

**CITY OF WIXOM
PARKS AND RECREATION COMMISSION MEETING
Monday, April 11, 2022
6:00 p.m. Wixom Community Center**

CALL TO ORDER BY CHAIRMAN:

ROLL CALL: John O'Brien, Chairman
Maryann Chupa
Lisa Ferrari
Tom Menzies
Jeff Winters

CITY STAFF:
Community Services Director: Deanna Magee
Parks & Recreation Supervisor: Kathy Venegas
Recording Secretary: Mona Freiburger

GUESTS: None

Absent: Peggy VanSickle

DETERMINATION OF QUORUM:

Quorum was met.

CHANGES OR ADDITIONS TO THE AGENDA:

None

APPROVAL OF MINUTES: January 10, 2022

MOTION by Commissioner Ferrari and second by Commissioner Menzies to approve the January 10, 2022, minutes, as presented.

VOTE:

MOTION CARRIED

All in favor.
Motion passes.

CORRESPONDENCE:

None

CALL TO THE PUBLIC: See Rules of Conduct listed at the end of Agenda

None

TABLED MOTIONS

None

UNFINISHED BUSINESS:

None

NEW BUSINESS:

1. Planning, Zoning, P&R, & DDA joint meeting Overview of P&R and DDA joint meeting:

Director Magee indicated there was a joint meeting where the Planning Commission, Zoning Board of Appeals, Parks and Recreation and DDA were invited to attend. The meeting was interesting to hear the different ideas from the various committees. A copy of the March 21, 2022, Joint Board Meeting Minutes was included in the Parks and Recreation Commission packet. Chairman O'Brien and Commissioner Winters attended joint board meeting.

2. P&R and DDA joint Facility Design Meeting:

Chairman O'Brien and Commissioner Winters also attended the DDA Facility Design meeting which Director Magee recommended to have P&R representation. Commissioner Menzies inquired where the DDA receives their funding. The DDA captures tax revenues from the downtown area. Most DDAs are only businesses but Wixom DDA includes residential in the downtown area. July 1, 2022 is the first year the DDA will have funds because they have been paying off debt to the City. The DDA does not have the ability to spend without the approval of City Council. Both the DDA and Parks and Recreation reports to the City Manager.

Commissioner Winters commented the DDA purchased bike racks to be installed in the downtown area.

The Design Committee consists of approximately seven people. Director Magee commented the goal is for Parks and Recreation and the DDA to work together, and plan together; and also have the opportunity for public input. Director Magee indicated part of the discussion was using some funds to entice developers or partnerships/businesses in buildings to Wixom.

3. Review of Events:

Wine Trip Bus Tour: Supervisor Venegas commented the Wine Trip Bus Tour was very successful. Three wineries in the Brooklyn, Michigan area were included in the tour on a Friday in February. Weekends are not available because the wineries are so busy and will not book a group tour. There were approximately forty people who attended.

There was a discussion that the wine tour was in lieu of the wine tasting event. The vendor at the past wine tasting event is not willing to do community partnership events. Supervisor Venegas commented it was nice to have a distributor conduct the wine tasting event where they brought in all of the wine and charged what was used at the event. The distributor was very knowledgeable about the different wines and took care of all of the details. The wine tasting event was very popular and, definitely, is not off the table in the future.

The next wine trip bus tour may be held in the fall.

Easter Egg Hunt: April 19, 2022: The Easter Egg Hunt was held on April 19, 2022. Approximately 322 people came out for this event. The event was very successful and everyone was happy. The bunny was cool and there were many people in attendance.

- * Michigan Airline Trail - Phase II <http://www.miairlinetrail.com/>
Bids were solicited and contract issued. Work to begin after April 18, 2022

Director Magee commented the Michigan Air Line Trail site has all of the maps, etc. Phase One and Two is included. Phase Two is \$2.7 million dollars and Wixom's portion is \$386,000. The project has commenced. The trees have been cleared. Once the trail is built, the pavilion would be installed. There will be a new pavilion installed with a metal roof. The pavilion will hold approximately 30 people. The picnic tables are up on the hills; they are moveable to mow the grass, etc.

The project is moving along and should be completed by August; September, the latest.

The trail manager, John Hensler, keeps the consistency going, and does a lot of good publications in getting the information out to the public.

Director Magee indicated Mr. Hensler has already ordered some nice boards on how to get across on the trail especially with the railroad tracks, etc. Mr. Hensler will be meeting with the historical society to get some history of Wixom included on the signage.

- * Disc Golf Course at Gilbert Willis Park - Phase II work to be completed in April/May. Discraft, Inc., in Wixom, has donated three additional baskets to add to the second 9 hole course. There is a rough draft of the design of the preliminary route. The route will be on the website soon. The course is very popular. Only the first nine holes are marked at the park. They are working on clearing the trees to install the other nine holes. This is a good community partnership.

- * Civic Center Walking Path, Bid approved for \$184 - Construction begins April 11.

The Walking Path is projected to take approximately three weeks. The bid was approved for \$184,000. Additional landscaping will be installed afterwards.

- * Gilbert Willis Ballfield Backstop fencing replacement to be completed by end of April.

The backstop and the dugouts will be replaced by the end of April. The old fencing was dangerous and damaged. The work will be completed before the softball leagues commence. The contractor is from Commerce, Michigan.

- * Video Promotion at Summer Concerts.

Video monitors will be set up at Sibley Park versus having all of the signs on the tent and the fence. The presenting sponsors will be on the monitor longer and the other sponsors will rotate through. There will also be other city information on the monitors.

- * Staff working on setting up a Pickleball League at Gilbert Willis Park.

Supervisor Venegas commented there will be an organized adult mixed doubles pickleball league. Mr. Rob Schwocho offered to run the league. Parks and Recreation will conduct the registration. You can register as either a couple or as a single player. Single players will be paired with another individual. If you register as a single, individuals are not guaranteed to be placed. There will be three different sessions: June, July and August on Tuesday nights at 6:00, 7:00 and 8:00 p.m. time slots at Gilbert Willis Park. Mr. Schwocho will schedule the teams. There will be two matches a night. Each match will consist the best of three matches. Anka, one of the local companies, will sponsor T-shirts. Court signage will be provided to label the different courts to make scheduling easier. The league will be a social recreational league; not keeping track of league standings. 3.0 rating is specified. The cost will be \$10 per person per session; or \$10 a month. Mr. Schwocho will act as a league director. There will be four courts.

INFORMATION:

- * Downtown Hanging Basket Flower Program -- DDA is taking over this program and will be adding 12 additional poles/24 baskets for a total of 42 poles and 84 flower baskets. The new flower baskets will be on Wixom Road.

- * 2022 Sponsorship Program

The sponsorship program is going well. The sponsorship program has a total of \$61,000 thus far.

COMMISSION COMMENTS:

None

STAFF COMMENTS:

Supervisor Venegas inquired, in cooperation with the DDA, if there will be lighting for the new path especially for the winter months when it starts to get dark at an earlier time.

ADJOURNMENT:

PARKS AND RECREATION COMMISSION MEETING

APRIL 11, 2022

PAGE 5

MOTION by Commissioner Menzies and second by Commissioner Winters to adjourn the meeting at 6:50 p.m.

VOTE:

MOTION CARRIED

All in favor.

Motion passes.