Dev & Maint.	2,047	-	3	12	12	12	12
701-000-664.020	Interest Income	262	1,000	241	400	400	400	450
701-000-664.021	Endowment Interest	-	-	-	-	-	-	-
701-000-671.020	Miscellaneous Income	-	-	-	-	-	-	-
701-000-671.021	Police Act 302 Monies	2,175	3,046	2,369	3,046	3,046	3,046	3,046
701-000-671.022	OTC Playground Enhancement	-	-	-	-	-	-	-
701-000-671.023	Community Foundation Reimb	-	-	-	-	-	-	-
701-000-671.024	Fire Station Rent Security	-	-	-	-	-	-	-
701-000-671.025	Senior Activity Fund Revenue	-	150	-	-	150	150	150
701-000-671.026	Soccer Revenue	-	-	-	-	-	-	-
701-000-671.027	Employee Recognition Brick	-	-	-	-	-	-	-
701-000-671.030	Site Plan Review	75	-	-	-	-	-	-
701-000-671.031	General Right-Of-Way	-	-	145,000	250,000	250,000	250,000	250,000
701-000-671.033	Site Plan Inspection	-	-	-	-	-	-	-
701-000-671.034	Tree Replacement	-	2,500	-	2,500	2,500	2,500	2,500
701-000-671.035	Drainage & Approach Plan	-	-	-	-	-	-	-
701-000-671.036	Final Plat Approval-Construction	-	-	-	-	-	-	-
701-000-671.037	Temp C of O	-	3,000	-	3,000	3,000	3,000	3,000
701-000-671.040	Subdivision Rev	-	-	-	-	-	-	-
701-000-671.041	Tree Escr - Replac	-	-	-	-	-	-	-
701-000-674.000	Donations - Private	-	-	-	-	-	-	-
701-000-674.025	Donation Fireworks	-	-	-	-	-	-	-
701-000-696.030	Performance Bonds	-	-	-	10,000	10,000	10,000	10,000
701-000-696.031	Engineering Bonds	-	-	-	-	-	-	-
<b>Total revenues</b>		<b>362,634</b>	<b>309,696</b>	<b>265,955</b>	<b>648,978</b>	<b>569,128</b>	<b>519,128</b>	<b>369,178</b>
<b>Expenditures</b>								
701-101-959.120	Community Foundation Exp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
701-101-959.121	Escrow Townsend Venture Ex	-	-	-	-	-	-	-
701-215-956.242	Deposit Dog Licenses	-	-	-	-	-	-	-
701-257-956.242	IFT Bond Escrow Refund	-	-	9,699	9,699	-	-	-
701-301-954.249	Rental Security Dep Refund	-	-	-	-	-	-	-
701-301-956.243	Police Act 302 Monies	5,517	3,046	2,830	3,046	3,046	3,046	3,046
701-301-956.244	Police AED Fund	-	-	-	-	-	-	-
701-371-956.240	Temp C of O (Comm/Indust)	-	3,000	-	3,000	3,000	3,000	3,000
701-371-963.240	Site Plan Inspection	-	-	-	-	-	-	-
701-371-963.241	Engineering Review Fees	358,150	300,000	198,322	380,000	300,000	250,000	100,000
701-371-963.242	Engineering Bond	-	-	-	-	-	-	-
701-371-963.243	Performance Bonds	-	-	3,000	10,000	10,000	10,000	10,000
701-371-963.244	Tree Replacement-Ord 1712	-	2,500	-	2,500	2,500	2,500	2,500
701-371-963.245	DPS Soil Erosion/Performance Ac	-	-	-	-	-	-	-
701-371-963.246	Site Plan Review	-	-	-	-	-	-	-
701-371-963.247	Drainage & Approach Plan	-	-	-	-	-	-	-
701-371-963.248	Final Plat Approval-Constructi	-	-	-	-	-	-	-
701-371-963.249	Subdivision Inspection	-	-	-	-	-	-	-
701-441-956.246	Right of Way Bonds Refund	45,000	-	75,000	250,000	250,000	250,000	250,000
701-441-956.248	Senior Activity Fund Exp	-	150	-	-	150	150	150
701-441-956.249	Employee Recognition Brick	-	-	-	-	-	-	-
701-441-956.254	OTC Playground Enhancement	-	-	-	-	-	-	-
701-966-999.000	Transfer to General Fund	-	-	-	-	-	-	-
<b>Total expenditures</b>		<b>408,668</b>	<b>308,696</b>	<b>288,851</b>	<b>658,245</b>	<b>568,696</b>	<b>518,696</b>	<b>368,696</b>
Revenue over (under) expenditures		(46,033)	1,000	(22,896)	(9,267)	432	432	482
Fund Balance, beginning of the year		1,194,537	1,148,504	1,148,504	1,148,504	1,139,236	1,139,668	1,140,100
Fund Balance, end of the year		<b>\$ 1,148,504</b>	<b>\$ 1,149,504</b>	<b>\$ 1,125,608</b>	<b>\$ 1,139,236</b>	<b>\$ 1,139,668</b>	<b>\$ 1,140,100</b>	<b>\$ 1,140,582</b>

## Fiscal Year 2022-2023

### Program Strategies: Retiree Insurance Fund-MERS

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#### FUND SUMMARY:

This account was established to fund current and future expenditures for the payment of Retiree Health Insurance as stipulated in the City's Union contracts and Administrative Directives.

#### ACHIEVEMENT GOALS FOR FY 2022-2023:

- The City completed the bonding process in August 2018 to fund the other post-employment benefits (healthcare) unfunded liability. The bonds were issued under an eighteen year payment term. With this contribution, the City's OPEB obligations are considered fully funded. The City will continue to obtain actuarial reports to monitor the plans funding position.



CITY OF WIXOM, MICHIGAN

Retiree Insurance (Fund 736)

5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 months 2/28/2022	Estimated Actual 6/30/2022	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Revenues</b>								
736-000-664.021	Interest Income	\$ 4,190,028	\$ 300,000	\$ 721,929	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
736-000-671.021	Retiree Insurance Contribution Re	66,381	64,720	46,388	64,720	71,700	74,568	77,551
736-000-671.022	Retiree Insurance Contribution Act	15,125	15,630	11,176	16,300	15,500	15,500	14,000
736-000-671.023	MERS RHFV Reimbursement	-	-	-	-	-	-	-
736-000-674.370	General Fund Contribution	97,661	-	-	-	-	-	-
736-931-699.002	Contribution - General Fund	-	97,661	79,435	79,435	79,435	79,435	79,435
736-931-699.003	Contribution - Library	-	-	-	-	-	-	-
<b>Total revenues</b>		<b>4,369,194</b>	<b>478,011</b>	<b>858,929</b>	<b>310,455</b>	<b>316,635</b>	<b>319,503</b>	<b>320,986</b>
<b>Expenditures</b>								
736-864-718.351	Insurance Premium	\$ 556,209	\$ 514,807	\$ 384,467	\$ 514,807	\$ 587,455	\$ 610,953	\$ 635,391
736-864-801.351	Consultants & Personnel	-	1,400	-	1,400	1,400	1,400	1,400
736-864-958.352	Audit	926	945	945	945	1,016	1,046	1,077
<b>Total expenditures</b>		<b>557,135</b>	<b>517,152</b>	<b>385,412</b>	<b>517,152</b>	<b>589,871</b>	<b>613,399</b>	<b>637,868</b>
Revenue over (under) expenditures		3,812,059	(39,141)	473,517	(206,697)	(273,236)	(293,896)	(316,883)
Fund Balance, beginning of the year		14,843,948	18,656,006	18,656,006	18,656,006	18,449,309	18,176,073	17,882,177
Fund Balance, end of the year		<u>\$18,656,006</u>	<u>\$18,616,865</u>	<u>\$19,129,524</u>	<u>\$18,449,309</u>	<u>\$18,176,073</u>	<u>\$17,882,177</u>	<u>\$ 17,565,295</u>

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# Fiscal Year 2022-2023

## Program Strategies: Special Assessment (Tribute) & DDA Development Bond Funds

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### FUND SUMMARY:

The City issues bonds to provide for the acquisition and construction of major capital facilities. General obligation bonds are direct obligations and pledge the full faith and credit of the City. Revenue bonds involve a pledge of specific income derived from the acquired or constructed assets to pay debt service.

Wixom has held steady with an Aa2 bond rating for general obligation unlimited and limited tax bonds from Moody's. State statute limits the amount of the general obligation debt a governmental entity may issue to 10 percent of its total assessed valuation. As of December 2020, the debt limitation for the City was \$76,763,604. The City had \$28,315,000 of direct debt outstanding, which is approximately 37% of the statutory debt limit.

The principal and interest payments due can be viewed under the Schedule of Indebtedness section of this budget. The funds provide for interest and principal payments incurred from various projects.

### SPECIAL ASSESSMENT DEBT / TRIBUTE DRAIN BOND FUND (DEBT SERVICE FUND 852) - Expires June 30, 2025

- Related Project: Construction and improvements to the Tribute Drain in the Village Center Area.

### DDA/VCA DEVELOPMENT DEBT - (DEBT SERVICE FUND 856) - Expires June 30, 2027

- Related Project: DDA/VCA Construction.
- These bonds were refunded in December 2014.

CITY OF WIXOM, MICHIGAN

Tribute Drain Bond (Fund 852)

5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 months 2/28/2022	Estimated Actual 6/30/2022	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Revenues</b>								
852-000-671.010	Special Assessment Revenue	\$ 223,265	\$ 216,090	\$ 213,937	\$ 216,089	\$ 213,740	\$ 226,000	\$ 227,300
852-000-671.011	Delinq Int & Pen	162	100	29	154	100	100	100
852-000-664.020	Interest Income	201	300	59	50	50	50	50
<b>Total revenues</b>		<u>223,628</u>	<u>216,490</u>	<u>214,025</u>	<u>216,293</u>	<u>213,890</u>	<u>226,150</u>	<u>227,450</u>
<b>Expenditures</b>								
852-912-958.001	Audit	\$ 667	\$ 680	\$ 680	\$ 680	\$ 731	\$ 753	\$ 775
852-907-995.000	Interest Expense	39,765	32,590	32,590	32,590	25,240	17,500	8,800
852-908-994.001	Bond Payment	175,000	175,000	175,000	175,000	180,000	200,000	200,000
852-910-959.002	Miscellaneous Expense	350	480	350	480	520	560	560
852-966-999.001	Transfer to Trust & Agency	8,500	8,500	-	8,500	8,500	8,500	18,500
<b>Total expenditures</b>		<u>224,282</u>	<u>217,250</u>	<u>208,620</u>	<u>217,250</u>	<u>214,991</u>	<u>227,313</u>	<u>228,635</u>
Revenue over (under) expenditures		(654)	(760)	5,405	(957)	(1,101)	(1,163)	(1,185)
Fund Balance, beginning of the year		16,201	15,547	15,547	15,547	14,590	13,489	12,326
Fund Balance, end of the year		<u>\$ 15,547</u>	<u>\$ 14,787</u>	<u>\$ 20,953</u>	<u>\$ 14,590</u>	<u>\$ 13,489</u>	<u>\$ 12,326</u>	<u>\$ 11,141</u>

CITY OF WIXOM, MICHIGAN

Development Bond (Fund 856)

5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 months 2/28/2022	Estimated Actual 6/30/2022	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Revenues</b>								
856-000-664.020	Interest Income	\$ 20	\$ 15	\$ 10	\$ 15	\$ 15	\$ 15	\$ 15
856-931-699.001	Contribution - General Fund	-	-	-	-	-	-	-
856-931-699.000	Contribution from DDA	452,362	453,815	453,815	453,815	464,716	469,588	468,660
<b>Total revenues</b>		<u>452,382</u>	<u>453,830</u>	<u>453,825</u>	<u>453,830</u>	<u>464,731</u>	<u>469,603</u>	<u>468,675</u>
<b>Expenditures</b>								
856-928-989.000	Bond Issuance Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
856-928-958.003	Audit	667	680	680	680	731	753	775
856-907-995.000	Interest Expense	110,800	97,200	48,600	97,200	83,000	67,800	51,800
856-908-994.001	Bond Payment	340,000	355,000	-	355,000	380,000	400,000	415,000
856-910-959.002	Miscellaneous Expense	800	950	700	950	1,000	1,050	1,100
<b>Total expenditures</b>		<u>452,267</u>	<u>453,830</u>	<u>49,980</u>	<u>453,830</u>	<u>464,731</u>	<u>469,603</u>	<u>468,675</u>
Revenue over (under) expenditures		116	0	403,845	0	0	0	0
Fund Balance, beginning of the year		21,698	21,814	21,814	21,814	21,814	21,814	21,814
Fund Balance, end of the year		<u>\$ 21,814</u>	<u>\$ 21,814</u>	<u>\$ 425,659</u>	<u>\$ 21,814</u>	<u>\$ 21,814</u>	<u>\$ 21,814</u>	<u>\$ 21,814</u>

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## Fiscal Year 2022-2023

### Capital Improvement Program

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Provided in this section is detailed departmental capital expenditures and funding sources of the Capital Improvement Program. Capital expenditures include expenditures for building, major equipment, and other commodities which are of significant value and have a useful life of several years.

The Capital Improvement Programming and budgeting involves the development of a long-term plan for capital expenditures of the City. However, starting approximately seven years ago the long-term plan was changed to a pay-as-you-go plan. Beginning in Fiscal Year 2015-2016, the City began a long-term 10-year plan with the goal of leveling the contributions required from the General Fund.

