

City of Wixom, Michigan  
Multi-Year Budget  
Fiscal Year 2023-2024  
Projections: Fiscal Years 2024-2025 / 2025-2026

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**City Council**

Patrick Beagle, Mayor  
Thomas Rzeznik, Deputy Mayor  
Peter Behrmann, Keenan Gottschall, Tia Gronlund-Fox, Peter Sharpe, Robert Smiley

**City Manager**

Steven Brown

**Management Team**

Drew Benson, Asst. City Manager / Economic Development Director  
Catherine Buck, City Clerk  
Brad Geistler, Fire  
Phillip Langmeyer, Police  
Deanna Magee, Community Services/Parks & Recreation  
Tim Sikma, Public Works  
Marilyn Stamper, Finance

Preliminary Submitted: April 11, 2023  
Adopted: May 23, 2023

# BUDGET STUDY SESSION CALENDAR

Below is the schedule of the Budget Study Session to be held on April 18, 2023 with an optional date to be set if needed. The purpose of the session(s) will be to review the Proposed Budget for Fiscal Year 2023-2024. Page numbers are indicated next to each section below to facilitate navigation through the budget document.

## TUESDAY, APRIL 18, 2023 - 6 P.M.

### I. BUDGET HIGHLIGHT DETAILS & BUDGET OVERVIEW

### II. GENERAL FUND REVENUE (31-36)

### III. REVIEW OF GENERAL FUND

- |   |  |
|---|--|
| a) City Council (38-39)                           | l) Fire (65-67, 151)                   |
| b) City Manager's Office (40-41, 146)             | m) Building Department (68-69, 148)    |
| c) Financial Administration (42-43, 150)          | n) DPW (71-73, 156)                    |
| d) City Clerk (44-45)                             | o) Senior Citizen Activities (74-75)   |
| e) Information Systems (46-47, 155)               | p) Planning Commission (76-77)         |
| f) Board of Review (48-49)                        | q) Zoning Board of Appeals (78-79)     |
| g) Economic Dev./Assessing (50-52)                | r) Parks & Recreation (81-83, 152-153) |
| h) Building Maintenance & Facilities (54-55, 149) | s) Community Center (84-85, 147)       |
| i) Legal Assistance (56-57)                       | t) Debt Service - Pension/OPEB (86-89) |
| j) General Operating (58-59)                      | u) Interfund Transfers (90-91)         |
| k) Police (60-63, 154)                            |  |

### IV. REVIEW OF OTHER FUNDS

- |  |  |
|--|--|
| a) Water/Wastewater Enterprise (172-177)             | i) Budget Stabilization (120-121)        |
| b) Major & Local Streets (95-102)                    | j) Forfeiture Funds (123-125)            |
| c) Cemetery (104-105)                                | k) CDBG Fund (126-127)                   |
| d) Safety Path (107-109)                             | l) Opioid Settlement Fund (128-129)      |
| e) Solid Waste (110-111)                             | m) American Rescue Plan Act (130-131)    |
| f) DDA, DDA/VCA Development Bond Fund (112-113, 139) | n) Special Holding Agency Fund (132-133) |
| g) LDFA Capital (115-117)                            | o) Insurance Fund - Retirees (134-135)   |
| h) Land Acquisition (118-119)                        | p) Tribute Drain Bond Fund (138)         |

Optional Date: To be Scheduled, if needed.

Public Hearing notices will be published in accordance with City Charter Chapter 8, Section 8.3. Budget is finalized, published and available for public review.

Tuesday, May 23, 2023: Public Hearing and Budget adoption in accordance with City Charter Chapter 8, Section 8.4.

# Fiscal Year 2023-2024

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# Fiscal Year 2023-2024

## Budget Highlights and Other Information

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The City's overriding goal is to provide a high level of services to residents, businesses and visitors, efficiently and effectively. This FY 2023-2024 Proposed Budget reflects that focus and strives to align service delivery goals with available fiscal resources.

### Highlights

The total General Fund operating/transfer expenditures have decreased from \$17,227,907 (Fiscal Year 2022-2023 Budget) to \$14,311,338 a decrease of \$2,916,569 in operating/transfer expenditures. There are several large contributors to this decrease as outlined below:

- Special project contributions decreased by \$3,597,000 in Fiscal Year (FY) 2023-2024. In FY 2022-2023, contributions were made to Major Road, Local Road, Safety Path, Land Acquisition and Capital that totaled \$3,897,000. In FY 2023-2024, the total special project contribution totals \$300,000 to fund an information systems network upgrade and dark fiber for remote sites to improve connectivity.
- The Fire Department budget was increased by \$168,460 to fund two full-time firefighters that were added to staffing in late 2022.
- The Fire Department budget was also increased by \$40,160 to fund the net added cost of a new, full-time clerical position. Funding for a part-time position was removed which partially offset the cost of the full-time clerical position.
- The Department of Public Works (DPW) budget was increased by \$86,162 to fund the addition of one full-time DPW equipment operator. These costs will be covered by charge for services revenue from the Downtown Development Authority (DDA). The position is being added to increase maintenance of the Downtown at the request of the DDA.
- The DPW budget was increased by \$26,450 to cover maintenance management software costs.
- The Police Department budget saw an increase of \$142,973 to fund another sergeant position. This added sergeant position will enable the department to provide supervision on all shifts.
- The Police Department professional & contractual expenses were increased by \$33,794 for an increase to the Oakland County dispatch contract and for training.
- The Building/Construction and Development Services and Finance Departments evenly split an increase of \$34,110 which funds a new part time staff position. This position will provide added support for daily functions, scanning of documents, provide coverage across all City functions when employee absences occur and facilitate succession planning.
- The 10-Year Capital Improvement Plan contribution was increased by \$25,000.
- Wages across all departments were increased by \$93,750 beyond the costs for added positions.
- Fringe benefits decreased by \$4,087, likewise excluding the impacts of new positions, which is a direct result of the reduction to the MERS annual required contribution as noted below.
- The MERS Defined Benefit annual required contribution decreased by \$270,828 to reflect the unfunded liability calculated in the annual actuarial valuation. This reduction consists of items charged to close out cost accounts in the General Operating Department of \$214,776 and \$56,052 for items charged to individual departmental fringe benefit accounts.

- The Building Department professional and contractual costs were increased by \$63,989. This was primarily due to impacts to the building official contract expenses based on estimated permit revenue.
- Election expenditures were increased by \$14,100 due to costs to comply with a law requiring nine days of additional in person voting, not including election day.
- The pension bond debt payment was increased by \$99,880 as provided for in the repayment schedule.
- Other miscellaneous expenses reflect an overall increase of \$126,518.

The chart on pages 12 and 13 fully outlines all these changes in General Fund Expenditures.

The proposed FY 2023-2024 Budget reflects the following:

- Water and wastewater/sewer rates will remain the same as those charged in FY 2023-24, consistent with the financial recommendation from the City's consultant, Utility Financial Solutions. This year's rate study revealed healthy cash reserves, along with utilization of ARPA funding for a project included in the wastewater capital plan, allows for no increase to the rate structure this year.
- The Solid Waste Collection fee is set at \$167 which will be assessed on the summer tax bill and reflects an increase of \$2 from the rate charged in the prior fiscal year.
- The City operating millage is 10.4503 and remains the same as levied in FY 2022-2023.
- The total City millage rate is 11.8821 and remains the same as the prior fiscal year since Headlee Rollback did not affect the City this year.
- 10-Year Capital Improvement Plan funding from the General Fund in the amount of \$1,020,000.
- State Shared Revenue collections are estimated to increase by \$17,548 when compared to the FY2022-2023 estimated actual to be received. There is a chart illustrating the historical revenue on page four.
- The DDA will continue to provide funding to reimburse the City for administrative and operations support provided through the City Manager's Office/Economic Development Office, DPW and the Finance Department as well as 50% of the cost for Downtown-specific event costs incurred by Community Services/Parks & Recreation. In addition, the DDA will provide funding for an additional DPW equipment operator beginning in FY 2023-2024. The proposed budget reflects \$250,339 for these reimbursements which is an increase of \$92,973 from the prior year's contribution.

## Taxable Value Changes

An increase of 9.45% to taxable values is estimated for FY2023-2024, as the chart below shows.

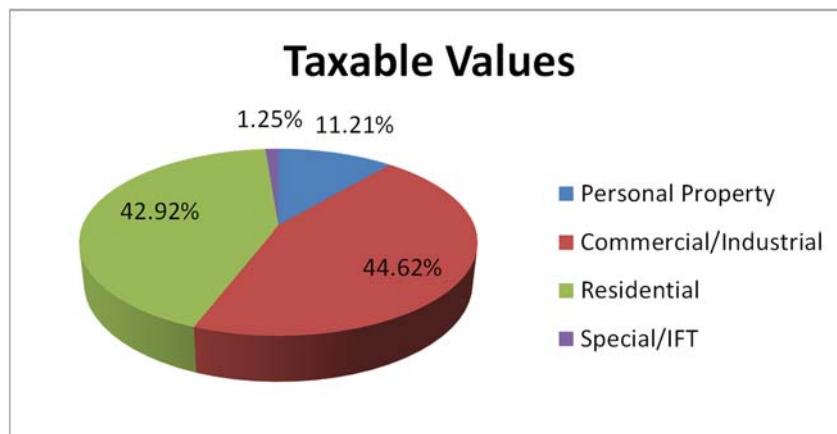
The increase in overall taxable value is reflective of:

- Residential property tax values increasing by approximately 9.23%
- A projected increase in commercial/industrial property tax values of approximately 15.77%
- A decrease in personal property tax values of approximately -8.26%
- A decrease in industrial facility tax values of approximately -4.45%

### Change in Taxable Value - Real and Personal Property

Description	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
Real Prop. - Tax Value	\$ 539,216,420	\$ 567,007,199	\$ 599,787,010	\$ 642,003,318	\$ 672,549,490	\$ 693,532,030	\$ 762,775,010	\$ 857,882,250
Pers. Prop. - Tax Value	113,588,190	110,885,310	103,496,130	104,898,220	123,523,840	120,830,250	119,733,890	109,848,210
Total Taxable Value	652,804,610	677,892,509	703,283,140	746,901,538	796,073,330	814,362,280	882,508,900	967,730,460
% Change Real	3.32%	5.15%	5.78%	7.04%	4.76%	3.12%	9.98%	12.47%
% Change Pers.	-18.66%	-2.38%	-6.66%	1.35%	17.76%	-2.18%	-0.91%	-8.26%
Ad. Val. % Change	-1.32%	3.84%	3.75%	6.20%	6.58%	2.30%	8.37%	9.66%
IFT Tax Value	\$ 14,814,000	\$ 10,686,330	\$ 12,449,270	\$ 11,699,650	\$ 11,537,320	\$ 12,549,710	\$ 12,838,160	\$ 12,266,350
IFT % Change	3.49%	-27.86%	16.50%	-6.02%	-1.39%	8.77%	2.30%	-4.45%
Grand Total	\$ 667,618,610	\$ 688,578,839	\$ 715,732,410	\$ 758,601,188	\$ 807,610,650	\$ 826,911,990	\$ 895,347,060	\$ 979,996,810
Total % Change	-1.22%	3.14%	3.94%	5.99%	6.46%	2.39%	8.28%	9.45%
Millage	14.2829	14.2389	14.1629	14.0229	11.9458	11.9458	11.8821	11.8821

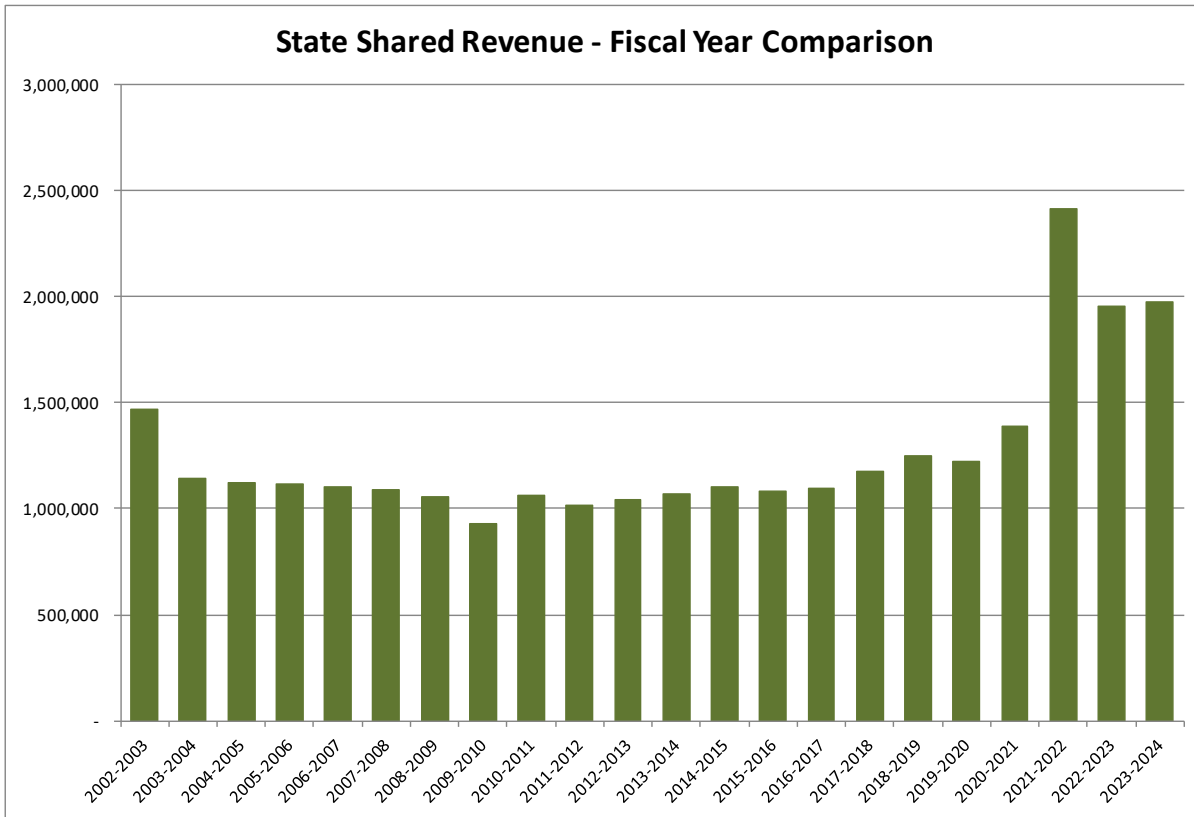
## Tax Base Composition



The City's tax base has a well-balanced split between Residential at 42.92% and Commercial/Industrial at 44.62%, Personal Property at 11.21% and Special/IFT at 1.25%.

## State Shared Revenues

For FY 2023-2024, it is projected that State Shared Revenue will increase by \$17,548 when compared to the FY 2022-2023 estimated actual to be received. The chart below illustrates the historical revenue fluctuation and the outlier status of FY 2021-2022 due to receiving retroactive payment back to November 2020 related to revised census figures.



Revenue increases beginning in FY2021-22 due to population changes based on the 2020 census from 13,498 to 17,193  
FY2021-22 also included retroactive payment taking the 2020 census into consideration

## Personnel

Please see the Personnel section of the Budget for a detailed description of the number of positions and the associated costs on a Department-by-Department basis. The Fiscal Year 2023-2024 budget includes 59 full-time positions and reflects the funding of three additional full-time personnel. In addition, two full-time firefighter positions were added in late 2022 during FY 2022-2023.

## Budget Requirement and GASB 54 and 34

Amendments to Public Act 493 require a general appropriation act for all funds except trust agency, internal service, enterprise, debt service or capital project funds for which the legislative body may pass a special appropriation act. Therefore, a budget and general appropriations act is required for the general fund and each special revenue fund. This excludes the need for budget resolutions for all capital project funds, debt service funds, trust and agency funds and enterprise funds.

The Governmental Accounting Standards Board (GASB) promulgates standards for local governmental units. With the issuance of GASB 54, Fund Balance Reporting and Governmental Fund Type Definitions (Issued 03/09), the GASB further clarified the definitions of the general fund, special revenue fund type, capital projects fund type, debt service fund type and permanent fund type. The current Budget and Annual Financial Report comply with this pronouncement.



## Millage Rate Information

The total City millage levy for FY 2023-2024 is 11.8821 which is comprised of the following millage components and reflects no change from Fiscal Year 2022-2023:

- The General Operating Millage remains at 7.4503. This is less than the Charter maximum of 8 mills due to Headlee Rollback activity experienced in prior years.
- Only 3.000 mills of the 3.500 mill voter-approved (reduced to 3.4751 in Fiscal Year 2022-2023 by Headlee Rollback), additional operating millage is again proposed. This millage is currently authorized through FY 2024/2025.
- The Local Road Millage is proposed at 1.1357 mills consistent with the prior year which also reflected Headlee rollback effects from prior years. The millage was originally approved at 1.1500 mills. This millage is currently authorized through FY 2025/2026.
- The Safety/Bike Path Millage is proposed at 0.2961 mills, also remaining the same. Headlee Rollback impacts also affected this millage in prior years, reducing it from the originally approved 0.3000 mills. This millage is set to expire in FY 2023-2024.

The City millage rate of 11.8821 is the 7<sup>th</sup> lowest of the 31 cities in Oakland County.

### Millage Rate Information

Description	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	End Date
General Operating	7.54290	7.50970	7.50360	7.50360	7.45030	7.45030	N/A
Operating - Voted	3.50000	3.00000	3.00000	3.00000	3.00000	3.00000	FYE 2025
Local Road Program	1.15000	1.14490	1.14390	1.14390	1.13570	1.13570	FYE 2026
Safety Path Program	0.30000	0.29860	0.29830	0.29830	0.29610	0.29610	FYE 2024
Water Utility System	1.53000	1.25000	-	-	-	-	FYE 2020
<b>Total Millage</b>	<b>14.02290</b>	<b>13.20320</b>	<b>11.94580</b>	<b>11.94580</b>	<b>11.88210</b>	<b>11.88210</b>	

Description	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
General Millage	11.04290	10.50970	10.50360	10.50360	10.45030	10.45030
Debt Millage	1.53000	1.25000	-	-	-	-
Other Millage	1.45000	1.44350	1.44220	1.44220	1.43180	1.43180
	<b>14.02290</b>	<b>13.20320</b>	<b>11.94580</b>	<b>11.94580</b>	<b>11.88210</b>	<b>11.88210</b>

## Capital Improvement/Capital Planning Fund

The General Fund Contribution to the Capital Improvement Fund for FY2023-2024 is proposed to be \$1,020,000. For FY2023-2024, City Administration has again prepared a 10-Year Capital Improvement Plan (CIP) and recommends continued implementation of this proactive planning tool.

Highlights of the FY2023-2024 CIP are shown in the following table:

<b>FISCAL YEAR 2023-2024</b>		
<b>CAPITAL IMPROVEMENT EXPENDITURES</b>		
<b>CATEGORY</b>	<b>AMOUNT</b>	<b>PROJECT SUMMARY</b>
Building	\$80,000	Front Counter/Office Renovation
City Manager	\$5,200	Copier/Printer/Scanner
Community Center	\$10,000	Senior Lounge Restroom Upgrade
	\$5,000	Partition Maintenance
	\$12,000	CC Painting
	\$3,000	Tables/Chairs
	\$3,000	Surveillance
	\$20,000	Ceiling tile replacement -Lounge & Hallway
	\$10,000	Sr. Lounge Door Replacement
	\$20,000	Consultants
	\$30,000	Courtyard Landscape
	\$28,000	Replacement of Steel Doors
	\$30,000	Auto Door Replacement
	\$7,000	Exterior Lighting/Concrete Upgrades
Finance	\$3,000	Currency Counter
	\$3,300	Printer
Facilities	\$25,000	HVAC Improvements (City Buildings)
	\$22,000	HVAC UV Disinfection Systems (City Buildings)
	\$15,000	HVAC Upgrade Fire Station
	\$150,000	HVAC Replacement (Community Center)
	\$5,000	Carpet Replacement (Community Center)
	\$15,000	Electrical Upgrades, Smoke Detectors & Exit Lights
	\$180,000	Generator Replacement
	\$20,000	Civic Center Amenities Repair and Replacement
Fire	\$18,000	Replace AutoPulse
	\$41,000	Replace Fire Gear / Equipment
	\$120,000	Female Shower / Bathroom (Facility Impr)
	\$25,000	Re-epoxy Station Floors
	\$40,000	Utility Vehicle
Gunnar Mettala Park	\$160,000	Table Replacement
	\$3,000	Trail Improvement - GM
	\$10,000	Fences: Paint/Replace/Repair
	\$25,000	Playground Equipment
	\$5,000	Landscaping/Upgrades
	\$150,000	Comfort station Replacement
	\$125,000	Pavilion Replacement
Gilbert Willis Park	\$3,000	Trail Improvements
	\$3,000	Athletic Field Repairs/ Improvements
	\$2,000	Playground Equipment/Repairs
	\$20,000	Fence Replacement / Repairs
	\$30,000	Disc Golf Course

<b>FISCAL YEAR 2023-2024</b>		
<b>CAPITAL IMPROVEMENT EXPENDITURES</b>		
<b>CATEGORY</b>	<b>AMOUNT</b>	<b>PROJECT SUMMARY</b>
Civic Center	\$10,000	Landscaping
	\$10,000	Landscaping Improvements
	\$3,000	Skate Park Heaters
	\$10,000	Consultant
	\$354,000	Playground / Civic Center Park Improvements
Habitat	\$200,000	Trail System / Boardwalk
Gibson Homestead	\$5,000	Gibson Improvements
	\$5,000	Gardens
	\$35,000	Move Munshaw Barn
	\$225,000	Gibson Parking Lot - CDBG
Parks & Recreation	\$10,000	P & R Master Plan
	\$10,000	Holiday Decorations
	\$1,000,000	West End Commons
	\$50,000	City Signage
	\$15,000	Trailway Contribution
General Operating	\$33,400	Computer Upgrades
	\$150,000	Network Upgrades
	\$10,000	Document Imaging software/Hardware
	\$150,000	Dark Fiber for Remote Sites
Police	\$130,000	Police Vehicles
	\$7,000	Radar Equipment
	\$4,000	Special Equipment
	\$19,000	Vests
	\$3,000	Weapons
	\$10,000	Records Management Maintenance
	\$15,000	City Computer - Police
	\$60,000	Vehicle computers - MDC Replacement
	\$50,000	Facilities Improvements
	\$15,000	Police Radios
Public Works	\$25,000	DPW Building Upgrades
	\$200,000	Front End Loader
	\$50,000	Director Vehicle
	\$30,000	Drain Improvements
<b>TOTAL:</b>	<b>\$4,384,900</b>	

## Fiscal Year 2022-2023 Year in Review

The following briefly highlights a few of our successes and noteworthy accomplishments:

- In Construction & Development Services, new construction, commercial and residential developments, build-outs and full-scale commercial remodeling continued at a brisk pace. This demonstrates that businesses and developers continue to have a high level of confidence in the City. Up to this point in FY 2022-2023, the City has issued:
  - 6 new single-family residential permits
  - 131 other residential repair/alteration/remodel permits
  - 2 new commercial/industrial construction permits
  - 97 other commercial/industrial repair/alteration/build-out permits
  - 774 permits in total for all other types of residential, commercial, industrial construction and renovation projects

Some of the notable construction projects since the beginning of FY 2022-2023 include:

- 307,747 square foot new industrial building C - Wixom Logistics Park (Phase II) - 10035 Assembly Park Dr. - (building permit was issued last spring; construction is under way)
- 257,307 square foot new industrial building D - Wixom Logistics Park (Phase II) - 29753 S. Wixom Rd. - (building permit was issued last spring; construction is under way)
- 741,923 square foot new industrial building A - Wixom Logistics Park (Phase I) - 10160 Assembly Park Dr. - (building shell is complete; tenant build-out is close to completion)
- 133,554 square foot new industrial building B - Wixom Logistics Park (Phase I) - 10100 Assembly Park Dr. - (two tenants with signed leases; Wayfair and Nations Benefit will split the 133,000 sq./ft facility 80/20; building shell is complete; tenant build-outs are close to completion)
- 2,393 square foot new restaurant - Chipotle Mexican Grill - 28703 S. Wixom Rd. - (building shell has been erected; construction in process)
- 20,000 square foot new warehouse facility - Schreiber Corporation - 29945 Beck Rd. - (construction complete)
- 36,420 square foot new industrial building - YUKEN America - 49178 Alpha Ct. - (very close to completion)
- 48,660 square foot new 4-story hotel (122 rooms) - Woodspring Hotel - 49850 Grand River Ave. - (construction in progress)
- 34,960 square foot building addition (warehouse/storage) - Discraft - 51100 Grand River Ave. - (very close to completion)
- 5,660 square foot new restaurant - Longhorn Steakhouse - 28639 S. Wixom Rd. - (completed last spring/April)
- 2,128 square foot new building addition - AFC Holcroft - 49630 Pontiac Tr. - (complete)
- 356 square foot premanufactured structure - Biggby - 49900 Grand River Ave. - Meijer parking lot - (in progress)
- 7,244 square foot building remodel - JR Wixom Property, LLC - 29710 Wixom Road - This property was formerly Denise's Restaurant, and will now be the home of Wixom Motors via a complete remodel of the facility. Build out is currently underway.
- Five (5) new single-family residential developments - Milana Estates; Cambridge Lane; Stonegate Village; Roma Ct; Maple Glen - first two (2) homes permits have been issued; Encore at Tribute - buildings construction is complete.

In addition, the following construction projects are in the site plan submittal and review process:

- Safe T Storage LLC- 29686 Beck Road - The applicant received site plan approval for a 102,375 square foot, 3-story, climate controlled self-storage building and site plan approval for a 66-space recreational vehicle storage lot.
- Wixom Logistics Park, aka Assembly Park - The final building, Building E, is not planned for immediate construction; according to the developer, this site will be marketed as an 80,000 square foot "Build-to-Suit" opportunity. Depending on interest, this final portion could proceed in the near future.

- The Learning Center - 1725 N. Wixom Road - This project at the corner of Charms and N. Wixom Road received approval for a 10,000 square foot day-care facility. We anticipate construction to begin in the spring of 2023.
  - A new, 45,000 square foot multi-tenant industrial facility at 30397 S. Wixom was approved by the Planning Commission in early 2023. Construction plans are currently under review, and we anticipate this project to begin this summer.
  - Multiple new construction projects along Alpha Court are in the site plan review pipeline, including a 27,500 square foot facility for People Driven Technologies, as well as an 18,000 square foot multi-tenant flex-space facility at the corner of Alpha Court and Alpha Drive. Assuming both projects receive approval, construction would begin in 2023.
  - The remaining 70 acres of the former Ford Property, which are primarily covered by wetlands and Ford's old cooling ponds, are currently going through review processes with the State of Michigan to prepare for redevelopment. No plans are imminent, but we have been made aware that the man-made ponds can be drained. We anticipate working with the property owner to facilitate redevelopment through the existing Brownfield Redevelopment plan.
- The City's Moody's bond rating was unchanged at Aa2 which is the highest bond rating typically achievable for communities of our size.
  - Clerk's Office successfully conducted a General election and generated \$32,165 in revenue through the issuance of 919 passports in the calendar year ending December 31, 2022.
  - The Finance Department:
    - Began the process of implementing the revised State of Michigan Uniform Chart of Accounts.
    - Reviewed and updated water and sewer enterprise funds administrative fee calculations for implementation in the upcoming fiscal year.
    - Successfully received an unmodified opinion for the Fiscal Year 2021-2022 financial audit, which is the highest form of assurance the City can receive, along with no material weaknesses or findings identified.
    - Completed the conversion of online payments for tax and utility billing to a new vendor that also integrates with BS&A software.
  - The City maintains an industrial and commercial property vacancy rate of less than 5%, which is below the metropolitan Detroit average.
  - The Department of Public Works (DPW):
    - Performs a variety of critical services ranging from City event support to mowing 72 acres of City property.
    - Spends, on average, 4,200 hours each year performing road related duties such as plowing and salting, pothole patching, supervision of a crack sealing program and catch basin repairs.
    - Coordinates and facilitates key infrastructure investments in roads and wastewater systems. Over the last year, DPW helped implement a secondary clarifier construction program utilizing ARPA and Village of Milford funding.
    - Successfully coordinated a neighborhood sidewalk program that included City cost sharing on resident responsibility sidewalks.
    - Implemented a work order tracking system for the Department.
    - Jodi Gallo, Administrative Assistant, and Russ Pierson, Mechanic, graduated from Michigan Public Service Institute (MPSI) offered through the American Public Works Association (APWA).
    - Tom Martin, Equipment Operator, graduated from the Road Scholars Program offered through APWA.
    - Sean Preece obtained National EMS Certification.
    - The DPW collaborates with our engineering consultants, Hubbell, Roth, & Clark, Inc. and our contract operator of the Wastewater Treatment Plant, F&V Operations, in implementing our Stormwater Asset Management and Wastewater (SAW) Grant.
    - In addition, the DPW collaborates with our engineering consultants, Hubbell, Roth, & Clark, Inc., Metro Sewer Cleaners and our contract operator of the Wastewater Treatment Plant,

F&V Operations, in implementing our Drinking Water Asset Management (DWAM) Program Grant to identify water service materials in the water distribution system.

- The Police Department:
  - Upon the retirement of Public Safety Director Ron Moore:
    - Discontinued our Public Safety model and returned to separate Police and Fire Departments.
    - Welcomed Phil Langmeyer as our new Chief of Police.
  - Final implementation and activation of new body worn cameras in September 2022.
  - Welcomed Police Officers Adam Freshwater and Austin Spring to the ranks of the Wixom Police Department. Both of these officers served as police service aides before being sponsored by the City through the Oakland Police Academy.
  - Sent two additional service aides as sponsored cadets through the Oakland Police Academy. Rileigh Terechenok and Jacob Bloink are expected to complete training and be sworn members of the Wixom Police Department the first week of June 2023.
  - Saw Detective Sergeant Dean Caldwell successfully complete the FBI-LEEDA Supervisor Leadership Institute.
  - Registered Sergeant Paul Machala For MSU Staff and Command training to be completed June 16, 2023.
  - Participated, in partnership with the community and schools, in another Stuff the Squad Car campaign with hundreds of toys provided to children from families that have suffered from violent crime.
  - Reactivated our MACP Accreditation process through PowerDMS and are actively progressing toward completion within the Fiscal Year.
  
- The Fire Department:
  - Welcomed Brad Geistler as our new Fire Chief. Brad has 21 years with Wixom and was previously the Fire Marshal and Captain.
  - Through an aggressive recruitment campaign, hired 9 new Part-Time Firefighters.
  - Began 24-hour staffing through a combination of Full-Time Firefighters and Part-Time Paid-on-Call and Auxiliary Firefighters.
  - Welcomed Firefighters David Gibson and Jody Bannerman to the ranks of full-time employment with the Wixom Fire Department. Both men previously served as Paid-on-Call firefighters.
  - Hosted the 43<sup>rd</sup> annual Breakfast with Santa and the 25<sup>th</sup> annual Camp 911.
  
- Community Development Block Grant (CDBG) funds were distributed to HAVEN, St. Vincent DePaul and Meals on Wheels and additional funding was allocated to replace the tot lot playground at the Civic Center Complex with multiple years of CDBG funding.
  
- The Community Services/Parks & Recreation Department:
  - Facilitated the annual Lite the Nite event, BBQ & Blues, Fall Fest, Tree Lighting, Easter Egg Hunt, Summer Concert Series, Family Fun Nights and multiple other community events.
  - Other projects included:
    - Implementation of additional 9-holes to the existing disc golf course at Gilbert Willis Park in spring/summer of 2023.
    - Construction of ½ mile asphalt ADA walking path at the Civic Center Complex with CDGB funds, Park Development Funds and Downtown Development Authority (DDA) funds.
    - Installation of a shelter, replacement town clock, bike racks, picnic tables, benches and landscaping at Mack Park.
    - Resurfacing and conversion of existing tennis and In-line hockey courts at Gunnar Mettala to eight Pickleball Courts.
    - Conversion of in-line hockey court at Gilbert Willis Park to four pickleball courts.
    - Replacement of existing pavilion at Gunnar Mettala Park.
    - Installation of trailhead pavilion at Gunnar Mettala Park.
    - Fencing improvements for Gilbert Willis tennis and pickleball courts.

## Fund Balance – General Fund Projection – (FY 2023-2024)

The estimated fund balance of the General Fund at the close of FY2023-2024 is projected to be \$5,610,997 or 39.21% and FY2024-2025 to be \$5,992,958 or 41.53%. These dollar amounts and percentages are at the top-end of the fund balance goals of the City even while reflecting previous assignment of substantial funding to long-term strategic goals and investments such as road and sidewalk projects and property acquisition.

### General Fund Revenues

Total revenues for FY2023-2024 are estimated at \$14,510,181 and are representative of a 4.75% or \$657,731 increase over FY2022-2023 total estimated actual revenues.

The increase can be explained as follows:

- Property Taxes are estimated to increase by approximately \$594,306. This increase is due to new properties entering the roll, annual CPI increases or modifications to existing properties.
- Licenses & Permits are estimated to decrease by \$123,500.
- State Shared Revenue is estimated to increase by approximately \$17,548 while Local Community Stabilization Authority Revenue (LCSA) is estimated to decrease by \$941. LCSA is a revenue stream, established by the State, partially offsetting the loss of personal property related revenue triggered by State action.
- Major and Local Road Act 51 revenue for rental of City equipment that is utilized for Major and Local road maintenance and snow and ice control will remain the same.
- Charges for Library services revenue increased by \$2,123.
- Increase in the Library contribution to pension and other post-employment benefits bond payments of \$3,042.
- Contributions from the DDA will increase by \$92,973 to reflect funding of a full-time equipment operator and other inflationary increases.
- Increase to charge for services to water, wastewater and solid waste of \$83,408 due to a recalculation of staff hours and resources that benefit those systems.
- Decreases and increases in other revenue items, resulting in a net decrease of \$11,228.

Revenue Comparison				
Description	Est. Actual 2022-2023	Adopted 2023-2024	Dollar Change	% Change
Property Taxes	\$ 8,894,571	\$ 9,488,877	\$ 594,306	6.68%
State Shared and LCSA	2,286,592	2,303,199	\$ 16,607	0.73%
Building Permits & Fees	798,800	675,300	\$ (123,500)	-15.46%
Pension & OPEB Bond Proceeds	-	-	\$ -	0.00%
Miscellaneous Income	1,022,610	1,011,382	\$ (11,228)	-1.10%
Charges for Services Library	70,755	72,878	\$ 2,123	3.00%
Contribution from DDA	157,366	250,339	\$ 92,973	0.00%
Contribution from Library	45,234	48,276	\$ 3,042	0.00%
Contribution from Budget Stabilization	-	-	\$ -	0.00%
Charges for Services Water/Wastewater	361,798	443,459	\$ 81,661	22.57%
Charges for Services Major & Local Roads	156,484	156,484	\$ -	0.00%
Charges for Services Solid Waste	58,240	59,987	\$ 1,747	3.00%
<b>Total Revenues</b>	<b>\$ 13,852,450</b>	<b>\$ 14,510,181</b>	<b>\$ 657,731</b>	<b>4.7481%</b>

## Expenditures

The total General Fund operating/transfer expenditures have decreased from \$17,227,907 (FY2022-2023 Budget) to \$14,311,338, a 16.93% or \$2,916,569 decrease in operating/transfer expenditures.

There are several contributors to this decrease as described on page one and two of this document.

Consistent with prior practice and collective bargaining agreements and related administrative practices, funding has been allocated for wages, salaries and associated fringe benefits. As these expenses make up a large percentage of the City's expenditures, this is a primary focus of the budgeting process and the City continues to evaluate current positions and practices within that focus area. As in the past, City Administration will continue to evaluate current positions and practices with a focus on productivity, efficiency and effectiveness. Likewise, we will continue to evaluate fringe benefit packages for cost competitiveness and our practices continue to reflect a two-tier benefit system for longstanding and new, full-time employees.

The following chart illustrates Department-by-Department detail on year-to-year variances within the General Fund, comparing the proposed budget and the adopted current budget:

Changes in Expenditures - General Fund					
Description	2022-2023 Budget	2023-2024 Budget	Dollar Change	% Change	Comments
City Council	\$ 15,626	\$ 15,626	\$ -	0.00%	
City Manager	378,395	384,439	6,044	1.60%	Increase wages & fringes of \$11,912 due to re-allocating 100% of secretary to this department instead of split with senior center. Decrease to professional & contractual of (\$6,218) and office equipment of (\$200). Increase to operating supplies of \$550.
Economic Dev / Assessing	231,792	210,889	(20,903)	-9.02%	Increase to wages & fringes of \$268. Decrease to professional & contractual of (\$21,071) consisting of removal of GIS fees from this department and allocating to Information Systems, reduction to economic development line item, increase to education & training and contractual services. Decrease to office supplies of (\$100).
Building (Const & Dev)	517,042	601,201	84,159	16.28%	Increase of \$17,055 to fund 50% of a new part time secretary position to be shared with Finance Department. Other wage & fringe increases of \$3,240. Increase to professional & contractual of \$63,989 mainly consisting of building official contract expense based on estimated permit revenue. Decrease to other expenses of (\$125).
Litigation and Appeals	58,000	72,500	14,500	25.00%	Increase to labor negotiations of \$15,000 due to union contracts expiring at the end of the fiscal year. Minor fluctuations to other accounts of (\$500).
City Clerk	252,101	262,660	10,559	4.19%	Decrease to wages & fringes of (\$5,541) due to HRA expenses recorded in the prior year. Increase to election salaries and expenses of \$14,100 related to new election law requiring nine additional days of in person voting not including election day. Increase of \$2,000 to consultants and personnel.
Information Systems	145,015	185,405	40,390	27.85%	Increase of \$40,200 to include GIS fees previously charged to multiple locations. Of note, \$25,125 of this fee will be covered by water, wastewater, safety path and roads through a contribution to the general fund. Other minor fluctuations to various items for an increase of \$190.



**Changes in Expenditures - General Fund**

Description	2022-2023 Budget	2023-2024 Budget	Dollar Change	% Change	Comments
Finance	396,015	410,150	14,135	3.57%	Increase of \$17,055 to fund 50% of a new part time secretary position to be shared with Building Department. Decrease of (\$6,175) to wage & fringe costs related to HRA expenses recorded in the prior year. Other increases to professional/contractual, supplies and computer maintenance totaling \$3,255.
General Operating	1,025,000	946,807	(78,193)	-7.63%	Factors include: HRA expense line item increases by \$89,976 although the prior year's budget is portioned out each month to the department experiencing the claims. Decrease to MERS DB closeout costs of (\$214,776) due to a decrease to unfunded liability. Overall increases to postage, wages, record retention, audit fees, professional/contractual, utilities, liability insurance and workers comp insurance of \$46,607.
Building Maintenance	136,204	127,904	(8,300)	-6.09%	Increase of \$4,700 to professional & contractual and supplies. Decrease of (\$13,000) to building maintenance.
Community Center	318,970	313,045	(5,925)	-1.86%	Overall decrease across multiple line items.
Fire	1,369,514	1,639,626	270,112	19.72%	Increase of \$164,382 to fund two full-time firefighters. Increase for clerical full-time position of \$40,160 which reflects the offset from the elimination of part time position. Additional increase to wage & fringe costs of \$60,191 for contract pay increases and hiring/retention bonus. Increase to professional & contractual of \$4,879 and supplies of \$2,500. Decrease to maintenance & repairs of (\$2,000).
Police	4,012,339	4,068,123	55,784	1.39%	Addition of one sergeant position at \$142,973. This results in other decreases to wage & fringe costs of (\$151,044) due to retirement of employees placing higher on the pay scale and HRA expense line. Professional & contractual of \$33,794 mainly due to dispatch contract and training. Increase to supplies of \$11,932 specifically gas & oil. Increase to maintenance & repairs of \$11,744 and equipment of \$6,385.
DPW	1,284,817	1,422,276	137,459	10.70%	Addition of one full time operator at \$86,162 which is fully funded by the DDA and will be recognized as revenue to off-set this cost. Increase to other wage & fringe costs of \$3,211. Professional & contractual increase of \$26,450 for computer software maintenance and other fluctuations. Increase to supplies of \$12,600 and \$9,036 to maintenance and vehicle repairs.
Zoning Board of Appeals	3,500	4,000	500	14.29%	Increase to conference & workshops.
Board of Review	1,646	1,646	-	0.00%	
Planning and Development	110,050	97,750	(12,300)	-11.18%	Decrease to consultants & personnel.
Senior Citizens	84,130	122,424	38,294	45.52%	Increase to wages & fringes of \$2,794. Increase to provide marketing of \$15,000. Increase of \$15,000 for additional transportation which is reimbursed by Oakland County smart credits. \$5,000 increase to special events and \$500 to supplies.
Parks & Recreation	465,234	474,078	8,844	1.90%	Overall increase across multiple line items.
Debt Service Pension	1,020,616	1,120,496	99,880	9.79%	Decrease to debt payment interest. Increase to debt
Debt Service OPEB	509,902	510,294	392	0.08%	Decrease to debt payment interest. Increase to debt
<b>Operational Exp. Totals</b>	<b>\$12,335,907</b>	<b>\$12,991,338</b>	<b>\$ 655,431</b>	<b>5.31%</b>	
<b>Transfers Out Total</b>	<b>4,892,000</b>	<b>1,320,000</b>	<b>(3,572,000)</b>	<b>-73.02%</b>	Decrease of contribution to other funds.
<b>All Expenditure Totals</b>	<b>\$17,227,907</b>	<b>\$14,311,338</b>	<b>\$ (2,916,569)</b>	<b>-16.93%</b>	

## Projects

### Major Roads

West Maple Road Engineering & Construction	\$ 970,000
Tri-Party Wixom Road Maintenance	107,900
Tri-Party Grand River from Napier to Wixom Road	350,000
Tri-Party Pontiac Trail Culvert Replacement	50,000
General Road and Drainage Repairs	60,000
Beck Widening Easement Documents	50,000
Pavement Management	5,000
<b>TOTAL MAJOR ROADS</b>	<b>\$ 1,592,900</b>

### Local Roads

Repairs and Preventive Maintenance	\$ 20,000
Loon Lake Road	1,250,000
Palmer and Hopkins	70,000
Courts of Highgate	90,000
Cliffs of Loon Lake	585,000
Pavement Management	5,000
Pavement Preservation	70,000
General Fund Transfer	51,500
<b>TOTAL LOCAL ROADS</b>	<b>\$ 2,141,500</b>

### Safety Bikepath

Wixom Road North of Potter to Palmer Drive	\$ 670,000
Wixom Road South of Pontiac Trail Easements/Eng.	55,000
Downtown Sidewalk	260,000
12 Mile - Helfer to St. Catherine's	225,000
Pathway Heavy Maintenance	40,000
Yearly Maintenance Repairs (City-wide)	200,000
ADA Safety Ramps	10,000
<b>TOTAL SAFETY PATH</b>	<b>\$1,460,000</b>

## Proposed Solid Waste Collection Rate

The proposed annual rate of \$167 for solid waste collection and recycling is consistent with recently negotiated waste hauling agreements.

## Proposed Water/Wastewater Rates

The City is in its tenth year of a Financial Master Plan for the water and wastewater utility systems developed by Utility Financial Solutions (UFS). This independent analysis takes into consideration our current rate, rate structure, operating costs and capital improvement plan to forecast future funding requirements necessary to support our utility systems.

Water and wastewater/sewer rates will remain the same as those charged in FY 2023-2024, consistent with the financial recommendation from the City's consultant, Utility Financial Solutions. This year's rate study revealed healthy cash reserves, along with utilization of ARPA funding for a project included in the wastewater capital plan, allows for no increase to the rate structure this year.

This rate structure is composed of two items; a Commodity Cost and a Customer Cost based upon a customer Cost of Service Study.

**Commodity Costs** are costs that tend to vary with the quantity of water used and sewer discharged, as well as costs associated with purchasing, pumping and the distribution of water and sewer. Commodity costs include wholesale water purchase costs plus pumping stations, transmission lines and treatment of wastewater.

Customer Costs are costs associated with serving customers regardless of their usage or demand characteristics. Customer costs include the operation and maintenance expenses related to meters and services, meter reading costs, billing and collection costs. The customer costs were allocated on the basis of the relative cost of meters and services and the number of customers.

The following are the proposed rates for water and wastewater:

SUMMARY of CURRENT vs PROPOSED WATER RATES NO CHANGE		
Meter Size (inch)	Current Quarterly Customer Charge (\$)	Proposed Quarterly Customer Charge (\$)
5/8	55.75	55.75
3/4	55.75	55.75
1	58.75	58.75
1-1/2	231.00	231.00
2	315.00	315.00
3	396.00	396.00
4	588.00	588.00
6	701.00	701.00
8	818.00	818.00
10	1,189.00	1,189.00
Current Commodity Rate (per MCF)		\$41.00
Proposed Commodity Rate (per MCF)		\$41.00

SUMMARY of CURRENT vs PROPOSED WASTEWATER RATES NO CHANGE		
Meter Size (inch)	Current Quarterly Customer Charge (\$)	Proposed Quarterly Customer Charge (\$)
5/8	29.50	29.50
3/4	29.50	29.50
1	35.75	35.75
1-1/2	151.50	151.50
2	173.00	173.00
3	210.75	210.75
4	297.00	297.00
6	324.00	324.00
Current Commodity Rate (per MCF)		\$32.70
Proposed Commodity Rate (per MCF)		\$32.70

The current sewer charge cap rate is \$147.20 and will remain the same for FY2023-2024. It is based on the average residential MCF usage plus 10% and the customer charge for a one-inch meter. The flat rate for industrial sewer only customers will remain at \$136.50. Residential flat rate sewer only customers will remain at \$96.25 per quarter.

## Conclusion

This document is a summary of notable items contained in the proposed budget document. This budget continues to meet the needs of the community in a fiscally sound and responsible manner. The proposed FY 2023-2024 Budget provides essential city services i.e. police, fire, roads, water, sewer, recreation, public works, etc. without an increased millage rate. All of this is accomplished while also aggressively investing in maintenance and capital improvements that will enhance the City's infrastructure, including roads, sidewalks and the Wastewater Treatment Plant. If you have any questions regarding this budget, please contact the City Manager or Finance Director.

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# Fiscal Year 2023-2024

## Budget in Brief

### General Fund

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Information provided in the section includes a summary of General Fund revenue and expenditures for Fiscal Year 2023-2024 and projections for Fiscal Years 2024-2025 and 2025-2026.

This fund functions as the City's chief operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund since they are restricted for specific purposes.

The City strives to establish and maintain a 15% minimum of undesignated General Fund balance of the Fund expenditures for the subsequent year to pay expenditures caused by unforeseen emergencies or cash shortfalls caused by revenue declines or delays.

# CITY OF WIXOM, MICHIGAN

## General Fund/Budget Stabilization - Revenue and Expenditure Summary

5/23/2023

Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 Months 2/28/23	Estimated Actual 6/30/23	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
Taxes and special assessments	\$ 8,503,930	\$ 8,937,368	\$ 8,626,199	\$ 8,894,571	\$ 9,488,877	\$ 9,765,020	\$ 7,230,775
Licenses and permits	1,271,501	555,800	595,009	798,800	675,300	669,800	669,800
Intergovernmental	2,760,341	2,038,972	1,355,611	2,286,592	2,303,199	2,304,865	2,306,493
Other revenues	1,578,800	1,642,490	1,201,715	1,827,253	1,994,529	2,023,389	2,034,073
Transfers in	340,532	45,234	30,195	45,234	48,276	48,289	51,432
<b>Total operating revenues</b>	<b>14,455,104</b>	<b>13,219,864</b>	<b>11,808,729</b>	<b>13,852,450</b>	<b>14,510,181</b>	<b>14,811,363</b>	<b>12,292,573</b>
<b>Total operating expenditures</b>	<b>12,024,829</b>	<b>17,227,907</b>	<b>11,569,317</b>	<b>17,393,430</b>	<b>14,311,338</b>	<b>14,429,402</b>	<b>14,902,879</b>
Revenue over (under) expenditures	2,430,275	(4,008,043)	239,412	(3,540,980)	198,844	381,961	(2,610,306)
Fund Balance, beginning of the year	6,522,859	8,953,133	8,953,133	8,953,133	5,412,153	5,610,997	5,992,958
Fund Balance, end of the year Prior to Transfer to/from Budget Stabilization	8,953,133	4,945,090	9,192,545	5,412,153	5,610,997	5,992,958	3,382,652
Transfer to/from General Fund to Budget Stabilization	-	-	-	-	-	-	-
Fund Balance, end of the year after Transfer to Budget Stabilization	8,953,133	4,945,090		5,412,153	5,610,997	5,992,958	3,382,652
General Fund Balance %					39.21%	41.53%	22.70%
Fund Balance, Budget Stabilization (Including Estimated Interest Earnings)	1,288,674	1,298,174		1,303,174	1,317,174	1,330,674	1,343,674
					9.20%		
<b>TOTAL COMBINED FUND BALANCE</b>	<b>\$10,241,807</b>	<b>\$ 6,243,264</b>		<b>\$ 6,715,327</b>	<b>\$ 6,928,171</b>	<b>\$ 7,323,632</b>	<b>\$ 4,726,326</b>

CITY OF WIXOM, MICHIGAN

General Fund - Expenditure Summary

5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 Months 2/28/23	Estimated Actual 6/30/23	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
101-101	City Council	\$ 12,422	\$ 15,626	\$ 7,439	\$ 13,626	\$ 15,626	\$ 15,626	\$ 15,626
101-172	City Managers Office	341,252	378,395	213,994	356,221	384,439	391,328	400,338
101-257	Economic Development/Assessing	170,498	231,792	52,049	201,480	210,889	207,029	211,353
101-371	Building (Construction & Dev.)	854,230	517,042	421,992	649,821	601,201	606,555	614,439
101-266	Litigation and Appeals	105,559	58,000	51,807	65,500	72,500	67,500	67,500
101-215	City Clerk	236,115	252,101	170,739	250,914	262,660	269,485	276,171
101-228	Information Systems	131,934	145,015	87,046	140,018	185,405	191,052	196,810
101-191	Finance	371,367	396,015	265,097	398,313	410,150	417,625	431,978
101-283	General Operating	741,676	1,025,000	704,309	1,017,244	946,807	1,151,916	1,355,463
101-265	Building Maintenance	50,254	136,204	39,314	86,217	127,904	93,822	97,749
101-805	Community Center	270,026	318,970	182,444	302,364	313,045	315,835	319,290
101-336	Fire	1,185,189	1,369,514	756,172	1,389,602	1,639,626	1,657,809	1,682,958
101-301	Police	3,349,486	4,012,339	2,617,478	4,225,972	4,068,123	4,164,615	4,230,326
101-441	DPW	1,118,658	1,284,817	712,404	1,237,892	1,422,276	1,502,616	1,537,377
101-722	Zoning Board of Appeals	979	3,500	350	600	4,000	4,000	4,000
101-247	Board of Review	1,356	1,646	4	1,646	1,646	1,646	1,646
101-721	Planning and Development	109,370	110,050	53,437	93,500	97,750	129,850	111,950
101-673	Senior Citizens	71,727	84,130	58,912	88,136	122,424	112,424	112,424
101-751	Parks & Recreation	379,413	465,234	240,739	451,846	474,078	477,453	480,755
101-916	Debt Service Pension	1,019,567	1,020,616	270,558	1,020,616	1,120,496	1,121,160	1,225,556
101-917	Debt Service OPEB	508,752	509,902	102,701	509,902	510,294	510,056	509,170
101-966	Transfers Out	995,000	4,892,000	4,560,333	4,892,000	1,320,000	1,020,000	1,020,000
<b>Total expenditures</b>		<b>\$ 12,024,829</b>	<b>\$ 17,227,907</b>	<b>\$ 11,569,317</b>	<b>\$ 17,393,430</b>	<b>\$ 14,311,338</b>	<b>\$ 14,429,402</b>	<b>\$ 14,902,879</b>

**SUMMARY OF FY 2023-2024 - GENERAL FUND BUDGET  
CITY OF WIXOM  
REVENUES AND EXPENDITURES**

<b>SOURCE</b>	<b>AMOUNT</b>
<b><u>REVENUES</u></b>	
Taxes and Special Assessments	\$ 9,488,877
Licenses and Permits	675,300
Intergovernmental	2,303,199
Other Revenues & Charge for Services	1,744,190
Transfers In	298,615
Appropriation of Fund Balance	(198,844)
<b>REVENUE TOTAL</b>	<b>\$ 14,311,338</b>

<b>SOURCE</b>	<b>AMOUNT</b>
<b><u>EXPENDITURES</u></b>	
City Council	\$ 15,626
City Managers Office	384,439
Assessing / Economic Development	210,889
Building (Construction & Dev.)	601,201
Litigation and Appeals	72,500
City Clerk	262,660
Information Systems	185,405
Finance	410,150
General Operating	946,807
Building Maintenance	127,904
Cultural Center	313,045
Fire	1,639,626
Police	4,068,123
DPW	1,422,276
Zoning Board of Appeals	4,000
Board of Review	1,646
Planning and Development	97,750
Senior Citizens	122,424
Parks & Recreation	474,078
Debt Service Pension	1,120,496
Debt Service OPEB	510,294
Transfers Out	1,320,000
<b>EXPENDITURE TOTAL</b>	<b>\$ 14,311,338</b>



# Fiscal Year 2023-2024

## Millage Information

The FY 2023-2024 Budget proposes a total Millage levy of 11.8821 which includes utilization of 3.00 of the separately voted up to 3.50 supplemental operating millage approved November 2020. The millage did not experience a Headlee rollback from those levied in FY 2022-2023.

Millage Rate Information							
Description	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	End Date
General Operating	7.54290	7.50970	7.50360	7.50360	7.45030	7.45030	N/A
Operating - Voted	3.50000	3.00000	3.00000	3.00000	3.00000	3.00000	FYE 2025
Local Road Program	1.15000	1.14490	1.14390	1.14390	1.13570	1.13570	FYE 2026
Safety Path Program	0.30000	0.29860	0.29830	0.29830	0.29610	0.29610	FYE 2024
Water Utility System	1.53000	1.25000	-	-	-	-	FYE 2020
<b>Total Millage</b>	<b>14.02290</b>	<b>13.20320</b>	<b>11.94580</b>	<b>11.94580</b>	<b>11.88210</b>	<b>11.88210</b>	

### Truth in Taxation

#### Financial Flexibility - As a Percentage of the Maximum Legal Millage Rate

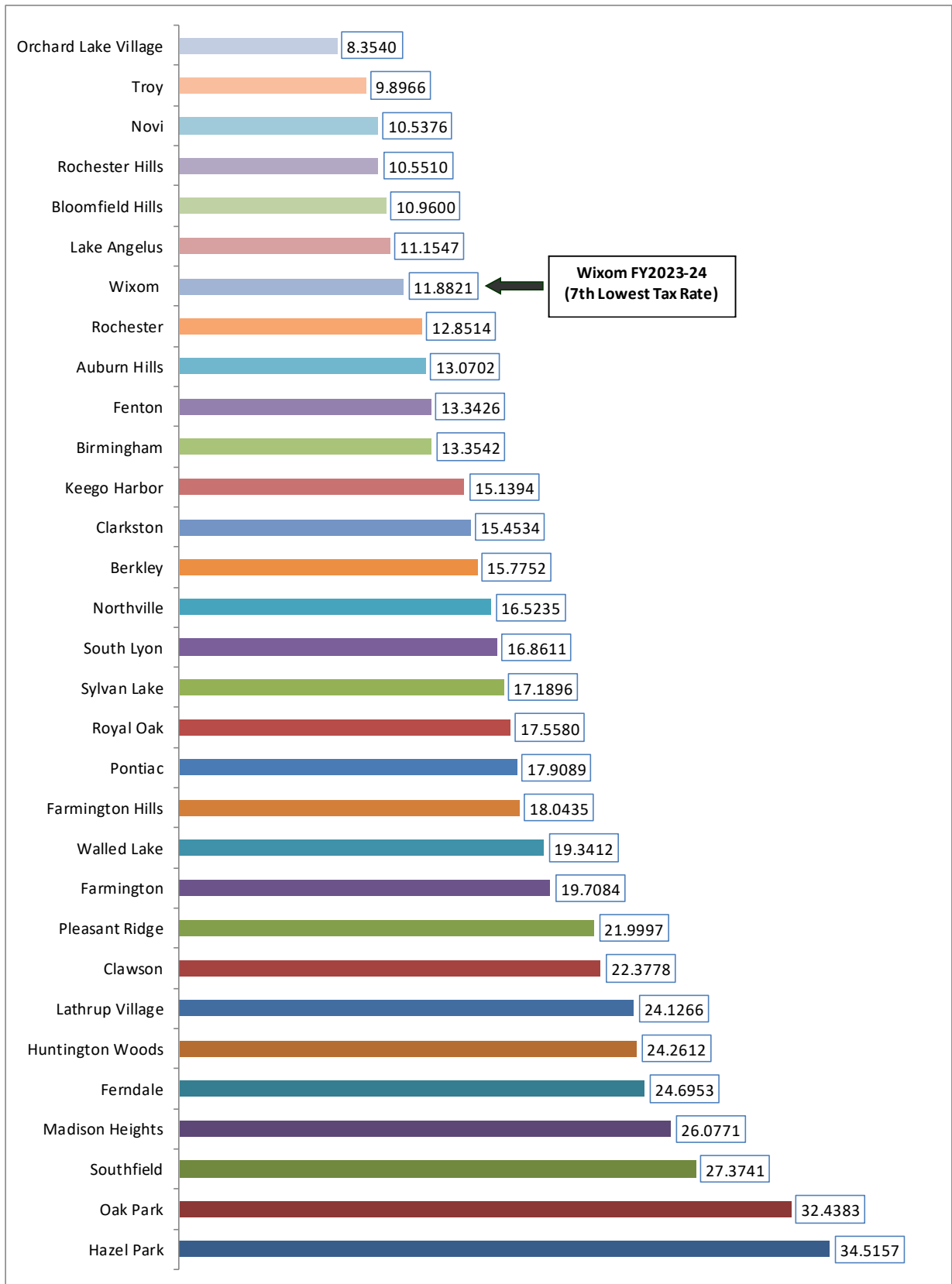
The rates, which the City may charge for their various taxes, are limited by State law and municipal charter provisions. Due to Proposal A, effects of the Headlee Amendment and Truth in Taxation laws are no longer applicable in many cases. The Headlee Amendment and Truth in Taxation laws resulted in limitations on the property tax rates, which typically had wide appeal to taxpayers. The Truth in Taxation law also placed restrictions on the City’s ability to raise its millage rates. Currently, Proposal A limits the increase in taxable value to the lesser of 5% or the current rate of inflation. The current year’s rate of inflation is 7.9%; thus, the City’s taxable value increase for any property could not exceed the 5%, except in cases of new construction. Such limitations constrain the flexibility of the municipality and restrict its financial independence due to this limitation.

Personal property tax classified as industrial and commercial decreased in Fiscal Year 2023-2024, while utility increased. For losses in industrial personal property since 2012, the City is estimated to receive \$320,000 from the Local Community Stabilization Authority to partially off-set the personal property tax loss. This calculation is based upon the lowest millage rate levied since 2012. The City’s general operating reimbursement will be based on 7.5429 mills instead of the currently levied 10.4503 mills.

Assessed Values represent 50% of the estimated property value. Taxable Value is a mathematical formula, which is based on the preceding years Taxable Value increased by the Inflation Rate Multiplier (IRM) or 5% for Tax Year 2023 since the IRM exceeded the limit. The IRM is determined for the entire State and applied by each municipality. Taxable Value may also increase for physical additions and decrease for physical losses. Thus, the assessed value may remain the same or even decline while your taxable value may increase due to the Inflation Rate Multiplier (IRM) or 5% for Tax Year 2023. It is important to note that Proposal A requires that Taxable Value cannot exceed the Assessed Value. In cases where the Inflation Rate Multiplier (IRM) increases taxable values over assessed values, the taxable value cannot exceed the assessed value.

## How Wixom Property Tax Rates Compare to Other Cities in Oakland County

The rates shown below reflect the proposed 2023 Wixom millage rate compared to the 2022 rates for other communities as provided by Oakland County Equalization.



**PUBLIC NOTICE  
CITY OF WIXOM  
NOTICE OF PUBLIC HEARING  
BUDGET HEARING ON THE 2023-2024 PROPOSED BUDGET**

The City Council of the City of Wixom will hold a public hearing at 7:00 PM on Tuesday, May 23, 2023, in the City Council Chambers at the Wixom Municipal Center, 49045 Pontiac Trail, Wixom, MI 48393, on the proposed annual budget for the Fiscal Year 2023-2024.

The budget hearing will include revenues and expenditures for General Operating, Roads, Cemetery, Safety Path, Solid Waste, Downtown Development Authority (DDA), Local Development Finance Authority (LDFA), Land Acquisition, Budget Stabilization, American Rescue Plan Act, Drug Forfeiture, Community Development Block Grant, Opioid Settlement, Debt Service/Bond Funds, Retiree Healthcare Funds, and Water & Sewer.

**The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.**

The 2023 proposed property tax levy includes the following:

Description	Mills	Explanation
General Operating	7.4503	(\$7.4503 per \$1,000 of Taxable Value)
Additional General Operating	3.0000	(\$3.0000 per \$1,000 of Taxable Value)
Local Road Improvements	1.1357	(\$1.1357 per \$1,000 of Taxable Value)
Bike Path	0.2961	(\$0.2961 per \$1,000 of Taxable Value)
<b>Total Millage</b>	<b>11.8821</b>	<b>(\$11.8821 per \$1,000 Taxable Value)</b>

Public comments, oral or written, are welcome at the hearing on the proposed Budget for Fiscal Year 2023-2024 and the Proposed Property Tax Millage Rate. All interested citizens, groups, senior citizens and organizations representing the interests of senior citizens are encouraged to attend and to submit comments. The proposed budget, as summarized below, will be on file in the office of the City Clerk for public inspection from 7:15 a.m. to 5:30 p.m. Monday through Thursday at the Wixom Municipal Center, 49045 Pontiac Trail, Wixom, MI 48393 or on the City's website at [www.wixomgov.org](http://www.wixomgov.org).

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## Fiscal Year 2023-2024 Personnel Information

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The City of Wixom is a service-oriented organization with the majority of expenditures associated with staff salaries and related costs. The total funding allocation for personnel costs represents 54% of General Operating Fund expenditure.

Fiscal Year 2023-2024 includes 59 full-time positions consisting of non-union employees and the remainder represented by six bargaining units.

Wage and Fringe cost summaries for City staff are included for FY 2023-2024 as well as projections for Fiscal Years 2024-2025 and 2024-2025.

CITY OF WIXOM, MICHIGAN

**General Fund - Summary of Full Time Positions**  
5/23/2023

Department	FY 03/04	FY 04/05	FY 05/06	FY 06/07	FY 07/08	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
City Managers Office	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.5	3.5	3.5
Economic Dev./Assess.	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	0.5	0.5	0.5
Building (Const. & Dev.)*	5.0	5.0	5.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	2.5	1.5	1.5	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
DPS	2.0	1.0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
City Clerk	3.0	3.0	3.0	3.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Information Systems	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Finance	5.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	3.0	2.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
Fire	3.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	1.0	2.5	2.5	2.5	2.0	4.0	4.0	4.0	5.0	5.0	7.0	8.0
Police	27.0	27.0	25.0	25.0	25.0	25.0	25.0	24.0	23.0	23.0	23.0	23.0	23.0	23.0	23.0	23.0	24.0	24.0	24.0	24.0	25.0
DPW	11.0	11.0	12.0	12.0	11.0	11.0	11.0	11.0	11.0	11.0	10.0	10.0	10.0	10.0	10.0	10.0	11.0	11.0	11.0	11.0	12.0
Comm. Serv./Parks & Rec.	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	3.0	2.0	2.0	2.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
Senior Center	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Full Time</b>	<b>65.0</b>	<b>62.0</b>	<b>60.0</b>	<b>59.0</b>	<b>57.0</b>	<b>57.0</b>	<b>57.0</b>	<b>56.0</b>	<b>55.0</b>	<b>54.0</b>	<b>50.0</b>	<b>47.0</b>	<b>48.0</b>	<b>48.0</b>	<b>51.0</b>	<b>51.0</b>	<b>53.0</b>	<b>54.0</b>	<b>54.0</b>	<b>56.0</b>	<b>59.0</b>

\*Inc. Planning and Zoning

% Annual Change	0.00%	-4.62%	-3.23%	-1.67%	-3.39%	0.00%	0.00%	-1.75%	-1.79%	-1.82%	-7.41%	-6.00%	2.13%	0.00%	6.25%	0.00%	3.92%	1.89%	0.00%	3.70%	5.36%
% Accumulated Change			-7.85%	-9.51%	-12.90%	-12.90%	-12.90%	-14.66%	-16.44%	-18.26%	-25.67%	-31.67%	-29.54%	-29.54%	-23.29%	-23.29%	-19.37%	-17.48%	-17.48%	-13.78%	-8.42%

CITY OF WIXOM, MICHIGAN

**General Fund - Wages & Fringes**

5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 Months 2/28/23	Estimated Actual 6/30/23	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
101-101-703 & 709	City Council	\$ 11,626	\$ 11,626	\$ 5,813	\$ 11,626	\$ 11,626	\$ 11,626	\$ 11,626
101-172-703 & 709	City Managers Office	325,553	353,727	205,259	340,977	365,639	372,528	382,288
101-191-703 & 709	Finance	328,836	347,524	224,455	346,597	358,404	364,242	376,342
101-215-703 & 709	City Clerk	202,954	211,501	139,472	208,371	205,960	212,830	217,065
101-228-703 & 709	Information Systems	-	-	-	-	-	-	-
101-247-703 & 709	Board of Review	646	646	-	646	646	646	646
101-257-703 & 709	Economic Dev. /Assessing	42,992	53,221	34,678	52,884	53,489	54,439	55,813
101-265-703 & 709	Building Maintenance	-	-	-	-	-	-	-
101-266-703 & 709	Litigation and Appeals	-	-	-	-	-	-	-
101-283-703 & 709	General Operating	301,449	567,272	316,697	557,248	470,131	645,292	839,433
101-301-703 & 709	Police	2,894,288	3,439,216	2,335,587	3,653,459	3,431,147	3,528,863	3,594,574
101-336-703 & 709	Fire	919,454	1,036,124	567,267	1,055,691	1,300,857	1,317,540	1,340,341
101-371-703 & 709	Building (Construction & Dev.)	161,459	174,920	113,040	175,296	195,215	200,266	207,312
101-441-703 & 709	DPW	800,884	890,803	509,120	872,507	980,176	1,038,053	1,062,827
101-673-703 & 709	Senior Citizens	23,026	26,630	16,736	27,806	29,424	29,424	29,424
101-721-703 & 709	Planning and Development	3,275	3,600	1,400	2,800	3,600	3,600	3,600
101-722-703 & 709	Zoning Board of Appeals	875	1,500	350	600	1,500	1,500	1,500
101-751-703 & 709	Parks & Recreation	164,423	177,534	112,101	177,372	177,318	179,632	182,854
101-805-703 & 709	Community Center	161,702	172,830	103,470	160,797	170,165	170,606	171,800
101-966-703 & 709	Transfers Out	-	-	-	-	-	-	-
<b>Total Wages &amp; Fringes</b>		<b>\$ 6,343,441</b>	<b>\$ 7,468,673</b>	<b>\$ 4,685,445</b>	<b>\$ 7,644,677</b>	<b>\$ 7,755,296</b>	<b>\$ 8,131,087</b>	<b>\$ 8,477,445</b>

CITY OF WIXOM, MICHIGAN

**General Fund - Wages**

5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 Months 2/28/23	Estimated Actual 6/30/23	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
101-101-703	City Council	\$ 10,800	\$ 10,800	\$ 5,400	\$ 10,800	\$ 10,800	\$ 10,800	\$ 10,800
101-172-703	City Managers Office	232,165	260,589	156,667	252,734	267,780	267,780	267,780
101-191-703	Finance	227,293	235,738	145,378	235,702	253,341	253,966	254,555
101-215-703	City Clerk	138,065	144,813	91,889	142,213	142,713	144,913	142,863
101-228-703	Information Systems	-	-	-	-	-	-	-
101-247-703	Board of Review	600	600	-	600	600	600	600
101-257-703	Economic Dev. / Assessing	33,474	41,000	26,807	41,000	41,000	41,000	41,000
101-265-703	Building Maintenance	-	-	-	-	-	-	-
101-266-703	Litigation and Appeals	-	-	-	-	-	-	-
101-283-703	General Operating	-	43,509	-	43,509	71,168	148,111	228,131
101-301-703	Police	2,127,558	2,501,073	1,587,908	2,487,978	2,562,168	2,609,971	2,648,712
101-336-703	Fire	700,744	831,182	443,509	839,855	996,918	999,291	1,001,783
101-371-703	Building (Construction & Dev.)	101,609	110,289	67,227	110,289	131,645	132,120	132,609
101-441-703	DPW	551,671	623,658	336,898	612,635	715,955	721,258	726,438
101-673-703	Senior Citizens	14,793	17,016	15,537	25,830	27,333	27,333	27,333
101-721-703	Planning and development	3,275	3,600	1,400	2,800	3,600	3,600	3,600
101-722-703	Zoning Board of Appeals	875	1,500	350	600	1,500	1,500	1,500
101-751-703	Parks & Recreation	120,429	130,168	78,581	130,153	130,153	130,153	130,153
101-805-703	Community Center	117,575	130,818	76,143	122,472	130,782	130,782	130,782
101-966-703	Transfers Out	-	-	-	-	-	-	-
<b>Total Wages</b>		<b>\$ 4,380,927</b>	<b>\$ 5,086,353</b>	<b>\$ 3,033,694</b>	<b>\$ 5,059,170</b>	<b>\$ 5,487,456</b>	<b>\$ 5,623,178</b>	<b>\$ 5,748,639</b>



CITY OF WIXOM, MICHIGAN

**General Fund - Fringes**  
5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 Months 2/28/23	Estimated Actual 6/30/23	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
101-101-709	City Council	\$ 826	\$ 826	\$ 413	\$ 826	\$ 826	\$ 826	\$ 826
101-172-709	City Managers Office	93,388	93,138	48,592	88,243	97,859	104,748	114,508
101-191-709	Finance	101,543	111,786	79,077	110,895	105,063	110,276	121,787
101-215-709	City Clerk	64,889	66,688	47,583	66,158	63,247	67,917	74,202
101-228-709	Information Systems	-	-	-	-	-	-	-
101-247-709	Board of Review	46	46	-	46	46	46	46
101-257-709	Economic Dev. / Assessing	9,518	12,221	7,871	11,884	12,489	13,439	14,813
101-265-709	Building Maintenance	-	-	-	-	-	-	-
101-266-709	Litigation and Appeals	-	-	-	-	-	-	-
101-283-709	General Operating	301,449	523,763	316,697	513,739	398,963	497,181	611,302
101-301-709	Police	766,730	938,143	747,679	1,165,481	868,979	918,892	945,862
101-336-709	Fire	218,710	204,942	123,757	215,836	303,939	318,249	338,558
101-371-709	Building (Construction & Dev.)	59,849	64,631	45,813	65,007	63,570	68,146	74,703
101-441-709	DPW	249,213	267,145	172,223	259,872	264,221	316,795	336,389
101-673-709	Senior Citizens	8,232	9,614	1,199	1,976	2,091	2,091	2,091
101-721-709	Planning and Development	-	-	-	-	-	-	-
101-722-709	Zoning Board of Appeals	-	-	-	-	-	-	-
101-751-709	Parks & Recreation	43,995	47,366	33,519	47,219	47,165	49,479	52,701
101-805-709	Community Center	44,126	42,012	27,327	38,325	39,383	39,824	41,018
101-966-709	Transfers Out	-	-	-	-	-	-	-
<b>Total Fringes</b>		<b>\$ 1,962,514</b>	<b>\$ 2,382,320</b>	<b>\$ 1,651,751</b>	<b>\$ 2,585,507</b>	<b>\$2,267,841</b>	<b>\$2,507,909</b>	<b>\$ 2,728,806</b>

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# Fiscal Year 2023-2024

## Revenue Detail

The General Fund revenues provide funding for City services that have a city-wide benefit from revenue sources generated through collections of various revenue types. General Fund revenues are categorized as property taxes and special assessments, state shared revenue, licenses and permits, departmental/other revenues, and contributions from other funds. Revenues are based on historical data, county, state and national economic forecasts and new income opportunities.