The capital improvement program lists each proposed capital item to be undertaken, the year in which it will be started, the amount expected to be expended in each year and the proposed method of financing these expenditures. Based on these details, summaries of capital activity in each year can be prepared as well as summaries of financial requirements, such as amounts of general obligation bonds to be issued, amounts from general operating funds required, etc.

The actual capital budget enacted may vary from the amount programmed. Financial constraints may make it impossible to budget for the entire amount programmed. Conversely, unexpected financial availability may make it possible to begin projects which were scheduled for future years. Whatever the case, the capital program must be updated after the enactment of the capital budget to make any adjustment in future program years arising from change in the current amount funded and add a year of programming to replace the year funded.

CITY OF WIXOM, MICHIGAN

Capital Improvement (Fund 411)

5/24/2022

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 Months 2/28/22	Estimated Actual 6/30/22	Proposed Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Revenues</b>								
411-000-501.000	MMRMA Grant	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ -
411-000-501.120	Federal Grants	-	-	-	-	-	-	-
411-000-664.020	Interest Income	6,541	9,800	6,727	9,800	6,100	6,100	6,100
411-000-664.221	Unrealized Market Value Gain/Loss	-	-	(21,607)	-	-	-	-
411-000-674.000	Other Contributions	18,718	176,200	73,322	540,513	430,776	-	111,993
411-000-695.020	Insurance Loss Payment	5,683	-	-	-	-	-	-
411-000-528.030	Other Federal Grants	23,894	-	-	-	-	-	-
411-931-699.001	Contribution - General Fund	992,547	995,000	663,333	995,000	995,000	995,000	995,000
<b>Total Revenues</b>		<b>1,047,383</b>	<b>1,181,000</b>	<b>722,775</b>	<b>1,546,313</b>	<b>1,431,876</b>	<b>1,001,100</b>	<b>1,113,093</b>
<b>Expenditures</b>								
<b>City Manager</b>								
411-172-974.120	Copier - City Manager's Office	-	5,200	-	-	-	5,200	-
411-172-974.310	Office Furniture	-	-	4,342	4,342	-	-	-
		-	5,200	4,342	4,342	-	5,200	-
<b>Economic Development</b>								
411-257-957.140	Office Remodeling & Furniture	-	-	-	-	1,000	-	-
<b>Building (Construction &amp; Development)</b>								
411-371-957.240	Office Remodeling & Furniture	470	1,500	-	-	50,000	-	-
411-371-974.241	Copy Machine	-	5,200	-	5,200	-	-	-
411-371-979.248	Computer Software - Bldg	-	-	-	-	10,000	-	-
		470	6,700	-	5,200	60,000	-	-
<b>Finance</b>								
411-191-975.312	Computer / Printer / Scanner	-	3,000	-	2,000	3,000	-	2,700
411-191-975.313	Finance Software	2,409	-	-	-	-	-	-
		2,409	3,000	-	2,000	3,000	-	2,700
<b>Clerk</b>								
411-215-974.280	Copy Machine	-	10,385	6,875	6,875	-	-	-
411-215-974.283	Voting Machine	-	-	-	-	-	-	-
		-	10,385	6,875	6,875	-	-	-
<b>General Operating &amp; Facilities</b>								
411-283-971.321	Parking Lot - City Hall	5,863	-	-	-	20,000	-	-
411-283-971.322	City Network	22,568	28,000	-	28,000	29,000	33,400	30,000
411-283-971.326	City Hall Carpet Replacement	212	-	-	-	-	5,000	-
411-283-971.329	HVAC Evaluation/Improvements	17,000	-	-	-	47,000	-	25,000
411-283-974.322	Other Facilities Improvements	33,993	210,932	-	160,000	180,000	50,000	145,000
411-283-974.320	Telephone System/Cabling	-	-	-	-	-	-	-
411-283-974.356	Furniture-Tables	4,938	-	-	-	-	-	-
411-283-975.329	Document Imaging	-	-	-	-	-	10,000	-
411-283-976.355	Road & Roof Replace - City Facilities	-	40,000	-	40,000	-	-	-
		84,574	278,932	-	228,000	276,000	98,400	200,000
<b>Cultural Center</b>								
411-805-971.350	Cultural Center Improvements	-	28,500	-	28,500	68,000	7,500	68,500
411-805-974.350	Copy Machine	8,000	-	-	-	-	-	-
411-805-974.352	Tables & Chairs	-	3,000	-	3,000	8,000	3,000	3,000
411-805-974.353	Presentation Equipt-Ccent	-	-	-	-	-	-	10,000
		8,000	31,500	-	31,500	76,000	10,500	81,500
<b>Fire</b>								
411-336-971.350	Parking Lot Reconstruction	-	-	-	-	-	-	-
411-336-973.350	Vehicle Purchase	30,000	-	-	-	-	-	-
411-336-973.351	Replace AEDs	-	25,000	-	25,000	62,000	18,000	-
411-336-974.354	Copier	-	5,064	-	5,064	-	-	-
411-336-975.350	City Computer - Fire	-	-	-	-	-	-	-
411-336-976.351	Replace Rescue 2	-	-	-	-	-	-	-
411-336-976.355	Re-roofing Station	-	-	-	-	-	-	50,000
411-336-977.350	Base Radio	25,980	-	-	-	-	-	-
411-336-978.350	Signal Prioritization	-	-	-	-	9,000	-	-
411-336-978.351	Replace Pumper	-	-	-	-	-	-	-
411-336-978.353	Engine Replacement	-	-	-	-	-	-	-
411-336-978.356	JAWS of Life	-	11,500	-	11,500	-	-	-
411-336-978.357	Rescue Replacement	-	-	243,380	-	-	-	250,000
411-336-978.359	Replace Fire Gear / Equip	-	225,000	13,000	225,000	18,000	18,000	-
411-336-979.353	Facility Imps	40,778	10,000	260,065	260,065	60,000	25,000	-
		96,758	276,564	516,445	526,629	149,000	61,000	300,000



CITY OF WIXOM, MICHIGAN

Capital Improvement (Fund 411)

5/24/2022

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 Months 2/28/22	Estimated Actual 6/30/22	Proposed Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Police</b>								
411-301-957.140	Office Remodeling & Furniture	-	-	-	-	-	-	-
411-301-971.370	Livescan Cost Sharing	13,717	-	-	-	-	-	-
411-301-971.372	Records Management	-	12,000	-	5,000	7,000	10,000	-
411-301-973.370	Vehicles - Police	16,106	105,000	-	105,000	112,000	112,000	112,000
411-301-973.372	4 Wheel Drive Vehicle - Po	-	-	-	-	-	-	-
411-301-974.371	Copy Machine	-	-	-	-	-	-	-
411-301-974.372	Special Equipment	-	-	-	-	-	6,000	70,000
411-301-974.375	In-car cameras	-	11,305	-	46,676	30,000	-	-
411-301-974.377	Vehicle Computer Terminals	873	5,500	-	5,500	-	56,000	-
411-301-975.370	City Computer - Police	-	5,000	-	5,000	5,000	30,000	-
411-301-977.373	Police Radios	20,110	10,000	-	-	10,000	-	-
411-301-977.375	Radar Equipment	-	2,700	5,000	2,700	6,400	3,400	3,400
411-301-979.370	Facilities Improvements	6,555	35,000	40,050	35,000	20,000	20,000	-
411-301-980.371	Body Armor	-	3,000	830	3,000	5,000	19,000	3,500
411-301-980.372	Weapons & Shotguns	2,320	3,500	2,320	3,500	4,000	1,500	1,500
411-301-980.376	Security Camera	-	20,000	-	20,000	10,000	-	-
411-301-980.379	Emergency Vehicle Light Bar	-	3,300	-	3,300	-	-	-
		<u>59,681</u>	<u>216,305</u>	<u>48,200</u>	<u>234,676</u>	<u>209,400</u>	<u>257,900</u>	<u>190,400</u>
<b>DPW</b>								
411-441-971.392	Drain Improvements	159	30,000	18,258	30,000	30,000	30,000	30,000
411-441-971.393	Tree Nursery/Replacement	-	-	-	-	-	-	-
411-441-973.390	Vehicle Replacement	-	-	-	-	-	50,000	-
411-441-973.391	Pick-up Replacement	-	90,000	71,699	90,000	-	-	90,000
411-441-973.392	Dump Truck & Equip Replacement	144,986	210,000	48,931	210,000	90,000	-	200,000
411-441-973.393	Grader Replacement/Loader	-	-	-	-	-	200,000	-
411-441-974.390	Copier	-	-	-	-	3,850	-	-
411-441-974.396	DPW Equipment	9,455	45,000	10,787	45,000	10,000	-	65,000
411-441-975.390	City Computer-DPW	-	-	-	-	27,967	-	-
411-441-979.390	Storage Building Upgrades	-	-	-	-	60,000	-	-
411-441-979.392	DPW Building Upgrades	10,394	-	-	-	-	25,000	-
411-441-983.390	Front Plows	-	-	-	-	-	-	20,000
411-441-983.392	Mowing Equipment	15,686	-	-	-	20,000	-	20,000
411-441-983.394	Loader / Backhoe	-	-	-	-	35,000	-	-
		<u>180,679</u>	<u>375,000</u>	<u>149,675</u>	<u>375,000</u>	<u>276,817</u>	<u>305,000</u>	<u>425,000</u>
<b>Parks &amp; Recreation</b>								
411-751-971.546	P&R Master Plan	-	12,000	-	-	-	12,000	-
411-751-971.547	VCA Marquee & Signage	-	-	-	-	15,000	-	-
411-751-973.541	Vehicles & Special Equipment	14,134	-	-	-	-	-	-
411-751-974.542	Munshaw Demolition	-	-	-	-	-	-	-
411-751-974.543	Park Imprv - Gunnar Mettalla	60,718	31,000	3,676	31,000	256,000	43,000	3,000
411-751-974.545	Park Improvements	-	-	-	-	30,000	-	-
411-751-979.540	Gibson Homestead	196	165,000	666	5,000	201,000	45,000	5,000
411-751-985.540	Path Improvements	-	-	-	-	-	-	-
411-751-985.546	Holiday Decorations	-	20,000	15,235	20,000	-	10,000	-
411-751-985.550	Trailway Contribution	207	15,000	15,000	15,000	15,000	15,000	15,000
411-751-985.551	Trailway Paving	22,673	415,000	-	526,206	526,206	-	-
411-751-985.541	City Signs	-	50,000	-	10,000	50,000	-	10,000
411-751-986.541	Park Imprv - Gilbert Willis	4,560	83,000	39,391	83,000	16,000	33,000	8,000
411-751-986.542	Civic Center	24,558	242,900	7,071	237,000	33,000	20,000	111,993
411-751-986.543	Habitat Improvements	110	600,000	-	-	603,000	-	3,000
411-751-986.544	Mack Park	-	-	-	-	200,000	-	3,000
		<u>127,155</u>	<u>1,633,900</u>	<u>81,039</u>	<u>927,206</u>	<u>1,945,206</u>	<u>178,000</u>	<u>158,993</u>
<b>Total expenditures</b>		<u>559,725</u>	<u>2,837,486</u>	<u>806,577</u>	<u>2,341,428</u>	<u>2,996,423</u>	<u>916,000</u>	<u>1,358,593</u>
Revenue over (under) expenditures		487,658	(1,656,486)	(83,802)	(795,115)	(1,564,547)	85,100	(245,500)
Fund Balance, beginning of the year		2,622,116	3,109,775	3,109,775	3,109,775	2,314,659	750,112	835,212
Fund Balance, end of the year		<u>\$ 3,109,775</u>	<u>\$ 1,453,289</u>	<u>\$ 3,025,973</u>	<u>\$ 2,314,659</u>	<u>\$ 750,112</u>	<u>\$ 835,212</u>	<u>\$ 589,712</u>