Revenue is projected to increase \$657,731 in Fiscal Year 2023-2024 over the estimated actual Fiscal Year 2022-2023 revenue. Taxable value on properties reflects an overall increase resulting in a 6.68% increase to property tax revenue. This budget includes the levy of 3.00 mills of the general operating voted millage of up to 3.50 mills. Headlee rollback did have an effect on the millages being levied in Fiscal Year 2023-2024. State shared sales tax revenue is budgeted to increase \$17,548 according to estimates provided by the State of Michigan. There is a decrease in building permit revenue due to development fluctuation. Local Community Stabilization (LCSA) revenue for the reimbursement of eliminated personal property taxes fluctuates year to year. The City will continue to budget according to the calculation method provided by the LCSA to estimate the personal property tax reimbursement each year.

The Downtown Development Authority (DDA) completed reimbursement to the City for the previous supplementation of the DDA Debt payment. Therefore, this line item now reflects charges for City services provided to the DDA in the amount of \$250,339. This amount is being increased in Fiscal Year 2023-2024 for inflationary factors and to provide funding for an additional full-time DPW Equipment Operator position.

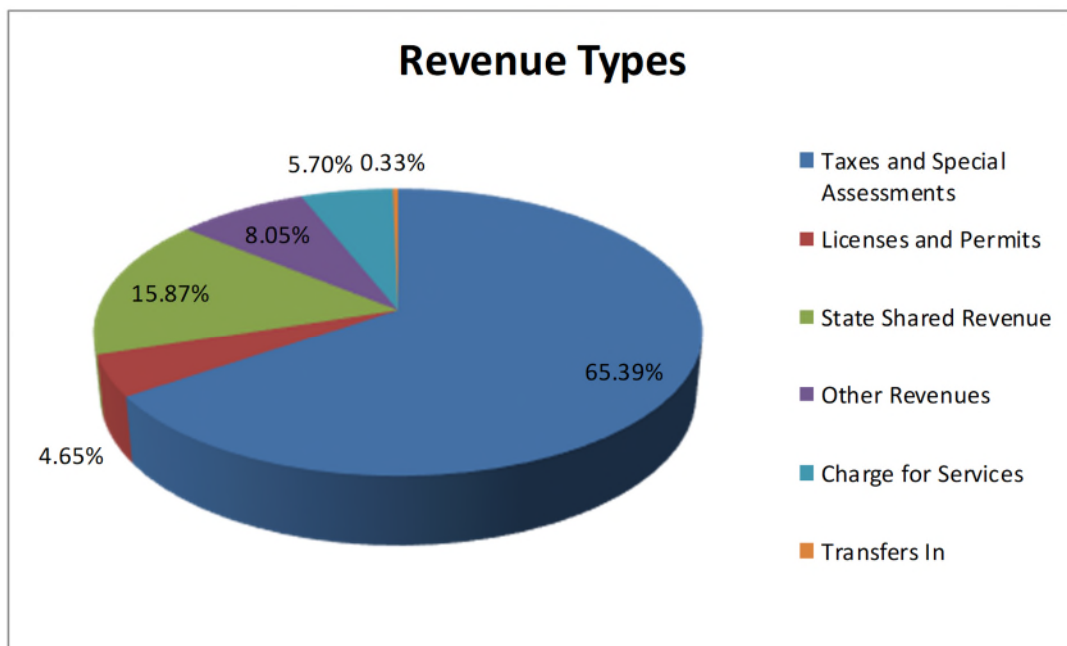
### Revenue Comparison

Description	Est. Actual 2022-2023	Adopted 2023-2024	Dollar Change	% Change
Property Taxes	\$ 8,894,571	\$ 9,488,877	\$ 594,306	6.68%
State Shared and LCSA	2,286,592	2,303,199	\$ 16,607	0.73%
Building Permits & Fees	798,800	675,300	\$ (123,500)	-15.46%
Pension & OPEB Bond Proceeds	-	-	\$ -	0.00%
Miscellaneous Income	1,022,610	1,011,382	\$ (11,228)	-1.10%
Charges for Services Library	70,755	72,878	\$ 2,123	3.00%
Contribution from DDA	157,366	250,339	\$ 92,973	0.00%
Contribution from Library	45,234	48,276	\$ 3,042	0.00%
Contribution from Budget Stabilization	-	-	\$ -	0.00%
Charges for Services Water/Wastewater	361,798	443,459	\$ 81,661	22.57%
Charges for Services Major & Local Roads	156,484	156,484	\$ -	0.00%
Charges for Services Solid Waste	58,240	59,987	\$ 1,747	3.00%
<b>Total Revenues</b>	<b>\$ 13,852,450</b>	<b>\$ 14,510,181</b>	<b>\$ 657,731</b>	<b>4.7481%</b>

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The percentage of revenue by category is shown below:

Type	Percentage	Amount
Taxes and Special Assessments	65.39%	9,488,877
Licenses and Permits	4.65%	675,300
State Shared Revenue	15.87%	2,303,199
Other Revenues	8.05%	1,167,866
Charge for Services	5.70%	826,663
Transfers In	0.33%	48,276
<b>Total General Fund Revenue</b>	<b>100%</b>	<b>14,510,181</b>



CITY OF WIXOM, MICHIGAN

General Fund - Revenue Detail

5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 Months 2/28/23	Estimated Actual 6/30/23	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Taxes and special assessments</b>								
101-000-402.010	Real Property Tax	\$ 6,782,172	\$ 7,222,832	\$ 7,048,669	\$ 7,251,318	\$ 7,824,743	\$ 8,059,485	\$ 5,860,741
101-000-403.012	LDFA/DDA Property Tax	-	-	-	-	-	-	-
101-000-403.012	Operating Millage Additional	-	-	-	-	-	-	-
101-000-404.010	Maple North Service Income	-	-	-	-	-	-	-
101-000-410.010	Personal Property Tax	1,246,841	1,251,255	1,115,856	1,134,059	1,147,947	1,182,385	859,813
101-000-410.010	Personal Property Tax - PA328	-	-	-	-	-	-	-
101-000-412.010	Personal Prop-Delq	(2,330)	-	-	-	-	-	-
101-000-412.011	Penalty&Interest on Delqt. Tax	64,521	60,000	45,131	66,565	60,000	61,000	62,000
101-000-437.010	Industrial Facilities Tax	65,908	67,081	67,081	67,081	64,094	66,016	48,006
101-000-437.012	IFT Job Shortfall Revenue	-	-	-	-	-	-	-
101-000-447.010	Tax Administration Fee-Gen Op	343,661	345,000	346,293	372,265	400,777	404,785	408,833
101-000-447.011	Tax Administration Fee-Maple	-	-	-	-	-	-	-
101-000-447.012	Tax Administration Fee-IFT	3,156	3,200	3,168	3,283	3,316	3,349	3,382
101-000-581.012	MTT/Bd of Rev Adj	-	(12,000)	-	-	(12,000)	(12,000)	(12,000)
101-000-607.010	Transfer Fee	-	-	-	-	-	-	-
101-000-607.011	PRE Denial Distribution	-	-	-	-	-	-	-
101-000-676.011	Tax Assessment & Coll. Reim	-	-	-	-	-	-	-
<b>Total taxes and special assessments</b>		<b>8,503,930</b>	<b>8,937,368</b>	<b>8,626,199</b>	<b>8,894,571</b>	<b>9,488,877</b>	<b>9,765,020</b>	<b>7,230,775</b>
<b>Licenses and permits</b>								
101-000-453.030	Bldg Misc Income	-	-	-	-	-	-	-
101-000-476.030	Right of Way Permits	3,960	3,500	2,160	3,500	3,500	3,500	3,500
101-000-477.034	Soil Erosion Permits	-	-	-	-	-	-	-
101-000-583.030	SPR - Easement Rev	-	-	-	-	-	-	-
101-000-607.030	Site Plan Rev. (Comb w/Eng)	-	-	-	-	-	-	-
101-000-607.032	Zoning Review	-	-	-	-	-	-	-
101-000-607.033	Zoning Letter Verification Revenue	3,350	1,800	536	1,800	1,800	1,800	1,800
101-000-608.031	Building Permits & Fees	1,147,205	475,000	532,305	715,000	600,000	600,000	600,000
101-000-609.030	Engineering & SPR Admin	81,753	55,000	47,769	58,000	50,000	45,000	45,000
101-000-612.031	Rental Review Fee	10,795	8,000	3,682	8,000	8,000	8,000	8,000
101-000-612.032	Permit Surcharge Revenue	24,438	12,500	8,557	12,500	12,000	11,500	11,500
101-000-626.030	Subdivision Review	-	-	-	-	-	-	-
101-000-627.030	Aerial Topos & Misc. Mylars	-	-	-	-	-	-	-
<b>Total licenses and permits</b>		<b>1,271,501</b>	<b>555,800</b>	<b>595,009</b>	<b>798,800</b>	<b>675,300</b>	<b>669,800</b>	<b>669,800</b>
<b>Intergovernmental</b>								
101-000-440.060	State Sales Tax	2,222,088	1,728,772	1,021,960	1,952,941	1,970,489	1,972,065	1,973,643
101-000-443.060	Liquor License Tax	11,493	10,200	12,710	12,710	12,710	12,800	12,850
101-000-573.010	Local Community Stabilization	526,759	300,000	320,941	320,941	320,000	320,000	320,000
<b>Total intergovernmental</b>		<b>2,760,341</b>	<b>2,038,972</b>	<b>1,355,611</b>	<b>2,286,592</b>	<b>2,303,199</b>	<b>2,304,865</b>	<b>2,306,493</b>
<b>Other revenues</b>								
101-000-451.021	Business License Fees	37,148	55,000	18,690	45,000	55,000	55,000	55,000
101-000-501.000	MMRMA Grant	2,200	-	19,894	19,894	10,000	10,000	10,000
101-000-501.030	Federal Revenue	-	-	-	-	-	-	-
101-000-528.030	Other Federal Grants	26,964	-	-	-	-	-	-
101-000-539.020	Bullet Proof Vest Program Reimb	-	500	-	1,000	1,750	9,500	1,750
101-000-539.030	State Grants	-	-	-	-	-	-	-
101-000-581.001	Developer-Cost Recovery	-	-	-	-	-	-	-
101-000-581.020	Cable T.V. Revenue	141,971	140,475	70,340	140,475	138,000	139,380	140,774
101-000-581.021	Workers Compensation	1,656	-	-	-	-	-	-
101-000-581.023	Metro Act Funds	57,762	47,000	-	47,000	48,000	49,000	50,000
101-000-581.025	Seniors Revenue	10,205	10,000	16,212	24,000	24,000	25,000	26,000
101-000-581.028	Passport Revenue	38,706	40,000	22,035	35,000	35,000	35,000	35,000
101-000-581.029	Fire Revenue	-	-	-	-	-	-	-
101-000-582.020	Insurance Loss Payment-Retention	-	-	-	-	-	-	-
101-000-582.021	Gas Rebate	-	-	-	-	-	-	-
101-000-582.022	Police Revenue	8,872	13,000	9,878	21,000	13,500	14,000	14,500
101-000-582.024	Insurance Loss Payment	15,580	-	5,778	5,778	-	-	-
101-000-582.029	Community Foundation Reimb.	-	-	-	-	-	-	-
101-000-582.030	Revenue Compost Site	52,694	48,000	32,418	48,000	48,000	48,000	48,000
101-000-582.034	Parks & Rec.-Softball Revenue	4,990	7,000	6,295	8,000	8,000	8,000	8,000

CITY OF WIXOM, MICHIGAN

General Fund - Revenue Detail

5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 Months 2/28/23	Estimated Actual 6/30/23	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
101-000-582.035	Police Records Mgmt Income	20,513	20,496	10,481	20,930	20,930	20,930	20,930
101-000-583.030	Easement Revenue	-	-	-	-	-	-	-
101-000-606.021	District Court	70,481	52,000	42,913	65,000	68,000	69,000	70,000
101-000-607.001	Utility Billing Late Fee	6,467	7,000	6,488	7,165	7,000	7,000	7,000
101-000-607.002	AT&T Video Serv Franchise	48,173	51,000	20,821	40,772	40,000	38,000	36,000
101-000-607.003	AT&T Video Serv InKind PEG	4,817	5,100	2,082	4,500	4,200	4,000	3,800
101-000-626.000	Prisoner Lodging	2,912	4,200	1,454	4,200	4,300	4,300	4,300
101-000-628.001	Local Road - Charge for Services	50,000	50,000	33,333	50,000	51,500	53,045	54,636
101-000-628.002	Water Utility - Charge for Services	180,899	180,899	120,599	180,899	211,898	216,136	220,459
101-000-628.003	WasteWater Utility-Charge for Servic	180,899	180,899	120,599	180,899	231,561	236,192	240,916
101-000-628.004	Solid Waste - Charges for Services	8,240	8,240	5,493	8,240	8,487	8,742	9,004
101-000-628.005	Library - Charges for Services	72,059	70,749	47,337	70,755	72,878	75,064	77,316
101-000-628.006	Equipment Rental - Local Road	81,116	76,431	53,464	66,779	66,779	66,779	66,779
101-000-628.007	Equipment Rental - Major Road	125,370	120,877	62,427	89,705	89,705	89,705	89,705
101-000-628.009	DDA - Charge for Services	-	157,366	157,366	157,366	250,339	257,784	265,453
101-000-628.010	LDFA - Charge for Services	-	-	-	-	-	-	-
101-000-628.011	Safety Path - Charge for Services	-	-	-	-	-	-	-
101-000-651.021	Parks & Recreation-Soccer Rev	4,525	3,600	3,075	4,000	4,000	4,000	4,000
101-000-651.022	Sponsorship Revenue	50,725	30,000	10,500	40,000	50,000	50,000	50,000
101-000-651.023	Fireworks Donation Revenue	-	-	-	-	-	-	-
101-000-651.024	Employee Portion - Health Care	-	-	-	-	-	-	-
101-000-651.025	Senior Sponsorship Revenue	830	-	-	-	-	-	-
101-000-655.022	Revenue-False Alarms	42,626	8,000	27,575	30,000	25,000	25,000	25,000
101-000-655.025	Property Transfer Fine Rev	-	-	-	-	-	-	-
101-000-664.022	Interest Income	25,600	12,000	137,002	170,000	140,000	135,000	125,000
101-000-664.220	Unrealized Investment Gain/Loss	(50,417)	-	(42,829)	(42,829)	-	-	-
101-000-664.221	Unrealized Market Value Gain/Loss	(23,348)	-	(4,735)	(4,735)	-	-	-
101-000-667.020	Civic Center Rental Income	41,970	25,000	28,818	45,000	45,000	45,000	45,000
101-000-667.021	Rental Ameritech	54,268	58,157	49,249	58,157	60,144	62,200	64,328
101-000-667.027	Rental / User Fees	18,051	18,576	333	18,576	19,133	19,707	20,298
101-000-667.033	Rental Income - Fire	-	-	-	-	-	-	-
101-000-671.020	Parks & Rec.-General Revenue	30,942	35,000	20,178	27,000	35,000	35,000	36,000
101-000-671.021	DPW Revenue	46,940	45,000	26,124	45,000	45,000	45,000	45,000
101-000-671.022	Other Miscellaneous Revenue	4,779	5,000	5,796	7,500	6,000	6,000	6,200
101-000-671.024	Revenue Cost Recovery	8,061	18,000	9,349	18,000	18,000	18,500	19,500
101-000-671.025	Smart Bus Credits	(6,275)	3,000	-	2,000	3,000	3,000	3,000
101-000-671.028	Smart Bus Credits - Seniors	32,869	14,925	-	14,093	14,925	14,925	14,925
101-000-671.029	Oth Gov - WWOCA	-	-	-	-	-	-	-
101-000-671.044	MERS HCSP & DC Forfeited Funds	4,482	-	11,334	11,334	-	-	-
101-000-673.020	Sale of Land	-	-	-	-	-	-	-
101-000-673.021	Sale of Fixed Assets	36,053	18,000	32,249	38,000	18,000	18,000	18,000
101-000-674.001	Donation - Memorial Block	-	-	-	-	-	-	-
101-000-674.350	Donation Revenue	3,000	-	1,300	1,300	-	-	-
101-000-676.023	Utility Reimbursement Rev-Fire	-	-	-	-	-	-	-
101-000-676.024	Utility Reimbursement Rev-DPW	-	-	-	-	-	-	-
101-000-676.025	Election-State Reimbursement	-	-	-	-	-	-	-
101-000-676.027	Utility Reimb Revenue-Gener	-	-	-	-	-	-	-
101-000-676.028	West Nile Virus Reimb	2,425	2,000	-	2,500	2,500	2,500	2,500
101-000-696.001	Pension Obligation Bond Proceeds	-	-	-	-	-	-	-
101-000-696.002	OPEB Obligation Bond Proceeds	-	-	-	-	-	-	-
<b>Total other revenues</b>		<b>1,578,800</b>	<b>1,642,490</b>	<b>1,201,715</b>	<b>1,827,253</b>	<b>1,994,529</b>	<b>2,023,389</b>	<b>2,034,073</b>
<b>Transfers in</b>								
101-000-699.012	Transfer In - DDA Debt Repayment	295,362	-	-	-	-	-	-
101-000-699.013	Contribution Budget Stabilization	-	-	-	-	-	-	-
101-931-699.000	Contribution Library	45,170	45,234	30,195	45,234	48,276	48,289	51,432
101-931-699.002	Contribution CDBG	-	-	-	-	-	-	-
101-931-699.003	Budget Stabilization Fund Transfer	-	-	-	-	-	-	-
101-931-699.005	Major Road Debt Fund	-	-	-	-	-	-	-
<b>Total transfers in</b>		<b>340,532</b>	<b>45,234</b>	<b>30,195</b>	<b>45,234</b>	<b>48,276</b>	<b>48,289</b>	<b>51,432</b>
<b>Total Revenues</b>		<b>\$ 14,455,104</b>	<b>\$ 13,219,864</b>	<b>\$ 11,808,729</b>	<b>\$ 13,852,450</b>	<b>\$ 14,510,181</b>	<b>\$ 14,811,363</b>	<b>\$ 12,292,573</b>

## Fiscal Year 2023-2024 Property Tax Revenue Calculation

	2022/2023	2023/2024	2024/2025	2025/2026
Taxable Value Real	762,775,010	857,882,250	885,274,758	902,980,253
Taxable Value Personal Commercial	70,349,950	60,707,140	62,528,354	63,778,921
Taxable Value Personal Industrial	24,977,380	23,390,410	24,092,122	24,573,965
Taxable Value Personal Utility	24,406,560	25,750,660	26,523,180	27,053,643
Taxable Value IFT (1/2)	6,419,080	6,133,175	6,317,170	6,443,514
<b>Total</b>	888,927,980	973,863,635	1,004,735,584	1,024,830,296
DDA (Captured)	54,882,410	62,299,020	65,824,031	67,140,511
Brownfield 1 (Captured)	452,460	491,550	506,297	516,422
Brownfield 2 (Captured)	16,279,881	46,333,922	47,723,940	48,678,418
<b>Total minus DDA</b>	817,313,229	864,739,143	890,681,317	908,494,944
	1 mil =	864,739		
<b>General Fund</b>				
Tax rate	10.4503	10.4503	10.4503	7.4503
Taxes Real	7,222,832	7,824,743	8,059,485	5,860,741
Taxes Personal	1,251,255	1,147,947	1,182,385	859,813
Taxes IFT	67,081	64,094	66,016	48,006
<b>Total Tax Revenue</b>	8,541,168	9,036,784	9,307,886	6,768,560
Difference from Prior Year	419,353	495,616	271,102	(2,539,326)

Voter approved millage being charged is reduced to 3.0 in FY2023/24 and projected as the same for FY2024/25  
Full 3.5 voter approved millage expires in FY2024/2025

<b>Local Road Capital (Exp. FY 2026)</b>				
Tax rate	1.1357	1.1357	1.1357	1.1357
Taxes Real	784,951	902,986	930,075	948,677
Taxes Personal	135,982	124,755	128,497	131,067
Taxes IFT	7,290	6,965	7,174	7,318
<b>Total Tax Revenue</b>	928,223	1,034,706	1,065,746	1,087,062
Difference from Prior Year	43,712	106,483	31,040	21,316

<b>Safety Path (Exp. FY 2024)</b>				
Tax rate	0.2961	0.2961	0.2961	0.2961
Taxes Real	204,653	235,427	242,489	247,339
Taxes Personal	35,453	32,526	33,502	34,172
Taxes IFT	1,901	1,816	1,871	1,908
<b>Total Tax Revenue</b>	242,007	269,769	277,862	283,419
Difference from Prior Year	11,349	27,762	8,093	5,557

<b>DDA (General, Local Rd, Safety Path, Library, Oak Co Oper&amp;Parks, Huron Metro, OCC, DDA Special) Exp. FY 2029</b>				
Tax rate (Special)	1.2766	1.2766	1.2766	1.2766
<b>Total DDA (Special)</b>	6,404,830	6,404,830	6,404,830	6,404,830
<b>Tax Revenue (Special)</b>	8,176	8,176	8,176	8,176

Tax rate	21.2501	21.2501	21.2501	18.2501
<b>Total capture DDA</b>	54,882,410	62,299,020	65,824,031	67,140,511
<b>Tax Revenue</b>	1,166,257	1,323,860	1,398,767	1,225,321
Difference from Prior Year	209,037	157,603	74,907	(173,446)



# Fiscal Year 2023-2024

## General Fund Expenditure Detail

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The General Fund contains the records of the ordinary activities of the City which are not accounted for in another fund. This fund contains appropriation for all operating departments of the City. The General Fund expenditure activities are financed by revenues from general property taxes, State-Shared Revenues and other sources.

General Fund expenditure detail and department operational summaries are provided in the relevant section.

# Fiscal Year 2023-2024

## Program Strategies: City Council

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### **PROGRAM DESCRIPTION:**

The Wixom City Council is comprised of the Mayor and six City Council members. The Mayor is elected for a two-year term and serves as the chairperson for the City Council. The members of the Council are elected at large and serve four-year overlapping terms. The City Council is responsible for making policy, promulgating legislation, adopting a budget and levying taxes. The City Council also selects the City Manager, who is the chief administrative officer of the City, as well as the City Clerk.

### **ACHIEVEMENT GOALS FOR FY 2023-2024:**

- Oversee the use of community resources including taxes, infrastructure and environmental resources.
- Establish community-wide goals and objectives to provide direction for City Administration.
- Ensure that City services are provided in a responsive, efficient and effective manner.
- Enhance communications with Boards/Commissions, neighboring communities and other agencies.

### **BUDGET HIGHLIGHTS:**

No significant changes or highlights to note in the upcoming Fiscal Year 2023-2024.

CITY OF WIXOM, MICHIGAN

**General Fund - Expenditure Detail**

City Council  
5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 Months 2/28/23	Estimated Actual 6/30/23	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Salaries &amp; wages</b>								
101-101-703.141	Salary - Mayor	\$ 1,800	\$ 1,800	\$ 900	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800
101-101-703.143	Salaries - City Council	9,000	9,000	4,500	9,000	9,000	9,000	9,000
101-101-709.100	Fringes - City Council	826	826	413	826	826	826	826
<b>Total salaries &amp; wages</b>		<b>11,626</b>	<b>11,626</b>	<b>5,813</b>	<b>11,626</b>	<b>11,626</b>	<b>11,626</b>	<b>11,626</b>
<b>Professional &amp; contractual</b>								
101-101-716.141	City Council Expense	796	3,500	1,626	2,000	3,500	3,500	3,500
101-101-836.100	COVID19 Expense	-	-	-	-	-	-	-
101-101-955.141	Conf. & Workshops	-	-	-	-	-	-	-
101-101-956.146	Awards & Plaques	-	500	-	-	500	500	500
<b>Total professional &amp; contractual</b>		<b>796</b>	<b>4,000</b>	<b>1,626</b>	<b>2,000</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>
<b>Total City Council</b>		<b>\$ 12,422</b>	<b>\$ 15,626</b>	<b>\$ 7,439</b>	<b>\$ 13,626</b>	<b>\$ 15,626</b>	<b>\$ 15,626</b>	<b>\$ 15,626</b>

# Fiscal Year 2023-2024

## Program Strategies: City Manager

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### **PROGRAM DESCRIPTION:**

This program funds the central, administrative coordination of all City operations. The City Manager is the chief administrative officer of the City and is an at-will appointee of the City Council. The City Manager is responsible for making recommendations to the City Council on policy and service matters and for implementing and administering those policies, programs and ordinances adopted by the City Council. It is the City Manager's duty to promote efficiency, ethics, professionalism, integrity and responsiveness throughout City operations. The City Manager is also the Emergency Management Coordinator and, as such, maintains general supervision over the planning and administration for the emergency management organization and the execution of the emergency preparedness plans. Other focus areas include economic development, Assessing and providing support to other offices, including the Clerk's Office.

### **ACHIEVEMENT GOALS FOR FY 2023-2024:**

- Find and implement solutions to day-to-day City and resident issues and concerns. This will include review of existing practices as well as evaluation, and possible implementation, of tools and products designed to enhance service delivery/effectiveness and communication with residents, businesses and other customers.
- Provide the highest level possible of high-quality services across all functions within City operations, efficiently and effectively, to residents, businesses and visitors.
- Retain, support and develop the City's most valuable assets - its employees.
- Be responsive and effective in providing support services to City Council, Commissions, Boards and Authorities.
- Handle processing of forms and effectively coordinate with Oakland County as the City's Assessor.

### **BUDGET HIGHLIGHTS:**

101-172-703.121 - Salary - Assistant City Manager/Economic Development (50%): Funding for this position is split at 50% in each of two departments, City Manager and Economic Development and Assessing. The Assistant City Manager (ACM) responsibilities in this program involve administrative support to the City Manager's Office as assigned by the City Manager.

101-172-955.123 - Education & Training: Funding of this account provides for the continuing education and training of the four staff members within the Department though the ACM has additional funding in the Economic Development and Assessing program.

101-172-801.121 - Consultants & Personnel: This account is used to fund the engagement of services provided by outside professionals typically focused on a specific project, goal or outcome.

101-172-955.122 - Conf. & Workshops-City Manager: This account includes funding for attendance of conferences/workshops such as those conducted by the Michigan Municipal Executives association, ICMA and others.

CITY OF WIXOM, MICHIGAN

**General Fund - Expenditure Detail**

City Manager  
5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 Months 2/28/23	Estimated Actual 6/30/23	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Salaries &amp; wages</b>								
101-172-703.127	Salary - City Manager	\$ 112,165	\$ 123,600	\$ 80,815	\$ 123,600	\$ 123,600	\$ 123,600	\$ 123,600
101-172-703.121	Salary - Asst City Mngr/Econ Dev 50%	33,476	41,000	26,808	41,000	41,000	41,000	41,000
101-172-703.128	Wage - Admin. Assist.	53,108	54,440	34,548	54,440	54,440	54,440	54,440
101-172-703.129	Wage - Admin. Secretary	31,046	34,549	14,390	32,694	45,240	45,240	45,240
101-172-706.121	Overtime - Admin. Assist.	1,487	4,000	105	500	2,000	2,000	2,000
101-172-706.122	Overtime - Admin. Secretary	883	3,000	-	500	1,500	1,500	1,500
101-172-708.121	Sick Pay - City Manager	-	-	-	-	-	-	-
101-172-708.122	Sick Pay - Admin Assist.	-	-	-	-	-	-	-
101-172-708.124	Sick Pay - Asst City Manager	-	-	-	-	-	-	-
101-172-709.100	Fringes - City Manager's Office	82,396	92,296	47,750	87,401	97,859	104,748	114,508
101-172-709.128	Fringes - HRA Expense	10,992	842	842	842	-	-	-
101-172-712.120	Unemployment Compensation	-	-	-	-	-	-	-
101-172-715.121	Deferred Compensation	-	-	-	-	-	-	-
<b>Total salaries &amp; wages</b>		<b>325,553</b>	<b>353,727</b>	<b>205,259</b>	<b>340,977</b>	<b>365,639</b>	<b>372,528</b>	<b>382,288</b>
<b>Professional &amp; contractual</b>								
101-172-716.122	City Manager Expense	-	300	63	200	200	200	200
101-172-801.121	Consultants & Personnel	108	4,000	796	796	750	750	750
101-172-836.100	COVID19 Expense	1,970	-	330	330	-	-	-
101-172-955.122	Conf.& Workshops-City Manager	444	800	-	1,600	1,600	1,600	1,600
101-172-955.123	Education & Training	3,203	6,500	335	500	2,500	2,500	2,500
101-172-956.124	Community Promotion - Brochure	-	-	-	-	-	-	-
101-172-956.126	Dues and Memberships	1,009	2,168	1,683	2,168	2,500	2,500	2,500
101-172-956.128	Vehicle Allowance	6,000	6,000	4,000	6,000	6,000	6,000	6,000
101-172-956.129	Phone Allowance	600	600	400	600	600	600	600
<b>Total professional &amp; contractual</b>		<b>13,334</b>	<b>20,368</b>	<b>7,606</b>	<b>12,194</b>	<b>14,150</b>	<b>14,150</b>	<b>14,150</b>
<b>Operating supplies</b>								
101-172-727.121	Office Supplies - City Mgr	468	1,200	42	500	1,000	1,000	1,000
101-172-732.121	Copier Maint & Supplies	862	750	773	1,150	1,200	1,200	1,200
101-172-900.126	Publication & Printing	1,036	1,200	313	500	1,500	1,500	750
<b>Total operating supplies</b>		<b>2,366</b>	<b>3,150</b>	<b>1,128</b>	<b>2,150</b>	<b>3,700</b>	<b>3,700</b>	<b>2,950</b>
<b>Maintenance &amp; repairs</b>								
101-172-802.122	Office Maintenance	-	-	-	-	-	-	-
<b>Capital Outlay</b>								
101-172-971.121	Office Equipment	-	450	-	200	250	250	250
101-172-971.122	Office Furniture	-	700	-	700	700	700	700
		-	1,150	-	900	950	950	950
<b>Total City Manager</b>		<b>\$ 341,252</b>	<b>\$ 378,395</b>	<b>\$ 213,994</b>	<b>\$ 356,221</b>	<b>\$ 384,439</b>	<b>\$ 391,328</b>	<b>\$ 400,338</b>

# Fiscal Year 2023-2024

## Program Strategies: Financial Administration

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### PROGRAM DESCRIPTION:

Financial Administration is responsible for the collection and disbursement of all City funds, maintenance of the City's financial records, investment/cash management, bank relations and general liability & property insurance administration. Responsibilities of the department include preparation and management of the City's budget, billing, collecting, tracking, and administering all finance-related activities of the City. Key aspects of these responsibilities include accounts payable, property tax administration, water/sewer/refuse collection fees, special assessments, grants, fines and state funding. The Department is responsible for managing the annual external audit of the City's financial records and accounting system and preparation and delivery of the final tax collection settlement to Oakland County along with distributions of collections taken on behalf of other jurisdictions. In addition, this Department administers all employee benefits, education opportunities available from MERS and other benefit providers, payroll processing, tax and pension reporting, compliance with the Affordable Care Act, retiree benefits, online property tax access, online payment system(s) and fixed asset tracking systems.

### ACHIEVEMENT GOALS FOR FY 2023-2024:

- Monitor and update the five-year budget projection.
- Maintain compliance with State Reporting for Transparency and Accountability requirements.
- Assist with the preparation of the Annual Financial Report/Annual Audit for FY 2022-2023.
- Preparation of the Citizen's Guide to Financial Health as proposed as part of the requirements for State Shared Revenue by State of Michigan.
- Continued review of accounting practices and procedures for further consolidation, streamlining and transparency.
- Continued proactive and effective monitoring and updating of the 10-year Capital Plan.
- Conversion of financial chart of accounts in accordance with the Michigan Department of Treasury guidelines/requirements.
- Compliance with GASB96 to identify and record subscription-based information technology arrangements as a right-to-use asset.

### BUDGET HIGHLIGHTS:

101-191-711.311 - Part-Time Accounting Clerk: Addition of a part-time Secretary/Account Clerk position to serve multiple City departments as a "floater" position. This position will be funded equally by Financial Administration and the Building Department as most activity will occur in these functions. Expected Financial Administration activities include assistance with accounts payable, cash receipting/deposits, payroll, document imaging, benefits and other processes. Another primary activity will be providing coverage across all City functions during staff absences. The position will enhance our ability to serve customers reliably and provide a path for succession when employee turnover inevitably occurs.

101-191-802.311 - Computer Maintenance: Funds allocated to this account fund the annual support and maintenance of the City's financial software, BS&A.

### CAPITAL IMPROVEMENT HIGHLIGHTS:

411-191-975.312 - Office Equipment: Purchase of a new scanner/printer for document imaging and a currency counter machine.

CITY OF WIXOM, MICHIGAN

**General Fund - Expenditure Detail**

Finance  
5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 Months 2/28/23	Estimated Actual 6/30/23	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Salaries &amp; wages</b>								
101-191-703.311	Salary - Finance Director	\$ 101,234	\$ 104,272	\$ 68,177	\$ 104,272	\$ 104,272	\$ 104,272	\$ 104,272
101-191-703.312	Salary - Deputy Treasurer	65,819	67,470	42,817	67,470	67,470	67,470	67,470
101-191-703.316	Wage - Account Clerk	51,813	53,112	32,940	53,112	54,706	54,706	54,706
101-191-703.317	Wage - Secretary/Account Clerk 50%	-	-	-	-	-	-	-
101-191-706.311	Overtime - Deputy Treasurer	3,099	3,900	1,220	3,900	4,000	4,100	4,200
101-191-706.312	Overtime	40	1,500	225	1,500	1,550	1,600	1,600
101-191-708.311	Sick Pay - Deputy Treasurer	-	-	-	-	-	-	-
101-191-708.312	Sick Pay - Finance Director	3,504	3,645	-	3,609	3,609	3,609	3,609
101-191-708.313	Sick Pay - Account Clerk	1,785	1,839	-	1,839	1,894	1,894	1,894
101-191-709.100	Fringes - Finance Dept	96,661	103,439	70,730	102,548	105,063	110,276	121,787
101-191-709.318	Fringes-HRA Expense	4,882	8,347	8,347	8,347	-	-	-
101-191-711.311	Part-Time Accounting Clerk	-	-	-	-	15,840	16,315	16,804
<b>Total salaries &amp; wages</b>		<b>328,836</b>	<b>347,524</b>	<b>224,455</b>	<b>346,597</b>	<b>358,404</b>	<b>364,242</b>	<b>376,342</b>
<b>Professional &amp; contractual</b>								
101-191-716.311	Financial Admin. Expense	-	250	-	250	250	250	250
101-191-800.001	Financial Consultant	-	-	-	-	-	-	-
101-191-801.311	Consultants & Personnel-Fin.Ad	3,433	3,200	6,283	6,300	4,000	4,120	4,244
101-191-836.100	COVID19 Expense	-	-	-	-	-	-	-
101-191-955.311	Conf.& Workshops-Fin. Admin.	-	-	-	-	-	-	-
101-191-955.312	Education & Training-Fin.Admin	65	2,500	185	2,500	2,500	2,500	3,000
101-191-956.129	Phone Allowance	600	600	400	600	600	600	600
101-191-956.312	Data Processing - Fin. Admin.	191	-	-	-	-	-	-
101-191-956.313	Oakland County Data Processing	3,048	5,000	3,783	5,000	5,100	5,200	5,300
101-191-956.314	Data Processing - Tax Collection	10,721	11,000	7,621	11,000	11,500	11,750	12,000
101-191-956.316	Memberships & Dues	878	875	647	1,000	1,050	1,150	1,250
101-191-958.315	Audit Fee - General	13,348	14,349	14,349	14,349	15,425	15,888	16,365
<b>Total professional &amp; contractual</b>		<b>32,285</b>	<b>37,774</b>	<b>33,267</b>	<b>40,999</b>	<b>40,425</b>	<b>41,458</b>	<b>43,009</b>
<b>Operating supplies</b>								
101-191-727.311	Office Supplies - Fin. Admin.	3,645	3,100	431	3,100	3,150	3,150	3,200
<b>Maintenance &amp; repairs</b>								
101-191-802.311	Computer Maintenance-Fin.Admin	6,601	6,817	6,817	6,817	7,355	7,943	8,578
101-191-802.312	Computer Programming-Fin.Admin	-	800	127	800	816	832	849
<b>Total maintenance &amp; repairs</b>		<b>6,601</b>	<b>7,617</b>	<b>6,944</b>	<b>7,617</b>	<b>8,171</b>	<b>8,775</b>	<b>9,427</b>
<b>Capital Outlay</b>								
101-191-971.311	Office Equipment	-	-	-	-	-	-	-
101-191-971.312	Office Furniture	-	-	-	-	-	-	-
<b>Total capital outlay</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Finance</b>		<b>\$ 371,367</b>	<b>\$ 396,015</b>	<b>\$ 265,097</b>	<b>\$ 398,313</b>	<b>\$ 410,150</b>	<b>\$ 417,625</b>	<b>\$ 431,978</b>

# Fiscal Year 2023-2024

## Program Strategies: Clerks

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### **PROGRAM DESCRIPTION:**

The City Clerk is responsible for preparing Council agendas, as well as meeting packets. The City Clerk records, transcribes and certifies meeting minutes and official actions of City Council and is responsible for document retention and retrieval as the custodian of official City records. As the Chief Election Official, the City Clerk records transactions in the State-wide Qualified Voter File daily, coordinates and conducts federal, state, county, municipal and school elections in accordance with election laws/guidelines and trains election inspectors. This office also processes Liquor license and tax abatement applications jointly with the Police, Building and Assessing Departments subject to State of Michigan rules and regulations. The City Clerk's Office issues, records and forwards dog licenses to Oakland County Animal Control and facilitates enforcement of the City Ordinance as it relates to dogs. As a Passport Acceptance Facility, the Clerk's Office works closely with the U.S. Department of State with regard to acceptance and submittal of passport applications. The City Clerk's Office maintains cemetery records, sells gravesites and columbarium niches and works with the cemetery sexton on burials in the Wixom Cemetery. It is also the function of this Office to act as a source and repository of office supplies for City departments.

### **ACHIEVEMENT GOALS FOR FY 2023-2024:**

- Continue to provide information to the public, other departments and the Council by efficiently maintaining a complete and accurate record of all City Council business transactions.
- Provide accurate and efficient record-keeping, retention and tracking.
- Administer elections efficiently and effectively in accordance with current law.
- Work closely with the U.S. Department of State with regard to the ever-changing acceptance and processing of passport applications.
- Develop and deliver public outreach to improve transparency in elections.
- Ensure ongoing education of both the Clerk and Deputy Clerk to enhance effectiveness and professionalism and to maintain the Certified Michigan Municipal Clerk designation.

### **BUDGET HIGHLIGHTS:**

101-215-803.286 - Election Salaries: This expense reflects the costs associated with two elections, the November General Election and the February Presidential Primary. Overtime costs for the Deputy Clerk are covered here as increased by Proposal 2020-3 requirements to be open until 5:00 p.m. on Friday and eight hours on Saturday and/or Sunday before each election. Cost have also increased due to the Proposal 2022-2 requirement to provide nine days of early in-person voting for all federal and state elections.

101-215-956.281 - Election Expense: This expense reflects the cost of miscellaneous items for two elections this fiscal year such as the printing of ballots, programming and coding, publications, Oakland County Absentee Ballot services, voter ID cards, all new absentee ballot envelopes as a result of Proposal 2022-2, extended service/maintenance fees for the scanners and touch writers, etc.



CITY OF WIXOM, MICHIGAN

**General Fund - Expenditure Detail**

Clerk  
5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 Months 2/28/23	Estimated Actual 6/30/23	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Salaries &amp; wages</b>								
101-215-703.281	Salary - Clerk	\$ 80,638	\$ 83,430	\$ 54,551	\$ 83,430	\$ 83,430	\$ 83,430	\$ 83,430
101-215-703.282	Wage - Deputy Clerk	56,370	57,783	36,670	57,783	57,783	57,783	57,783
101-215-706.281	Overtime - Deputy Clerk	1,057	1,500	668	1,000	1,500	1,500	1,650
101-215-708.281	Sick Time Pay - Clerk	-	-	-	-	-	-	-
101-215-709.100	Fringes - City Clerk's Office	52,758	59,953	40,848	59,423	63,247	67,917	74,202
101-215-709.288	Fringes - HRA Expense	12,131	6,735	6,735	6,735	-	-	-
101-215-711.281	Part-Time Help	-	2,100	-	-	-	2,200	-
<b>Total salaries &amp; wages</b>		<b>202,954</b>	<b>211,501</b>	<b>139,472</b>	<b>208,371</b>	<b>205,960</b>	<b>212,830</b>	<b>217,065</b>
<b>Professional &amp; contractual</b>								
101-215-716.281	Clerk Expense	220	300	25	300	300	350	350
101-215-728.281	Computer Software	-	-	-	-	-	-	-
101-215-801.281	Consultants & Personnel	102	2,800	1,198	2,800	4,800	2,800	4,800
101-215-803.286	Election Salaries	5,824	14,000	12,130	12,130	17,300	17,500	17,500
101-215-836.100	COVID19 Expense	2,225	-	-	-	-	-	-
101-215-955.281	Conf. & Workshops-Clerk	38	1,500	352	1,500	1,500	1,650	1,815
101-215-955.282	Education & Training-Clerk	907	1,800	635	1,400	1,800	1,800	2,000
101-215-956.129	Phone Allowance	600	600	400	600	600	600	600
101-215-956.281	Election Expense	16,136	12,000	12,513	16,213	22,800	24,000	24,000
101-215-956.282	Memberships & Dues	460	600	380	600	600	650	675
<b>Total professional &amp; contractual</b>		<b>26,512</b>	<b>33,600</b>	<b>27,633</b>	<b>35,543</b>	<b>49,700</b>	<b>49,350</b>	<b>51,740</b>
<b>Operating supplies</b>								
101-215-727.281	Office Supplies - Clerk	2,478	3,000	1,496	3,000	3,000	3,060	3,121
101-215-900.281	Publication & Printing-Clerk	4,171	4,000	2,139	4,000	4,000	4,245	4,245
<b>Total operating supplies</b>		<b>6,649</b>	<b>7,000</b>	<b>3,635</b>	<b>7,000</b>	<b>7,000</b>	<b>7,305</b>	<b>7,366</b>
<b>Capital Outlay</b>								
101-215-971.281	Office Equipment	-	-	-	-	-	-	-
<b>Total Clerk</b>		<b>\$ 236,115</b>	<b>\$ 252,101</b>	<b>\$ 170,739</b>	<b>\$ 250,914</b>	<b>\$ 262,660</b>	<b>\$ 269,485</b>	<b>\$ 276,171</b>

# Fiscal Year 2023-2024

## Program Strategies: Information Systems

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### **PROGRAM DESCRIPTION:**

The Information Systems Department is responsible for the maintenance, updating and implementation of computer systems for the City, including all software and hardware. This also includes helpdesk and deskside support for City staff. The City utilizes an outside consultant to perform these tasks with oversight by the City Manager's Office.

### **ACHIEVEMENT GOALS FOR FY 2023-2024:**

- Replace Backup System at City Hall to improve reliability and reduce costs.
- Increase system security from internet cyber threats by means of firewall monitoring.
- Continue Security Awareness Training to protect against social engineered cyber threats.
- Update computing equipment, software and procedures as recommended by the Security Risk Assessment.

### **BUDGET HIGHLIGHTS:**

101-228-956.142 - Geographic Information Systems: This is a new line item that consolidates all GIS spending into a single line item under Information Technology. In the past, this expense was directly distributed between the General Fund, Water, and Wastewater. With this new approach, administrative services contributions from relevant funds will reimburse expenses in this line item.

101-228-728.284 - Support Contract Website: This account is used for an annual support contract for technical maintenance for the City's website and the contract for content maintenance.

101-228-801.282 - Consultant - System Administrator: Funds allocated to this account cover the consulting/technology services contract.

101-228-956.283 - Data Processing - Maintenance: This account funds the password policy enforcer, anti-malware tools, internet intrusion protection and annual costs associated with Microsoft Exchange for City personnel.

101-228-956.284 - Data Processing - Contractual: This account provides funds for various projects including the setup and installation of replacement equipment, computers and servers.

### **CAPITAL IMPROVEMENT HIGHLIGHTS:**

411-283-971.322 - City Network: This funding reflects costs associated with the purchase of replacement file servers and operating systems.

411-283-971.322 - City Network (Network Redesign): This funding is to implement a network redesign for the City's Information Technology systems. The City's current network design was created many years ago, and is due for a reconfiguration in order to keep up with changes in technology. The recommendation to complete this redesign was a key finding from the Security Assessment in 2022.

CITY OF WIXOM, MICHIGAN

General Fund - Expenditure Detail

Information Systems  
5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 Months 2/28/23	Estimated Actual 6/30/23	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Professional &amp; contractual</b>								
101-228-709.100	Fringes - Information Systems	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101-228-711.301	Part-Time Help Wages	-	-	-	-	-	-	-
101-228-728.283	Data Processing - Internet	1,704	3,000	1,129	3,000	3,000	3,000	3,000
101-228-728.284	Support Contract - Website	10,623	10,200	10,133	10,200	10,710	11,246	11,808
101-228-728.285	Website Redesign	-	-	-	-	-	-	-
101-228-801.282	Consultant - System Admin	73,948	78,385	50,858	76,288	78,195	80,150	82,154
101-228-836.100	COVID19 Expense	-	-	-	-	-	-	-
101-228-956.142	Geographical Information Systems	-	-	-	-	40,200	41,406	42,648
101-228-956.283	Maintenance & Support	22,881	23,500	12,110	23,500	24,500	25,550	26,500
101-228-956.284	Data Processing - Contractual	15,250	16,830	9,250	16,830	17,500	18,200	19,000
101-228-956.285	Data Processing-Updates/Supplies	1,558	5,300	1,446	2,400	3,500	3,500	3,500
101-228-956.286	Broadcasting/Televising	5,970	7,800	2,120	7,800	7,800	8,000	8,200
<b>Total professional &amp; contractual</b>		<b>131,934</b>	<b>145,015</b>	<b>87,046</b>	<b>140,018</b>	<b>185,405</b>	<b>191,052</b>	<b>196,810</b>
<b>Total Information Systems</b>		<b>\$ 131,934</b>	<b>\$ 145,015</b>	<b>\$ 87,046</b>	<b>\$ 140,018</b>	<b>\$ 185,405</b>	<b>\$ 191,052</b>	<b>\$ 196,810</b>

# Fiscal Year 2023-2024

## Program Strategies: Board of Review

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### **PROGRAM DESCRIPTION:**

The Board of Review is a three-member body that is appointed by the Mayor with the concurrence of City Council. The Board annually reviews and certifies the Assessment Roll as prepared by the City's Assessor. The Board also considers appeals filed by property owners relative to changes in assessed value and reviews poverty exemption requests. The Board meets principally in March, but also may have meetings in July and/or December to correct errors and mutual mistakes of fact.

### **BUDGET HIGHLIGHTS:**

101-247-801.451 - Member Wages: The account covers compensation paid to the members of the Board of Review which is \$200/year unless prorated due to a member's absence from a March Board meeting.

101-247-956.451 - Miscellaneous Operating Expenses: This account funds office supplies and required legal notices including the three (3) consecutive weekly, local newspaper Public Hearing notice publications for the March Board of Review.

CITY OF WIXOM, MICHIGAN

**General Fund - Expenditure Detail**

Board of Review  
5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 Months 2/28/23	Estimated Actual 6/30/23	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Salaries &amp; wages</b>								
101-247-709.100	Fringes - Board of Review	\$ 46	\$ 46	\$ -	\$ 46	\$ 46	\$ 46	\$ 46
101-247-801.451	Board Member Compensation	600	600	-	600	600	600	600
101-247-703.451	Wage - Recording Secretary	-	-	-	-	-	-	-
<b>Total salaries &amp; wages</b>		<u>646</u>	<u>646</u>	<u>-</u>	<u>646</u>	<u>646</u>	<u>646</u>	<u>646</u>
<b>Operating supplies</b>								
101-247-956.451	Miscellaneous Operating Exp.	710	1,000	4	1,000	1,000	1,000	1,000
<b>Total operating supplies</b>		<u>710</u>	<u>1,000</u>	<u>4</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
<b>Total Board of Review</b>		<u>\$ 1,356</u>	<u>\$ 1,646</u>	<u>\$ 4</u>	<u>\$ 1,646</u>	<u>\$ 1,646</u>	<u>\$ 1,646</u>	<u>\$ 1,646</u>

# Fiscal Year 2023-2024

## Program Strategies: Economic Development and Assessing

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### **PROGRAM DESCRIPTION:**

This function is managed by the Assistant City Manager (ACM) position, and funding for this position is split at 50% each between the City Manager's Office and the Economic Development and Assessing budgets. This position also provides oversight of various contractual relationships.

For the Assessing function, Oakland County prepares and provides the City's real and personal property tax rolls and special assessment rolls as required. Oakland County also handles the majority of activity related to the Board of Review. The ACM and the City Manager's Office Administrative Assistant work together on tasks related to property transfer affidavits, Principal Residence Exemption, land acquisitions/divisions/combinations and other assessing-related functions.

Economic Development activities include assisting existing and prospective businesses with property needs, relationship building, serving as a liaison between business entities and other levels of government and promoting growth in the business and commercial sectors of the City. The ACM works closely with the City Manager and other departments in this critical area.

### **ACHIEVEMENT GOALS FOR FY 2023-2024:**

- Continue to provide oversight of the planning, building, geographic information system and engineering contract relationships of the City with a focus on enhancing cohesiveness, coordination and results. With multiple new service providers starting in 2022, there is a real opportunity to improve City service delivery through improved integration of these contractual services.
- Implement the newly adopted Economic Development & Economic Development Marketing Strategy, starting with coordinating a City Logo, Brand and Signage design study budgeted under Economic Development.
- Coordinate and guide the City's efforts towards achieving Redevelopment Ready Community (RRC) certification by the end of 2023.
- Efficient and effective administration of the second phase of redevelopment of the 104-acre parcel on the former Ford Wixom Plant property to include facilitating tenants to locate there, as well as facilitating redevelopment of the remaining acreage.
- Facilitate the redevelopment of the City-owned "Renton Redevelopment Area" in collaboration with the Downtown Development Authority (DDA), Staff, and Consultants with the goal to have the property on the market by the end of 2023.
- Establish and maintain a close working relationship with the DDA, the Lakes Area Chamber of Commerce and other entities in order to enhance growth and development for the City.

### **BUDGET HIGHLIGHTS:**

101-172-703.121 - Salary - Assistant City Manager/Economic Development (50%): Funding for this position is split at 50% in each of two departments, City Manager and Economic Development and Assessing. The ACM position responsibilities in this function include managing/performing the Economic Development/Assessor functions and direct oversight of contract/consulting relationships for services in the building function, planning, geographic information system and engineering. In addition, the ACM coordinates with, and provides extensive support to, the Downtown Development Authority.

101-257-956.145 - Contractual Services: This account provides funding for assessing services provided by Oakland County Equalization for both real and personal property.

101-257-956.325 - Economic Development: This account provides funding for various Economic Development projects. Business Development events, such as Job Fairs or Business Forums are also included. Other charges to this line item will include portions of the Planning Consultant Services outside of the retainer fees that are directly related to Economic Development and charges for projects related to becoming RRC Certified and, ultimately, maintaining that certification. Expenses for a Logo, Branding and Signage Study, in conjunction with the DDA and as recommended in the Economic Development & Economic Development Marketing Strategy, are also reflected here.

CITY OF WIXOM, MICHIGAN

**General Fund - Expenditure Detail**

Economic Development/City Assessor  
5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 Months 2/28/23	Estimated Actual 6/30/23	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Salaries &amp; wages</b>								
101-257-703.121	Salary - Asst City Mngr/Econ Dev 50%	\$ 33,474	\$ 41,000	\$ 26,807	\$ 41,000	\$ 41,000	\$ 41,000	\$ 41,000
101-257-703.141	Salary - Economic & Comm Dev Dir.	-	-	-	-	-	-	-
101-257-706.141	Overtime	-	-	-	-	-	-	-
101-257-708.141	Sick Time Pay - Econ & Comm Dev Dir.	-	-	-	-	-	-	-
101-257-709.100	Fringes - Economic Dev/Assessing	9,518	12,221	7,871	11,884	12,489	13,439	14,813
101-257-711.141	Part Time Assessing / Econ Dev	-	-	-	-	-	-	-
<b>Total salaries &amp; wages</b>		<b>42,992</b>	<b>53,221</b>	<b>34,678</b>	<b>52,884</b>	<b>53,489</b>	<b>54,439</b>	<b>55,813</b>
<b>Professional &amp; contractual</b>								
101-257-836.100	COVID19 Expense	-	-	-	-	-	-	-
101-257-836.101	Restaurant Relief Program	-	-	-	-	-	-	-
101-257-955.141	Education & Training	1,520	1,500	645	1,500	4,000	4,000	1,500
101-257-956.129	Phone Allowance	600	600	400	600	600	600	600
101-257-956.142	CAD/GIS Expenditure	7,635	8,531	8,656	8,656	-	-	-
101-257-956.143	Assessing/Econ Dev Expense	280	400	35	400	400	400	400
101-257-956.145	Contractual Services	95,056	98,840	-	98,840	103,800	108,990	114,440
101-257-956.146	Data Processing	2,467	3,500	-	3,500	3,500	3,500	3,500
101-257-956.325	Economic Development	19,931	65,000	7,634	35,000	45,000	35,000	35,000
<b>Total professional &amp; contractual</b>		<b>127,489</b>	<b>178,371</b>	<b>17,371</b>	<b>148,496</b>	<b>157,300</b>	<b>152,490</b>	<b>155,440</b>
<b>Operating supplies</b>								
101-257-727.141	Office Supplies	17	200	-	100	100	100	100
101-257-728.141	Computer Supplies	-	-	-	-	-	-	-
101-257-732.141	Copier Supplies/Maint	-	-	-	-	-	-	-
101-257-802.241	Vehicle Maintenance	-	-	-	-	-	-	-
<b>Total operating supplies</b>		<b>17</b>	<b>200</b>	<b>-</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>
<b>Total Economic Development/City Assessor</b>		<b>\$ 170,498</b>	<b>\$ 231,792</b>	<b>\$ 52,049</b>	<b>\$ 201,480</b>	<b>\$ 210,889</b>	<b>\$ 207,029</b>	<b>\$ 211,353</b>



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# Fiscal Year 2023-2024

## Program Strategies: Building Maintenance

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### **PROGRAM DESCRIPTION:**

This function reflects Department of Public Works (DPW) expenses related to the day-to-day maintenance of City Hall and other city-owned buildings. These responsibilities/expenses include general building repairs and maintenance, investments in system improvements and oversight of HVAC, custodial, mechanical and electrical contractors. Actual expenses related to these contracts are also reflected here.

### **ACHIEVEMENT GOALS FOR FY 2023-2024:**

- Continue to implement energy efficient upgrades where possible. This includes the installation of LED lighting to reduce electrical costs and maintenance costs for changing ballasts. This is an ongoing process that is being conducted under general maintenance.
- Continue to review all maintenance contracts on a yearly basis to ensure the highest level of efficient and effective services.
- Bid out the duct cleaning of the HVAC system and installation of ultraviolet disinfection systems in the duct work in order to enhance the safety of City facilities and protect the health of employees and visitors.
- Monitor, update and enhance the efficiency and effectiveness of HVAC controls across the City.

### **BUDGET HIGHLIGHTS:**

101-265-802.331 - Building Maintenance General: This line item provides funding for building maintenance associated with City Hall, the Police Station and related appurtenances.

101-265-802.335 - Building Maintenance Library: This line item provides funding for maintenance associated with the Library. In accordance with our lease agreement with the Library, a portion of the maintenance expenditures are reimbursed by the Library.

### **CAPITAL IMPROVEMENT HIGHLIGHTS:**

411-283-974.322 - Other Facilities Improvements: Funds are allocated here for building generator replacement.

CITY OF WIXOM, MICHIGAN

**General Fund - Expenditure Detail**

Building Maintenance  
5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 Months 2/28/23	Estimated Actual 6/30/23	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Professional &amp; contractual</b>								
101-265-802.334	Heating & Cooling	\$ 2,959	\$ 14,000	\$ 8,046	\$ 13,794	\$ 16,000	\$ 16,500	\$ 17,000
101-265-836.100	COVID19 Expense	363	-	-	-	-	-	-
101-265-956.333	Custodial Services	13,000	20,904	11,030	15,923	20,904	21,322	21,749
<b>Total professional &amp; contractual</b>		<b>16,321</b>	<b>34,904</b>	<b>19,077</b>	<b>29,717</b>	<b>36,904</b>	<b>37,822</b>	<b>38,749</b>
<b>Operating supplies</b>								
101-265-956.331	Custodial Supplies	446	800	1,268	5,000	5,000	5,000	5,000
101-265-956.332	Lights	-	2,500	89	2,500	1,000	1,000	1,000
<b>Total operating supplies</b>		<b>446</b>	<b>3,300</b>	<b>1,356</b>	<b>7,500</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>
<b>Maintenance &amp; repairs</b>								
101-265-802.331	Building Maintenance - General	16,787	68,000	13,226	20,000	55,000	20,000	20,000
101-265-802.332	Building Maintenance - Other	-	6,000	-	5,000	6,000	6,000	6,000
101-265-802.335	Bldg Maintenance-Library	2,776	12,000	1,506	12,000	12,000	12,000	14,000
101-265-802.336	HVAC - Library	13,924	12,000	4,148	12,000	12,000	12,000	13,000
<b>Total maintenance &amp; repairs</b>		<b>33,486</b>	<b>98,000</b>	<b>18,881</b>	<b>49,000</b>	<b>85,000</b>	<b>50,000</b>	<b>53,000</b>
<b>Total Building Maintenance</b>		<b>\$ 50,254</b>	<b>\$ 136,204</b>	<b>\$ 39,314</b>	<b>\$ 86,217</b>	<b>\$ 127,904</b>	<b>\$ 93,822</b>	<b>\$ 97,749</b>

# Fiscal Year 2023-2024

## Program Strategies: Legal Assistance

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### PROGRAM DESCRIPTION:

### PROGRAM DESCRIPTION:

The City Attorney's Office serves as legal advisors to the City. The duties of the office include providing legal opinions on issues facing the City, preparing and reviewing proposed City legislation, assisting with collective bargaining tasks and prosecuting violations of City ordinances.

### ACHIEVEMENT GOALS FOR FY 2023-2024:

- Protect the assets of the City.

### BUDGET HIGHLIGHTS:

101-266-803.261 - Labor Relations Counsel: Funding for this account provides for expenses incurred to evaluate the City's wages and resolve conflicts between the City and its employees.

101-266-803.262 - Labor Negotiations: Funding for this account provides for expenses related to the negotiations of collective bargaining agreements (CBAs). Two DPW contracts, two police contracts and one clerical contract should see negotiations begin in Fiscal Year 2023/2024 year with the firefighter contract expiration set to occur in Fiscal Year 2024/2025.

101-266-803.267 - Tax Litigation: This account provides funding for the City to protect itself from tax challenges. This includes efforts to avoid litigation through negotiations. It also includes funding for the conduct of actual litigation if that becomes necessary. In both cases, costs can include appraisals and other expert sources and/or witnesses. Activity is expected to increase due to inflation related valuation increases plus possible macroeconomic impacts, i.e. a possible economic downturn.

101-266-803.268 - Prosecution: Funding for this account provides for expenses that are incurred as a result of the prosecution of criminal and civil complaints for violation of City ordinances resulting from the compliance efforts of the Police Department and Construction and Development Services.

101-266-803.269 - City Attorney: Funding for this account provides for expenses that occur as a result of the day-to-day operations of the City that require legal advice or that require the services of an attorney for legal negotiations and/or contracts with businesses or individuals. It also provides for meetings with the City Attorney for staff and the City Council.

CITY OF WIXOM, MICHIGAN

General Fund - Expenditure Detail

Litigation and Appeals

5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 Months 2/28/23	Estimated Actual 6/30/23	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Professional &amp; contractual</b>								
101-266-803.261	Labor Relations Counsel	\$ 3,719	\$ 3,000	\$ -	\$ 1,000	\$ 2,000	\$ 2,000	\$ 2,000
101-266-803.262	Labor Negotiations	40,719	-	13,827	14,000	15,000	10,000	10,000
101-266-803.266	Litigation	-	-	-	-	-	-	-
101-266-803.267	Tax Litigation	-	5,000	-	-	3,500	3,500	3,500
101-266-803.268	Prosecution	35,705	30,000	22,296	30,500	32,000	32,000	32,000
101-266-803.269	City Attorney-Meetings\Misc.	25,416	20,000	15,684	20,000	20,000	20,000	20,000
101-266-836.100	COVID19 Expense	-	-	-	-	-	-	-
<b>Total professional &amp; contractual</b>		<b>105,559</b>	<b>58,000</b>	<b>51,807</b>	<b>65,500</b>	<b>72,500</b>	<b>67,500</b>	<b>67,500</b>
<b>Total Litigation and Appeals</b>		<b>\$ 105,559</b>	<b>\$ 58,000</b>	<b>\$ 51,807</b>	<b>\$ 65,500</b>	<b>\$ 72,500</b>	<b>\$ 67,500</b>	<b>\$ 67,500</b>

# Fiscal Year 2023-2024

## Program Strategies: General Operating

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### **PROGRAM DESCRIPTION:**

This program reflects expenses for the operation of City Hall and the centralization of certain expense categories associated with the delivery of City services. It also funds membership in various government-related organizations to help the City stay abreast of new legislation, programs and developments that affect City operations and its citizens.

### **BUDGET HIGHLIGHTS:**

101-283-709.321 - Fringes: HRA Expense: This line item includes estimated claim reimbursements on Health Reimbursement Accounts for full-time City employees. Once claims are incurred, fringe benefit adjustments will be posted as necessary and appropriate. This budget item will be allocated to the appropriate departmental HRA fringe accounts throughout the year.

101-283-709.390 - OPEB Contribution: Reflects the normal cost contribution to the MERS Retiree Health Care Funding Vehicle to fund other post-employment benefits (OPEB). The normal cost is the required contribution relating to active employee's future service. This line item has been reduced as a result of the bonding of the unfunded OPEB liability that occurred in August 2018. Activity related to the annual bond payments is located in the Debt Service OPEB department.

101-283-801.001 - Postage & Copier - Library: This line item includes funding for postage and copier use by the Library. The Library reimburses the City for these costs.

101-283-956.327 - Actuarial Cost - OPEB: This line item includes funding to obtain required OPEB actuarial reports. This information is utilized for budgeting, audit and financial statement purposes.

101-283-959.321 - Memberships - City Hall: This line item includes funds for membership in the Michigan Municipal League, Lakes Area Chamber of Commerce, Southeast Michigan Council of Governments and funds for other memberships, new memberships and/or possible membership cost increases.