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CITY OF WIXOM, MICHIGAN

**10 Year Capital Improvement Plan**

Summary  
5/24/2022

Capital Project Title	Year 1 2021-2022	Year 2 2022-2023	Year 3 2023-2024	Year 4 2024-2025	Year 5 2025-2026	Year 6 2026-2027	Year 7 2027-2028	Year 8 2028-2029	Year 9 2029-2030	Year 10 2030-2031	Total
City Manager	4,343	-	5,200	-	-	5,850	-	-	-	-	15,393
Cultural Center	31,500	76,000	10,500	81,500	28,100	43,500	34,500	42,000	20,500	36,500	404,600
Building (Construction & Development)	5,200	60,000	-	-	-	-	-	-	-	-	65,200
Facilities Plan	200,000	247,000	55,000	170,000	97,000	110,000	140,000	115,000	25,000	265,000	1,424,000
Finance	2,000	3,000	-	2,700	-	-	3,200	-	2,900	-	13,800
Fire	526,629	149,000	61,000	300,000	138,000	170,000	6,000	700,000	165,000	285,000	2,500,629
Parks & Recreation	927,206	1,945,206	178,000	158,993	308,000	117,000	53,000	65,000	69,000	231,000	4,052,404
Police	234,676	209,400	257,900	190,400	220,400	244,400	244,000	245,000	240,000	230,500	2,316,676
General Operating	28,000	29,000	43,400	30,000	30,000	120,000	30,000	30,000	30,000	30,000	400,400
Public Works	375,000	276,817	305,000	425,000	55,000	280,000	185,000	150,000	540,000	265,000	2,856,817
City Clerks	6,875	-	-	-	-	15,000	-	-	-	-	21,875
Assessor/ Economic Development	-	1,000	-	-	-	-	-	-	-	-	1,000
Debt Service	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>2,341,429</b>	<b>2,996,423</b>	<b>916,000</b>	<b>1,358,593</b>	<b>876,500</b>	<b>1,105,750</b>	<b>695,700</b>	<b>1,347,000</b>	<b>1,092,400</b>	<b>1,343,000</b>	<b>14,072,794</b>
<b>Project Funding Source</b>											
CDBG Funding	114,153	-	-	111,993	-	-	-	-	-	-	226,146
Insurance Loss Deposit	-	-	-	-	-	-	-	-	-	-	-
Federal Grants	-	-	-	-	-	-	-	-	-	-	-
Donation - Mack Park Trailway Shelter	-	75,000	-	-	-	-	-	-	-	-	75,000
Other Contributions	1,000	-	-	-	-	-	-	-	-	-	1,000
Grant/Donation - Trailway	355,776	355,776	-	-	-	-	-	-	-	-	711,552
Contribution - Park Development Funds	28,250	-	-	-	-	-	-	-	-	-	28,250
Contribution - DDA	42,334	-	-	-	-	-	-	-	-	-	42,334
Contribution - General Fund	995,000	995,000	995,000	995,000	995,000	995,000	995,000	995,000	995,000	995,000	9,950,000
Fund Balance	-	-	-	-	-	-	-	-	-	-	-
Contribution - Budget Stabilization	-	-	-	-	-	-	-	-	-	-	-
<b>Total Funding</b>	<b>1,536,513</b>	<b>1,425,776</b>	<b>995,000</b>	<b>1,106,993</b>	<b>995,000</b>	<b>995,000</b>	<b>995,000</b>	<b>995,000</b>	<b>995,000</b>	<b>995,000</b>	<b>11,034,282</b>
Interest	(804,916)	(1,214,871)	79,000	(251,600)	118,500	(110,750)	299,300	(352,000)	(97,400)	(348,000)	(3,038,512)
Other Funding Sources	9800	6100	6100	6100	6100	6100	6100	6100	6100	6100	
Fund Balance Beginning	-	-	-	-	-	-	-	-	-	-	-
Fund Balance Ending	3,109,775	2,314,659	750,112	835,212	589,712	714,312	609,662	915,062	569,162	477,862	135,962
	2,314,659	750,112	835,212	589,712	714,312	609,662	915,062	569,162	477,862	135,962	

# CITY OF WIXOM, MICHIGAN

## 10 Year Capital Improvement Plan

City Manager

5/24/2022

Capital Project Title	Year 1 2021-2022	Year 2 2022-2023	Year 3 2023-2024	Year 4 2024-2025	Year 5 2025-2026	Year 6 2026-2027	Year 7 2027-2028	Year 8 2028-2029	Year 9 2029-2030	Year 10 2030-2031	Total
Office Cubicles	4,343										4,343
Digital Color Copier / Printer / Scan	-	-	5,200	-	-	5,850	-	-	-	-	11,050
<b>Total Expenditures</b>	<b>4,343</b>	<b>-</b>	<b>5,200</b>	<b>-</b>	<b>-</b>	<b>5,850</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>15,393</b>

# CITY OF WIXOM, MICHIGAN

## 10 Year Capital Improvement Plan

### Cultural Center

5/24/2022

Capital Project Title	Year 1 2021-2022	Year 2 2022-2023	Year 3 2023-2024	Year 4 2024-2025	Year 5 2025-2026	Year 6 2026-2027	Year 7 2027-2028	Year 8 2028-2029	Year 9 2029-2030	Year 10 2030-2031	Total
Copier/Scanner/Printer & Large Format P	-	-	-	-	9,100	-	-	-	-	9,000	18,100
Senior Lounge Restroom Upgrade	-	-	-	-	-	-	20,000	-	-	-	20,000
Carpet Ballroom	-	-	-	13,000	-	13,000	-	-	-	-	26,000
Carpet Senior Lounge	-	-	-	8,000	-	8,000	-	-	-	8,000	24,000
Carpet Lobby & Offices	-	-	-	7,000	-	-	-	-	-	-	7,000
Kitchen / Back Hallway Tile	-	9,000	-	-	-	-	-	9,000	-	-	18,000
Portable Bar	1,500	-	-	1,500	-	-	1,500	-	-	1,500	6,000
Partition Maintenance	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
Kitchen Equipment Replacment	-	-	-	-	-	-	-	-	-	-	-
Dance Floor	-	-	-	2,000	-	-	-	2,000	-	-	4,000
Chairs	-	5,000	-	-	-	-	-	10,000	10,000	-	25,000
CC Furnishings-Sr. Lounge	2,000	-	-	2,000	-	-	-	2,000	-	-	6,000
CC Painting	-	8,000	-	-	8,000	-	-	8,000	-	-	24,000
Commerical Vacuum	-	-	2,500	-	-	2,500	-	-	2,500	-	7,500
Senior Lounge Blind Replacement	-	-	-	-	-	-	-	-	-	-	-
Tables	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	30,000
Facility Scheduling Software	-	-	-	-	-	-	-	-	-	-	-
Ceiling projector/ TV monitors- Ballroom	-	-	-	10,000	-	-	-	-	-	10,000	20,000
Door Lock Upgrades	-	15,000	-	-	-	-	-	-	-	-	15,000
Restroom Upgrades Tile/Counters/Sink	-	-	-	-	-	12,000	-	-	-	-	12,000
Survelience Upgrade	-	3,000	-	-	3,000	-	-	3,000	-	-	9,000
Ceiling tile replacement-Lounge & Hallwa	20,000	-	-	20,000	-	-	-	-	-	-	40,000
Sr. Lounge Door Replacement	-	8,000	-	-	-	-	-	-	-	-	8,000
Track lighting - Stage	-	-	-	-	-	-	-	-	-	-	-
Presentation Equipment for CC	-	-	-	10,000	-	-	5,000	-	-	-	15,000
Replacement of Rear Steel Doors	-	20,000	-	-	-	-	-	-	-	-	20,000
Facility Upgrade / CC Renovation	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>31,500</b>	<b>76,000</b>	<b>10,500</b>	<b>81,500</b>	<b>28,100</b>	<b>43,500</b>	<b>34,500</b>	<b>42,000</b>	<b>20,500</b>	<b>36,500</b>	<b>404,600</b>

# CITY OF WIXOM, MICHIGAN

## 10 Year Capital Improvement Plan

### Building Department (Construction & Development)

5/24/2022

Capital Project Title	Year 1 2021-2022	Year 2 2022-2023	Year 3 2023-2024	Year 4 2024-2025	Year 5 2025-2026	Year 6 2026-2027	Year 7 2027-2028	Year 8 2028-2029	Year 9 2029-2030	Year 10 2030-2031	Total
Furniture / Filing	-	-	-	-	-	-	-	-	-	-	-
Digital Color Copier / Printer / Scanner	5,200	-	-	-	-	-	-	-	-	-	5,200
Front Counter/Office Renovation	-	50,000	-	-	-	-	-	-	-	-	50,000
Building Permit Software Update	-	10,000	-	-	-	-	-	-	-	-	10,000
<b>Total Expenditures</b>	<b>5,200</b>	<b>60,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>65,200</b>

# CITY OF WIXOM, MICHIGAN

## 10 Year Capital Improvement Plan

Facility

5/24/2022

Capital Project Title	Year 1 2021-2022	Year 2 2022-2023	Year 3 2023-2024	Year 4 2024-2025	Year 5 2025-2026	Year 6 2026-2027	Year 7 2027-2028	Year 8 2028-2029	Year 9 2029-2030	Year 10 2030-2031	Total
HVAC Evaluation/Improvements	-	25,000	-	25,000	-	25,000	-	25,000	-	25,000	125,000
HVAC UV Disinfection System (City Buildings)		22,000									22,000
HVAC Upgrade Fire Station			15,000								15,000
Security System Improvements				50,000	-	-	-	-	-	25,000	75,000
Old DPW Road	40,000									150,000	190,000
Building Exterior Improvements				-	-	-	-	75,000	-	-	75,000
Public Restroom Replacement				25,000	-	-	-	-	-	-	25,000
Roof Replacement & Soffit Repairs City Hall	-	-	-	-	-	-	-	-	-	-	-
Carpet Replacement	-	-	5,000	-	57,000	-	-	-	-	-	62,000
Pond Improvements						85,000					85,000
Parking Lot Improvements	-	20,000	-	-	40,000	-	-	-	-	15,000	75,000
Painting	50,000	-	-	-	-	-	-	-	-	50,000	100,000
Window Coverings & Security Film	-	-	-	30,000	-	-	-	-	-	-	30,000
Locks & Doors Upgrades	-	-	-	-	-	-	40,000	-	-	-	40,000
Police Cell Flooring	70,000										70,000
Electrical Upgrades, Smoke Detectors & Exit Lights			15,000					15,000	-	-	30,000
Furniture - Tables/Stackable Chairs											-
Street Light Painting							50,000				50,000
Generator Replacement	-	180,000					-	-	-	-	180,000
Civic Center Amenities Repair and Replacement	40,000	-	20,000	40,000	-	-	50,000	-	25,000	-	175,000
<b>Total Expenditures</b>	<b>200,000</b>	<b>247,000</b>	<b>55,000</b>	<b>170,000</b>	<b>97,000</b>	<b>110,000</b>	<b>140,000</b>	<b>115,000</b>	<b>25,000</b>	<b>265,000</b>	<b>1,424,000</b>

CITY OF WIXOM, MICHIGAN

**10 Year Capital Improvement Plan**

Finance

5/24/2022

Capital Project Title	Year 1 2021-2022	Year 2 2022-2023	Year 3 2023-2024	Year 4 2024-2025	Year 5 2025-2026	Year 6 2026-2027	Year 7 2027-2028	Year 8 2028-2029	Year 9 2029-2030	Year 10 2030-2031	Total
Financial Software Upgrades	-	-	-	-	-	-	-	-	-	-	-
Printers / Scanner	2,000	3,000	-	2,700	-	-	3,200	-	2,900	-	13,800
<b>Total Expenditures</b>	<b>2,000</b>	<b>3,000</b>	<b>-</b>	<b>2,700</b>	<b>-</b>	<b>-</b>	<b>3,200</b>	<b>-</b>	<b>2,900</b>	<b>-</b>	<b>13,800</b>



# 10 Year Capital Improvement Plan

## Fire

5/24/2022

Capital Project Title	Year 1 2021-2022	Year 2 2022-2023	Year 3 2023-2024	Year 4 2024-2025	Year 5 2025-2026	Year 6 2026-2027	Year 7 2027-2028	Year 8 2028-2029	Year 9 2029-2030	Year 10 2030-2031	Total
Fire Station Roof	-	-	-	50,000	-	-	-	-	100,000	-	150,000
Replace Bravo 1	-	-	-	250,000	-	-	-	-	-	-	250,000
Replace Bravo 2	-	-	-	-	-	-	-	-	-	265,000	265,000
Replace AED's & Cardiac Monitors	25,000	62,000	-	-	-	-	-	-	-	-	87,000
Replace AutoPulse	-	-	18,000	-	18,000	-	-	-	-	-	36,000
Rescue 2	-	-	-	-	-	-	-	-	-	-	-
Information Systems	-	-	-	-	10,000	-	-	-	10,000	-	20,000
Exhaust Capture System (OSHA Requirement)	-	-	-	-	-	-	-	-	-	-	-
Replace Fire Gear / Equip	-	18,000	18,000	-	-	-	-	-	20,000	20,000	76,000
Replace Hydraulic Rescue Tools (Jaws of Life)	11,500	-	-	-	50,000	-	-	-	-	-	61,500
Replace SCBA Bottles (20)	225,000	-	-	-	-	-	-	-	-	-	225,000
Equipment Storage Building (Facility Impr)	250,065	60,000	-	-	-	-	-	-	-	-	310,065
Training Room Improvements (Facility Impr)	-	-	-	-	-	-	-	-	25,000	-	25,000
Carpet Replacement	-	-	-	-	-	-	-	-	-	-	-
Re-Epoxy station floors	-	-	25,000	-	-	-	-	-	-	-	25,000
Unmanned Aerial Vehicle UAV	-	9,000	-	-	-	-	-	-	-	-	9,000
Replace Bay Heater	10,000	-	-	-	-	-	-	-	10,000	-	20,000
Mini Pumper/Grass Rig	-	-	-	-	-	170,000	-	-	-	-	170,000
Copier/Scanner/Printer	5,064	-	-	-	-	-	6,000	-	-	-	11,064
Utility Vehicle	-	-	-	-	60,000	-	-	-	-	-	60,000
Engine -11 Replacement	-	-	-	-	-	-	-	700,000	-	-	700,000
Signal Prioritization	-	-	-	-	-	-	-	-	-	-	-
Radio Equipment / Pagers	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>526,629</b>	<b>149,000</b>	<b>61,000</b>	<b>300,000</b>	<b>138,000</b>	<b>170,000</b>	<b>6,000</b>	<b>700,000</b>	<b>165,000</b>	<b>285,000</b>	<b>2,500,629</b>