CITY OF WIXOM, MICHIGAN

General Fund - Expenditure Detail

General Operating  
5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 Months 2/28/23	Estimated Actual 6/30/23	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Operating supplies</b>								
101-283-730.321	Postage Expense	\$ 14,152	\$ 16,000	\$ 10,188	\$ 17,000	\$ 17,250	\$ 17,500	\$ 17,750
101-283-732.321	Copier Service & Supplies-Gen.	4,360	6,000	2,896	6,000	6,160	6,326	6,453
<b>Total operating supplies</b>		<b>18,512</b>	<b>22,000</b>	<b>13,083</b>	<b>23,000</b>	<b>23,410</b>	<b>23,826</b>	<b>24,203</b>
<b>Salaries, wages &amp; compensation adjustments</b>								
101-283-703.321	Wage & Salary Adjustments	-	43,509	-	43,509	71,168	148,111	228,131
101-283-703.322	Wage & Salary Adjustments Union	-	-	-	-	-	94,305	204,071
101-283-709.321	Fringes-HRA Expense	266	85,024	62	75,000	175,000	180,250	185,658
101-283-709.323	MERS DB Closeout Non Union	70,800	93,648	62,432	93,648	-	-	-
101-283-709.324	MERS DB Closeout Police	116,652	184,068	120,376	184,068	111,264	110,235	109,425
101-283-709.325	MERS DB Closeout Clerical	17,916	51,684	34,456	51,684	24,516	24,289	24,110
101-283-709.326	MERS DB Closeout DPW	16,380	29,904	19,936	29,904	8,748	8,667	8,603
101-283-709.327	MERS DB Lump Sum Payment	-	-	-	-	-	-	-
101-283-709.390	OPEB Contribution - Normal Cost	79,435	79,435	79,435	79,435	79,435	79,435	79,435
<b>Total salaries, wages &amp; compensation adjustments</b>		<b>301,449</b>	<b>567,272</b>	<b>316,697</b>	<b>557,248</b>	<b>470,131</b>	<b>645,292</b>	<b>839,433</b>
<b>Professional &amp; contractual</b>								
101-283-801.001	Postage & Copier-Library	103	200	-	200	200	200	200
101-283-801.002	Comm Center Rental - Library	-	-	-	-	-	-	-
101-283-801.311	Bank & Investment Fees	16,120	-	75	300	300	300	300
101-283-836.100	COVID19 Expense	-	-	-	-	-	-	-
101-283-956.320	Outside Storage	15,781	15,908	10,729	17,000	17,340	17,687	18,041
101-283-956.325	Economic Development	-	-	-	-	-	-	-
101-283-956.326	Manuf. Alliance of Communities	-	-	-	-	-	-	-
101-283-956.327	Actuarial Cost - OPEB	19,200	20,604	7,000	20,604	10,200	21,016	10,404
101-283-956.329	Auction Costs	1,697	750	1,510	1,800	750	750	750
101-283-956.330	Application & Filing Costs	-	-	-	-	-	-	-
101-283-958.323	Audit Fee - Capital Projects	8,805	9,465	9,465	9,465	10,175	10,480	10,794
101-283-958.324	Audit Fee - Other	20,960	22,532	22,508	22,532	24,222	24,949	25,697
101-283-958.325	Audit Fee - Single Audit	-	8,147	-	-	8,392	8,644	8,903
101-283-958.326	Audit Fee - GASB 34	3,241	7,886	7,886	7,886	8,477	8,731	8,993
101-283-958.327	Audit Fee - SAS112	-	-	-	-	-	-	-
101-283-959.320	Record Retention - Maint/Support	17,920	21,351	17,503	21,351	22,419	23,540	24,717
101-283-959.321	Memberships - City Hall	9,146	8,800	9,000	9,550	9,932	10,329	10,742
<b>Total professional &amp; contractual</b>		<b>112,973</b>	<b>115,643</b>	<b>85,676</b>	<b>110,688</b>	<b>112,407</b>	<b>126,626</b>	<b>119,541</b>
<b>Public utility &amp; telephone</b>								
101-283-731.321	Natural Gas Expense - General	6,819	6,600	3,763	6,600	6,798	7,002	7,212
101-283-850.321	Telephone - City Hall	9,097	9,300	1,510	9,700	9,800	9,950	10,150
101-283-959.324	Electrical Expense - General	31,343	33,733	20,008	33,733	34,745	35,787	36,861
101-283-959.325	Water Expense - General	14,255	23,000	8,296	21,000	22,680	24,494	26,454
<b>Total public utility &amp; telephone</b>		<b>61,514</b>	<b>72,633</b>	<b>33,577</b>	<b>71,033</b>	<b>74,023</b>	<b>77,233</b>	<b>80,677</b>
<b>Insurance expense</b>								
101-283-718.322	Insurance-Worker's Comp.	56,428	47,111	60,161	60,161	61,966	63,825	65,740
101-283-718.323	Insurance-Multi-Peril&Gen Liab	190,801	200,341	195,114	195,114	204,870	215,114	225,870
<b>Total insurance expense</b>		<b>247,229</b>	<b>247,452</b>	<b>255,275</b>	<b>255,275</b>	<b>266,836</b>	<b>278,939</b>	<b>291,610</b>
<b>Maintenance &amp; repairs</b>								
101-283-971.321	Office Equipment & Repairs	-	-	-	-	-	-	-
<b>Total General Operating</b>		<b>\$ 741,676</b>	<b>\$ 1,025,000</b>	<b>\$ 704,309</b>	<b>\$ 1,017,244</b>	<b>\$ 946,807</b>	<b>\$ 1,151,916</b>	<b>\$ 1,355,463</b>

# Fiscal Year 2023-2024

## Program Strategies: Police Department

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### PROGRAM DESCRIPTION:

The Wixom Police Department will provide the highest quality police services to the community.

### ACHIEVEMENT GOALS FOR FY 2023-2024:

- Achieve accreditation by the Michigan Association of Chiefs of Police by January 2024. This includes completing policy reviews and updates, developing and implementing a department-wide Employee Assistance & Wellness Program and increasing the training budget to fund additional training requirements.
- Promote a Patrol Officer to Sergeant to enhance platoon/shift supervision. Accreditation requires employee oversight and accountability to ensure new policies are being followed. Currently, two of the day shift platoons are covered by one Sergeant resulting in a lack of supervision for portions of each shift. The department's average length of service/experience is lower due to retirements. That fact and a lack of supervision is a concern and could, potentially, impact the quality of service to the community. This position will put a supervisor in a position to lead, mentor and develop new officers and provide supervision throughout all shifts.
- Identify, purchase and implement new technologies that will increase efficiency within the Police Department. This will include the selection of a scheduling and payroll software to streamline the time-keeping process. The Department also plans to evaluate software for the field training program that will improve documentation and ensure efficiency. We also intend to explore License Plate Reader equipment that would assist in clearing criminal cases.
- Continue the renovation of department facilities. Next steps include completion of the update/remodel of the Sergeant's office and remodeling the department kitchen.

### BUDGET HIGHLIGHTS:

101-301-703.372 - Wage - Police Sergeants: Funds have been added to this account to fund one additional Police Sergeant position to enable the department to provide supervision on all shifts.

101-301-703.377 - PT Civilian Desk Aides: In addition to covering the wages of desk aides that work regularly at the front desk, this account will also fund the wages for one service aide to complete the 18-week police academy. Upon graduation, this aide will be promoted to the rank of police officer. This allotment of funds will only be utilized if/when the Police Department has an opening for police officer.

101-301-955.372 - Training-Police: Funds allocated to this account will pay for required training to achieve our accreditation goal for this year.

101-301-956.379 - Law Enforcement Supplies: Funds allocated to this account will pay for the aforementioned service aide's police academy supplies.

101-301-728.371 - Computer Software and Supplies: Funds allocated to this account will be used to procure scheduling and payroll software. This will greatly improve our efficiency as we replace a paper-based system. A Police-only system is estimated to cost \$2,500 while a City-wide version would cost approximately \$7,950.



**CAPITAL IMPROVEMENT HIGHLIGHTS:**

411-301-977.373 - Police Radios: The funds in this account have been increased to provide for the scheduled support of the Oakland County radio replacement project, which is expected to be implemented late in this fiscal year. The Police Department will use this funding to purchase portable radios and upgrades above and beyond what the County provides.

411-301-979.370 - Facilities Improvements: Funds in this account have been increased to finally fund the remodeling the kitchen in the break room. This project has been delayed for several fiscal years.

CITY OF WIXOM, MICHIGAN

**General Fund - Expenditure Detail**

Police  
5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 Months 2/28/23	Estimated Actual 6/30/23	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Salaries &amp; wages</b>								
101-301-703.371	Salary - Police Chief	\$ 55,488	\$ 110,975	\$ 78,856	\$ 116,125	\$ 102,000	\$ 102,000	\$ 102,000
101-301-703.372	Wage - Police Sergeants (5)	368,894	381,530	244,234	381,530	491,220	491,220	491,220
101-301-703.373	Wage - Police Officers (15)	1,039,768	1,190,045	726,890	1,163,748	1,151,498	1,193,280	1,225,455
101-301-703.374	Wage -Records Manager	45,296	77,572	58,589	80,513	55,629	59,094	65,660
101-301-703.375	Wage - Lieutenant	97,702	100,151	63,558	100,151	103,156	103,156	103,156
101-301-703.376	Wages-Training/EMS Coord.	-	-	-	-	-	-	-
101-301-703.377	Wage - PT Civilian Desk Aides	170,255	228,166	138,867	226,907	193,586	193,586	193,586
101-301-703.379	Wage - Police Secretaries (2)	102,694	106,224	67,412	106,224	109,375	109,375	109,375
101-301-703.381	Crossing Guard	1,634	6,200	-	6,200	6,500	6,500	6,500
101-301-704.371	Holiday Pay - Lieutenant	4,675	4,816	4,815	4,815	4,960	4,960	4,960
101-301-704.372	Holiday Pay - Sergeants	17,809	18,344	18,343	20,728	23,616	23,616	23,616
101-301-704.373	Holiday Pay - Police Officers	50,730	56,513	57,778	60,940	54,434	56,991	56,991
101-301-704.374	Spec.Lt.Holiday Work Pay	800	1,000	750	1,000	1,000	1,000	1,000
101-301-704.375	Spec.Sgt.Holiday Work Pay	3,650	5,400	3,650	5,400	5,400	5,400	5,400
101-301-704.376	Spec.Pol.Off.Holiday Work Pay	2,800	4,000	2,200	4,000	4,000	4,000	4,000
101-301-705.371	Longevity Pay - Lieutenant	3,403	3,505	3,505	3,505	3,610	3,610	3,610
101-301-705.372	Longevity Pay-Sergeants	8,797	9,061	9,061	10,923	5,895	5,895	5,895
101-301-705.373	Longevity Pay-Police Officers	5,588	5,756	6,143	6,973	-	-	-
101-301-705.374	Longevity - Records Manager	2,636	2,715	2,715	3,498	-	-	-
101-301-706.371	Overtime - Lieutenant	4,595	4,500	3,306	18,620	37,516	37,516	37,516
101-301-706.372	Overtime - Police Secretaries	2,810	2,000	1,205	4,000	7,000	7,000	7,000
101-301-706.373	Overtime - Sergeants	40,962	42,127	33,913	55,428	74,706	74,706	74,706
101-301-706.374	Overtime - Police Officers	57,528	65,302	35,572	65,302	67,261	67,261	67,261
101-301-706.375	Overtime - Records Manager	14,176	13,000	9,704	10,000	10,300	10,300	10,300
101-301-707.353	Hazard Pay	-	-	-	-	-	-	-
101-301-707.371	Other Pay - Public Safety Dir	-	-	-	-	-	-	-
101-301-708.371	Sick Pay Out-Public Safety Dir	1,688	3,842	3,842	3,842	-	-	-
101-301-708.372	Sick Pay Out-Lieutenants	2,244	2,313	-	2,313	2,381	2,381	2,381
101-301-708.374	Sick Pay Out-Sergeants	-	-	-	-	-	-	-
101-301-708.375	Sick Pay Out-Officers	-	-	-	-	-	-	-
101-301-708.376	Sick Pay Out - Records Supervisor	1,557	1,790	-	1,287	-	-	-
101-301-709.100	Fringes - Police Dept	683,518	877,434	686,971	1,104,772	856,479	906,392	933,362
101-301-709.371	Educational Incentive Pay-Sgt.	4,750	4,750	4,750	4,750	3,500	3,500	3,500
101-301-709.372	Educational Incentive Pay-Off.	10,000	10,000	10,000	10,000	8,000	8,000	8,000
101-301-709.374	Educational Incentive Pay-Lt.	1,000	1,000	1,000	1,000	1,000	1,000	1,000
101-301-709.380	Fringes-HRA Expense	67,463	44,959	44,959	44,959	-	-	-
101-301-711.371	Part-time Assistance (Park Patrol)	-	-	-	-	-	-	-
101-301-711.374	Part-time Help (Clerical)	19,376	54,226	13,000	24,006	47,124	47,124	47,124
101-301-717.372	Stipends - Police Lieutenants	-	-	-	-	-	-	-
<b>Total salaries &amp; wages</b>		<b>2,894,288</b>	<b>3,439,216</b>	<b>2,335,587</b>	<b>3,653,459</b>	<b>3,431,147</b>	<b>3,528,863</b>	<b>3,594,574</b>
<b>Professional &amp; contractual</b>								
101-301-718.372	Insurance-County Maintenance	-	-	-	-	-	-	-
101-301-728.371	Computer Software & Supplies	9,018	13,139	10,208	13,139	16,559	16,559	16,559
101-301-731.374	Natural Gas Expense	7,446	4,900	3,879	5,000	5,350	5,350	5,350
101-301-801.371	Consultants & Personnel-Police	19,307	23,500	17,939	23,500	26,000	26,000	26,000
101-301-801.372	Witness Fees	-	250	-	-	250	250	250
101-301-802.372	Police Chief Expense	225	600	137	200	300	300	300
101-301-836.100	COVID19 Expense	442	-	-	-	-	-	-
101-301-850.371	Telephone	14,751	13,000	15,204	16,400	17,548	17,548	17,548
101-301-850.372	Police Radio Dispatch Service	142,893	147,502	48,774	147,502	154,065	154,065	154,065
101-301-850.373	Cellular Phones/Pagers	6,727	7,500	4,585	6,800	6,900	6,900	6,900
101-301-940.371	Equipment Rental - Radio Rental	27,591	41,912	12,649	41,912	44,846	44,846	44,846
101-301-955.371	Conf. & Workshops-Police	-	-	-	-	-	-	-
101-301-955.372	Training-Police	18,201	43,300	21,488	43,300	61,831	61,831	61,831
101-301-955.373	Education - Tuition	-	-	-	-	1,800	-	-
101-301-956.241	Auto Towing	340	540	-	300	300	300	300
101-301-956.372	Uniform & Cleaning Allowance	28,660	36,450	22,462	36,450	39,000	39,000	39,000
101-301-956.373	Civilian Desk Aides - Additional Costs	989	5,200	1,119	2,700	2,890	2,890	2,890
101-301-956.374	Memberships	1,365	2,000	833	1,405	1,500	1,500	1,500
101-301-956.375	Auto Washing	1,644	1,418	657	1,418	1,517	1,517	1,517

CITY OF WIXOM, MICHIGAN

**General Fund - Expenditure Detail**

Police  
5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 Months 2/28/23	Estimated Actual 6/30/23	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
101-301-956.376	City Car Lease Agreement	6,294	7,200	4,800	7,200	7,200	7,776	7,776
101-301-956.378	Operating Expense - Emerg Managemen	-	1,000	-	-	1,000	1,000	1,000
101-301-956.379	Law Enforcement Supplies	24,994	36,170	16,809	36,170	38,700	38,700	38,700
101-301-957.350	Police Recruiting	2,615	3,500	1,040	3,500	3,745	3,745	3,745
101-301-959.370	Crime Prevention	1,450	2,200	1,561	2,200	2,354	2,354	2,354
101-301-959.371	Police Auxiliary Program-Supplies	-	-	-	-	-	-	-
101-301-959.372	Community Programs	2,958	4,000	1,054	4,000	4,280	4,280	4,280
101-301-959.374	Community Donation	2,300	-	-	-	-	-	-
101-301-959.375	Electrical Expense	20,638	33,545	13,071	23,070	24,685	24,685	24,685
<b>Total professional &amp; contractual</b>		<b>340,849</b>	<b>428,826</b>	<b>198,268</b>	<b>416,166</b>	<b>462,620</b>	<b>461,396</b>	<b>461,396</b>
<b>Operating supplies</b>								
101-301-727.371	Office Supplies - Police	2,929	4,300	1,953	4,300	4,600	4,600	4,600
101-301-731.371	Gas & Oil - Police	49,356	45,100	33,839	51,000	56,100	56,100	56,100
101-301-732.371	Copier Supplies & Maint-Police	3,071	5,350	2,602	5,350	5,725	5,725	5,725
101-301-900.371	Publication & Printing-Police	769	2,836	417	2,836	3,035	3,035	3,035
101-301-956.371	Custodial Supplies	328	830	200	830	888	888	888
<b>Total operating supplies</b>		<b>56,453</b>	<b>58,416</b>	<b>39,010</b>	<b>64,316</b>	<b>70,348</b>	<b>70,348</b>	<b>70,348</b>
<b>Maintenance &amp; repairs</b>								
101-301-802.371	Office Equipment Maint.-Police	312	562	473	562	601	601	601
101-301-802.373	Communication Equipt.Maint-Pol	2,057	4,280	1,428	4,280	4,580	4,580	4,580
101-301-802.374	Building Maintenance - Police	5,658	5,350	10,863	12,000	12,840	12,840	12,840
101-301-802.375	Radar Maintenance - Police	-	1,605	-	1,605	1,717	1,717	1,717
101-301-802.376	Vehicle Maintenance-Police	13,051	15,000	6,498	15,000	16,050	16,050	16,050
101-301-959.376	Custodial Services	18,018	39,324	18,733	39,324	42,077	42,077	42,077
<b>Total maintenance &amp; repairs</b>		<b>39,096</b>	<b>66,121</b>	<b>37,997</b>	<b>72,771</b>	<b>77,865</b>	<b>77,865</b>	<b>77,865</b>
<b>Capital outlay</b>								
101-301-851.371	Radar/Comm Vehicle Equipment	-	-	-	-	5,000	5,000	5,000
101-301-959.378	Vehicle Repair - Police	18,580	19,260	6,616	19,260	20,608	20,608	20,608
101-301-971.371	Office Equipment - Police	220	500	-	-	535	535	535
101-301-971.372	Office Furniture - Police	-	-	-	-	-	-	-
101-301-971.373	Capital Outlay	-	-	-	-	-	-	-
<b>Total capital outlay</b>		<b>18,800</b>	<b>19,760</b>	<b>6,616</b>	<b>19,260</b>	<b>26,143</b>	<b>26,143</b>	<b>26,143</b>
<b>Total Police</b>		<b>\$ 3,349,486</b>	<b>\$ 4,012,339</b>	<b>\$ 2,617,478</b>	<b>\$ 4,225,972</b>	<b>\$ 4,068,123</b>	<b>\$ 4,164,615</b>	<b>\$ 4,230,326</b>

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# Fiscal Year 2023-2024

## Program Strategies: Fire Department

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### **PROGRAM DESCRIPTION:**

The Fire Department is responsible for enhancing and providing fire prevention through Annual Life Safety inspections, the Business License Program, and public education seminars for adults and children. The Department also provides basic life support services and transportation for the sick and injured. Additionally, the Fire Department responds to fires and other hazards in the City and promotes the safety and welfare of all persons who visit and live and work in Wixom.

### **ACHIEVEMENT GOALS FOR FY 2023-2024:**

- The City will seek out, hire and orient a new Fire Department Secretary.
- Continue the recruitment of Paid on Call, Auxiliary Firefighters, and EMTs.
- Evaluate, review, and improve the business licensing process.
- Continue the implementation and refinement of the department restructuring plan.
- Increase revenue generation through greater BLS hospital transports.

### **BUDGET HIGHLIGHTS:**

101-336-703.359 - Wages Full-Time Firefighters: Funds allocated to this account have been increased to cover the wages for four Full-Time Firefighters.

101-336-703.355 - Fire Secretary: This account provides funding for the addition of a full-time clerical employee. The part-time clerical line item has been reduced to zero which partially offsets the cost of the full-time position.

101-336-707.354 - Hiring & Retention Bonus: This account has been created to provide for the hiring and retention bonus that is offered to new employees.

101-336-710.355 - Part-time Shift Response: Funds allocated to this account have been increased to provide for the 3% raise and other costs negotiated in the CBA.

101-336-956.355 - Uniforms: Funds allocated to this account have been increased to reflect the increase in the number of firefighters.

101-336-956.358 - Fire Dispatch: Funds allocated to this account have been increased as a result of the increased cost of dispatch services provided by the Oakland County Sheriff.

### **CAPITAL IMPROVEMENT HIGHLIGHTS:**

411-336-978.359 - Replace Fire Gear/Equipment: Funds allocated to this account will provide additional turnout gear for new firefighters and for the replacement of one-half of the department's turnout gear.

411-336-979.353 - Facility Improvements: Funds allocated to this account will provide for the remodel of the current dayroom and restroom/shower facilities to include a female shower/restroom facility which currently does not exist.

411-336-973.350 - Vehicle Purchase: Funds allocated to this account will provide for the replacement of a 30-year-old grass/utility truck.

CITY OF WIXOM, MICHIGAN

General Fund - Expenditure Detail

Fire  
5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 Months 2/28/23	Estimated Actual 6/30/23	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Salaries &amp; wages</b>								
101-336-703.351	Salary - Public Safety Dir (50%, Pol 50%)	\$ 55,487	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101-336-703.352	Wage - Fire Chief	124,182	96,031	14,961	46,667	91,594	91,594	91,594
101-336-703.353	Wage - Fire Captain/Marshall	65,806	63,557	40,243	40,243	65,463	65,463	65,463
101-336-703.354	Wage - EMS Coordinator/Records	48,649	52,677	37,495	52,664	54,244	54,244	54,244
101-336-703.355	Wage - Fire Secretary	-	-	-	-	47,468	49,841	52,333
101-336-703.356	Wage -Records Manager (40%,Pol 60%)	30,198	-	-	-	-	-	-
101-336-703.357	Officer's Compensation	12,250	12,000	8,750	12,000	12,000	12,000	12,000
101-336-703.358	Wage - FT Training & EMS Coordinator	46,126	50,169	42,346	52,463	-	-	-
101-336-703.359	Wage - Full Time Firefighter (4)	18,270	49,332	57,825	114,713	212,591	212,591	212,591
101-336-706.352	Secretary Overtime	-	-	-	-	1,500	1,500	1,500
101-336-706.353	Overtime	26,880	30,000	32,364	47,546	30,900	30,900	30,900
101-336-707.351	Other Pay - Public Safety Dir	-	-	-	-	-	-	-
101-336-707.352	Other Pay - Fire Chief	-	-	-	-	-	-	-
101-336-707.353	Hazard Pay	-	-	-	-	-	-	-
101-336-707.354	Hiring & Retention Bonus	-	-	8,000	16,000	10,000	10,000	10,000
101-336-708.351	Sick Time Pay - Public Safety Dir.	1,688	-	-	-	-	-	-
101-336-708.352	Sick Time Pay - Fire Chief	23,797	-	-	-	-	-	-
101-336-708.354	Sick Time Pay - Firefighters	824	1,100	-	1,000	1,100	1,100	1,100
101-336-708.376	Sick Time Pay - Records Supervisor	-	-	-	-	-	-	-
101-336-709.100	Fringes - Fire Dept	212,324	202,552	121,367	213,445	303,939	318,249	338,558
101-336-709.357	Fringes-HRA Expense	6,386	2,390	2,390	2,391	-	-	-
101-336-709.372	Education Benefit Pay	2,250	3,500	1,500	1,500	3,250	3,250	3,250
101-336-710.355	Part-Time Shift Response	149,515	310,736	130,047	310,736	338,058	338,058	338,058
101-336-711.351	Part Time Help-Clerical	20,119	37,080	11,122	19,323	-	-	-
101-336-711.352	Wages-Training/EMS Coord.	-	-	-	-	-	-	-
101-336-711.353	Part Time Inspector	-	-	-	-	-	-	-
101-336-711.354	Paid-On-Call Firefighter	74,704	125,000	58,856	125,000	128,750	128,750	128,750
101-336-831.350	Assistant Chief's Compensation	-	-	-	-	-	-	-
<b>Total salaries &amp; wages</b>		<b>919,454</b>	<b>1,036,124</b>	<b>567,267</b>	<b>1,055,691</b>	<b>1,300,857</b>	<b>1,317,540</b>	<b>1,340,341</b>
<b>Professional &amp; contractual</b>								
101-336-716.351	Fire Chief Expense	246	250	-	250	250	250	250
101-336-731.354	Natural Gas Expense - Fire	10,450	6,500	5,691	8,000	8,000	8,000	8,000
101-336-801.351	Consultants & Personnel-Fire	1,747	8,000	13,628	17,073	9,200	9,200	9,200
101-336-801.352	Fire Personnel-Medical Eva	4,381	12,000	4,491	12,000	12,000	12,000	12,000
101-336-801.353	Cost recovery	-	-	-	-	-	-	-
101-336-836.100	COVID19 Expense	-	-	-	-	-	-	-
101-336-850.351	Telephone - Fire	8,198	13,000	8,111	13,000	13,000	13,000	13,000
101-336-955.351	Conf. & Workshops-Fire	-	-	-	-	-	-	-
101-336-955.352	Education & Training-Fire	7,229	25,000	1,992	25,000	25,000	25,000	25,000
101-336-956.356	Memberships	7,350	9,000	4,926	9,000	9,000	9,000	9,000
101-336-956.358	Fire Dispatch	35,723	38,321	12,193	38,421	40,500	42,000	43,500
101-336-957.350	Fire Recruiting	-	6,000	-	6,000	6,000	6,000	6,000
101-336-959.351	Fire Insurance - Disability	6,955	7,667	6,955	7,667	7,667	7,667	7,667
101-336-959.353	Fire Prevention Education	7,103	7,500	6,552	7,500	7,500	7,500	7,500
101-336-959.355	Electrical Expense - Fire	14,046	15,000	8,378	15,000	15,000	15,000	15,000
101-336-960.351	Mileage Reimbursement	-	-	-	-	-	-	-
<b>Total professional &amp; contractual</b>		<b>103,427</b>	<b>148,238</b>	<b>72,916</b>	<b>158,911</b>	<b>153,117</b>	<b>154,617</b>	<b>156,117</b>
<b>Operating supplies</b>								
101-336-727.351	Office Supplies - Fire	2,043	1,500	705	1,500	1,500	1,500	1,500
101-336-728.351	Computer Supplies & Maintenance	13,676	11,500	8,804	11,500	12,000	12,000	12,000
101-336-731.351	Gas & Oil - Fire	12,893	15,000	7,346	15,000	15,000	15,000	15,000
101-336-732.351	Copy Machine Supplies & Maint.	1,556	5,000	1,281	5,000	3,000	3,000	3,000
101-336-956.352	Miscellaneous Operating Exp.	-	-	-	-	-	-	-
101-336-956.354	Medical Supplies	12,039	8,500	3,525	8,500	9,500	9,500	9,500
101-336-956.355	Uniforms	5,639	8,000	10,782	11,000	11,000	11,000	11,000
<b>Total operating supplies</b>		<b>47,845</b>	<b>49,500</b>	<b>32,442</b>	<b>52,500</b>	<b>52,000</b>	<b>52,000</b>	<b>52,000</b>

CITY OF WIXOM, MICHIGAN

General Fund - Expenditure Detail

Fire  
5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 Months 2/28/23	Estimated Actual 6/30/23	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Maintenance &amp; repairs</b>								
101-336-802.351	Firefighting Equipment Maint.	11,950	16,000	7,805	12,000	16,000	16,000	16,000
101-336-802.352	Vehicle Maintenance-Fire	13,397	12,500	3,875	12,500	12,500	12,500	12,500
101-336-802.353	Building Maintenance - Fire	42,971	32,000	25,675	27,000	30,000	30,000	30,000
101-336-802.354	Custodial Services	3,954	16,152	6,827	16,000	16,152	16,152	17,000
<b>Total maintenance &amp; repairs</b>		<b>72,272</b>	<b>76,652</b>	<b>44,182</b>	<b>67,500</b>	<b>74,652</b>	<b>74,652</b>	<b>75,500</b>
<b>Capital outlay</b>								
101-336-959.356	Firefighting Equipment	22,563	40,000	36,245	40,000	40,000	40,000	40,000
101-336-959.357	Vehicle Repairs	19,627	18,000	3,120	14,000	18,000	18,000	18,000
101-336-971.352	Office Furniture	-	1,000	-	1,000	1,000	1,000	1,000
<b>Total capital outlay</b>		<b>42,190</b>	<b>59,000</b>	<b>39,365</b>	<b>55,000</b>	<b>59,000</b>	<b>59,000</b>	<b>59,000</b>
<b>Total Fire</b>		<b>\$ 1,185,189</b>	<b>\$ 1,369,514</b>	<b>\$ 756,172</b>	<b>\$ 1,389,602</b>	<b>\$ 1,639,626</b>	<b>\$ 1,657,809</b>	<b>\$ 1,682,958</b>

# Fiscal Year 2023-2024

## Program Strategies: Building Department

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### **PROGRAM DESCRIPTION:**

The Building Department is responsible for ensuring that work performed for new construction, rehabilitation and demolition is carried out with materials and methods that conform to approved site plans and appropriate federal, state and local building codes. This includes review of plans and permit applications for building, electrical, plumbing, mechanical, sewer, signs and other permits. This function is also responsible for the Construction Board of Appeals, property maintenance and code enforcement, as well as assigning and changing addresses, street names, street numbers and preparing reviews for the US Census Bureau as authorized by City Code of Ordinances. It reviews master deeds, deed restrictions, utility systems and streets, subdivision layout and design with assistance from the City Planner and City Attorney.

### **ACHIEVEMENT GOALS FOR FY 2023-2024:**

- Continue to incorporate electric vehicle charging into the City's permit applications while reviewing safety standards in order to safely oversee emerging systems.
- Continue development and implementation of online permitting and permit payment options in conjunction with the Finance Department and software service provider.
- Continue to provide prompt, courteous and professional customer service to residents, business owners, developers and contractors.
- Coordinate fire alarm/suppression and construction plan review with the Fire Department.
- Increase and improve communication with the individuals and businesses that are seeking information and/or construction permits.
- Continue to maintain and utilize the electronic document imaging system, including archiving historical documents and converting to electronic file storage and retrieval.
- Continue to participate in the One-Stop Ready program to increase in-house plan reviews and reduce the cost of doing business in the City.
- Continue to provide Code Enforcement to ensure ordinance compliance.
- Continue to inform the public of code requirements and work to achieve code compliance.

### **BUDGET HIGHLIGHTS:**

101-371-711.241 - Part Time Help: Addition of a part time Secretary/Account Clerk position to serve multiple City departments as a "floater" position. This position will be funded equally by Financial Administration and the Building Department as most activity will occur in these functions. A key Building activity will be document scanning to reduce paper record retention, increase efficiency and decrease offsite record storage costs. Another primary activity will be providing coverage across all City functions during staff absences. The position will enhance our ability to serve customers reliably and provide a path for succession when employee turnover inevitably occurs.

101-371-801.240 - Building Official Contract: Funds allocated provide funding for the fees related to contractual services provided by SAFEbuilt. This line item may fluctuate depending on construction and development projects and the fee is set by the formal agreement.

### **CAPITAL IMPROVEMENT HIGHLIGHTS:**

411-371-957.240 - Office Remodeling & Furniture: Funds allocated to this account are for renovation of the front counter of the Building Department in order to make it more customer-friendly, safer and consistent with the rest of City Hall.



CITY OF WIXOM, MICHIGAN

**General Fund - Expenditure Detail**

Building Department (Construction & Dev.)  
5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 Months 2/28/23	Estimated Actual 6/30/23	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Salaries &amp; wages</b>								
101-371-703.241	Salary - Building Official	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101-371-703.243	Wage - Building Secretaries (2)	99,196	103,950	66,655	103,950	109,411	109,411	109,411
101-371-706.242	Overtime	628	4,500	572	4,500	4,500	4,500	4,500
101-371-708.243	Sick Pay-Secretarial	1,785	1,839	-	1,839	1,894	1,894	1,894
101-371-709.100	Fringes - Building Dept	51,226	59,189	40,371	59,534	63,570	68,146	74,703
101-371-709.248	Fringes - HRA Expense	8,623	5,442	5,442	5,473	-	-	-
101-371-711.241	Part-Time Help	-	-	-	-	15,840	16,315	16,804
<b>Total salaries &amp; wages</b>		<b>161,459</b>	<b>174,920</b>	<b>113,040</b>	<b>175,296</b>	<b>195,215</b>	<b>200,266</b>	<b>207,312</b>
<b>Professional &amp; contractual</b>								
101-371-705.242	Contractual Building Inspector	-	-	-	-	-	-	-
101-371-728.241	Computer Software & Supplies	2,054	9,775	1,678	9,775	1,811	1,956	2,500
101-371-801.240	Building Official Contract	673,937	308,747	298,343	450,000	381,000	381,000	381,000
101-371-801.246	Contractual Plan Review	-	-	-	-	-	-	-
101-371-801.248	Hearing Officer	-	-	-	-	-	-	-
101-371-801.249	Building Official Expense	-	-	-	-	-	-	-
101-371-836.100	COVID19 Expense	-	-	-	-	-	-	-
101-371-850.241	Telephone	-	-	-	-	-	-	-
101-371-955.241	Conf. & Workshops-Building	-	-	-	-	-	-	-
101-371-955.242	Education & Training-Building	65	1,300	185	500	1,000	1,000	1,000
101-371-956.241	Bldg. Inspector & Code Enf. Exp.	9,951	8,500	5,954	8,500	8,500	8,500	8,585
101-371-956.246	Dues & Subscriptions	-	150	-	150	150	150	150
101-371-956.251	Document Archiving	-	7,500	-	-	7,500	7,500	7,500
<b>Total professional &amp; contractual</b>		<b>686,006</b>	<b>335,972</b>	<b>306,159</b>	<b>468,925</b>	<b>399,961</b>	<b>400,106</b>	<b>400,735</b>
<b>Operating supplies</b>								
101-371-727.241	Office Supplies - Building	1,592	1,000	328	1,000	1,100	1,133	1,167
101-371-731.241	Gas & Oil - Building	244	650	81	200	250	250	250
101-371-732.241	Copier Supplies/Maint	3,240	3,500	1,924	3,500	3,750	3,850	4,000
101-371-900.241	Publication & Printing-Bldg.	636	650	340	650	675	700	725
<b>Total operating supplies</b>		<b>5,712</b>	<b>5,800</b>	<b>2,673</b>	<b>5,350</b>	<b>5,775</b>	<b>5,933</b>	<b>6,142</b>
<b>Maintenance &amp; repairs</b>								
101-371-802.241	Vehicle Maintenance-Building	1,053	350	120	250	250	250	250
<b>Capital outlay</b>								
101-371-971.241	Office Equipment	-	-	-	-	-	-	-
101-371-971.242	Office Furniture	-	-	-	-	-	-	-
<b>Total capital outlay</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Building Department (Construction &amp; Dev.)</b>		<b>\$ 854,230</b>	<b>\$ 517,042</b>	<b>\$ 421,992</b>	<b>\$ 649,821</b>	<b>\$ 601,201</b>	<b>\$ 606,555</b>	<b>\$ 614,439</b>

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# Fiscal Year 2023-2024

## Program Strategies: Department of Public Works

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### **PROGRAM DESCRIPTION:**

The Department of Public Works (DPW) is responsible for the planning and delivery of day-to-day public services. Key objectives include maintenance and repair of complex public infrastructure including roads, public buildings, parks and all other public property and facilities. Services include maintenance of all City streets, buildings and grounds, public parks, traffic control devices, sidewalks and bike paths, street lights, vehicles and construction/maintenance equipment, street sweeping, roadsides, park and cemetery mowing, tree maintenance and snow removal/ice control. The DPW is also responsible for providing oversight of the water and wastewater systems contract operator, the recycling programs, refuse collection and storm water management. As covered under that function, the DPW is also responsible for Building Maintenance.

The DPW continues to support City events such as the Tree Lighting Festival, the Panther Hunt and the summer concert series. Routine maintenance tasks include drain inspections, leaf collection, snow plowing and assistance with trail and pathway maintenance. Road maintenance includes pothole repairs, management of the crack sealing program, concrete replacement and tree trimming.

### **ACHIEVEMENT GOALS FOR FY 2023-2024:**

- Solicit bids and manage the installation of an ultraviolet treatment system in HVAC systems at City facilities, improving the health and safety of employees and visitors to City facilities.
- Continue to implement the storm water catch basin cleaning and inspection program and develop a catch basin and storm water collection repair program as required by the new NPDES - MS4 Stormwater Permit.
- Improve and repair damaged sidewalks along the major roadways and install new sidewalks consistent with the Capital Improvement Plan.
- Continue LED Light changeover in City Hall, the Library and the DPW, increasing energy efficiency and decreasing expenses.

### **BUDGET HIGHLIGHTS:**

101-441-703.393 - Wage - DPW Employees: Funds have been increased to include one additional operator position which will be 100% funded by the DDA through and will be recognized as charge for services revenue to off-set this cost.

### **CAPITAL IMPROVEMENT HIGHLIGHTS:**

411-441-971.392 - Drain Improvements: Funds allocated to this account are for storm water and drain improvements. This includes cleaning and inspecting one quarter of the system annually.

411-441-973.393 - Grader Replacement/Loader: Funding is proposed to purchase a new Front-End Loader to replace the 2004 Caterpillar used for loading salt and plowing City parking lots.

411-441-973.390 - Vehicle Replacement: Funding is proposed for a Director Vehicle.

CITY OF WIXOM, MICHIGAN

General Fund - Expenditure Detail

DPW  
5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 Months 2/28/23	Estimated Actual 6/30/23	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Salaries &amp; wages</b>								
101-441-703.391	Salary - DPW Director	\$ 38,419	\$ 43,336	\$ 25,202	\$ 43,336	\$ 62,149	\$ 62,149	\$ 62,149
101-441-703.392	Wage - DPW Foreman (2)	97,497	95,900	58,244	89,922	92,620	92,620	92,620
101-441-703.393	Wage - DPW Employees (8)	290,952	329,210	173,561	321,828	389,989	393,934	397,777
101-441-703.395	Salary - Capital Projects Manager	-	-	-	-	-	-	-
101-441-703.396	Wage - Secretary	22,174	23,215	13,354	22,584	35,877	35,877	35,877
101-441-706.391	Overtime - Secretary	952	900	1,736	1,800	900	900	900
101-441-706.392	Overtime - DPW Supervisory	11,474	18,857	10,631	18,857	18,857	18,857	18,857
101-441-706.393	Overtime - DPW Employees	51,154	39,932	31,610	42,000	43,200	44,558	45,895
101-441-706.394	Overtime - Part-Time	-	-	-	-	-	-	-
101-441-708.391	Sick Time Pay - DPW Director	-	-	-	-	-	-	-
101-441-708.392	Sick Time Pay - DPW Secretary	632	1,839	-	1,839	1,894	1,894	1,894
101-441-709.100	Fringes - DPW Dept	217,919	246,431	152,159	239,158	262,021	314,595	334,189
101-441-709.372	Education Certification Pay	1,850	2,200	1,550	2,200	2,200	2,200	2,200
101-441-709.397	Fringes-HRA Expense	29,444	18,514	18,514	18,514	-	-	-
101-441-711.391	Part-time & Seasonal Help-DPW	38,417	70,469	22,560	70,469	70,469	70,469	70,469
101-441-712.391	Unemployment Compensation	-	-	-	-	-	-	-
<b>Total salaries &amp; wages</b>		<b>800,884</b>	<b>890,803</b>	<b>509,120</b>	<b>872,507</b>	<b>980,176</b>	<b>1,038,053</b>	<b>1,062,827</b>
<b>Professional &amp; contractual</b>								
101-441-716.391	Director's Expense	365	250	62	250	250	250	250
101-441-727.391	Office Supplies	656	1,200	325	1,200	1,200	1,300	1,300
101-441-728.391	Computer Software	-	600	-	600	18,750	19,313	20,000
101-441-728.392	Computer Supplies	-	700	-	700	1,000	1,000	1,000
101-441-731.393	Natural Gas Expense - DPW	10,764	9,000	8,152	13,000	13,000	13,000	14,000
101-441-733.393	Traffic Control Supplies-DPW	-	-	-	-	-	-	-
101-441-733.394	Snow Removal Supplies-DPW	-	-	-	-	-	-	-
101-441-801.391	Consultants & Personnel-DPW	47,462	78,000	25,624	50,000	78,000	79,000	79,000
101-441-802.392	Bikepath Maintenance	1,280	9,000	2,866	4,000	9,000	9,000	9,000
101-441-804.390	Street Sweeping	2,385	3,300	-	3,300	3,300	4,000	4,000
101-441-836.100	COVID19 Expense	-	-	-	-	-	-	-
101-441-850.391	Telephone - DPW	11,603	15,000	8,529	15,000	15,000	15,000	15,000
101-441-940.391	Equipment Rental - DPW	-	2,000	-	2,000	2,000	3,000	3,000
101-441-955.391	Conf. & Workshops-DPW	15,054	10,000	4,973	10,000	13,000	13,000	15,000
101-441-955.392	Education & Training-DPW	855	2,000	470	2,000	2,000	2,000	2,000
101-441-955.393	Education - Tuition	361	2,000	-	2,000	2,000	2,000	2,000
101-441-956.393	Electrical Expense - DPW	19,609	20,000	11,499	18,000	20,000	20,000	20,000
101-441-956.394	Street Lighting	48,958	40,000	33,605	40,000	41,000	50,000	55,000
101-441-956.397	Dues & Subscriptions	1,651	2,000	806	2,000	2,000	2,000	2,200
<b>Total professional &amp; contractual</b>		<b>161,003</b>	<b>195,050</b>	<b>96,911</b>	<b>164,050</b>	<b>221,500</b>	<b>233,863</b>	<b>242,750</b>
<b>Operating supplies</b>								
101-441-730.391	Printing & Postage	-	600	239	600	600	600	600
101-441-731.392	Gas & Oil - DPW	40,714	37,000	28,604	40,000	42,000	45,000	45,000
101-441-732.391	Copier Supplies & Maintenance	854	1,000	850	1,100	1,100	1,100	1,100
101-441-733.390	Tools & Supplies - DPW	7,538	10,000	4,448	12,000	11,000	14,000	15,000
101-441-733.391	Road Maintenance Supplies-DPW	-	-	-	-	-	-	-
101-441-733.392	Landscape Material	2,498	21,000	1,464	15,000	21,000	21,000	21,000
101-441-733.395	Road Markings	-	-	-	-	-	-	-
101-441-733.396	Park Maintenance Material	21,777	20,000	7,384	20,000	20,000	20,000	20,000
101-441-802.391	Street Trees Maintenance	-	-	-	-	-	-	-
101-441-804.392	Storm Drainage	5,725	9,200	5,065	8,000	15,000	15,000	15,000
101-441-804.394	Culverts	-	-	-	-	-	-	-
101-441-956.390	Municipal Parking	50	500	10	35	200	200	200
101-441-956.391	Uniform Allowance	5,044	5,500	3,743	6,500	6,500	6,500	6,500
<b>Total operating supplies</b>		<b>84,200</b>	<b>104,800</b>	<b>51,807</b>	<b>103,235</b>	<b>117,400</b>	<b>123,400</b>	<b>124,400</b>

CITY OF WIXOM, MICHIGAN

General Fund - Expenditure Detail

DPW  
5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 Months 2/28/23	Estimated Actual 6/30/23	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Maintenance &amp; repairs</b>								
101-441-733.397	Cemetery-Landscape/Maint Contract	-	-	-	-	-	-	-
101-441-802.393	Custodial Services	3,640	11,064	4,757	11,000	11,000	12,000	12,000
101-441-802.394	Garage Maintenance - DPW	20,919	17,000	24,072	27,000	26,000	26,000	26,000
101-441-802.395	Equipment Maintenance - DPW	18,648	20,000	11,034	20,000	20,000	22,000	22,000
101-441-802.396	Vehicle Maintenance-DPW	20,895	26,000	13,081	20,000	26,000	26,000	26,000
<b>Total maintenance &amp; repairs</b>		<b>64,102</b>	<b>74,064</b>	<b>52,944</b>	<b>78,000</b>	<b>83,000</b>	<b>86,000</b>	<b>86,000</b>
<b>Capital outlay</b>								
101-441-804.396	Garage Equipment	1,244	11,000	516	11,000	11,000	12,000	12,000
101-441-956.398	Vehicle Repairs-DPW	7,225	9,100	1,105	9,100	9,200	9,300	9,400
<b>Total capital outlay</b>		<b>8,469</b>	<b>20,100</b>	<b>1,621</b>	<b>20,100</b>	<b>20,200</b>	<b>21,300</b>	<b>21,400</b>
<b>Total DPW</b>		<b>\$ 1,118,658</b>	<b>\$ 1,284,817</b>	<b>\$ 712,404</b>	<b>\$ 1,237,892</b>	<b>\$ 1,422,276</b>	<b>\$ 1,502,616</b>	<b>\$ 1,537,377</b>

# Fiscal Year 2023-2024

## Program Strategies: Seniors

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### PROGRAM DESCRIPTION:

This component of the General Fund provides support and activities for Wixom seniors and coordinates activities and services with other Senior Citizen Centers in the area including those in Commerce Township and Novi. Activities include cards, bingo, exercise programs, meetings, potlucks, tax assistance, trips, recreational programs and daily socializing opportunities.

### ACHIEVEMENT GOALS FOR FY 2023-2024:

- Continue and enhance sponsorship participation with the newsletter and programs.
- Continue to provide senior services to the City of Walled Lake for an annual fee based on membership.
- Continue to enhance and promote current senior programming including additional classes, trips and activities.
- Continue to work with area communities for joint programming and trips.
- Assist seniors with information and education on prescription programs, Medicare and health and safety through speakers and a health fair.
- Implement and enhance programs such as crafts, leisure enrichment and exercise in order to promote physical activity.
- Seek to increase membership and participation through promotion and community awareness.
- Continue to seek and apply for grants to enhance senior programs.

### BUDGET HIGHLIGHTS:

101-673-956.003 - Marketing: This account has been added to provide for marketing and advertisement of the senior center to increase participation and membership.

101-673-956.501 - Senior Events/Activities: Funding in this account provides for trips, entertainment, instructors, speakers, catered lunches and class supplies. The Senior Coordinator plans to increase service offerings in general. Membership is also targeted for growth which will increase activity/event expenses as well.

101-673-956.502 - Senior Transportation: This account is used to subsidize a transportation program provided through People's Express. Service and expenses are anticipated to increase with the County-wide Transportation Millage passage and reimbursement of program expenses.

101-673-956.503 - Senior Supplies: Funds allocated to this account provide for kitchen supplies and newsletter publication expenses; likewise anticipated to see an increase due to activity and membership impacts.

CITY OF WIXOM, MICHIGAN

General Fund - Expenditure Detail

Senior Citizens

5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 Months 2/28/23	Estimated Actual 6/30/23	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Salaries &amp; wages</b>								
101-673-703.501	Wages - Senior Coordinator	\$ 14,793	\$ 17,016	\$ 15,537	\$ 25,830	\$ 27,333	\$ 27,333	\$ 27,333
101-673-703.502	Wages - Senior Coordinator II	-	-	-	-	-	-	-
101-673-709.100	Fringes - Senior Citizens Dept	8,232	9,614	1,199	1,976	2,091	2,091	2,091
101-673-712.241	Unemployment Compensation	-	-	-	-	-	-	-
<b>Total salaries &amp; wages</b>		<u>23,026</u>	<u>26,630</u>	<u>16,736</u>	<u>27,806</u>	<u>29,424</u>	<u>29,424</u>	<u>29,424</u>
<b>Professional &amp; contractual</b>								
101-673-956.003	Marketing	-	-	-	-	15,000	5,000	5,000
<b>Operating supplies</b>								
101-673-956.501	Senior Special Events	11,103	25,000	14,539	22,250	30,000	30,000	30,000
101-673-956.502	Senior Transportation	37,400	30,000	26,803	36,204	45,000	45,000	45,000
101-673-956.503	Senior Supplies	199	2,500	735	1,776	3,000	3,000	3,000
101-673-956.504	Senior Lounge Improvements	-	-	100	100	-	-	-
<b>Total operating supplies</b>		<u>48,702</u>	<u>57,500</u>	<u>42,176</u>	<u>60,330</u>	<u>78,000</u>	<u>78,000</u>	<u>78,000</u>
<b>Total Senior Citizens</b>		<u>\$ 71,727</u>	<u>\$ 84,130</u>	<u>\$ 58,912</u>	<u>\$ 88,136</u>	<u>\$ 122,424</u>	<u>\$ 112,424</u>	<u>\$ 112,424</u>

# Fiscal Year 2023-2024

## Program Strategies: Planning Commission

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### **PROGRAM DESCRIPTION:**

The Planning Commission is responsible for ensuring that the City's Master Plan, Zoning Ordinance and related Design Guidelines are implemented through various planning reviews. This includes site plan review, special land use review, Village Center Area (VCA) review, rezoning review and ordinance amendment recommendations to City Council. The Planning Commission also makes recommendations to the City Council and City Manager on matters affecting the physical development of the City.

### **ACHIEVEMENT GOALS FOR FY 2023-2024:**

- Complete the certification process for the Redevelopment Ready Community (RRC) certification through the Michigan Economic Development Corporation (MEDC).
- Update the Zoning Ordinance to refine desired uses within existing zoning districts such as the Industrial Research Office district.
- Begin implementation of the revised and subdivided VCA zoning districts, and coordinate with property owners to facilitate new development.
- Facilitate continued redevelopment of the former Ford Wixom Ford Plant in a manner consistent with the GPUD District requirements and corresponding design standards.
- Facilitate the planning and development of acreage along I-96, Beck Road, and Alpha Drive to achieve a high-quality development and establish connections through the property and with other properties.
- Provide training opportunities for new and current members with in-house training and attendance at the Michigan Association of Planning (MAP) Conference and MAP/Michigan Municipal League workshops.
- Continue to conduct training sessions to assist members with understanding their roles and duties.
- Continue to conduct joint meetings with members of City Council, DDA, Planning Commission and Zoning Board of Appeals to enhance coordination and consistency.
- Make zoning changes to properties on the east side of Wixom Road, from just north of Alpha Drive to the area just north of West Road.

### **BUDGET HIGHLIGHTS:**

101-721-801.481 - Consultants & Personnel: This account funds the retainer fees for Planning Consultant Services under a new five-year agreement for these services.

101-721-956.481 - Special Studies: This account funds studies conducted by consultants including planners, engineers and attorneys. The primary projects are amendments to the Zoning Ordinance and special projects that arise throughout the year, including redevelopment of the former Ford Wixom Plant property, development of property near Beck Road and I-96, and other strategic, priority properties within Wixom. The next major project will be a completed review of the City's Master Plan in 2025 with work likely to begin in 2024.



CITY OF WIXOM, MICHIGAN

**General Fund - Expenditure Detail**

Planning Commission  
5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 Months 2/28/23	Estimated Actual 6/30/23	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Salaries &amp; wages</b>								
101-721-703.481	Wage-Recording Secretary P/C	\$ 3,275	\$ 3,600	\$ 1,400	\$ 2,800	\$ 3,600	\$ 3,600	\$ 3,600
<b>Professional &amp; contractual</b>								
101-721-801.481	Consultants & Personnel	65,004	75,000	33,331	60,000	63,200	65,300	67,400
101-721-803.481	Legal Counsel - Planning	8,768	6,000	5,826	7,500	7,500	7,500	7,500
101-721-900.481	Printing and Publication	315	750	714	1,000	750	750	750
101-721-955.481	Conf. & Workshops-Planning Comm	-	2,000	-	2,000	2,500	2,500	2,500
101-721-956.480	Planning Commission Expense	-	500	-	-	-	-	-
101-721-956.481	Special Studies	32,008	20,000	12,167	20,000	20,000	50,000	30,000
101-721-956.483	Update Maps, etc.	-	2,000	-	-	-	-	-
101-721-956.484	SPR Easement Exp	-	-	-	-	-	-	-
101-721-956.486	Memberships & Dues	-	200	-	-	-	-	-
101-721-956.487	Miscellaneous Operating	-	-	-	200	200	200	200
<b>Total professional &amp; contractual</b>		<b>106,095</b>	<b>106,450</b>	<b>52,037</b>	<b>90,700</b>	<b>94,150</b>	<b>126,250</b>	<b>108,350</b>
<b>Operating supplies</b>								
101-721-728.482	Computer Software & Supplies	-	-	-	-	-	-	-
<b>Total operating supplies</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Planning Commission</b>		<b>\$ 109,370</b>	<b>\$ 110,050</b>	<b>\$ 53,437</b>	<b>\$ 93,500</b>	<b>\$ 97,750</b>	<b>\$ 129,850</b>	<b>\$ 111,950</b>

# Fiscal Year 2023-2024

## Program Strategies: Zoning Board of Appeals

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### **PROGRAM DESCRIPTION:**

The Zoning Board of Appeals (ZBA) is responsible for administering the requirements of the Zoning Ordinance while recognizing that there may be exceptional circumstances with a specific property that require consideration of some form of relief from those requirements. This relief is provided through dimensional variances, use variances, appeals of administrative decisions and interpretations of the Zoning Ordinance and map. It is also the responsibility of the ZBA to ensure requests meet the criteria outlined in the Zoning Ordinance.

### **ACHIEVEMENT GOALS FOR FY 2023-2024:**

- Continue to conduct training sessions to assist members with understanding their roles and duties.
- Continue to conduct joint meetings with members of City Council, DDA, Planning Commission and Zoning Board of Appeals.
- Provide training opportunities for new and current members with both in-house training and attendance at the Michigan Association of Planning (MAP) conferences and MAP/Michigan Municipal League workshops.
- Provide input to the Planning Commission regarding Zoning Ordinance updates to ensure that land use and zoning concerns are addressed.

### **BUDGET HIGHLIGHTS:**

101-722-955-441 - Conference & Workshops: This budget has been slightly increased to accommodate more training opportunities for newer members.

101-722-956.441 - Miscellaneous Operating Expenses: This line item includes funding for publication of notices and Board member memberships and training. It also anticipates joint meetings with the Planning Commission to review zoning ordinance updates.

CITY OF WIXOM, MICHIGAN

**General Fund - Expenditure Detail**

Zoning Board of Appeals  
5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 Months 2/28/23	Estimated Actual 6/30/23	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Salaries &amp; wages</b>								
101-722-703.440	Wage-Recording Secretary B/A	\$ 875	\$ 1,500	\$ 350	\$ 600	\$ 1,500	\$ 1,500	\$ 1,500
<b>Total salaries &amp; wages</b>		<b>875</b>	<b>1,500</b>	<b>350</b>	<b>600</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
<b>Operating supplies</b>								
101-722-955.441	Conf & Workshops	-	1,000	-	-	1,500	1,500	1,500
101-722-956.441	Miscellaneous Operating Exp	104	1,000	-	-	1,000	1,000	1,000
<b>Total operating supplies</b>		<b>104</b>	<b>2,000</b>	<b>-</b>	<b>-</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>
<b>Total Zoning Board of Appeals</b>		<b>\$ 979</b>	<b>\$ 3,500</b>	<b>\$ 350</b>	<b>\$ 600</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>

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# Fiscal Year 2023-2024

## Program Strategies: Parks & Recreation

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### **PROGRAM DESCRIPTION:**

The Parks & Recreation Department is responsible for the development, maintenance and operation of the City's park system, as well as for the development and coordination of recreation programs. The Parks and Recreation Commission serves as an advisory board to the City Council and Community Services Department on the recreational needs of the City and assists in the planning and implementation of recreational events and park development for Wixom residents.

### **ACHIEVEMENT GOALS FOR FY 2023-2024:**

- Continue partnership on the Michigan Air Line Trailway Council to maintain Phase 1 and 2 of the Michigan Air Line Trail.
- Plan, develop and complete Mack Park (Pavilion, benches, water fountain, & landscaping).
- Continue to promote the Joint Downtown Development Authority and Parks & Recreation Event Sponsorship Program for City events.
- Complete Phase II of disc golf course at Gilbert Willis Park.
- Convert roller hockey court at Gunnar Mettala Park to pickleball courts.

### **BUDGET HIGHLIGHTS:**

101-751-808.545 - Events: Funds allocated to this account provide for expenses related to various events, including a Daddy Daughter Dance, Easter Egg Hunt, City Picnic, Barkin' in the Park, Skate Night, Movie Night, Concerts in the Park and Family Nights.

101-751-809.550 - Tree Lighting Festival: This item reflects the projected expenditures for this popular event in its sixth year.

### **CAPITAL IMPROVEMENT HIGHLIGHTS:**

411-751-985.550 - Trailway Contribution: This funding is for the City's contribution to the Commerce, Walled Lake and Wixom Trailway Council Budget to cover expenses such as the Trailway Manager, insurance, audit, signage, engineering and attorney's fees.

411-751-986.543 - Habitat Improvements: Funds allocated will provide for the repair and partial replacement of the boardwalk and viewing platform located at the Wixom Habitat. Funds were originally included in the FY2022-23 and are being moved to FY2023-24 as final details of the project approach have been re-evaluated.

411-751-974.543 - Park Improvements- Gunnar Mettala Park: Funds allocated will provide for a replacement park pavilion and restroom facility, and conversions of roller hockey court to pickleball courts.

411-751-986.541 - Park Improvements- Gilbert Willis Park: Funds allocated will provide for a fencing repairs and Phase 2 of disc golf course construction.

CITY OF WIXOM, MICHIGAN

**General Fund - Expenditure Detail**

Parks & Recreation  
5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 Months 2/28/23	Estimated Actual 6/30/23	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Salaries &amp; wages</b>								
101-751-703.541	Salary - Parks & Rec Dir (50%, CC 50%)	\$ 44,664	\$ 46,005	\$ 30,079	\$ 46,005	\$ 46,005	\$ 46,005	\$ 46,005
101-751-703.542	Wage - Recreational Supervisor	47,691	48,887	31,025	48,887	48,887	48,887	48,887
101-751-703.543	Wage - Parks & Rec Coordinator	-	-	-	-	-	-	-
101-751-706.541	Overtime	2,734	2,000	498	2,000	2,000	2,000	2,000
101-751-707.351	Other Pay	-	-	-	-	-	-	-
101-751-708.541	Sick Time Pay-P & R Dir (50%,CC 50%)	1,303	1,608	-	1,593	1,593	1,593	1,593
101-751-709.100	Fringes - Parks & Rec Dept	41,103	45,993	32,147	45,846	47,165	49,479	52,701
101-751-709.547	Fringes-HRA Expense	2,891	1,373	1,373	1,373	-	-	-
101-751-709.548	Fringes-Part-time Prog. Coordi	-	-	-	-	-	-	-
101-751-711.541	Part-time Help Prog. Coord.	24,036	31,668	16,980	31,668	31,668	31,668	31,668
<b>Total salaries &amp; wages</b>		<b>164,423</b>	<b>177,534</b>	<b>112,101</b>	<b>177,372</b>	<b>177,318</b>	<b>179,632</b>	<b>182,854</b>
<b>Professional &amp; contractual</b>								
101-751-801.541	Instructor Fees	6,574	11,000	4,884	8,000	11,000	11,000	11,000
101-751-836.100	COVID19 Expense	-	-	-	-	-	-	-
101-751-960.541	Mileage & Other Reimb	78	100	52	100	100	100	100
101-751-807.540	Parks & Rec. Commission Exp.	-	-	-	-	-	-	-
101-751-955.541	Conf.& Workshops-Comm. Serv.	-	-	-	-	-	-	-
101-751-955.542	Education & Training	304	1,000	185	1,000	1,000	1,000	1,000
101-751-801.542	Consultants & Personnel	-	4,000	490	4,000	4,000	4,000	4,000
101-751-956.541	Comcast Cable	786	750	559	840	850	850	868
101-751-956.544	Dues & Subscriptions	1,195	1,200	272	1,195	1,300	1,300	1,300
101-751-807.543	Lite the Nite	25,212	24,500	-	26,000	27,000	27,000	27,000
101-751-807.546	Holiday Decorations	4,040	4,000	-	4,000	4,000	4,000	4,000
101-751-808.540	Smart Bus Credits	550	3,000	14	2,000	3,000	3,000	3,000
101-751-808.542	Park Concerts	24,000	26,000	12,000	26,000	26,000	26,000	26,000
101-751-808.543	Summer Events	-	-	-	-	-	-	-
101-751-808.544	Summer Youth Program	-	-	-	-	-	-	-
101-751-808.545	Events	30,598	32,000	9,644	32,000	33,000	33,000	33,000
101-751-808.546	Promotional Items	1,154	2,000	-	2,000	2,000	2,000	2,000
101-751-808.547	Events - Youth Program	6,271	6,000	3,662	7,000	8,000	8,000	8,000
101-751-808.548	Gibson House	9,160	11,000	7,175	11,500	12,000	12,000	12,000
101-751-808.549	Soccer	2,103	3,000	1,719	3,000	3,000	3,000	3,000
101-751-809.543	Recreation Programming	9,268	16,000	1,776	10,000	16,000	16,000	16,000
101-751-809.544	Cultural Enrichment	440	5,000	3,104	5,321	6,000	6,000	6,000
101-751-809.545	Summer Camp	-	2,000	-	2,000	2,000	2,000	2,000
101-751-809.546	Signage	1,525	2,000	405	2,000	2,000	2,000	2,000
101-751-809.550	Holiday Tree Lighting	24,442	32,000	30,301	30,301	32,000	32,000	32,000
101-751-809.553	New Gala Event	-	7,500	1,236	1,300	7,500	7,500	7,500
101-751-809.551	Fall Fest	12,268	12,000	11,979	12,268	13,000	13,000	13,000
101-751-809.552	LAYA	2,500	2,500	2,500	2,500	2,500	2,500	2,500
101-751-809.549	BBQ & Blues	10,640	12,000	12,676	12,676	12,000	12,000	12,000
<b>Total professional &amp; contractual</b>		<b>173,109</b>	<b>220,550</b>	<b>104,632</b>	<b>207,001</b>	<b>229,250</b>	<b>229,250</b>	<b>229,268</b>
<b>Operating supplies</b>								
101-751-727.541	Office Supplies	2,236	4,200	2,147	4,200	4,200	4,200	4,200
101-751-728.541	Computer Supplies	2,620	3,000	1,615	3,000	3,060	3,121	3,183
101-751-731.542	Gas & Oil	154	500	46	500	500	500	500
101-751-732.541	Copy Machine Operating	2,880	3,500	1,728	3,500	3,500	3,500	3,500
101-751-802.541	Vehicle Maintenance	123	300	338	580	500	500	500
101-751-850.541	Telephone - Parks & Rec.	3,383	3,800	1,306	3,500	3,500	3,500	3,500
101-751-956.546	Miscellaneous Operating	2,821	2,600	1,792	2,943	3,000	3,000	3,000
101-751-956.547	Energy Expense - Parks & Rec.	5,093	7,000	2,631	7,000	7,000	7,000	7,000
101-751-956.562	Beautification	-	2,000	-	2,000	2,000	2,000	2,000
101-751-802.374	Parks Maintenance	2,087	5,000	2,283	5,000	5,000	5,000	5,000
101-751-963.540	Landscaping	18,448	22,000	7,127	22,000	22,000	23,000	23,000
101-751-963.541	Playground Repairs & Maintenance	-	6,000	834	6,000	6,000	6,000	6,000
<b>Total operating supplies</b>		<b>39,844</b>	<b>59,900</b>	<b>21,847</b>	<b>60,223</b>	<b>60,260</b>	<b>61,321</b>	<b>61,383</b>

CITY OF WIXOM, MICHIGAN

**General Fund - Expenditure Detail**

Parks & Recreation  
5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 Months 2/28/23	Estimated Actual 6/30/23	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Capital outlay</b>								
101-751-971.541	Office Equipment	227	1,000	-	1,000	1,000	1,000	1,000
101-751-971.542	Office Furniture	-	1,000	153	1,000	1,000	1,000	1,000
101-751-971.548	Capital-Memorial Prog Bric	91	750	208	750	750	750	750
101-751-956.549	Recreational Equipment	1,720	4,500	1,798	4,500	4,500	4,500	4,500
<b>Total capital outlay</b>		<u>2,037</u>	<u>7,250</u>	<u>2,159</u>	<u>7,250</u>	<u>7,250</u>	<u>7,250</u>	<u>7,250</u>
<b>Total Parks &amp; Recreation</b>		<u>379,413</u>	<u>465,234</u>	<u>240,739</u>	<u>451,846</u>	<u>474,078</u>	<u>477,453</u>	<u>480,755</u>

# Fiscal Year 2023-2024

## Program Strategies: Community Center

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### **PROGRAM DESCRIPTION:**

This program consists of the maintenance and operation of the Community Center, including the management of independent contractors. Full-time personnel assigned to the Community Center include the Community Services Director (50%) and the Community Center Supervisor (100%).

### **ACHIEVEMENT GOALS FOR FY 2023-2024:**

- Continue to review rental rate structures to optimize usage and meet expenses.
- Provide information to residents and businesses regarding the renovated Community Center facility, its services, and rental availability via the City's website, email, social media and other promotional material.
- Increase rental reservations through improved social media and other marketing efforts.
- Implement on-line access to facility availability.

### **BUDGET HIGHLIGHTS:**

101-805-956.350 - Community Programs: This account includes funding for miscellaneous community programs such as grand openings, public outreach efforts and town meetings.

101-805-956.003 - Marketing: Funds will provide for various marketing materials to promote the facility.

### **CAPITAL IMPROVEMENT HIGHLIGHTS:**

411-805-971.350 - Community Center Improvements: This account provides for partition maintenance, replacement of rear steel doors, tables, chairs, senior lounge door replacement, surveillance and door lock upgrades, painting and commercial kitchen tile replacement.