# CITY OF WIXOM, MICHIGAN

## 10 Year Capital Improvement Plan

### Parks & Recreation

5/24/2022

Capital Project Title	Year 1 2021-2022	Year 2 2022-2023	Year 3 2023-2024	Year 4 2024-2025	Year 5 2025-2026	Year 6 2026-2027	Year 7 2027-2028	Year 8 2028-2029	Year 9 2029-2030	Year 10 2030-2031	Total
<b>Gunnar Mettala Park</b>											
Tennis/BB Courts - Paint	-	-	-	-	-	20,000	-	-	-	-	20,000
Parking Lot Resurface - GM	-	-	-	-	-	-	-	-	-	70,000	70,000
Table Replacement - GM	3,000	-	-	-	3,000	-	-	-	3,000	-	9,000
Trail Improvement - GM	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	30,000
Comfort Station Refurb - GM	-	-	-	-	-	-	-	-	-	5,000	5,000
Fences: Paint/Replace/Repair	-	-	10,000	-	-	-	10,000	-	-	-	20,000
Playground Equipment	-	-	25,000	-	-	-	-	-	-	25,000	50,000
Landscaping/Upgrades	-	-	5,000	-	-	5,000	-	-	5,000	-	15,000
Park Improvements	-	10,000	-	-	10,000	-	-	-	10,000	-	30,000
Comfort station Replacement		120,000									120,000
Pavillion Replacement		118,000									118,000
Trail Head Pavillion/benches	25,000										25,000
Trash Receptacles/Benches	-	5,000	-	-	5,000	-	-	5,000	-	-	15,000
<b>Total Gunnar Mettala Park</b>	<b>31,000</b>	<b>256,000</b>	<b>43,000</b>	<b>3,000</b>	<b>21,000</b>	<b>28,000</b>	<b>13,000</b>	<b>8,000</b>	<b>21,000</b>	<b>103,000</b>	<b>527,000</b>
<b>Gilbert Willis Park</b>											
Parking Lot Resurfacing	-	-	-	-	70,000	-	-	-	-	-	70,000
Trail Improvement	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	-	27,000
Athletic Field Repairs/Improv	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	-	27,000
Table Replacement	-	3,000	-	-	3,000	-	-	-	-	-	6,000
Tennis Court Refurbish	10,000	-	-	-	-	25,000	-	-	-	-	35,000
Playground Equip/Repairs	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	-	18,000
Additional Pavillion	-	-	25,000								25,000
Comfort Station Roof Replacement/Sofit Repairs											-
Ballfied Fence Replacement	50,000									50,000	100,000
Disc Golf Course	15,000										15,000
Trash Receptacles/Benches	-	5,000	-	-	-	5,000	-	-	5,000	-	15,000
<b>Total Gilbert Willis Park</b>	<b>83,000</b>	<b>16,000</b>	<b>33,000</b>	<b>8,000</b>	<b>81,000</b>	<b>38,000</b>	<b>8,000</b>	<b>8,000</b>	<b>13,000</b>	<b>50,000</b>	<b>338,000</b>
<b>Civic Center</b>											
Landscaping	10,000	-	10,000		10,000	-	-	10,000	-	-	40,000
Landscaping Improvements	10,000	-	10,000	-	-	10,000	-	-	10,000	-	40,000
Skate Pond Mats & Heaters	-	3,000	-	-	3,000	-	-	3,000	-	-	9,000
Pond Resurfacing					125,000						125,000
Walking Path Landscaping		30,000	-	-	5,000	-	-	-	-	-	35,000
Outdoor Monitors for Sibley Park - sponsors	30,000	-									30,000
Civic Center Path - CDBG, DDA & Park Dev	185,000	-									185,000
Tot Lot - Refurbish	2,000	-	-	111,993	-	-	2,000	-	-	-	115,993
<b>Total Civic Center</b>	<b>237,000</b>	<b>33,000</b>	<b>20,000</b>	<b>111,993</b>	<b>143,000</b>	<b>10,000</b>	<b>2,000</b>	<b>13,000</b>	<b>10,000</b>	<b>-</b>	<b>579,993</b>

# CITY OF WIXOM, MICHIGAN

## 10 Year Capital Improvement Plan

### Parks & Recreation

5/24/2022

Capital Project Title	Year 1 2021-2022	Year 2 2022-2023	Year 3 2023-2024	Year 4 2024-2025	Year 5 2025-2026	Year 6 2026-2027	Year 7 2027-2028	Year 8 2028-2029	Year 9 2029-2030	Year 10 2030-2031	Total
<b>Habitat</b>											
Parking Lot Resurfacing	-	-	-	-	30,000	-	-	-	-	30,000	60,000
Trail System / Boardwalk	-	600,000	-	-	-	-	-	-	-	-	600,000
Path Material/Repairs	-	3,000	-	3,000	-	3,000	-	3,000	-	-	12,000
<b>Total Habitat</b>	-	603,000	-	3,000	30,000	3,000	-	3,000	-	30,000	672,000
<b>Mack Park</b>											
Trailhead Shelter Project	-	200,000	-	3,000	-	3,000	-	3,000	-	-	209,000
<b>Total Mack Park</b>	-	200,000	-	3,000	-	3,000	-	3,000	-	-	209,000
<b>Gibson Homestead</b>											
Gibson Shed	-	-	-	-	-	-	-	-	-	-	-
Gibson Improvements	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
Gibson Park Signage	-	-	-	-	5,000	-	-	-	-	-	5,000
Gardens	-	-	5,000	-	-	5,000	-	-	5,000	-	15,000
Painting House	-	-	-	-	8,000	-	-	-	-	8,000	16,000
Move Munshaw Barn	-	-	35,000	-	-	-	-	-	-	-	35,000
Boiler Replacement	-	-	-	-	-	-	-	-	-	-	-
Window Replacement	-	20,000	-	-	-	-	-	-	-	-	20,000
Park Entrance Lights	-	16,000	-	-	-	-	-	-	-	-	16,000
Gibson Parking Lot - CDBG	-	160,000	-	-	-	-	-	-	-	-	160,000
<b>Total Gibson Homestead</b>	5,000	201,000	45,000	5,000	18,000	10,000	5,000	5,000	10,000	13,000	317,000
<b>Other Projects</b>											
P&R Master Plan Update	-	-	12,000	-	-	-	-	-	-	-	12,000
VCA Marquee Improvements	-	15,000	-	-	-	-	-	-	-	-	15,000
Banner Poles & Banners	10,000	-	-	10,000	-	-	10,000	-	-	10,000	40,000
Banner Across Pontiac Trail	-	-	-	-	-	-	-	-	-	-	-
Holiday Decorations	20,000	-	10,000	-	-	10,000	-	10,000	-	10,000	60,000
Trailway Contribution - Phase I	-	-	-	-	-	-	-	-	-	-	-
Trailway Extension-W of Wixom Rd - Phase II	526,206	526,206	-	-	-	-	-	-	-	-	1,052,411
Trailway Council Contribution	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	150,000
Cushman	-	-	-	-	-	-	-	-	-	-	-
Ball Diamond Dresser	-	-	-	-	-	-	-	-	-	-	-
Painting projects - Pavillions/tot lot/street ligh	-	30,000	-	-	-	-	-	-	-	-	30,000
City Signage	-	50,000	-	-	-	-	-	-	-	-	50,000
<b>Total Other Projects</b>	571,206	636,206	37,000	25,000	15,000	25,000	25,000	25,000	15,000	35,000	1,409,411
<b>Total Expenditures</b>	927,206	1,945,206	178,000	158,993	308,000	117,000	53,000	65,000	69,000	231,000	4,052,404

# CITY OF WIXOM, MICHIGAN

## 10 Year Capital Improvement Plan

### Police

5/24/2022

Capital Project Title	Year 1 2021-2022	Year 2 2022-2023	Year 3 2023-2024	Year 4 2024-2025	Year 5 2025-2026	Year 6 2026-2027	Year 7 2027-2028	Year 8 2028-2029	Year 9 2029-2030	Year 10 2030-2031	Total
Police Vehicles	105,000	112,000	112,000	112,000	112,000	115,000	120,000	125,000	125,000	130,000	1,168,000
Radar Equipment	2,700	6,400	3,400	3,400	3,400	3,400	3,500	3,500	4,000	4,500	38,200
Special Equipment	-	-	6,000	-	-	-	-	-	-	-	6,000
Vehicle Investigative	-	-	-	-	-	-	-	-	-	-	-
4Wheel Drive All Terrain Vehicle	-	-	-	-	-	-	-	-	-	-	-
In-Car Cameras	46,676	30,000	-	-	-	70,000	-	-	-	-	146,676
Vests	3,000	5,000	19,000	3,500	3,500	3,500	3,500	22,000	4,000	4,000	71,000
Weapons	3,500	4,000	1,500	1,500	1,500	1,500	32,000	4,500	5,000	5,500	60,500
Records Management Maintenance	5,000	-	10,000	-	20,000	-	10,000	-	20,000	-	65,000
Records Mgmt Maint-Mugshot Module	-	7,000	-	-	8,000	-	10,000	-	10,000	-	35,000
City Computer - Police	5,000	5,000	30,000	-	5,000	5,000	-	-	40,000	5,000	95,000
Vehicle Computers - MDC Replacement	5,500	-	56,000	-	-	6,000	65,000	-	-	6,500	139,000
Records Mgmt Maint - Replace LiveScan	-	-	-	-	25,000	-	-	-	-	30,000	55,000
Copier/Scanner/Printer (Admin & Records)	-	-	-	-	-	-	-	-	-	-	-
Surveillance and Security System	20,000	10,000	-	-	32,000	-	-	-	32,000	-	94,000
Facilities Improvements	35,000	20,000	20,000	-	-	30,000	-	-	-	35,000	140,000
Police Radios	-	10,000	-	-	-	10,000	-	-	-	10,000	30,000
Emergency Vehicle Light Bars	3,300	-	-	-	10,000	-	-	-	-	-	13,300
Signal Prioritization	-	-	-	70,000	-	-	-	90,000	-	-	160,000
<b>Total Expenditures</b>	<b>234,676</b>	<b>209,400</b>	<b>257,900</b>	<b>190,400</b>	<b>220,400</b>	<b>244,400</b>	<b>244,000</b>	<b>245,000</b>	<b>240,000</b>	<b>230,500</b>	<b>2,316,676</b>

CITY OF WIXOM, MICHIGAN

**10 Year Capital Improvement Plan**

General Operations

5/24/2022

Capital Project Title	Year 1 2021-2022	Year 2 2022-2023	Year 3 2023-2024	Year 4 2024-2025	Year 5 2025-2026	Year 6 2026-2027	Year 7 2027-2028	Year 8 2028-2029	Year 9 2029-2030	Year 10 2030-2031	Total
Network/Computer Upgrades	28,000	29,000	33,400	30,000	30,000	30,000	30,000	30,000	30,000	30,000	300,400
Document Imaging Software/Hardware	-	-	10,000	-	-	-	-	-	-	-	10,000
Data Cable Upgrade	-	-	-	-	-	-	-	-	-	-	-
Telephone / Voicemail System						90,000	-	-	-	-	90,000
<b>Total Expenditures</b>	<b>28,000</b>	<b>29,000</b>	<b>43,400</b>	<b>30,000</b>	<b>30,000</b>	<b>120,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>400,400</b>

CITY OF WIXOM, MICHIGAN

**10 Year Capital Improvement Plan**

**Public Works**

5/24/2022

Capital Project Title	Year 1 2021-2022	Year 2 2022-2023	Year 3 2023-2024	Year 4 2024-2025	Year 5 2025-2026	Year 6 2026-2027	Year 7 2027-2028	Year 8 2028-2029	Year 9 2029-2030	Year 10 2030-2031	Total
Pick-up Replacement	90,000	-	-	90,000	-	-	100,000	-	-	110,000	390,000
Hooklift Truck with Wing Plow	210,000	-	-	200,000	-	200,000	-	-	210,000	-	820,000
Small Hooklift Truck					-						-
Dump Truck 2yd Replacement w/ Hooklif	-	90,000	-	-	-	-	-	-	-	-	90,000
Mower Equipment	-	20,000		20,000	-	20,000	-	20,000	-	20,000	100,000
Tractor/Backhoe	-	35,000		-	-	-	-	-	180,000	-	215,000
DPW Building Upgrades	-	-	25,000		-	-	-	50,000	100,000	-	175,000
Trailers	-	10,000	-		25,000	-	-	25,000	-	-	60,000
Storage Building Upgrades - Roof	-	60,000	-		-	-	-	-	-	80,000	140,000
DPW & Storage Building Upgrades - Floor		-				30,000	-	-	-	-	30,000
Locks & Door Upgrades									15,000		15,000
Toolcat	25,000	-	-	65,000	-	-	30,000	-	-	-	120,000
Front End Loader	-	-	200,000		-	-	-	-	-	-	200,000
Tractor attachments (sickle)	20,000										20,000
Front Plows/Pickups	-	-	-	20,000	-	-	20,000	-	-	20,000	60,000
Hot Patch	-	-	-		-	-	-	-	-	-	-
Director Vehicle	-	-	50,000			-	-	-	-	-	50,000
Copier/Printer/Scanner		3,850	-				5,000				8,850
Adopt A Box									-	-	-
HVAC Replacement at DPW								25,000			25,000
Software		27,967									27,967
Drain Improvements	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	35,000	35,000	310,000
<b>Total Expenditures</b>	<b>375,000</b>	<b>276,817</b>	<b>305,000</b>	<b>425,000</b>	<b>55,000</b>	<b>280,000</b>	<b>185,000</b>	<b>150,000</b>	<b>540,000</b>	<b>265,000</b>	<b>2,856,817</b>

# CITY OF WIXOM, MICHIGAN

## 10 Year Capital Improvement Plan

Clerk

5/24/2022

Capital Project Title	Year 1 2021-2022	Year 2 2022-2023	Year 3 2023-2024	Year 4 2024-2025	Year 5 2025-2026	Year 6 2026-2027	Year 7 2027-2028	Year 8 2028-2029	Year 9 2029-2030	Year 10 2030-2031	Total
Election Tabulators (6 Precincts)											-
Digital Color Copier / Printer / Scanner	6,875	-	-	-	-	15,000	-	-	-	-	21,875
<b>Total Expenditures</b>	<b>6,875</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>15,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>21,875</b>

CITY OF WIXOM, MICHIGAN

**10 Year Capital Improvement Plan**

Economic Development / Assessor

5/24/2022

Capital Project Title	Year 1 2021-2022	Year 2 2022-2023	Year 3 2023-2024	Year 4 2024-2025	Year 5 2025-2026	Year 6 2026-2027	Year 7 2027-2028	Year 8 2028-2029	Year 9 2029-2030	Year 10 2030-2031	Total
Office Furniture	-	1,000	-	-	-	-	-	-	-	-	1,000
<b>Total Expenditures</b>	-	<b>1,000</b>	-	-	-	-	-	-	-	-	<b>1,000</b>
Project Funding Source											
CDBG Funding	-	-	-	-	-	-	-	-	-	-	-
County Revenue	-	-	-	-	-	-	-	-	-	-	-
Federal Grants	-	-	-	-	-	-	-	-	-	-	-
State Grants	-	-	-	-	-	-	-	-	-	-	-
General Obligation Bonds	-	-	-	-	-	-	-	-	-	-	-
Private Contribution	-	-	-	-	-	-	-	-	-	-	-
Contribution - General Fund	-	1,000	-	-	-	-	-	-	-	-	1,000
Fund Balance	-	-	-	-	-	-	-	-	-	-	-
Contribution - Other Fund	-	-	-	-	-	-	-	-	-	-	-
<b>Total Funding</b>	-	<b>1,000</b>	-	-	-	-	-	-	-	-	<b>1,000</b>



## Fiscal Year 2022-2023

### Debt Schedule

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The City issues bonds to provide for the acquisition and construction of major capital facilities. General obligation bonds are direct obligations and pledge the full faith and credit of the City. Revenue bonds involve a pledge of specific income derived from the acquired or constructed assets to pay debt service.