CITY OF WIXOM, MICHIGAN

General Fund - Expenditure Detail

Community Center  
5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 Months 2/28/23	Estimated Actual 6/30/23	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Salaries &amp; wages</b>								
101-805-703.351	Salary-Comm Serv. Dir (50%,P&R 50%)	\$ 44,666	\$ 46,005	\$ 30,081	\$ 46,005	\$ 46,005	\$ 46,005	\$ 46,005
101-805-703.352	Wage - Comm Services Supervisor	58,161	59,620	37,835	59,620	59,620	59,620	59,620
101-805-703.354	Wage - Monitors	10,262	20,000	7,383	11,690	20,000	20,000	20,000
101-805-706.351	Overtime	1,180	1,500	844	1,500	1,500	1,500	1,500
101-805-707.311	Other Pay - Comm Serv. Dir.	-	-	-	-	-	-	-
101-805-707.351	Other Pay - Comm Serv. Supv.	-	-	-	-	-	-	-
101-805-708.351	Sick Time Pay - Director (50%,P&R 50%)	1,303	1,608	-	1,593	1,593	1,593	1,593
101-805-708.352	Sick Time Pay - Supervisor	2,004	2,085	-	2,064	2,064	2,064	2,064
101-805-709.100	Fringes - Community Services Dept	39,368	40,637	25,952	36,950	39,383	39,824	41,018
101-805-709.354	Fringes-HRA Expense	4,758	1,375	1,375	1,375	-	-	-
<b>Total salaries &amp; wages</b>		<b>161,702</b>	<b>172,830</b>	<b>103,470</b>	<b>160,797</b>	<b>170,165</b>	<b>170,606</b>	<b>171,800</b>
<b>Professional &amp; contractual</b>								
101-805-728.356	Computer Supplies & Maint	-	1,000	-	1,000	1,000	1,000	1,000
101-805-731.351	Natural Gas Expense	8,989	8,000	6,566	9,000	9,000	9,500	9,750
101-805-836.100	COVID19 Expense	58	-	-	-	-	-	-
101-805-900.351	Publication & Printing	398	2,100	-	2,100	2,100	2,100	2,200
101-805-956.003	Marketing	7	7,500	-	7,500	7,500	7,500	7,500
101-805-956.350	Community Programs	-	2,100	194	2,100	2,100	2,100	2,100
101-805-956.353	Insurance-Multi-Peril	16,103	16,908	16,467	16,467	17,290	18,155	19,063
101-805-956.355	Electrical Expense	17,859	25,000	12,768	20,000	20,000	20,400	20,808
101-805-956.358	Heating & Cooling	13,047	11,000	2,987	11,000	11,000	11,220	11,444
101-805-956.359	Room Arrangement Expense	9,841	18,000	9,971	18,000	18,000	18,000	18,000
101-805-956.360	Custodial Services	17,009	17,832	11,157	18,700	18,190	18,554	18,925
101-805-959.351	Weekend Preparation	2,053	6,000	2,621	5,000	6,000	6,000	6,000
101-805-960.351	Mileage & Reimb	-	200	-	200	200	200	200
<b>Total professional &amp; contractual</b>		<b>85,364</b>	<b>115,640</b>	<b>62,730</b>	<b>111,067</b>	<b>112,380</b>	<b>114,729</b>	<b>116,990</b>
<b>Operating supplies</b>								
101-805-956.351	Custodial Supplies	62	1,000	208	1,000	1,000	1,000	1,000
101-805-956.352	Lights bulbs	107	500	-	500	500	500	500
<b>Total operating supplies</b>		<b>169</b>	<b>1,500</b>	<b>208</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
<b>Maintenance &amp; repairs</b>								
101-805-802.351	Building Maintenance - General	19,878	26,000	16,036	26,000	26,000	26,000	26,000
<b>Capital outlay</b>								
101-805-729.351	Community Furniture	1,485	1,500	-	1,500	1,500	1,500	1,500
101-805-959.352	Community Equipment	1,429	1,500	-	1,500	1,500	1,500	1,500
<b>Total capital outlay</b>		<b>2,914</b>	<b>3,000</b>	<b>-</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
<b>Total Community Center</b>		<b>\$ 270,026</b>	<b>\$ 318,970</b>	<b>\$ 182,444</b>	<b>\$ 302,364</b>	<b>\$ 313,045</b>	<b>\$ 315,835</b>	<b>\$ 319,290</b>

# Fiscal Year 2023-2024

## Program Strategies: Debt Service Pension

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### **PROGRAM DESCRIPTION:**

The Debt Service Pension Department is a recently budgeted department within the General Fund. This department accounts for the principal and interest payments related to the debt obligation for bonds issued in August 2018 for the unfunded pension liability. These bonds were issued under a nineteen-year payment term. Currently, the City's pension obligations are estimated to be 101% funded. The City will continue to receive annual actuarial reports from the Municipal Employees Retirement System (MERS) to monitor our funding status.

### **BUDGET HIGHLIGHTS:**

101-916-994.000 - Bond Principal: This account reflects the annual principal payment for the bond issue.

101-916-997.000 - Bond Interest: This account reflects the annual interest payment for the bond issue. This amount will decrease each year as the principal balance is reduced.

CITY OF WIXOM, MICHIGAN

**General Fund - Expenditure Detail**

Debt Service Pension

5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 Months 2/28/23	Estimated Actual 6/30/23	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Transfers</b>								
101-916-817.000	Bond Issuance Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101-916-709.327	MERS Pension Lump Sum Payment	-	-	-	-	-	-	-
101-916-710.000	Bond Underwriters Discount	-	-	-	-	-	-	-
101-916-959.002	Miscellaneous Expense	500	500	500	500	500	500	500
101-916-994.000	Bond Principal	465,000	480,000	-	480,000	595,000	615,000	740,000
101-916-997.000	Bond Interest	554,067	540,116	270,058	540,116	524,996	505,660	485,056
<b>Total transfers</b>		<b>1,019,567</b>	<b>1,020,616</b>	<b>270,558</b>	<b>1,020,616</b>	<b>1,120,496</b>	<b>1,121,160</b>	<b>1,225,556</b>
<b>Total Debt Service Pension</b>		<b>\$ 1,019,567</b>	<b>\$ 1,020,616</b>	<b>\$ 270,558</b>	<b>\$ 1,020,616</b>	<b>\$ 1,120,496</b>	<b>\$ 1,121,160</b>	<b>\$ 1,225,556</b>

# Fiscal Year 2023-2024

## Program Strategies: Debt Service OPEB

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### **PROGRAM DESCRIPTION:**

The Debt Service Other Post-Employment Benefits (OPEB) Department is a recently budgeted department within the General Fund. This department accounts for the principal and interest payments related to the debt obligation for bonds issued in August 2018 for the costs of OPEB. These bonds were issued under an eighteen-year payment term. Currently, the City's OPEB obligation is estimated to be 146% funded. The City will continue to obtain actuarial reports to monitor the plan's funding position.

### **BUDGET HIGHLIGHTS:**

101-917-994.000 - Bond Principal: This account reflects the annual principal payment for the bond issue.

101-917-997.000 - Bond Interest: This account reflects the annual interest payment for the bond issue. This amount will decrease each year as the principal balance is reduced.

CITY OF WIXOM, MICHIGAN

**General Fund - Expenditure Detail**

Debt Service OPEB  
5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 Months 2/28/23	Estimated Actual 6/30/23	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Transfers</b>								
101-917-817.000	Bond Issuance Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101-917-709.328	MERS OPEB Lump Sum Payment	-	-	-	-	-	-	-
101-917-710.000	Bond Underwriters Discount	-	-	-	-	-	-	-
101-917-959.002	Miscellaneous Expense	500	500	500	500	500	500	500
101-917-994.000	Bond Principal	295,000	305,000	-	305,000	315,000	325,000	335,000
101-917-997.000	Bond Interest	213,252	204,402	102,201	204,402	194,794	184,556	173,670
<b>Total transfers</b>		<b>508,752</b>	<b>509,902</b>	<b>102,701</b>	<b>509,902</b>	<b>510,294</b>	<b>510,056</b>	<b>509,170</b>
<b>Total Debt Service OPEB</b>		<b>\$ 508,752</b>	<b>\$ 509,902</b>	<b>\$ 102,701</b>	<b>\$ 509,902</b>	<b>\$ 510,294</b>	<b>\$ 510,056</b>	<b>\$ 509,170</b>

# Fiscal Year 2023-2024

## Program Strategies: Interfund Transfers

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### **PROGRAM DESCRIPTION:**

Transfers are used to:

- Move unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.
- Move revenues from the fund that is required to collect them to the fund that is required/allowed to expend them.
- Move receipts restricted to, or allowed for, debt service from the funds collecting the receipts to the debt service funds as debt service payments are due.
- Assist in funding the operation of non-General Fund supported operating departments and capital improvement projects.

The 10-Year Capital Improvement Plan is funded by these transfers.

### **BUDGET HIGHLIGHTS:**

101-966-999.002 - Transfer to Capital Improvement Fund: This account reflects the annual contribution to fund the ten-year capital plan along with a one-time contribution to cover costs related to network upgrades and dark fiber connections for remote sites.

CITY OF WIXOM, MICHIGAN

**General Fund - Expenditure Detail**

Interfund Transfers  
5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 Months 2/28/23	Estimated Actual 6/30/23	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Transfers</b>								
101-966-999.000	Transfer to Major Road	\$ -	\$ 1,120,000	\$ 1,120,000	\$ 1,120,000	\$ -	\$ -	\$ -
101-966-999.002	Transfer to Capital Imp. Fund	995,000	995,000	663,333	995,000	1,320,000	1,020,000	1,020,000
101-966-999.003	Transfer to Capital Imp. Fund Debt Pay	-	-	-	-	-	-	-
101-966-999.005	Transfer to Wastewater	-	697,000	697,000	697,000	-	-	-
101-966-999.006	Transfer to Land Acquisition	-	1,000,000	1,000,000	1,000,000	-	-	-
101-966-999.011	Transfer to Bikepath	-	440,000	440,000	440,000	-	-	-
101-966-999.019	Transfer to DDA/VCA	-	-	-	-	-	-	-
101-966-999.021	Transfer to Local Road	-	640,000	640,000	640,000	-	-	-
<b>Total transfers</b>		<b>995,000</b>	<b>4,892,000</b>	<b>4,560,333</b>	<b>4,892,000</b>	<b>1,320,000</b>	<b>1,020,000</b>	<b>1,020,000</b>
<b>Total Interfund Transfers</b>		<b>\$ 995,000</b>	<b>\$ 4,892,000</b>	<b>\$ 4,560,333</b>	<b>\$ 4,892,000</b>	<b>\$ 1,320,000</b>	<b>\$ 1,020,000</b>	<b>\$ 1,020,000</b>

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# Fiscal Year 2023-2024

## Other Funds - Expenditure and Revenue Detail

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Other Funds account for activity within Special Revenue Funds, Component Units, Capital Project Funds, Budget Stabilization, Retiree Insurance, Debt Service Funds and Special Assessment Fund. Revenue and expenditure detail along with fund operational summaries are provided in this section.

### **Special Revenue Funds**

Special Revenue Funds are used to account for the proceeds of earmarked revenues or financing activities requiring separate accounting because of legal or regulatory provisions. The City's Special Revenue Funds include Community Development (CDBG), Major & Local Streets, Land Acquisition, Forfeiture, Safety Path, Solid Waste, Special Agency, Opioid Settlement, American Rescue Plan Act (ARPA) and Cemetery.

### **Component Units**

Component Units are legally separate entities for which the City is financially accountable. The City's Component Units include the Downtown Development Authority and Local Development Finance Authority.

### **Capital Project Funds**

These funds were created to record and track the capital outlays associated with various transportation infrastructure improvement and repair programs. The funds associated with this category are the Major and Local Road Capital Program Funds.

### **Budget Stabilization Fund**

The Budget Stabilization Fund was created to assist the City in times of instability in the business cycle or when unanticipated events/unexpected emergencies occur which cause a significant downturn in revenues. Funds can be allocated to capital purchases. This fund, for reporting purposes, is combined with the General Fund, but is shown separately for Budget and Accounting purposes.

### **Retiree Insurance Funds**

This fund was established to fund current and future expenditures for the payment of Retiree Health Insurance.

### **Debt Service Funds**

Debt Service Funds are used to account for the annual payment of principal, interest and expenses in connection with certain long-term debt other than enterprise fund bonds payable. The City's current Debt Service for DDA Development Debt.

### **Special Assessment Fund**

The Special Assessment District - Tribute Drain fund was established to account for the payment of annual principal and interest on bonds for the construction and improvement of the tribute drain.

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# Fiscal Year 2023-2024

## Program Strategies: Major Street Fund

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### **FUND SUMMARY:**

Major Roads are those streets under the jurisdiction of the City which are of great importance, serve high traffic volumes and 1) provide extensions to State Trunk-lines or County Primary Roads; 2) provide an integral network to serve the traffic demands created by industrial, commercial, educational or other traffic generating centers; 3) provide for circulation in and around a central business district; and 4) collect traffic from an area served by a network of local roads. Examples of Major Roads are Beck, Potter, Loon Lake and portions of Maple.

This fund records the capital outlays associated with various transportation infrastructure improvement and repair programs related to Major Roads. It is the goal of these funds to maximize financial allocations by leveraging available grants and through the development of the comprehensive 10-Year Capital Improvement Plan (CIP).

This fund also serves as the repository for monies received from the State of Michigan, including funding from the State of Michigan Motor Fuel Tax. The monies in this fund are used for the maintenance and improvement of the Major Roads in Wixom. The State funds only cover a portion of the total cost of major street maintenance in Wixom so the balance of the costs comes from the City's General Fund or the CIP. Revenue from the Motor Fuel Tax is allocated on the basis of lane mileage for both major and local streets under the jurisdiction of the City.

### **ACHIEVEMENT GOALS FOR FY 2023-2024:**

- Continued maintenance and improvement of eligible streets within the City according to ACT 51 of Public Acts of 1951, as amended.
- Support the Beck Road Widening Task Force as funding to improve the critical Beck Road corridor is sought.
- Continue to work with State and local agencies to leverage local expenditures to enhance major roads in Wixom.
- Completion of the construction on West Maple Road between Wixom Road and Beck Road.
- Tri-Party Participation with Oakland County is to begin in 2023 to reconstruct and repair Grand River from Napier to Wixom Road.

### **BUDGET HIGHLIGHTS:**

202-553-974.395 & 400 - Engineering & Construction Expenses: Provides funding for various road projects, including Maple Road between Wixom Road and Beck Road, tri-party costs for Pontiac Trail culvert replacements, Wixom Road, and Grand River from Napier to Wixom Road along with general repairs.

CITY OF WIXOM, MICHIGAN

Major Road (Fund 202)

5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 months 2/28/2023	Estimated Actual 6/30/2023	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Revenues</b>								
202-000-410.010	Delinq Real Property	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
202-000-420.010	Delinquent Personal Property	-	-	-	-	-	-	-
202-000-574.030	Federal / State Grant Revenue	-	-	-	-	-	-	-
202-000-664.020	Interest Income	17,214	9,000	44,092	81,590	75,000	70,000	65,000
202-000-664.221	Unrealized Market Value Gain/Lc	(54,225)	-	(10,997)	-	-	-	-
202-000-671.020	Miscellaneous Income	-	-	-	-	-	-	-
202-931-699.001	Contribution - General Fund	-	1,120,000	1,120,000	1,120,000	-	-	-
202-931-699.000	Contribution - Major Road Cap.	-	-	-	-	-	-	-
202-931-699.002	Contribution - Local Road	-	-	-	-	-	-	-
202-931-699.012	Contribution - Major Road Debt	-	-	-	-	-	-	-
<b>Total revenues</b>		<b>(37,011)</b>	<b>1,129,000</b>	<b>1,153,095</b>	<b>1,201,590</b>	<b>75,000</b>	<b>70,000</b>	<b>65,000</b>
<b>Act 51 related revenue</b>								
202-000-671.060	State Major Road Revenue	\$ 1,186,706	\$ 1,288,289	\$ 648,978	\$ 1,280,863	\$ 1,316,856	\$ 1,316,856	\$ 1,316,856
<b>Total Act 51 related revenue</b>		<b>1,186,706</b>	<b>1,288,289</b>	<b>648,978</b>	<b>1,280,863</b>	<b>1,316,856</b>	<b>1,316,856</b>	<b>1,316,856</b>
<b>Total Revenue</b>		<b>1,149,695</b>	<b>2,417,289</b>	<b>1,802,073</b>	<b>2,482,453</b>	<b>1,391,856</b>	<b>1,386,856</b>	<b>1,381,856</b>
<b>Project expenditures</b>								
202-553-974.395	Construction Expense	150,000	732,000	-	782,000	1,537,900	20,000	39,000
202-553-974.398	Pavement Management	3,560	5,000	-	5,000	5,000	5,000	5,000
202-553-974.400	Engineering Expense	7,747	150,000	67,731	179,628	50,000	-	455,000
<b>Total project expenditures</b>		<b>161,306</b>	<b>887,000</b>	<b>67,731</b>	<b>966,628</b>	<b>1,592,900</b>	<b>25,000</b>	<b>499,000</b>
<b>Maintenance expenditures (Act 51)</b>								
202-441-000.012	Administrative Expenditures	\$ 61,984	\$ 62,614	\$ 42,467	\$ 63,700	\$ 42,508	\$ 42,508	\$ 42,508
202-441-801.031	Engineering Services	-	-	-	-	-	-	-
202-441-976.058	Major Road Maint Program	-	-	-	-	-	-	-
202-441-989.050	Major Road Program	-	-	-	-	-	-	-
202-441-705.050	Routine Maintenance Salaries	53,647	57,550	40,272	68,861	70,435	70,435	70,435
202-441-709.050	Employee Fringe Benefits (Maint.)	36,494	39,647	24,180	47,673	48,594	48,594	48,594
202-441-940.050	Equipment Rental (Maint.)	59,920	61,421	33,891	60,150	60,150	60,150	60,150
202-441-976.050	Routine Maintenance - Material	54,420	56,100	16,642	56,100	81,000	85,000	85,000
202-441-976.054	Routine Maintenance - Culverts	-	-	-	-	-	-	-
202-441-705.070	Traffic Service Salaries	9,967	12,228	4,338	9,848	10,930	10,930	10,930
202-441-709.070	Employee Fringe Benefits (Traffic)	6,121	7,699	2,527	6,102	6,831	6,831	6,831
202-441-940.070	Equipment Rental (Traffic)	5,302	7,262	1,827	4,790	4,790	4,790	4,790
202-441-974.070	Traffic Control Supplies & Lights	20,231	22,440	5,830	22,440	22,440	22,440	22,440
202-441-705.090	Snow & Ice Removal Salaries	18,572	17,861	9,033	9,422	9,656	9,656	9,656
202-441-709.090	Employee Fringe Benefits (Snow)	12,908	12,510	5,594	6,510	6,623	6,623	6,623
202-441-940.090	Equipment Rental (Snow)	55,349	52,194	23,509	24,765	24,765	24,765	24,765
202-441-963.090	Sand & Salt	19,156	56,100	14,725	56,100	56,100	56,100	56,100
202-441-958.000	Audit Fee	-	-	-	-	-	-	-
202-441-976.058	Major Road Maint Program	-	-	-	-	-	-	-
202-441-989.050	Major Road Program Transfer	-	-	-	-	-	-	-
202-966-999.002	Transfer to Local Road Fund	-	-	-	-	-	-	-
<b>Total maintenance expenditures (Act 51)</b>		<b>414,069</b>	<b>465,626</b>	<b>224,835</b>	<b>436,461</b>	<b>444,822</b>	<b>448,822</b>	<b>448,822</b>
<b>Total expenditures</b>		<b>575,376</b>	<b>1,352,626</b>	<b>292,566</b>	<b>1,403,089</b>	<b>2,037,722</b>	<b>473,822</b>	<b>947,822</b>
Revenue over (under) expenditures		574,319	1,064,663	1,509,507	1,079,364	(645,866)	913,034	434,034
Fund Balance, beginning of the year		2,905,858	3,480,177	3,480,177	3,480,177	4,559,541	3,913,675	4,826,709
Fund Balance, end of the year		<b>\$ 3,480,177</b>	<b>\$ 4,544,840</b>	<b>\$ 4,989,684</b>	<b>\$ 4,559,541</b>	<b>\$ 3,913,675</b>	<b>\$ 4,826,709</b>	<b>\$ 5,260,743</b>

**CITY OF WIXOM, MICHIGAN**

**10 Year Capital Improvement Plan**  
**Major Capital - 5/23/2023**

ACCOUNT CATEGORY & ACCOUNT NAME	Year 1 2022-2023	Year 2 2023-2024	Year 3 2024-2025	Year 4 2025-2026	Year 5 2026-2027	Year 6 2027-2028	Year 7 2028-2029	Year 8 2029-2030	Year 9 2030-2031	Year 10 2031-2032	Total
<b>EXPENDITURES</b>											
<b>Oakland County Tri-party costs</b>											
Wixom Road Maintenance	100,628	107,900	-	-	-	-	-	-	-	-	208,528
Grand River from Napier to Wixom Road	-	350,000	-	-	-	-	-	-	-	-	350,000
<b>Design Engineering</b>											
Beck Road (Potter Rd. to Pontiac Trail)	-	-	-	-	-	-	-	-	15,000	-	15,000
West Road Edge Panels (Wixom Rd. to Beck Rd.)	-	-	-	-	-	-	-	-	-	-	-
Landrow Extension **	-	-	-	325,000	-	-	-	-	-	-	325,000
Potter Road (Wixom Road to Beck)	-	-	-	-	-	80,000	-	-	-	-	80,000
Beck Widening (Build, Infra and othe Grant Applications)	-	-	-	-	-	-	-	-	-	-	-
Beck Widening Easement Documents	-	50,000	-	130,000	10,000	-	-	-	-	-	190,000
West Maple Road	79,000	-	-	-	-	-	-	-	-	-	79,000
West Maple Road (West of Wixom)	-	-	-	-	-	-	-	-	-	130,000	130,000
Beck Road (south of West Road to Twelve Mile Road) *	-	-	-	-	-	300,000	3,500,000	-	-	-	3,800,000
Napier Road Design Engineering	-	-	-	-	60,000	-	-	-	-	-	60,000
<b>Construction</b>											
Beck Road (Potter to Pontiac Trail)	-	-	-	-	-	-	-	-	100,000	120,000	220,000
Beck Road (Potter to Pontiac Trail) Const. Eng.	-	-	-	-	-	-	-	-	15,000	15,000	30,000
Landrow Extension Construction*	-	-	-	-	3,575,000	550,000	-	-	-	-	4,125,000
Landrow Extension Eng.**	-	-	-	-	350,000	130,000	-	-	-	-	480,000
Potter Road Construction Eng.	-	-	-	-	-	40,000	70,000	-	-	-	110,000
Potter Road Construction	50,000	-	-	-	-	300,000	60,000	-	-	-	410,000
Beck Widening/Overpass Eng *	-	-	-	-	-	-	2,500,000	3,200,000	-	-	5,700,000
Beck Widening/Overpass Const. *	-	-	-	-	-	-	32,000,000	42,000,000	-	-	74,000,000
West Maple Road Eng	72,000	56,000	-	-	-	-	-	-	-	-	128,000
West Maple Road	600,000	914,000	-	-	-	-	-	-	-	20,000	1,534,000
West Maple Road Eng (West of Wixom)	-	-	-	-	-	-	-	-	-	40,000	40,000
West Maple Road (West of Wixom)	-	-	-	-	-	-	-	-	-	400,000	400,000
Napier Road (Construction Eng)	-	-	-	-	75,000	-	-	-	-	-	75,000
Napier Road (Construction)	-	-	-	-	800,000	-	-	-	-	-	800,000
General Road and Drainage Repairs	60,000	60,000	20,000	39,000	30,000	30,000	30,000	35,000	35,000	35,000	374,000
Pontiac Trail - TriParty Contribution Culvert Replacement	-	50,000	-	-	-	-	-	-	-	-	50,000
<b>Other</b>											
Pavement Management System	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
<b>Total Expenditures</b>	<b>966,628</b>	<b>1,592,900</b>	<b>25,000</b>	<b>499,000</b>	<b>4,905,000</b>	<b>1,435,000</b>	<b>38,165,000</b>	<b>45,240,000</b>	<b>170,000</b>	<b>765,000</b>	<b>93,763,528</b>
Fund Balance Beginning	3,480,177	4,559,541	3,913,675	4,826,709	5,260,743	4,113,777	4,016,811	1,244,845	2,081,879	2,788,913	
Estimated Grant Revenue	-	-	-	-	2,860,000	440,000	25,600,000	33,600,000	-	-	62,500,000
Estimated Bond Revenue	-	-	-	-	-	-	7,900,000	11,600,000	-	-	19,500,000
Estimated Donation / Other Income	-	-	-	-	-	-	1,000,000	-	-	-	1,000,000
Transfer In - From General Fund	1,120,000	-	-	-	-	-	-	-	-	-	1,120,000
Interest Income	81,590	75,000	70,000	65,000	30,000	30,000	25,000	9,000	9,000	9,000	403,590
Act 51 Revenue Applied	1,280,863	1,316,856	1,316,856	1,316,856	1,316,856	1,316,856	1,316,856	1,316,856	1,316,856	1,316,856	13,132,567
Act 51 DPW Maintenance Expenditures	(436,461)	(444,822)	(448,822)	(448,822)	(448,822)	(448,822)	(448,822)	(448,822)	(448,822)	(448,822)	(4,471,859)
Estimated Capital Expenditures	(966,628)	(1,592,900)	(25,000)	(499,000)	(4,905,000)	(1,435,000)	(38,165,000)	(45,240,000)	(170,000)	(765,000)	(93,763,528)
Fund Balance Ending	4,559,541	3,913,675	4,826,709	5,260,743	4,113,777	4,016,811	1,244,845	2,081,879	2,788,913	2,900,947	(579,230)

# Fiscal Year 2023-2024

## Program Strategies: Local Street Fund

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### **FUND SUMMARY:**

Local Roads are typically subdivision streets and/or those roads with lower traffic volume which serve as access roads for homes and business. These pavement quality of these roads is ranked according to the Pavement Surface Evaluation and Rating (PASER) system.

This fund records the capital outlays associated with various transportation infrastructure improvement and repair programs for Local Roads. It is the goal of these funds to maximize financial allocations by leveraging available grants and through the development of a comprehensive 10-Year Capital Improvement Plan (CIP).

This fund also serves as the repositories for monies received by the City of Wixom from the State of Michigan, and from proceeds realized from the State of Michigan Motor Fuel Tax. The monies in this fund are used for the maintenance and improvement of our Local Road System. Since the funds supplied from the State are only able to cover a portion of the total cost of the local street maintenance performed in the City of Wixom, the balance of funds comes from the City's General Fund or CIP. Revenue provided to the City from the Motor Fuel Tax proceeds is allocated on the basis of lane mileage for the major and local streets under the jurisdiction of the City of Wixom.

### **ACHIEVEMENT GOALS FOR FY 2023-2024:**

- Continued maintenance and improvement of eligible streets within the City according to ACT 51 of Public Acts of 1951, as amended.
- Aggressively seek funding to construct roads as shown in the CIP earlier than the dates shown.
- Repair concrete roads in industrial areas with maintenance funding.

### **BUDGET HIGHLIGHTS:**

202-554-959.390, 391 and 399 - Engineering & Construction Expenses: This line item funds preventive maintenance in Century Industrial, Oak Creek and Alpha Tech as well as construction and engineering for preventive maintenance in the Palmer and Cliffs of Loon Lake Subdivisions along with portions of Loon Lake Road.

202-554-976.393 - Pavement Preservation: Maintain pavement preservation program by continuing to apply over-band crack sealing, legends and striping of asphalt.

CITY OF WIXOM, MICHIGAN

Local Road (Fund 203)

5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 months 2/28/2023	Estimated Actual 6/30/2023	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Revenues</b>								
203-000-402.010	Real Property Tax	\$ 738,595	\$ 784,951	\$ 766,008	\$ 788,026	\$ 902,986	\$ 930,075	\$ 948,677
203-000-410.010	Personal Property Tax	135,788	135,982	121,265	123,246	124,755	128,497	131,067
203-000-420.010	Delinq. Real/Pers. Prop	(284)	-	-	-	-	-	-
203-000-421.010	Delinq Int & Pen	1,532	1,200	416	1,791	1,200	1,200	1,200
203-000-437.010	Industrial Facilities Tax	7,178	7,290	7,290	7,290	6,965	7,174	7,318
203-000-437.012	IFT Job Shortfall Revenue	-	-	-	-	-	-	-
203-000-502.030	Grants Federal / State	-	-	-	-	-	-	-
203-000-539.030	Sate Grants	-	-	-	-	-	-	-
203-000-573.010	Local Community Stabilization	80,797	33,397	35,883	35,883	35,883	35,883	35,883
203-000-581.010	County Revenue	36,495	25,000	37,140	37,140	37,140	37,140	37,140
203-000-664.020	Interest Income	16,182	8,600	63,909	104,000	80,000	75,000	75,000
203-000-664.221	Unrealized Market Value Gain/Loss	(46,362)	-	(9,403)	-	-	-	-
203-000-671.022	Other Miscellaneous Income	-	-	-	-	-	-	-
203-931-699.000	Contribution - General Fund	-	640,000	640,000	640,000	-	-	-
203-931-699.003	Contribution - Budget Stabilization	-	-	-	-	-	-	-
203-931-699.004	Contribution - Local Road Capital	-	-	-	-	-	-	-
<b>Total revenues</b>		<b>969,921</b>	<b>1,636,420</b>	<b>1,662,508</b>	<b>1,737,376</b>	<b>1,188,929</b>	<b>1,214,969</b>	<b>1,236,285</b>
<b>Act 51 related revenue</b>								
203-000-671.060	State Major Road Revenue	\$ 498,067	\$ 535,436	\$ 269,719	\$ 532,335	\$ 547,293	\$ 547,293	\$ 547,293
203-931-699.002	Contribution - Major Rd Act 51	-	-	-	-	-	-	-
<b>Total Act 51 related revenue</b>		<b>498,067</b>	<b>535,436</b>	<b>269,719</b>	<b>532,335</b>	<b>547,293</b>	<b>547,293</b>	<b>547,293</b>
<b>Total Revenue</b>		<b>1,467,987</b>	<b>2,171,856</b>	<b>1,932,228</b>	<b>2,269,711</b>	<b>1,736,222</b>	<b>1,762,262</b>	<b>1,783,578</b>
<b>Project expenditures</b>								
203-554-959.000	Miscellaneous Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
203-554-959.390	Design Engineering	31,447	100,000	40,853	100,000	157,500	12,500	120,000
203-554-959.391	Construction Engineering	-	120,000	65,009	115,000	197,500	135,000	90,000
203-554-964.000	Local Rd Developer Contrib Refund	-	-	-	-	-	-	-
203-554-971.399	Local Roads - Construction	25,000	1,217,773	768,565	1,217,773	1,660,000	1,250,000	1,055,000
203-554-974.395	Pavement Management	4,055	5,000	-	5,000	5,000	5,000	5,000
203-554-976.393	Pavement Preservation	50,000	50,000	-	50,000	70,000	70,000	70,000
203-966-999.000	Transfer - General Fund	50,000	50,000	33,333	50,000	51,500	53,045	54,636
<b>Total project expenditures</b>		<b>160,501</b>	<b>1,542,773</b>	<b>907,761</b>	<b>1,537,773</b>	<b>2,141,500</b>	<b>1,525,545</b>	<b>1,394,636</b>
<b>Maintenance expenditures (Act 51)</b>								
203-441-000.012	Administrative Expenditures	\$ 28,160	\$ 28,861	\$ 19,240	\$ 28,861	\$ 32,246	\$ 32,246	\$ 32,246
203-441-705.050	Routine Maintenance Salaries	41,001	44,655	36,211	57,133	58,584	58,584	58,584
203-441-709.050	Employee Fringe Benefits (Maint.)	27,669	30,577	23,050	38,580	39,342	39,342	39,342
203-441-940.050	Equipment Rental (Maint.)	39,916	40,175	30,778	46,074	46,074	46,074	46,074
203-441-976.050	Routine Maintenance - Material	39,828	56,100	14,644	56,100	81,100	81,100	81,100
203-441-976.054	Routine Maintenance - Culverts	-	-	-	-	-	-	-
203-441-705.070	Traffic Service Salaries	3,898	3,746	2,063	2,972	3,108	3,108	3,108
203-441-709.070	Employee Fringe Benefits (Traffic)	2,332	2,385	1,203	1,856	1,943	1,943	1,943
203-441-940.070	Equipment Rental (Traffic)	2,366	3,476	1,234	2,185	2,185	2,185	2,185
203-441-974.070	Traffic Control Supplies & Lights	23,575	22,440	5,830	22,440	22,440	22,440	22,440
203-441-705.090	Snow & Ice Removal Salaries	11,772	11,885	6,999	7,000	7,000	7,000	7,000
203-441-709.090	Employee Fringe Benefits (Snow)	7,913	8,075	4,566	4,606	4,686	4,686	4,686
203-441-940.090	Equipment Rental (Snow)	34,035	32,780	18,253	18,521	18,521	18,521	18,521
203-441-963.090	Sand & Salt	56,839	56,100	14,725	56,100	56,100	56,100	56,100
203-441-958.000	Audit Fee	-	-	-	-	-	-	-
<b>Total maintenance expenditures (Act 51)</b>		<b>319,304</b>	<b>341,255</b>	<b>178,797</b>	<b>342,428</b>	<b>373,329</b>	<b>373,329</b>	<b>373,329</b>
<b>Total expenditures</b>		<b>479,805</b>	<b>1,884,028</b>	<b>1,086,558</b>	<b>1,880,201</b>	<b>2,514,829</b>	<b>1,898,874</b>	<b>1,767,965</b>
Revenue over (under) expenditures		988,182	287,828	845,670	389,510	(778,607)	(136,612)	15,613
Fund Balance, beginning of the year		2,815,803	3,803,986	3,803,986	3,803,986	4,193,496	3,414,889	3,278,277
Fund Balance, end of the year		\$ 3,803,986	\$ 4,091,814	\$ 4,649,655	\$ 4,193,496	\$ 3,414,889	\$3,278,277	\$ 3,293,890