Wixom has held steady with an Aa2 bond rating for general obligation unlimited and limited tax bonds from Moody's. State statute limits the amount of the general obligation debt a governmental entity may issue to 10 percent of its total assessed valuation. As of December 2021, the debt limitation for the City was \$76,763,604. In relation, the City had \$28,315,000 of direct debt outstanding, which is significantly less than the statutory limit.

Principal and interest payments due for the future years are listed on the subsequent pages.

CITY OF WIXOM, MICHIGAN

**Total Interest & Principal Payments**

5/24/2022

Date	DDA Development Bond	SAD	Pension	OPEB	Wastewater Bond	Total
2013 June	-	78,540				78,540
2014 June	-	178,540				178,540
2015 June	43,245	200,040				243,285
2016 June	417,400	220,478				637,878
2017 June	422,400	214,853				637,253
2018 June	426,800	208,853	-	-		635,653
2019 June	435,600	202,853	659,753	371,623	-	1,669,829
2020 June	443,600	221,853	913,217	508,932	352,656	2,440,257
2021 June	450,800	214,765	913,867	506,232	359,500	2,445,163
2022 June	452,200	207,590	1,019,067	508,252	358,350	2,545,458
2023 June	463,000	205,240	1,020,117	509,402	357,050	2,554,808
2024 June	467,800	217,500	1,119,997	509,794	360,600	2,675,691
2025 June	466,800	208,800	1,120,659	509,557	358,850	2,664,666
2026 June	465,200	-	1,225,057	508,669	361,950	2,560,876
2027 June	468,000	-	1,324,527	507,112	359,750	2,659,388
2028 June	-	-	1,328,387	504,692	357,400	2,190,478
2029 June	-	-	1,430,087	506,557	359,900	2,296,543
2030 June	-	-	1,535,757	507,497	362,100	2,405,353
2031 June	-	-	1,534,737	507,482	359,000	2,401,218
2032 June	-	-	1,636,349	506,682	360,750	2,503,781
2033 June	-	-	1,126,349	505,082	357,200	1,988,631
2034 June	-	-	1,234,089	507,667	358,500	2,100,256
2035 June	-	-	1,230,957	509,442	359,500	2,099,898
2036 June	-	-	1,030,320	505,031	360,200	1,895,551
2037 June	-	-	1,031,085	-	360,600	1,391,685
2038 June					360,700	360,700
2039 June					360,500	360,500
<b>Total</b>	<b>\$ 5,422,845</b>	<b>\$ 2,579,903</b>	<b>\$ 22,434,372</b>	<b>\$ 8,999,698</b>	<b>\$ 7,185,056</b>	<b>\$ 46,621,874</b>

CITY OF WIXOM, MICHIGAN

Interest Payments

5/24/2022

Date	DDA Development Bond	SAD	Pension	OPEB	Wastewater Bond	Total
2013 June		78,540				78,540
2014 June		78,540				78,540
2015 June	43,245	75,040				118,285
2016 June	167,400	70,478				237,878
2017 June	157,400	64,853				222,253
2018 June	146,800	58,853	-	-		205,653
2019 June	135,600	52,853	424,753	171,623	\$ -	784,829
2020 June	123,600	46,853	573,217	228,932	\$ 127,656	1,100,257
2021 June	110,800	39,765	563,867	221,232	\$ 154,500	1,090,163
2022 June	97,200	32,590	554,067	213,252	\$ 148,350	1,045,458
2023 June	83,000	25,240	540,117	204,402	\$ 142,050	994,808
2024 June	67,800	17,500	524,997	194,794	\$ 135,600	940,691
2025 June	51,800	8,800	505,659	184,557	\$ 128,850	879,666
2026 June	35,200	-	485,057	173,669	\$ 121,950	815,876
2027 June	18,000		459,527	162,112	\$ 114,750	754,388
2028 June			428,387	149,692	\$ 107,400	685,478
2029 June			395,087	136,557	\$ 99,900	631,543
2030 June			355,757	122,497	\$ 92,100	570,353
2031 June			309,737	107,482	\$ 84,000	501,218
2032 June			261,349	91,682	\$ 75,750	428,781
2033 June			206,349	75,082	\$ 67,200	348,631
2034 June			169,089	57,667	\$ 58,500	285,256
2035 June			125,957	39,442	\$ 49,500	214,898
2036 June			80,320	20,031	\$ 40,200	140,551
2037 June		-	41,085	-	\$ 30,600	71,685
2038 June					\$ 20,700	20,700
2039 June					\$ 10,500	10,500
						-
<b>Total</b>	<b>\$ 1,237,845</b>	<b>\$ 649,903</b>	<b>\$ 7,004,372</b>	<b>\$ 2,554,698</b>	<b>\$ 1,810,056</b>	<b>\$ 13,256,874</b>

CITY OF WIXOM, MICHIGAN

Principal Payments

5/24/2022

Date	DDA Development Bond	SAD	Pension	OPEB	Wastewater Bond	Total
2013 June	-	-				-
2014 June	-	100,000				100,000
2015 June	-	125,000				125,000
2016 June	250,000	150,000				400,000
2017 June	265,000	150,000				415,000
2018 June	280,000	150,000	-	-		430,000
2019 June	300,000	150,000	235,000	200,000	-	885,000
2020 June	320,000	175,000	340,000	280,000	225,000	1,340,000
2021 June	340,000	175,000	350,000	285,000	205,000	1,355,000
2022 June	355,000	175,000	465,000	295,000	210,000	1,500,000
2023 June	380,000	180,000	480,000	305,000	215,000	1,560,000
2024 June	400,000	200,000	595,000	315,000	225,000	1,735,000
2025 June	415,000	200,000	615,000	325,000	230,000	1,785,000
2026 June	430,000	-	740,000	335,000	240,000	1,745,000
2027 June	450,000		865,000	345,000	245,000	1,905,000
2028 June			900,000	355,000	250,000	1,505,000
2029 June			1,035,000	370,000	260,000	1,665,000
2030 June			1,180,000	385,000	270,000	1,835,000
2031 June			1,225,000	400,000	275,000	1,900,000
2032 June			1,375,000	415,000	285,000	2,075,000
2033 June			920,000	430,000	290,000	1,640,000
2034 June			1,065,000	450,000	300,000	1,815,000
2035 June			1,105,000	470,000	310,000	1,885,000
2036 June			950,000	485,000	320,000	1,755,000
2037 June	-	-	990,000	-	330,000	1,320,000
2038 June					340,000	340,000
2039 June					350,000	350,000
					-	
<b>Total</b>	<b>\$ 4,185,000</b>	<b>\$ 1,930,000</b>	<b>\$ 15,430,000</b>	<b>\$ 6,445,000</b>	<b>\$ 5,375,000</b>	<b>\$ 33,365,000</b>

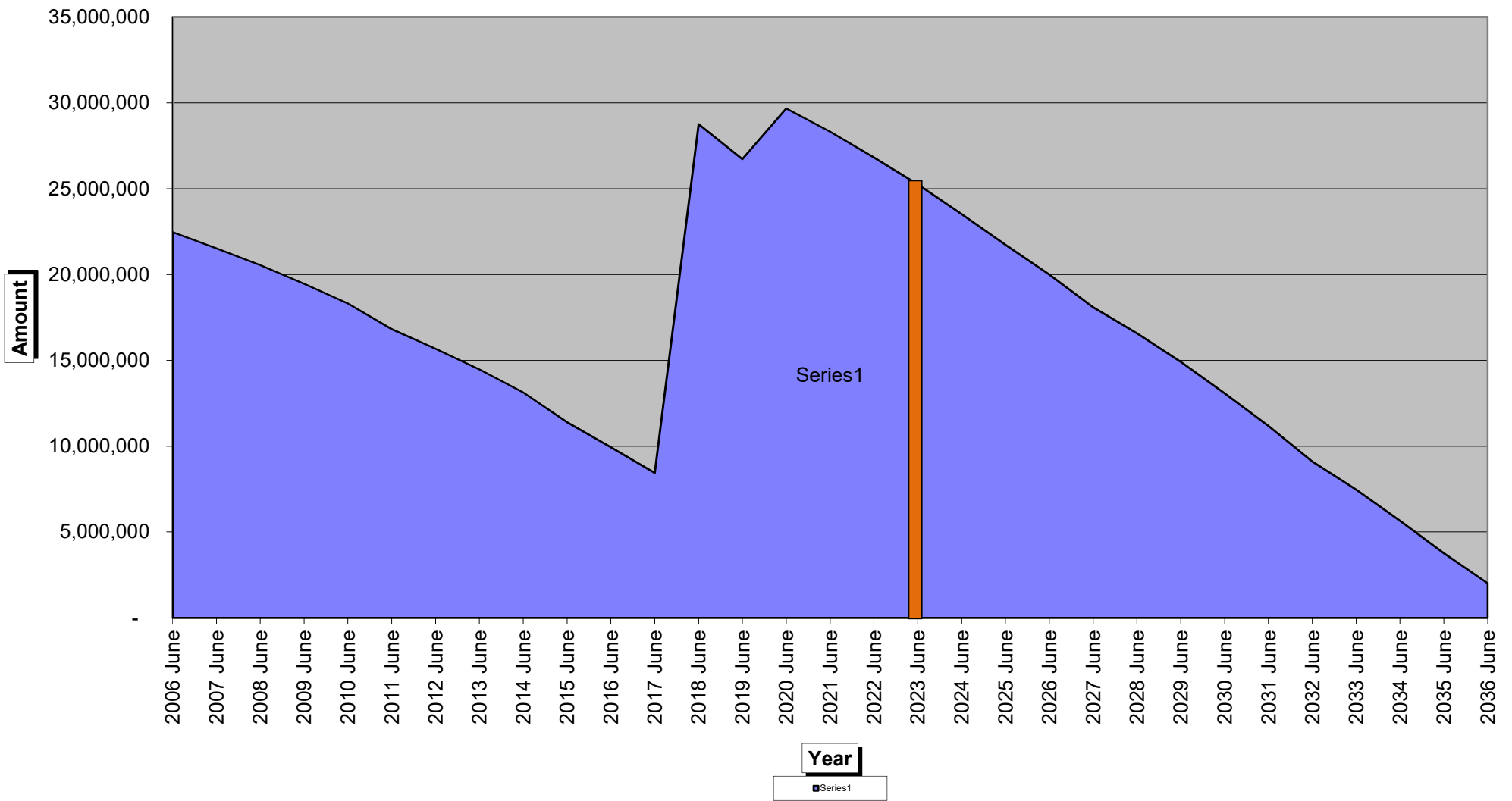
# CITY OF WIXOM, MICHIGAN

## Outstanding Debt

5/24/2022

Date	DDA Development Bond	SAD	Pension	OPEB	Wastewater Bond	Total
2006 June	5,750,000	2,755,000				22,464,297
2007 June	5,750,000	2,655,000				21,515,621
2008 June	5,750,000	2,555,000				20,542,126
2009 June	5,660,000	2,455,000				19,458,812
2010 June	5,560,000	2,330,000				18,320,678
2011 June	5,400,000	1,930,000				16,822,725
2012 June	5,215,000	1,930,000				15,674,953
2013 June	5,005,000	1,930,000				14,477,362
2014 June	4,775,000	1,830,000				13,134,951
2015 June	4,185,000	1,705,000				11,387,721
2016 June	3,935,000	1,555,000				9,930,671
2017 June	3,670,000	1,405,000	-	-		8,433,803
2018 June	3,390,000	1,255,000	15,430,000	6,445,000	-	28,757,295
2019 June	3,090,000	1,105,000	15,195,000	6,245,000	-	26,725,968
2020 June	2,770,000	930,000	14,855,000	5,965,000	5,150,000	29,670,000
2021 June	2,430,000	755,000	14,505,000	5,680,000	4,945,000	28,315,000
2022 June	2,075,000	580,000	14,040,000	5,385,000	4,735,000	26,815,000
2023 June	1,695,000	400,000	13,560,000	5,080,000	4,520,000	25,255,000
2024 June	1,295,000	200,000	12,965,000	4,765,000	4,295,000	23,520,000
2025 June	880,000	-	12,350,000	4,440,000	4,065,000	21,735,000
2026 June	450,000	-	11,610,000	4,105,000	3,825,000	19,990,000
2027 June			10,745,000	3,760,000	3,580,000	18,085,000
2028 June			9,845,000	3,405,000	3,330,000	16,580,000
2029 June			8,810,000	3,035,000	3,070,000	14,915,000
2030 June			7,630,000	2,650,000	2,800,000	13,080,000
2031 June			6,405,000	2,250,000	2,525,000	11,180,000
2032 June			5,030,000	1,835,000	2,240,000	9,105,000
2033 June			4,110,000	1,405,000	1,950,000	7,465,000
2034 June			3,045,000	955,000	1,650,000	5,650,000
2035 June			1,940,000	485,000	1,340,000	3,765,000
2036 June			990,000	-	1,020,000	2,010,000
2037 June			-	-	690,000	690,000
2038 June					350,000	350,000
2039 June					-	-

### Total City Debt - Principal



CITY OF WIXOM, MICHIGAN

Schedule of Indebtness

5/24/2022

Wastewater Bonds

Year 2019

Amount of Originally Issued Debt - \$5,375,000

Interest Rate: 3.00

Date of Fiscal Year	Due May Principal	Due May Interest	Due November Interest	Total	Interest Rate	Balance Principal 5,375,000
						\$ -
Jun-20	225,000	80,625	47,031	352,656	3.00%	5,150,000
Jun-21	205,000	77,250	77,250	359,500	3.00%	4,945,000
Jun-22	210,000	74,175	74,175	358,350	3.00%	4,735,000
Jun-23	215,000	71,025	71,025	357,050	3.00%	4,520,000
Jun-24	225,000	67,800	67,800	360,600	3.00%	4,295,000
Jun-25	230,000	64,425	64,425	358,850	3.00%	4,065,000
Jun-26	240,000	60,975	60,975	361,950	3.00%	3,825,000
Jun-27	245,000	57,375	57,375	359,750	3.00%	3,580,000
Jun-28	250,000	53,700	53,700	357,400	3.00%	3,330,000
Jun-29	260,000	49,950	49,950	359,900	3.00%	3,070,000
Jun-30	270,000	46,050	46,050	362,100	3.00%	2,800,000
Jun-31	275,000	42,000	42,000	359,000	3.00%	2,525,000
Jun-32	285,000	37,875	37,875	360,750	3.00%	2,240,000
Jun-33	290,000	33,600	33,600	357,200	3.00%	1,950,000
Jun-34	300,000	29,250	29,250	358,500	3.00%	1,650,000
Jun-35	310,000	24,750	24,750	359,500	3.00%	1,340,000
Jun-36	320,000	20,100	20,100	360,200	3.00%	1,020,000
Jun-37	330,000	15,300	15,300	360,600	3.00%	690,000
Jun-38	340,000	10,350	10,350	360,700	3.00%	350,000
Jun-39	350,000	5,250	5,250	360,500	3.00%	-
<b>Total</b>	<b>\$ 5,375,000</b>	<b>\$ 921,825</b>	<b>\$ 888,231</b>	<b>\$ 7,185,056</b>		

CITY OF WIXOM, MICHIGAN

Schedule of Indebtness

5/24/2022

DDA/VCA Development Bonds

Year 2015

Amount of Originally Issued Debt - \$4,185,000

Interest Rate: 4.01214%

Date of Fiscal Year	Due November Principal	Due November Interest	Due May Interest	Total	Interest Rate	Balance Principal 4,185,000
Jun-15	\$ -	\$ -	\$ 43,245	\$ 43,245	\$ -	\$ 4,185,000
Jun-16	250,000	83,700	83,700	417,400	4.00%	3,935,000
Jun-17	265,000	78,700	78,700	422,400	4.00%	3,670,000
Jun-18	280,000	73,400	73,400	426,800	4.00%	3,390,000
Jun-19	300,000	67,800	67,800	435,600	4.00%	3,090,000
Jun-20	320,000	61,800	61,800	443,600	4.00%	2,770,000
Jun-21	340,000	55,400	55,400	450,800	4.00%	2,430,000
Jun-22	355,000	48,600	48,600	452,200	4.00%	2,075,000
Jun-23	380,000	41,500	41,500	463,000	4.00%	1,695,000
Jun-24	400,000	33,900	33,900	467,800	4.05%	1,295,000
Jun-25	415,000	25,900	25,900	466,800	4.10%	880,000
Jun-26	430,000	17,600	17,600	465,200	4.13%	450,000
Jun-27	450,000	9,000	9,000	468,000	4.15%	-
<b>Total</b>	<b>\$ 4,185,000</b>	<b>\$ 597,300</b>	<b>\$ 640,545</b>	<b>\$ 5,422,845</b>		



CITY OF WIXOM, MICHIGAN

Schedule of Indebtness

5/24/2022

SAD Tribute Drainage Districts (Defeased)

Year 2005, Defeased in FY2011-\$2,330,000 (Balance \$1,930,000)

Amount of Originally Issued Debt - \$2,830,000

Interest Rate: 4.01214%

Date of Fiscal Year	Due October Principal	Due October Interest	Due April Interest	Total	Interest Rate	Balance Principal 1,930,000
6/1/2011-Defea: \$	-	\$ -	\$ -	\$ -	3.25%	\$ 1,930,000
Jun-12	-	-	-	-	3.50%	1,930,000
Jun-13	-	39,270	39,270	78,540	3.50%	1,930,000
Jun-14	100,000	39,270	39,270	178,540	3.50%	1,830,000
Jun-15	125,000	37,520	37,520	200,040	3.65%	1,705,000
Jun-16	150,000	35,239	35,239	220,478	3.75%	1,555,000
Jun-17	150,000	32,426	32,426	214,853	4.00%	1,405,000
Jun-18	150,000	29,426	29,426	208,853	4.00%	1,255,000
Jun-19	150,000	26,426	26,426	202,853	4.00%	1,105,000
Jun-20	175,000	23,426	23,426	221,853	4.05%	930,000
Jun-21	175,000	19,883	19,883	214,765	4.10%	755,000
Jun-22	175,000	16,295	16,295	207,590	4.20%	580,000
Jun-23	180,000	12,620	12,620	205,240	4.30%	400,000
Jun-24	200,000	8,750	8,750	217,500	4.35%	200,000
Jun-25	200,000	4,400	4,400	208,800	4.40%	-
<b>Total</b>	<b>\$ 1,930,000</b>	<b>\$ 324,951</b>	<b>\$ 324,951</b>	<b>\$ 2,579,903</b>		

CITY OF WIXOM, MICHIGAN

Schedule of Indebtness

5/24/2022

Pension Bonds, Series 2018

Year 2018

Amount of Originally Issued Debt - \$15,430,000

Interest Rate: Variable

Date of Fiscal Year	Due November Interest	Due May Interest	Due May Principal	Total	Interest Rate	Balance Principal 15,430,000
Jun-18	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 15,430,000
Jun-19	135,149	289,605	235,000	659,753	2.55%	15,195,000
Jun-20	286,608	286,608	340,000	913,217	2.75%	14,855,000
Jun-21	281,933	281,933	350,000	913,867	2.80%	14,505,000
Jun-22	277,033	277,033	465,000	1,019,067	3.00%	14,040,000
Jun-23	270,058	270,058	480,000	1,020,117	3.15%	13,560,000
Jun-24	262,498	262,498	595,000	1,119,997	3.25%	12,965,000
Jun-25	252,830	252,830	615,000	1,120,659	3.35%	12,350,000
Jun-26	242,528	242,528	740,000	1,225,057	3.45%	11,610,000
Jun-27	229,763	229,763	865,000	1,324,527	3.60%	10,745,000
Jun-28	214,193	214,193	900,000	1,328,387	3.70%	9,845,000
Jun-29	197,543	197,543	1,035,000	1,430,087	3.80%	8,810,000
Jun-30	177,878	177,878	1,180,000	1,535,757	3.90%	7,630,000
Jun-31	154,868	154,868	1,225,000	1,534,737	3.95%	6,405,000
Jun-32	130,675	130,675	1,375,000	1,636,349	4.00%	5,030,000
Jun-33	103,175	103,175	920,000	1,126,349	4.05%	4,110,000
Jun-34	84,545	84,545	1,065,000	1,234,089	4.05%	3,045,000
Jun-35	62,978	62,978	1,105,000	1,230,957	4.13%	1,940,000
Jun-36	40,160	40,160	950,000	1,030,320	4.13%	990,000
Jun-37	20,543	20,543	990,000	1,031,085	4.15%	-
<b>Total</b>	<b>\$ 3,424,958</b>	<b>\$ 3,579,414</b>	<b>\$ 15,430,000</b>	<b>\$ 22,434,372</b>		

CITY OF WIXOM, MICHIGAN

Schedule of Indebtness

5/24/2022

Healthcare Bonds, Series 2018

Year 2018

Amount of Originally Issued Debt - \$6,445,000

Interest Rate: Variable

Date of Fiscal Year	Due November Interest	Due May Interest	Due May Principal	Total	Interest Rate	Balance Principal 6,445,000
Jun-18	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 6,445,000
Jun-19	54,607	117,016	200,000	371,623	2.55%	6,245,000
Jun-20	114,466	114,466	280,000	508,932	2.75%	5,965,000
Jun-21	110,616	110,616	285,000	506,232	2.80%	5,680,000
Jun-22	106,626	106,626	295,000	508,252	3.00%	5,385,000
Jun-23	102,201	102,201	305,000	509,402	3.15%	5,080,000
Jun-24	97,397	97,397	315,000	509,794	3.25%	4,765,000
Jun-25	92,278	92,278	325,000	509,557	3.35%	4,440,000
Jun-26	86,835	86,835	335,000	508,669	3.45%	4,105,000
Jun-27	81,056	81,056	345,000	507,112	3.60%	3,760,000
Jun-28	74,846	74,846	355,000	504,692	3.70%	3,405,000
Jun-29	68,278	68,278	370,000	506,557	3.80%	3,035,000
Jun-30	61,248	61,248	385,000	507,497	3.90%	2,650,000
Jun-31	53,741	53,741	400,000	507,482	3.95%	2,250,000
Jun-32	45,841	45,841	415,000	506,682	4.00%	1,835,000
Jun-33	37,541	37,541	430,000	505,082	4.05%	1,405,000
Jun-34	28,833	28,833	450,000	507,667	4.05%	955,000
Jun-35	19,721	19,721	470,000	509,442	4.13%	485,000
Jun-36	10,015	10,015	485,000	505,031	4.13%	-
<b>Total</b>	<b>\$ 1,246,145</b>	<b>\$ 1,308,553</b>	<b>\$ 6,445,000</b>	<b>\$ 8,999,698</b>		

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# Fiscal Year 2022-2023

## Program Strategies: Wastewater Utility System

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### PROGRAM DESCRIPTION:

This fund provides for the collection and treatment of municipal wastewater including residential, commercial and industrial waste. Revenues for the fund are derived from various sources, including grants, bond sales and wastewater service billings.

### ACHIEVEMENT GOALS FOR FY 2022-2023:

- Continue to plan capital upgrades to correspond with the expansion from the sewer expansion from the Milford connection.
- Continue to improve the infrastructure of the treatment plant by installing Supervisory Control and Data Acquisition (SCADA) system and lighting improvements.
- Follow the Asset Management Plan completed in 2018 and facilitate repairs as recommended.
- Monitor energy savings after capital improvements are implemented.
- Continue implementation of new rate structure to keep fund fiscally sound.
- Review of the Wastewater System Emergency Operating Plan.
- Remove Polyfluorackyl Substances (PFAS) from the Biosolids contained at the treatment plant.
- Install a new secondary clarifier and rebuild the mechanisms in the other three secondary clarifiers at the treatment plant.

### BUDGET HIGHLIGHTS:

590-538-956.411 - Contract Operations (FVOP): This account is utilized for the monthly payment to Flies and Vandenbrink Operations Services for the operation and maintenance of the City sewage disposal system and the wastewater treatment plant.

590-538-959.413 - Capital Improvements: This account is utilized to book expenditures related to the ten-year capital plan for upgrading and replacement of existing essential components of the wastewater system. Capital Plan reflects the utilization of ARPA funding to complete the secondary clarifier project.

CITY OF WIXOM, MICHIGAN

Wastewater (Fund 590)

5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 months 2/28/2022	Estimated Actual 6/30/2022	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Revenues</b>								
590-000-412.011	Delinq Int & Pen	\$ 525	\$ 300	\$ 51	\$ 531	\$ 400	\$ 400	\$ 400
590-000-539.030	State Grants	13,220	-	328,403	328,403	-	-	-
590-000-607.011	SAD Revenue	-	-	-	-	-	-	-
590-000-622.000	Utility Revenues	2,546,113	2,632,632	1,494,471	2,686,990	2,686,990	2,764,913	2,845,095
590-000-622.001	IPP Revenue	341,331	278,968	183,472	289,078	289,078	297,461	306,088
590-000-622.002	Delinquent Interest/Penalty	-	-	-	-	-	-	-
590-000-622.003	Late Charge Income	66,579	40,000	32,791	72,000	60,000	60,000	60,000
590-000-622.004	Delinquent - Util Charge	95,447	-	-	-	-	-	-
590-000-622.005	Readiness to Service	-	-	-	-	-	-	-
590-000-622.006	Lines Contribution - Developer	-	-	-	-	-	-	-
590-000-623.030	Connection Permit Fees	846,415	200,000	592,397	700,000	300,000	250,000	150,000
590-000-664.020	Interest Income	222	450	196	250	275	300	325
590-000-664.021	Interest Income - Debt Fund	-	-	-	-	-	-	-
590-000-664.022	Interest - Bond Reserve	-	-	-	-	-	-	-
590-000-664.023	Interest - Replacement Fund	-	-	-	-	-	-	-
590-000-664.025	Interest - Surplus Fund	35,165	34,000	23,640	34,000	34,500	35,000	35,500
590-000-664.026	Interest - MNB	2,258	1,750	1,006	1,750	800	800	800
590-000-664.027	Interest - Bond Redemption	-	-	-	-	-	-	-
590-000-664.028	Interest - Sewer Op	31	250	22	40	45	50	55
590-000-664.029	Interest - Other	2,224	2,650	1,429	2,200	2,100	2,000	1,900
590-000-664.220	Unrealized Investment Gain/Loss	(5,991)	-	(22,529)	(22,529)	-	-	-
590-000-664.221	Unrealized Market Value Gain/Loss	-	-	(64,245)	(64,245)	-	-	-
590-000-671.020	Miscellaneous Income	-	-	6,630	6,630	-	-	-
590-000-671.009	Recovery Revenue	587,001	-	-	-	-	-	-
590-000-671.030	Discharge Monitoring	18,355	-	-	-	-	-	-
590-000-673.021	Sale of Fixed Assets	-	-	-	-	-	-	-
590-931-699.005	ARPA Fund Contribution	-	-	-	-	1,477,108	-	-
<b>Total revenues</b>		<b>4,548,894</b>	<b>3,191,000</b>	<b>2,577,734</b>	<b>4,035,098</b>	<b>4,851,296</b>	<b>3,410,924</b>	<b>3,400,163</b>
<b>Expenditures</b>								
590-538-166.410	Depreciation	\$ 1,236,055	\$ 1,235,516	\$ 873,574	\$ 1,235,516	\$ 1,235,516	\$ 1,235,516	\$ 1,235,516
590-538-731.416	Natural Gas Expense-Sewer	14,876	21,500	12,064	21,500	22,000	22,500	23,000
590-538-801.410	Consultants & Personnel	18,991	20,000	1,750	20,000	20,000	25,000	20,000
590-538-900.410	Publication and Printing	-	500	-	500	500	500	500
590-538-956.410	Discharge Permit Charges	-	-	-	-	-	-	-
590-538-956.411	Contract - Operations	803,042	839,770	484,226	839,770	867,063	895,242	924,338
590-538-956.412	Sludge Removal	477,647	340,000	293,468	340,000	280,000	290,000	300,000
590-538-956.413	CAD/GIS Expenditure	14,798	22,000	8,038	22,000	24,000	24,500	25,000
590-538-956.414	Discharge Monitoring Expense	12,194	-	-	-	-	-	-
590-538-956.415	Administrative Costs	180,899	180,899	120,599	180,899	180,899	180,899	180,899
590-538-956.416	Other Operations	-	-	-	-	-	-	-
590-538-958.410	Audit Fee	-	-	-	-	-	-	-
590-538-959.410	Insurance Wastewater Fund	44,618	45,733	46,694	46,694	49,029	51,480	54,054
590-538-959.411	Miscellaneous Expense	1,023	500	27,921	32,000	10,500	10,600	10,700
590-538-959.412	Utilities	-	-	213	213	-	-	-
590-538-959.413	Use of Capital Reserve	-	-	1,098,196	1,098,196	-	-	-
590-538-959.414	Televising and Cleaning	65,855	60,000	26,378	60,000	65,000	70,000	75,000
590-538-959.417	Electricity Expense-Sewer	187,280	222,000	135,842	222,000	223,000	223,000	223,000
590-538-962.410	I&I Study/Flow Monitoring/Cap Imp	-	45,000	-	45,000	45,000	45,000	45,000
590-538-969.000	Underwriters Discount	-	-	-	-	-	-	-
590-907-995.000	Interest Expense	153,475	148,350	74,175	148,350	142,050	135,600	128,850
590-908-994.000	Ammortized Premium Bond Paymt	(12,579)	-	-	-	-	-	-
590-909-989.000	Bond Issuance Costs	-	-	-	-	-	-	-
<b>Total expenditures</b>		<b>3,198,174</b>	<b>3,181,768</b>	<b>3,203,137</b>	<b>4,312,638</b>	<b>3,164,557</b>	<b>3,209,837</b>	<b>3,245,857</b>
Revenue over (under) expenditures		1,350,720	9,232	(625,403)	(277,540)	1,686,739	201,087	154,306
Fund Balance, beginning of the year		28,710,016	30,060,735	30,060,735	30,060,735	29,783,195	31,469,934	31,671,021
Fund Balance, end of the year		<u>\$30,060,735</u>	<u>\$30,069,967</u>	<u>\$29,435,332</u>	<u>\$29,783,195</u>	<u>\$31,469,934</u>	<u>\$31,671,021</u>	<u>\$31,825,327</u>

CITY OF WIXOM, MICHIGAN  
 FY 2022-2023 Budget

10 Year Capital Improvement Plan

Wastewater - 5/24/2022

Capital Project Title	Year 1 2021-2022	Year 2 2022-2023	Year 3 2023-2024	Year 4 2024-2025	Year 5 2025-2026	Year 6 2026-2027	Year 7 2027-2028	Year 8 2028-2029	Year 9 2029-2030	Year 10 2030-2031	Total
<b>Engineering</b>											
HVAC Engineering Preliminary		29,000		35,000	-	-					64,000
Influent screening System Engineering	-	-	-	-	-	-	-	31,058	-	-	62,116
Aerobic Digester System Engineering							77,440				77,440
Treatment Plant Upgrades (Construction Eng)	8,505	186,300									194,805
Secondary Clarifiers Re-coat (Preliminary Eng)			75,000	-							75,000
Secondary Clarifiers Re-coat (Construction Eng)		64,532	125,000	-							189,532
Secondary Clarifiers #4 Re-coat (Preliminary Eng)									50,000	-	50,000
Secondary Clarifiers #4 Re-coat (Construction Eng)									61,000	-	61,000
Plant Program Logic Controller Installation Eng	100,000		-	-	-	-	-		-	-	300,000
UV Disinfection Upgrade (Preliminary Eng)					35,000	-					35,000
UV Disinfection Upgrade (Construction Eng)					40,000	-					40,000
Sludge Dewatering System Engineering						35,000					35,000
<b>Total Engineering</b>	<b>108,505</b>	<b>279,832</b>	<b>200,000</b>	<b>35,000</b>	<b>75,000</b>	<b>35,000</b>	<b>77,440</b>	<b>31,058</b>	<b>111,000</b>	<b>-</b>	<b>1,183,893</b>
<b>Projects</b>											
HVAC Improvements		103,253			180,000						283,253
Biological Phosphorus Removal System	375,000	165,000	-	-	-	-	-	-	-	-	540,000
Sewer/Manhole Repairs		67,114	67,114	67,114	67,114	67,114	67,114	67,114	67,114	70,000	606,912
Influent Pump P-3 Install Variable Frequency Drives	51,626	-	-	-	-	-	-	-	-	-	51,626
Influent Pump P-4 Install Variable Frequency Drives	51,626	-	-	-	-	-	-	-	-	-	51,626
Influent Pump Replacement #4	-	-	-	-	56,789	-	-	-	75,000	-	131,789
Influent Pump Replacement #3	-	-	-	-	-	-	-	-	75,000	-	75,000
Influent Pump Replacement #2	-	-	-	-	-	-	75,000	-	-	-	75,000
Influent Pump Replacement #1	-	-	-	-	-	-	75,000	56,789	-	-	131,789
RAS Pump Repairs	-	-	-	-	35,000	-	42,000	-	-	50,000	127,000
RAS VFD Upgrades for Center and NE Clarifiers	-	-	-	-	-	-	-	-	-	-	-
Aerobic Digester System	-	-	-	-	50,000	-	-	-	-	-	50,000
Plant Program Logic Controller Installation (wiring and controls) (SCADA Improvements)	413,011	580,409	-	-	-	-	-	-	-	-	993,420
Aeration Channel Aerator E-4	258,132	-	-	-	-	-	-	-	-	-	258,132
Aeration Channel Aerator E-5	-	129,066	-	-	-	-	-	-	-	-	129,066
Aeration Channel Aerator E-6	258,132	-	-	-	-	-	-	-	-	-	258,132
Aeration Channel Aerator E-7	-	129,066	-	-	-	-	-	-	-	-	129,066
Sul-Air Compressor Replacement	-	-	103,253	-	-	-	103,253	-	-	-	206,506
Secondary Clarifiers Re-coat	-	516,263	1,320,000	-	100,000	-	-	-	-	-	1,936,263
Secondary Clarifier #4 Installation	-	1,140,650	-	-	-	-	-	-	-	-	1,140,650
Contract Repair & Replace	51,250	52,531	53,845	55,191	56,570	57,985	59,434	60,920	62,443	-	510,169
ILP VFD and Level Controller	-	-	-	-	-	-	-	-	-	25,000	25,000
Pipe Gallery Sump Pump Replacement	165,204	35,000	-	-	-	-	51,262	-	-	-	251,466
Roof Replacement / Repair	-	-	100,000	-	-	-	-	-	-	150,000	250,000
Generator	-	-	-	-	-	-	-	80,000	80,000	-	160,000
Laboratory Upgrades	-	-	-	46,463	-	10,325	-	10,325	10,325	-	77,438
UV Disinfection Light Replacement	15,487	-	15,487	-	15,487	-	15,487	-	-	-	61,948
UV Disinfection Replacement	-	-	-	-	561,000	-	-	-	-	-	561,000
Tertiary Filter Rehabilitation (Lamella Plates)	-	-	-	-	-	-	-	-	-	-	-
Gate Repair and Replacements	120,000	-	-	-	-	-	-	-	-	-	120,000
Frank Street Lift Station Rehabilitation	-	-	-	75,000	-	-	-	51,262	51,262	-	177,524
Maple Forest Lift Station Rehabilitation	-	-	-	-	-	-	-	51,262	51,262	-	102,524
SAW Collection System Recommendations	-	154,879	129,065	103,252	51,262	51,262	51,262	51,262	51,262	125,000	768,506
Solids Handling of Special Wastes	-	107,400	-	-	-	450,000	-	-	-	-	557,400
<b>Total Projects</b>	<b>1,759,468</b>	<b>3,180,631</b>	<b>1,788,764</b>	<b>347,020</b>	<b>1,173,222</b>	<b>636,686</b>	<b>539,812</b>	<b>428,934</b>	<b>523,668</b>	<b>420,000</b>	<b>10,798,205</b>
<b>Total Expenditures</b>	<b>1,867,973</b>	<b>3,460,463</b>	<b>1,988,764</b>	<b>382,020</b>	<b>1,248,222</b>	<b>671,686</b>	<b>617,252</b>	<b>459,992</b>	<b>634,668</b>	<b>420,000</b>	<b>11,982,098</b>
<b>Project Funding Source</b>											
Grants (ARPA Funds)	-	1,477,108	-	-	-	-	-	-	-	-	1,477,108
Fee for Service / Bond Proceeds	1,867,973	1,983,355	1,988,764	382,020	1,248,222	671,686	617,252	459,992	634,668	420,000	10,504,990
<b>Total Funding</b>	<b>1,867,973</b>	<b>3,460,463</b>	<b>1,988,764</b>	<b>382,020</b>	<b>1,248,222</b>	<b>671,686</b>	<b>617,252</b>	<b>459,992</b>	<b>634,668</b>	<b>420,000</b>	<b>11,982,098</b>

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# Fiscal Year 2022-2023

## Program Strategies: Water Utility System

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### PROGRAM DESCRIPTION:

This fund serves as the repositories for monies received by the City from the operation of the water system, bond sales, grants, payments, and capital improvement expenditures from proceeds realized from the water utility system. The City uses these monies for the maintenance and improvement of our water distribution system, elevated storage tank and booster station facility and payment for water provided by Great Lakes Water Authority (GLWA). The funds supplied from utility revenue are used to cover the cost of providing the current level of maintenance and planned capital improvement for the distribution system in the City.

### ACHIEVEMENT GOALS FOR FY 2022-23:

- Continuation of capital improvement program for replacement and repair of various hydrants and gate wells within the distribution system.
- Continuation of capital improvement program for replacement of older water meters in the system.
- Managing a material inventory of domestic water services to comply with the Lead and Copper Rule implemented by Michigan Department of Environment, Great Lakes and Energy
- Install Storz hydrant connections on fire hydrants within subdivisions that do not yet have this connection installed.
- Continue with the implementation of a Municipal Water System Cross-Connection Control Program, utilizing contractors, in accordance with State of Michigan's Part 14 of Act 399 and the Rules promulgated pursuant to the Act to eliminate any potential of contamination into the water system, including residential customers.
- Continue new rate structure to keep fund fiscally sound.
- Review of the Water System Emergency Operating Plan.

### BUDGET HIGHLIGHTS:

591-537-956.410 - GLWA Water Charge: Provides funding for the payment of Wixom's water use through the rates imposed by the GLWA. These costs are paid through utility revenues.

591-537-956.411 - Contract Operations (FVOP): This account is utilized for the monthly payment to Flies and Vandenbrink Operations Services for the operation and maintenance of the City's metering, booster station, elevated storage tank, water wells and the distribution system.

591-537-971-410 - Capital Improvements: This account is utilized to record expenditures related to the ten-year capital plan for proposed system maintenance, meter replacement and maintaining the water tower and other contract repairs and replacements.

CITY OF WIXOM, MICHIGAN

Water (Fund 591)  
5/24/2022

Account Number	Account Category & Account Name	Actual 2020-2021	Current Budget 2021-2022	Actual 8 months 2/28/2022	Estimated Actual 6/30/2022	Adopted Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025
<b>Revenues</b>								
591-000-402.010	Real Property Tax	\$ (698)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
591-000-410.010	Personal Property Tax	3,085	-	-	-	-	-	-
591-000-412.010	Delinquent Pers. Prop	727	-	-	-	-	-	-
591-000-437.010	Industrial Facilities Tax	-	-	-	-	-	-	-
591-000-437.011	IFT Job Shortfall Revenue	-	-	-	-	-	-	-
591-000-573.010	Local Comm Stabilization-Debt Mil	63,783	-	-	-	-	-	-
591-000-622.000	Utility Revenues	2,725,898	2,831,287	1,503,552	2,821,304	2,920,050	3,022,252	3,128,031
591-000-622.003	Late Charge	-	-	19,699	57,000	57,500	58,000	58,500
591-000-623.013	Connection Permit Fees	120,750	15,000	27,044	35,000	15,000	15,000	15,000
591-000-624.001	Meter Maintenance Revenue	1,119,002	1,129,858	637,436	1,174,633	1,215,745	1,258,296	1,302,336
591-000-624.004	Delinquent - Util Charge	159,717	-	-	-	-	-	-
591-000-624.005	Lines Contribution - Developer	218,310	-	-	-	-	-	-
591-000-664.020	Interest Income	7,973	7,000	1,993	3,000	3,500	4,000	4,500
591-000-664.021	Interest Income - Permit	(243)	50	348	450	450	450	450
591-000-664.220	Unrealized Investment Gain/Loss	(2,995)	-	(11,265)	(11,265)	-	-	-
591-000-667.027	Rental / User Fees	52,071	52,982	52,600	52,982	53,830	54,772	55,730
591-000-671.009	Recovery Revenue	29,525	-	-	-	-	-	-
591-000-671.010	Maple North Income	-	-	-	-	-	-	-
591-000-671.011	MTT/Bd of Review-Delinq	-	-	-	-	-	-	-
591-000-671.012	Delinq Int & Pen	942	125	71	663	650	650	650
591-000-671.020	Miscellaneous Income	2,292	-	6,385	6,385	-	-	-
591-000-671.021	Insurance Loss Payment	-	-	-	-	-	-	-
591-000-673.021	Sale of Fixed Assets/Land	-	-	-	-	-	-	-
591-000-675.000	Contribution - Developer	-	-	-	-	-	-	-
591-931-699.012	Contrib - Expired DPW/Fire Debt	-	-	-	-	-	-	-
<b>Total revenues</b>		<b>4,500,138</b>	<b>4,036,302</b>	<b>2,237,864</b>	<b>4,140,152</b>	<b>4,266,725</b>	<b>4,413,420</b>	<b>4,565,197</b>
<b>Expenditures</b>								
591-537-731.412	Natural Gas Expense-Water	\$ 1,114	\$ 2,601	\$ 848	\$ 2,601	\$ 3,749	\$ 3,823	\$ 3,900
591-537-801.410	Consultants & Personnel	6,681	15,000	4,983	15,000	15,000	15,000	15,000
591-537-956.410	GLWA Water Charge	2,605,637	2,646,798	1,519,299	2,649,434	2,739,230	2,835,103	2,934,332
591-537-956.411	Contract - Operations	409,029	402,956	232,180	402,956	416,052	429,574	443,535
591-537-956.412	Permit Fee Expenditures	-	20,000	77,483	90,000	20,000	20,000	20,000
591-537-956.413	CAD/GIS Expenditure	19,797	17,000	8,812	17,000	20,000	21,000	21,500
591-537-956.414	Service Flushing	-	-	-	-	-	-	-
591-537-956.415	Administrative Costs	180,899	180,899	120,599	180,899	180,899	180,899	180,899
591-537-956.416	Cross Connection Control Prog	33,072	35,000	33,072	35,000	38,000	39,500	40,000
591-537-956.417	Other Operations	-	-	-	-	-	-	-
591-537-956.418	Miscellaneous Operating	-	-	26,387	29,500	9,500	9,600	9,700
591-537-956.419	Insurance	30,378	31,137	31,791	31,791	33,380	35,049	36,801
591-537-959.413	Electricity Expense-Water	17,417	20,250	8,740	20,250	20,500	20,750	21,000
591-537-959.414	Cleaning of Water System	-	-	-	-	-	-	-
591-537-962.410	Water LEAK Assessment Study	-	-	-	-	-	-	-
591-537-971.410	Use of Capital Reserve	-	-	89,827	89,827	-	-	-
591-537-988.410	Depreciation	822,982	819,476	544,651	819,476	819,476	819,476	819,476
591-538-958.410	Audit Fee	-	-	-	-	-	-	-
591-907-995.000	Interest Expense	-	-	-	-	-	-	-
591-908-994.000	Principal Payment	-	-	-	-	-	-	-
<b>Total expenditures</b>		<b>4,127,006</b>	<b>4,191,117</b>	<b>2,698,671</b>	<b>4,383,734</b>	<b>4,315,786</b>	<b>4,429,774</b>	<b>4,546,143</b>
Revenue over (under) expenditures		373,132	(154,815)	(460,808)	(243,582)	(49,061)	(16,354)	19,055
Fund Balance, beginning of the year		34,283,719	34,656,852	34,656,852	34,656,852	34,413,270	34,364,208	34,347,854
Fund Balance, end of the year		<u>\$34,656,852</u>	<u>\$34,502,037</u>	<u>\$34,196,044</u>	<u>\$34,413,270</u>	<u>\$34,364,208</u>	<u>\$34,347,854</u>	<u>\$ 34,366,909</u>

CITY OF WIXOM, MICHIGAN

FY 2022-2023 Budget

10 Year Capital Improvement Plan

Water - 5/24/2022

Capital Project Title	Year 1 2021-2022	Year 2 2022-2023	Year 3 2023-2024	Year 4 2024-2025	Year 5 2025-2026	Year 6 2026-2027	Year 7 2027-2028	Year 8 2028-2029	Year 9 2029-2030	Year 10 2030-2031	Total
Distribution, valves, hydrants	16,400	16,810	17,230	17,661	18,103	18,555	19,019	19,494	19,982	20,000	183,254
Water Meter Replacement Program	25,625	26,266	26,922	27,595	28,285	28,992	29,717	30,460	31,222	32,000	287,085
Milford Reliability Study	20,000										20,000
Cross Connection Control Program	-	-	-	-	-	-	-	-	-	-	-
Water Reliability Study (MDEQ requirement)	-	30,976	-	-	-	-	-	-	-	-	30,976
Roof Repair - Maple Forest, Grand Oaks	-	-	-	-	51,626	-	-	-	-	-	51,626
Abandonment of Wixom Business Cntr/Wixom W Tr	-	-	-	-	-	-	-	-	-	-	-
Watermain Enhancements	-	-	-	-	-	-	-	82,602	82,602	100,000	265,204
Wall Street Water Main	-	-	-	-	-	-	-	-	-	-	-
Maple Forest Standby Well Maintenance	35,301	-	-	-	41,301	-	-	-	-	-	76,602
Grand Oaks Standby Well maintenance	-	-	-	-	41,301	-	-	-	-	-	41,301
Security Systems	-	41,301	-	-	-	-	-	-	-	-	41,301
Water Tower Paint/Recoat Inspection/Maintenanc	-	-	-	-	-	-	200,000	-	-	-	200,000
Repair water tower lighting	9,000										9,000
Water Tower Cla-Val Repairs	12,000										12,000
Water Tower Cathodic Protection System	-	-	-	-	-	154,879	-	-	-	-	154,879
Storz Hydrant Retrofit	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	100,000
Water Main Extension - Gunnar Mettala Park	-	-	-	180,000	-	-	-	-	-	-	180,000
Contract Repair & Replace	61,952	61,952	67,114	67,114	72,277	72,277	72,277	72,277	72,277	75,000	694,517
SCADA	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>190,278</b>	<b>187,305</b>	<b>121,267</b>	<b>302,370</b>	<b>262,893</b>	<b>284,703</b>	<b>331,013</b>	<b>214,834</b>	<b>216,082</b>	<b>237,000</b>	<b>2,347,745</b>
Project Funding Source											
Fee for Service	190,278	187,305	121,267	302,370	262,893	284,703	331,013	214,834	216,082	237,000	2,347,745
<b>Total Funding</b>	<b>190,278</b>	<b>187,305</b>	<b>121,267</b>	<b>302,370</b>	<b>262,893</b>	<b>284,703</b>	<b>331,013</b>	<b>214,834</b>	<b>216,082</b>	<b>237,000</b>	<b>2,347,745</b>

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# Fiscal Year 2022-2023

## Appendix A

### Financial Management Policies

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The City will follow the Financial Management Policies listed below. Recognize that financial conditions may change to warrant a possible deviation from these policies.

#### Operating Budget Policies

The City will pay for all current expenditures with current revenues and fund balance. The City will avoid budgetary procedures that balance current expenditures at the expense of meeting future years' expenses, such as postponing expenditures, accruing future years' revenues, or rolling over short-term debts.

The Budget will provide for adequate maintenance of capital plan and equipment and for their orderly replacement.

The Budget will provide for adequate funding of all retirement systems.

The City will maintain a budgetary control system to help it adhere to the budget.

The City administration will prepare regular reports comparing actual revenues and expenditures to budgeted amounts.

Each year, the City will update expenditure projections for the next fiscal year. Projections will include estimated operating costs of future capital improvements that are included in the capital budget.

Where possible, the City will integrate performance measurement and productivity indicators with the budget.

#### Capital Improvement Programs

The City will make all capital improvements in accordance with an adopted Capital Improvement Program.

The City will develop a multi-year plan for capital improvements and update it annually.

The City will enact an annual capital budget based on the multi-year Capital Improvement Plan. Future capital expenditures necessitated by changes in population, changes in real estate development, or changes in economic base will be calculated and included in capital budget projects.

The City will coordinate development of the Capital Improvement Budget with development of the Operating Budget. Future operating costs associated with new capital improvement will be projected and included in operating budget forecasts.

The City will use intergovernmental assistance to finance only those capital improvements that are consistent with the capital improvement plan and the City priorities, and who's operating and maintenance costs have been included in operating budget forecasts.

The City will maintain all its assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs.

The City will identify the estimated costs and potential funding sources for each capital project proposal before it is submitted to council for approval.

The City will determine the least costly financing method for all new projects.

### **Debt Policies**

The City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues.

When the City finances capital projects by issuing bonds, it will pay back the bonds within a period not to exceed the expected useful life of the project.

When possible, on all debt-financed projects, the City will make a down payment of at least ten percent of total project cost from current revenues.

Total debt service for general obligation debt will not exceed an acceptable range as to the total annual locally generated operating revenue.

Total general-obligation debt will not exceed ten to twenty percent of the assessed valuation of taxable property.

Where possible, the City will use special assessment, revenue, or other self-supporting bonds instead of general-obligation bonds.

The City will not use long-term debt for current operations.

The City will retire tax anticipation debt annually and will retire bond anticipation debt within six months after completion of the project.

The City will maintain good communications with bond rating agencies about its financial condition. The City will follow a policy of full disclosure on every financial report and bond prospectus.

### **Revenue Policies**

The City will try to maintain a diversified and stable revenue system to shelter it from short-run fluctuations in any one revenue source.

The City will estimate its annual revenues by an objective, analytical process.

The City will project revenues for the next fiscal year. Each existing and potential revenue source will be reexamined annually.

The City will maintain sound appraisal procedures to keep property values current. Property will be assessed at fifty percent of full market value.

A review of assessments of all property will be made on an annual basis. Reappraisals will be made of all property at least every ten years.

The City will follow an aggressive policy of collecting property tax revenues.

The City will establish all user charges and fees at a level related to the cost of providing the services.

Each year, the City will recalculate the full costs of activities supported by user fees to identify the impact of inflation and other cost increases.

The City will automatically revise user fees with review of the governing board to adjust for the effects of inflation.

The City will set fees for other user activities, such as recreational services, at a level determined necessary to partially support the direct and indirect cost of the activity.

### **Reserve Policies**

The City will establish a Capital Planning Fund and will appropriate funds to it annually to provide for timely replacement of equipment/vehicles.

### **Investment Policies**

When permitted by law, the City will combine cash from several different funds for investment purposes.

The City will analyze market conditions and investment securities regularly to determine what yield can be obtained.

The City will attempt to obtain the best possible return on all cash investments.

The accounting system will provide regular information concerning cash position and investment performance.

### **Accounting, Auditing, and Financial Reporting Policies**

The City will establish and maintain a high standard of accounting practices and will implement and follow reporting requirements as stipulated in GASB 34.

The accounting system will maintain records on a basis consistent with accepted standards for local government accounting.

Regular and annual financial reports will present a summary of financial activity by major types of funds.

Where possible, the reporting system will also provide information on the total cost of specific services by type of expenditure and, if necessary, by fund.

An independent public accounting firm will perform an annual audit and will publicly issue a financial opinion.

The City will adhere to Public Act 493 which now requires a general appropriation act for all funds except trust and agency, internal service, enterprise, debt service and capital project funds for which the legislative body may pass a special appropriation act. A budget and general appropriations act are required for only the general fund and each special revenue fund. This will exclude the need for budget resolutions for all capital project funds, debt service funds, trust and agency funds, and enterprise funds. These excluded funds will still be discussed and examined during budget sessions, but budget resolutions will not be required on the passage of the Budget.