# CITY OF WIXOM, MICHIGAN

## 10 Year Capital Improvement Plan

Local Capital - 5/23/2023

ACCOUNT CATEGORY & ACCOUNT NAME	Year 1 2022-2023	Year 2 2023-2024	Year 3 2024-2025	Year 4 2025-2026	Year 5 2026-2027	Year 6 2027-2028	Year 7 2028-2029	Year 8 2029-2030	Year 9 2030-2031	Year 10 2031-2032	Total
<b>EXPENDITURES</b>											
<b><u>Design Engineering</u></b>											
Charms	-	-	-	120,000	-	-	-	-	-	-	120,000
Loon Lake Road (Design)	-	150,000	-	-	-	-	-	-	-	-	150,000
Concrete Industrial Repairs	-	-	-	-	-	-	-	50,000	-	-	50,000
Hidden Creek (Design Eng.)	-	-	-	-	-	-	-	-	-	-	-
Norton Creek (Design Eng.)	-	-	-	-	-	-	-	50,000	-	-	50,000
Maple Run II	-	-	-	-	-	-	-	-	-	-	-
Indian Wells and Springs	-	-	-	-	-	-	8,000	-	-	-	8,000
Cliffs of Loon Lake	50,000	-	-	-	-	-	-	-	-	-	50,000
Courts of Highgate	50,000	-	-	-	-	-	-	-	-	-	50,000
Grand, Center, Oakland Oaks	-	-	7,500	-	-	-	-	-	-	-	7,500
Millstream	-	-	-	-	100,000	-	-	-	-	-	100,000
Loon Lake Woods	-	-	-	-	-	180,000	-	-	-	-	180,000
Hillsborough	-	-	-	-	-	75,000	-	-	-	-	75,000
Palmer and Hopkins	-	7,500	-	-	-	-	-	-	-	-	7,500
West Maple	-	-	5,000	-	-	-	-	-	-	-	5,000
Beck Rd - Pontiac Tr to W Maple (Eng.)	-	-	-	-	-	-	-	100,000	-	-	100,000
Trails of Loon Lake	-	-	-	-	-	130,000	-	-	-	-	130,000
Birch Park (Design Eng.)	-	-	-	-	-	-	-	-	160,000	-	160,000
Finn Camp (Design Eng.)	-	-	-	-	-	-	-	-	-	-	-
Wexford (Phase1-3 Design)	-	-	-	-	-	-	-	-	-	-	-
Wexford (Phase4-5 Design Eng.)	-	-	-	-	-	-	-	-	-	-	-
Wildwood (Design Eng.)	-	-	-	-	-	-	-	-	-	150,000	150,000
Anthem at Tribute / VCA (Design Eng.)	-	-	-	-	-	-	-	-	-	-	-
<b><u>Construction</u></b>											
Hillsborough (Eng.)	-	-	-	-	70,000	-	-	-	-	-	70,000
Hillsborough (Const.)	-	-	-	-	700,000	-	-	-	-	-	700,000
Maple Run II (Engineering)	50,000	-	-	-	-	-	-	-	-	-	50,000
Maple Run II (Construction)	350,000	-	-	-	-	-	-	-	-	-	350,000
Indian Wells and Springs (Eng.)	-	-	-	-	-	-	15,000	-	-	-	15,000
Indian Wells and Springs (Const.)	-	-	-	-	-	-	90,000	-	-	-	90,000
Cliffs of Loon Lake (Eng.)	-	85,000	-	-	-	-	-	-	-	-	85,000
Cliffs of Loon Lake (Const.)	-	500,000	-	-	-	-	-	-	-	-	500,000
Courts of Highgate (Eng.)	65,000	5,000	-	-	-	-	-	-	-	-	70,000
Courts of Highgate (Construction)	592,773	85,000	-	-	-	-	-	-	-	-	677,773
Grand, Center, Oakland Oaks (Eng.)	-	-	30,000	-	-	-	-	-	-	30,000	60,000
Grand, Center, Oakland Oaks (Constructor)	-	-	180,000	500,000	-	-	-	-	-	300,000	980,000



# CITY OF WIXOM, MICHIGAN

## 10 Year Capital Improvement Plan

Local Capital - 5/23/2023

ACCOUNT CATEGORY & ACCOUNT NAME	Year 1 2022-2023	Year 2 2023-2024	Year 3 2024-2025	Year 4 2025-2026	Year 5 2026-2027	Year 6 2027-2028	Year 7 2028-2029	Year 8 2029-2030	Year 9 2030-2031	Year 10 2031-2032	Total
<b>EXPENDITURES</b>											
Millstream (Eng.)	-	-	-	-	50,000	100,000	-	-	-	-	150,000
Millstream (Construction)	-	-	-	-	500,000	500,000	-	-	-	-	1,000,000
Loon Lake Woods (Eng.)	-	-	-	-	-	25,000	75,000	-	-	-	100,000
Loon Lake Woods (Construction)	-	-	-	-	-	100,000	1,000,000	-	-	-	1,100,000
Palmer and Hopkins (Eng.)	-	7,500	5,000	-	-	-	-	-	-	-	12,500
Palmer and Hopkins (Construction)	-	55,000	50,000	-	-	-	-	-	-	-	105,000
West Maple	20,000	-	-	35,000	-	-	-	-	-	-	55,000
Beck Rd - Pontiac Tr to W Maple (Eng.)	-	-	-	-	-	40,000	15,000	-	-	-	55,000
Beck Rd - Pontiac Tr to W Maple (Construction)	-	-	-	-	-	18,000	7,500	-	20,000	-	45,500
Trails of Loon Lake (Eng.)	-	-	-	-	-	50,000	-	-	-	-	50,000
Trails of Loon Lake (Construction)	-	-	-	-	-	500,000	-	-	-	-	500,000
Century Ind, Oak Creek, 12 Mile, Napier PM	220,000	-	-	-	-	-	-	500,000	500,000	-	1,220,000
Norton Creek (Construction Eng.)	-	-	-	-	-	-	-	80,000	-	-	80,000
Norton Creek (Construction)	-	-	-	-	-	-	-	800,000	-	-	800,000
Finn Camp (Construction Eng)	-	-	-	-	-	-	-	-	-	-	-
Finn Camp (Construction)	-	-	-	-	-	-	-	-	-	-	-
Alpha Tech PM	15,000	-	-	-	-	-	-	-	-	-	15,000
Birch Park (Construction Eng.)	-	-	-	-	-	-	-	-	50,000	-	50,000
Birch Park (Construction)	-	-	-	-	-	-	-	-	580,000	-	580,000
Charms Road (Construction Eng.)	-	-	-	90,000	120,000	-	-	-	-	-	210,000
Charms Road (Construction)	-	-	-	500,000	1,200,000	-	-	-	-	-	1,700,000
Loon Lake Road (Construction Eng.)	-	100,000	100,000	-	-	-	-	-	160,000	-	360,000
Loon Lake Road (Construction)	-	1,000,000	1,000,000	-	-	-	-	-	-	-	2,000,000
Wexford (Phase1-3)(Construction Eng.)	-	-	-	-	-	-	-	-	-	-	-
Wexford (Phase1-3)(Construction)	-	-	-	-	-	-	-	-	-	-	-
Wexford (Phase4-5)(Construction Eng.)	-	-	-	-	-	-	-	-	-	-	-
Wexford (Phase4-5)(Construction)	-	-	-	-	-	-	-	-	-	-	-
Wildwood (Construction Eng.)	-	-	-	-	-	-	-	-	-	150,000	150,000
Wildwood (Construction)	-	-	-	-	-	-	-	-	-	1,000,000	1,000,000
Anthem at Tribute / VCA (Const. Eng.)	-	-	-	-	-	-	-	-	-	-	-
Anthem at Tribute / VCA (Construction)	-	-	-	-	-	-	-	-	-	-	-
Concrete Industrial Repairs (Const.)	-	-	-	-	-	-	-	-	-	-	-
Miscellaneous Repairs	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	200,000
<b>Other</b>											
Pavement Management System	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
Pavement Preservation	50,000	70,000	70,000	70,000	75,000	75,000	75,000	80,000	80,000	80,000	725,000

# CITY OF WIXOM, MICHIGAN

## 10 Year Capital Improvement Plan

Local Capital - 5/23/2023

ACCOUNT CATEGORY & ACCOUNT NAME	Year 1 2022-2023	Year 2 2023-2024	Year 3 2024-2025	Year 4 2025-2026	Year 5 2026-2027	Year 6 2027-2028	Year 7 2028-2029	Year 8 2029-2030	Year 9 2030-2031	Year 10 2031-2032	Total
<b>EXPENDITURES</b>											
Master Plan	-	-	-	-	-	-	-	-	-	-	-
Transfer to General Fund	50,000	51,500	53,045	54,636	56,275	57,963	59,702	61,493	63,338	65,238	573,190
<b>Total Expenditures</b>	<b>1,537,773</b>	<b>2,141,500</b>	<b>1,525,545</b>	<b>1,394,636</b>	<b>2,896,275</b>	<b>1,875,963</b>	<b>1,370,202</b>	<b>1,746,493</b>	<b>1,638,338</b>	<b>1,800,238</b>	<b>17,926,963</b>
Fund Balance Beginning	3,803,986	4,193,496	3,414,889	3,278,277	3,293,890	1,824,605	1,397,808	1,483,453	1,199,604	1,030,825	
Estimated County Revenue	37,140	37,140	37,140	37,140	37,140	37,140	37,140	37,140	37,140	37,140	371,400
Estimated Tax Revenue	956,236	1,071,789	1,102,829	1,124,145	1,145,886	1,168,062	1,179,743	1,191,540	1,203,455	1,215,490	11,359,175
Contribution from General Fund	640,000	-	-	-	-	-	-	-	-	-	640,000
Estimated Grants	-	-	-	-	-	-	-	-	-	-	-
Estimated Interest Revenue	104,000	80,000	75,000	75,000	70,000	70,000	65,000	60,000	55,000	50,000	704,000
Act 51 Revenue Applied	532,335	547,293	547,293	547,293	547,293	547,293	547,293	547,293	547,293	547,293	5,457,972
Act 51 Revenue Transferred from Major	-	-	-	-	-	-	-	-	-	-	-
Estimated Capital Expenditures	(1,537,773)	(2,141,500)	(1,525,545)	(1,394,636)	(2,896,275)	(1,875,963)	(1,370,202)	(1,746,493)	(1,638,338)	(1,800,238)	(17,926,963)
Act 51 DPW Maintenance Expenditures	(342,428)	(373,329)	(373,329)	(373,329)	(373,329)	(373,329)	(373,329)	(373,329)	(373,329)	(373,329)	(3,702,389)
Fund Balance Ending with Millage Renewal	4,193,496	3,414,889	3,278,277	3,293,890	1,824,605	1,397,808	1,483,453	1,199,604	1,030,825	707,181	
Millage Expires after FY2025-26 (Fund Balance Above Includes Renewal)											
Fund Balance Ending without Millage Renewal	4,193,496	3,414,889	3,278,277	3,293,890	678,719	(986,140)	(2,145,238)	(3,680,627)	(5,107,861)	(6,696,995)	

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# Fiscal Year 2023-2024

## Program Strategies: Cemetery Fund

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### **FUND SUMMARY:**

This function funds the maintenance and operations of the Wixom Cemetery on N. Wixom Road. The Cemetery Board is responsible for the operations of the Wixom Cemetery. The Cemetery Board, made up of five members appointed by the Mayor and City Council, is responsible for cemetery oversight with support from City Administration including the City Clerk as the cemetery record-keeper. Capital projects are supported by funds collected at the time of cemetery lot purchase.

### **BUDGET HIGHLIGHTS:**

209-276-959.716 - Landscape and Maintenance: This line item funds landscape and maintenance for the Cemetery. This includes ongoing landscape development and improvement of the area surrounding the recently installed columbarium.

CITY OF WIXOM, MICHIGAN

Cemetery (Fund 209)

5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 months 2/28/2023	Estimated Actual 6/30/2023	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Revenues</b>								
209-000-671.021	Interest Income	\$ 121	\$ 30	\$ 1,479	\$ 1,600	\$ 1,200	\$ 1,200	\$ 1,000
209-000-671.030	Sale of Grave Lots	20,850	17,550	4,800	13,000	17,550	17,550	17,550
209-000-674.001	Donations	-	-	-	-	-	-	-
209-000-675.000	Other Contributions	-	-	-	-	-	-	-
209-000-696.020	Insurance Reimb /Cost Reco	-	-	-	-	-	-	-
<b>Total revenues</b>		<b>20,971</b>	<b>17,580</b>	<b>6,279</b>	<b>14,600</b>	<b>18,750</b>	<b>18,750</b>	<b>18,550</b>
<b>Expenditures</b>								
209-276-958.710	Audit	\$ 343	\$ 369	\$ 369	\$ 369	\$ 380	\$ 391	\$ 403
209-276-959.711	Operating Exp.	100	500	-	500	500	500	500
209-276-959.712	Purchase of Grave Sites	700	700	-	700	700	700	700
209-276-959.714	Lawn Maintenance	42	-	-	-	-	-	-
209-276-959.716	Landscape & Maintenance	2,347	10,500	7,084	10,500	11,000	11,500	12,000
209-276-959.717	Cemetery Improvements	-	-	2,400	12,300	4,000	4,000	4,000
209-966-999.000	Transfer-Capital Imp Fund	-	-	-	-	-	-	-
<b>Total expenditures</b>		<b>3,532</b>	<b>12,069</b>	<b>9,853</b>	<b>24,369</b>	<b>16,580</b>	<b>17,091</b>	<b>17,603</b>
Revenue over (under) expenditures		17,440	5,511	(3,574)	(9,769)	2,170	1,659	947
Fund Balance, beginning of the year		71,049	88,489	88,489	88,489	78,720	80,890	82,549
Fund Balance, end of the year		<u>\$ 88,489</u>	<u>\$ 94,000</u>	<u>\$ 84,914</u>	<u>\$ 78,720</u>	<u>\$ 80,890</u>	<u>\$ 82,549</u>	<u>\$ 83,496</u>

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# Fiscal Year 2023-2024

## Program Strategies: Safety Path Capital Program Fund

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### **FUND SUMMARY:**

The program was created to record and track the capital outlays associated with various safety path system infrastructure improvement and repair programs. A primary goal is to maximize the positive impacts of City funds by leveraging grants and strategically funding the safety path system through the 10-Year Capital Plan. These investments are planned and adjusted annually by the Department of Public Works and the City Manager's Office.

In 2008, Wixom voters approved three tenths of a mill for fifteen years for the purpose of providing additional revenues for safety path construction including easement acquisition and planning.

### **ACHIEVEMENT GOALS FOR FY 2023-2024:**

- Preparation for millage to be placed on either the August or November 2023 ballot. This would also include subdivision sidewalk repair assistance. The safety path millage is set to expire after FY2023-24.

### **BUDGET HIGHLIGHTS:**

The following is a listing of projects proposed for funding:

- Wixom Road north of Potter Road to Palmer Drive, along with easement acquisitions.
- Pathway heavy maintenance on various areas, as needed.
- Connection of paths to the regional system.
- Wixom Road south of Pontiac Trail engineering and easement purchase.
- Downtown sidewalk replacement project.

CITY OF WIXOM, MICHIGAN

Safety Path (Fund 223)

5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 months 2/28/2023	Estimated Actual 6/30/2023	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Revenues</b>								
223-000-402.010	Real Property Tax	\$ 192,589	\$ 204,653	\$ 199,701	\$ 205,437	\$ 235,427	\$ 242,489	\$ 247,339
223-000-410.010	Personal Property Tax	35,410	35,453	31,615	32,133	32,526	33,502	34,172
223-000-411.010	Delinq Real/Pers. Prop	(74)	-	-	-	-	-	-
223-000-437.010	Industrial Facilities Tax	1,872	1,901	1,901	1,901	1,816	1,871	1,908
223-000-437.011	Delinq. Pers. Prop.	399	315	108	467	315	315	315
223-000-437.012	IFT Job Shortfall Revenue	-	-	-	-	-	-	-
223-000-573.010	Local Community Stabilization	21,070	8,709	9,357	9,357	9,357	9,357	9,357
223-000-664.020	Interest Income	7,417	5,000	20,582	38,000	36,000	35,000	34,000
223-000-664.221	Unrealized Market Value Gain/Loss	(23,181)	-	(4,701)	-	-	-	-
223-000-671.010	Maple North Service Income	-	-	-	-	-	-	-
223-000-671.011	MTT/Bd of Rev Adj	-	-	-	-	-	-	-
223-000-671.046	Cost Share Program Revenue	-	-	80,421	140,000	75,000	-	-
223-000-674.001	Contribution - Private	-	-	-	-	-	-	-
223-000-675.000	Contribution from Developer	20,000	-	-	-	-	-	-
223-931-699.000	Transfer In - General Fund	-	440,000	440,000	440,000	-	-	-
223-931-699.005	Transfer In - DDA	-	91,667	91,667	91,667	131,111	131,111	131,111
<b>Total revenues</b>		<b>255,502</b>	<b>787,698</b>	<b>870,651</b>	<b>958,962</b>	<b>521,552</b>	<b>453,645</b>	<b>458,202</b>
<b>Expenditures</b>								
223-555-965.390	Safety Path Engineering	\$ 1,227	\$ 124,000	\$ 3,602	\$ 69,000	\$ 80,000	\$ -	\$ 40,000
223-555-971.390	Safety Path Construction	75,030	1,330,000	220,534	710,000	1,380,000	625,000	145,000
223-966-999.000	Contribution to General Fund	-	-	-	-	-	-	-
<b>Total expenditures</b>		<b>76,257</b>	<b>1,454,000</b>	<b>224,137</b>	<b>779,000</b>	<b>1,460,000</b>	<b>625,000</b>	<b>185,000</b>
Revenue over (under) expenditures		179,245	(666,302)	646,514	179,962	(938,448)	(171,355)	273,202
Fund Balance, beginning of the year		1,170,456	1,349,701	1,349,701	1,349,701	1,529,663	591,215	419,860
Fund Balance, end of the year		<u>\$ 1,349,701</u>	<u>\$ 683,399</u>	<u>\$ 1,996,215</u>	<u>\$ 1,529,663</u>	<u>\$ 591,215</u>	<u>\$ 419,860</u>	<u>\$ 693,062</u>



# CITY OF WIXOM, MICHIGAN

## 10 Year Capital Improvement Plan

Safety Path - 5/23/2023

ACCOUNT CATEGORY & ACCOUNT NAME	Year 1 2022-2023	Year 2 2023-2024	Year 3 2024-2025	Year 4 2025-2026	Year 5 2026-2027	Year 6 2027-2028	Year 7 2028-2029	Year 8 2029-2030	Year 9 2030-2031	Year 10 2031-2032	Total
<b>EXPENDITURES</b>											
<b><u>Design Engineering &amp; KUW Acquisition</u></b>											
Beck Road RR Crossing	-	-	-	-	-	-	-	-	-	-	-
Wixom Road RR Crossing	15,000	-	-	-	-	-	-	-	-	-	15,000
Wixom Road Northern Gap	-	-	-	-	-	-	-	-	-	-	-
N. Wixom Rd Potter to Palmer Dr (ENG) & Easements	34,000	-	-	-	-	-	-	-	-	-	34,000
Pathway Heavy Maintenance	-	-	-	-	-	-	-	-	-	-	-
Charms Road Safety Path	-	-	-	40,000	-	-	-	-	-	-	40,000
Bike Path System Inventory/Inspection	-	-	-	-	-	-	-	-	-	-	-
12 Mile Road Helper to St Catherines (Design Eng.)	-	25,000	-	-	-	-	-	-	-	-	25,000
Connect Path to regional System	20,000	-	-	-	-	-	-	-	-	-	20,000
Wixom Rd South of Pontiac Trl (Eng.) & Easements	-	55,000	-	-	-	-	-	-	-	-	55,000
<b><u>Construction</u></b>											
Beck Road RR Crossing (Construction Eng)	-	-	-	-	-	-	10,000	-	-	-	10,000
Beck Road RR Crossing (Construction)	-	-	-	-	-	-	45,000	-	-	-	45,000
Wixom Road RR Crossing (Construction Eng)	-	-	-	10,000	-	-	-	-	-	-	10,000
Wixom Road RR Crossing (Construction)	-	-	-	45,000	-	-	-	-	-	-	45,000
12 Mile Helper to St Catherines	-	200,000	-	-	-	-	-	-	-	-	200,000
Wixom Rd North of Potter to Palmer Dr (Construction ENG)	-	70,000	-	-	-	-	-	-	-	-	70,000
Wixom Rd North of Potter to Palmer Dr (Construction)	-	600,000	-	-	-	-	-	-	-	-	600,000
Wixom Road South of Pontiac Trail (Construction ENG)	-	-	75,000	-	-	-	-	-	-	-	75,000
Wixom Road South of Pontiac Trail (Construction)	-	-	500,000	-	-	-	-	-	-	-	500,000
Downtown Sidewalk (Construction Eng.)	-	55,000	-	-	-	-	-	-	-	-	55,000
Downtown Sidewalk (Construction) - Pending	280,000	205,000	-	-	-	-	-	-	-	-	485,000
Subdivisions	400,000	-	-	-	-	-	-	-	-	-	400,000
Sidewalk & Pathway Heavy Maintenance	15,000	40,000	-	30,000	-	-	-	-	-	-	85,000
Charms Rd Safety Path (Construction ENG)	-	-	-	-	45,000	-	-	-	-	-	45,000
Charms Rd Safety Path (Construction)	-	-	-	-	300,000	-	-	-	-	-	300,000
<b><u>Other</u></b>											
ADA Safety Path Ramps (City-wide)	-	10,000	-	10,000	-	10,000	-	10,000	10,000	10,000	60,000
Yearly Maintenance Repairs (City-wide)	15,000	200,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	615,000
Charge for Services - General Fund	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>779,000</b>	<b>1,460,000</b>	<b>625,000</b>	<b>185,000</b>	<b>395,000</b>	<b>60,000</b>	<b>105,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>3,789,000</b>
Fund Balance Beginning	1,349,701	1,529,663	591,215	419,860	693,062	629,821	906,362	1,139,948	1,420,611	1,703,380	
Transfer In - DDA	91,667	131,111	131,111	131,111	-	-	-	-	-	-	485,000
Resident 50% Cost Share	140,000	75,000	-	-	-	-	-	-	-	-	215,000
Transfer in General Fund	440,000	-	-	-	-	-	-	-	-	-	440,000
Estimated Tax Revenue - Millage Expires 11/2023	249,295	279,441	287,534	293,091	298,759	304,541	307,586	310,662	313,769	316,907	2,961,585
Estimated Interest Revenue	38,000	36,000	35,000	34,000	33,000	32,000	31,000	30,000	29,000	28,000	326,000
Estimated Capital Expenditures	(779,000)	(1,460,000)	(625,000)	(185,000)	(395,000)	(60,000)	(105,000)	(60,000)	(60,000)	(60,000)	(3,789,000)
Fund Balance Ending with Millage Renewal	1,529,663	591,215	419,860	693,062	629,821	906,362	1,139,948	1,420,611	1,703,380	1,988,286	
<b>Millage Expires after FY2023-24 (Fund Balance Above Includes Renewal)</b>											
Fund Balance Ending without Millage Renewal	1,529,663	591,215	132,326	(52,674)	(447,674)	(507,674)	(612,674)	(672,674)	(732,674)	(792,674)	

# Fiscal Year 2023-2024

## Program Strategies: Solid Waste

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### **FUND SUMMARY:**

This program, including a Special Revenue Fund, covers the resources to fund refuse collection, recycling and household hazardous waste collection services provided to Wixom residents by contractors retained by the City.

### **ACHIEVEMENT GOALS FOR FY 2023-2024:**

- Continue participation in the Resource Recovery and Recycling Authority of Southwest Oakland County (RRRASOC) organization.
- Continue the recycling public education/awareness campaign.
- Provide household hazardous waste events hosted at the Department of Public Works facility.

### **BUDGET HIGHLIGHTS:**

226-000-671.020 - Solid Waste Collection Revenue: This line item reflects the solid waste fees collected from residential customers at an annual rate of \$167.00.

226-528-963.401 - Solid Waste Collection: This account reflects the expenses associated with the GFL waste hauling contract.

226-528-963.401 - Solid Waste Authority Fee: This line item reflects the costs of the services provided by RRRASOC.

226-528-963.402 - Hazardous Waste Program: This item funds hazardous waste collection events to be hosted at the Department of Public Works facility. The City is charged for each car of a participating Wixom resident.

226-966-999.001 - Contribution to General Fund: Solid Waste Fund's contributions for administrative charges related to support provided by the Finance Department and DPW including billings to users and program administration.

CITY OF WIXOM, MICHIGAN

Solid Waste (Fund 226)

5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 months 2/28/2023	Estimated Actual 6/30/2023	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Revenues</b>								
226-000-664.020	Interest Income	\$ 537	\$ 200	\$ 9,344	\$ 14,300	\$ 14,000	\$ 13,500	\$ 13,000
226-000-671.010	Delinq Pen & Int	721	600	127	570	550	550	550
226-000-671.020	Solid Waste Collection	611,789	550,000	560,032	573,428	576,941	589,000	610,000
226-000-671.021	Miscellaneous Revenue	1,098	1,464	1,094	1,464	1,508	1,553	1,600
226-000-671.022	Revenue/Profit Sharing	-	-	-	-	-	-	-
<b>Total revenues</b>		<u>614,145</u>	<u>552,264</u>	<u>570,597</u>	<u>589,762</u>	<u>592,999</u>	<u>604,603</u>	<u>625,150</u>
<b>Expenditures</b>								
226-528-963.400	Solid Waste Collection	\$ 535,237	\$ 495,112	\$ 298,464	\$ 512,790	\$ 525,254	\$ 535,759	\$ 546,474
226-528-963.401	Solid Waste Authority Fee	13,498	21,387	21,386	21,387	23,097	23,790	24,504
226-528-963.402	Hazardous Waste Program	32,342	33,094	15,296	33,094	39,000	39,000	40,000
226-528-963.403	Dumpster Fees	1,120	1,284	957	1,455	1,499	1,544	1,590
226-528-963.404	MRF Program	4,049	-	-	-	-	-	-
226-966-999.001	Contribution - General Fund	8,240	8,240	5,493	8,240	8,487	8,742	9,004
<b>Total expenditures</b>		<u>594,486</u>	<u>559,117</u>	<u>341,597</u>	<u>576,966</u>	<u>597,337</u>	<u>608,835</u>	<u>621,572</u>
Revenue over (under) expenditures		19,659	(6,853)	229,000	12,796	(4,338)	(4,232)	3,578
Fund Balance, beginning of the year		81,642	101,301	101,301	101,301	114,097	109,759	105,527
Fund Balance, end of the year		<u>\$ 101,301</u>	<u>\$ 94,448</u>	<u>\$ 330,301</u>	<u>\$ 114,097</u>	<u>\$ 109,759</u>	<u>\$ 105,527</u>	<u>\$ 109,105</u>

# Fiscal Year 2023-2024

## Program Strategies: Downtown Development Authority

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### FUND SUMMARY:

The Downtown Development Authority (DDA) is a separate corporate entity created by the City Council under Michigan Public Act 197 of 1975, now Public Act 57 of 2018, as amended. In compliance with the Act, the DDA is the managing entity for the development and financing of activities within an established district. These development and financing initiatives are intended to improve Downtown Wixom and foster economic growth through activities like physical improvements, events and programs.

### ACHIEVEMENT GOALS FOR FY 2023-2024:

- Continue implementation of the Downtown Development Plan and Tax Increment Finance Plan as approved by City Council on August 12, 2003 through funding for infrastructure and physical amenities within the district, as well as business attraction and retention/support activities.
- Allocate funds for site readiness activities for redevelopment of Downtown properties such as the City-owned property along N. Wixom Road.
- Increase contributions to the Department of Public Works (DPW) to fund increased maintenance efforts in the Downtown.
- Begin branding/signage study in conjunction with the City, as well as contract for design engineering for a streetscape section between Chambers and Wixom Road, on the north side of Pontiac Trail.

### BUDGET HIGHLIGHTS:

248-000-402.011 - Property Taxes DDA: This account captures tax revenue from residences and businesses within the DDA boundaries to fund activity of the DDA.

248-729-956.481 - Special Studies/Services: - This account allows the DDA to conduct studies related to Downtown initiatives. Funds are budgeted for a branding/signage study in conjunction with the City, as well as for design engineering for a streetscape project along the north side of Pontiac Trail from Chambers to Wixom Road.

248-729-956.020 - Downtown Site Readiness: - These funds will allow for pre-development site readiness activities to facilitate redevelopment of Downtown. Specific activities have not been identified yet, but these funds are intended to be used as specific needs that align with the DDA's Tax Increment Financing Plan are identified.

248-729-956.006 - Downtown Enhancements: Provides funding for seasonal decorative displays throughout the Downtown.

248-966-999.000 - Transfer to General Fund (Cost of Services): Provides for funding of administrative/economic development support from the City Manager's Office, DPW services, Finance Department services and 50% of the cost for Downtown-specific event costs incurred by Community Services/Parks & Recreation. This budget also funds an additional DPW operator employee in order to increase maintenance activities in the Downtown.

248-966-999.005 - Transfer to Safety Path: Provides funding for the repair/replacement of a portion of the downtown sidewalk along the South side of Pontiac Trail, west of Wixom Road.

CITY OF WIXOM, MICHIGAN

DDA (Fund 248)  
5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 months 2/28/2023	Estimated Actual 6/30/2023	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Revenues</b>								
248-000-402.011	Property Taxes DDA	\$ 953,496	\$ 1,114,541	\$ 1,060,288	\$ 1,155,846	\$ 1,323,860	\$ 1,398,767	\$ 1,225,321
248-000-411.010	Delinq Pers/Real Prop	4,195	-	-	-	-	-	-
248-000-445.010	Interest & Penalty - Delq	245	500	1	638	600	600	600
248-000-664.020	Interest Income	232	600	7,696	8,000	6,000	6,000	6,000
248-000-671.010	Special Millage	8,302	8,176	8,064	8,176	8,176	8,176	8,176
248-000-671.022	Miscellaneous Income	-	-	162	162	-	-	-
248-000-671.038	Merchandise Sales Revenue	-	2,000	345	2,000	2,000	2,000	2,000
248-000-671.043	State Rev PP Small Tax Los	-	-	-	-	-	-	-
248-000-674.020	Donations / Scholarship	27,617	12,000	1,070	12,000	12,000	12,000	12,000
<b>Total revenues</b>		<b>994,087</b>	<b>1,137,817</b>	<b>1,077,626</b>	<b>1,186,822</b>	<b>1,352,636</b>	<b>1,427,543</b>	<b>1,254,097</b>
<b>Expenditures</b>								
248-371-956.247	Miscellaneous Expense	\$ 35	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
248-729-703.000	Wage-Recording Secretary	1,200	2,100	700	2,100	2,100	2,100	2,100
248-729-801.481	DDA Director	45,000	50,000	32,143	50,000	50,000	50,000	50,000
248-729-956.000	Community Programming	-	-	-	-	-	-	-
248-729-956.001	Downtown Development Exp.	1,551	3,200	42	3,200	3,200	3,200	3,200
248-729-956.002	Event & Promotion Expense	28,223	-	-	-	-	-	-
248-729-956.003	Marketing & Branding	4,843	15,000	5,594	15,000	15,000	15,000	15,000
248-729-956.004	Economic Vitality	840	1,250	-	1,250	1,250	1,250	1,250
248-729-956.005	Design Committee	4,021	2,500	-	2,500	2,500	2,500	2,500
248-729-956.006	Downtown Enhancements	47,936	40,000	12,999	40,000	40,000	40,000	40,000
248-729-956.007	Wednesdays in Wixom	-	1,000	422	1,000	1,000	1,000	1,000
248-729-956.008	Derby Day	-	13,000	-	13,000	13,000	13,000	13,000
248-729-956.009	Sip N Stroll	-	5,000	458	5,000	5,000	5,000	5,000
248-729-956.010	Get Fit Here	-	-	-	-	-	-	-
248-729-956.011	Candy Cane Lane	-	2,500	191	2,500	2,500	2,500	2,500
248-729-956.012	Block Party	-	15,000	11,991	15,000	20,000	20,000	20,000
248-729-956.013	Downtown Dazzle	-	10,000	9,000	10,000	18,000	18,000	18,000
248-729-956.014	Promotion Committee	-	1,250	351	1,250	1,250	1,250	1,250
248-729-956.015	Organization Committee	-	1,000	-	1,000	1,000	1,000	1,000
248-729-956.016	Downtown Flowers	-	50,000	5,483	50,000	50,000	55,000	55,000
248-729-956.017	Office Supplies	-	500	71	500	500	500	500
248-729-956.018	Memberships & Dues	-	400	225	400	400	400	400
248-729-956.019	Prof. Development/Conferences	-	1,500	1,246	1,500	2,000	2,000	2,000
248-729-956.020	Downtown Site Readiness	-	80,000	-	-	80,000	100,000	-
248-729-956.481	Special Studies/Services	-	50,000	-	20,000	75,000	30,000	30,000
248-729-958.000	Audit Fee	358	385	385	385	397	409	421
248-966-999.000	Transfer to GenFd (Cost of Services)	295,362	157,366	157,366	157,366	250,339	257,784	265,453
248-966-999.003	Transfer to DDA Constr Debt	453,815	464,716	464,716	464,716	469,588	468,660	467,084
248-966-999.004	Capital Contribution - Special Proj.	42,334	-	-	-	450,000	25,000	-
248-966-999.005	Transfer to Safety Path	-	91,667	91,667	91,667	131,111	131,111	131,111
<b>Total expenditures</b>		<b>925,518</b>	<b>1,059,334</b>	<b>795,052</b>	<b>949,334</b>	<b>1,685,135</b>	<b>1,246,664</b>	<b>1,127,769</b>
Revenue over (under) expenditures		68,570	78,483	282,574	237,488	-332,499	180,879	126,328
Fund Balance, beginning of the year		40,457	109,027	109,027	109,027	346,515	14,016	194,895
Fund Balance, end of the year		<u>\$ 109,027</u>	<u>\$ 187,510</u>	<u>\$ 391,602</u>	<u>\$ 346,515</u>	<u>\$ 14,016</u>	<u>\$ 194,895</u>	<u>\$ 321,223</u>

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## Fiscal Year 2023-2024

### Program Strategies: Local Development Finance Authority

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#### **FUND SUMMARY:**

The Local Development Finance Authority (LDFA) is used to fund special projects within a defined district, in accordance with Public Act 281 of 1986, for the purpose of preventing conditions of unemployment and to promote economic growth.

#### **ACHIEVEMENT GOALS FOR FY 2023-2024:**

- The LDFA plan included the addition of some local roads south of Pontiac Trail and the reprioritization of projects within the plan. This plan has been extended to include ongoing road improvements that are planned to utilize remaining funds in the LDFA.

#### **BUDGET HIGHLIGHTS:**

250-551-971.000 - LDFA Construction/ROW: Funds are allocated here for the acquisition of right of way along Beck Road in order to facilitate the improvement of this critical corridor.

CITY OF WIXOM, MICHIGAN

**LDFA (Fund 250)**  
5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 months 2/28/2023	Estimated Actual 6/30/2023	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Revenues</b>								
250-000-664.020	Interest Income	\$ 773	\$ 125	\$ 8,648	\$ 15,000	\$ 7,500	\$ 300	\$ -
250-000-664.220	Unrealized Investment Gain/Loss	-	-	-	-	-	-	-
250-931-671.000	LDFA - Local Share	-	-	-	-	-	-	-
<b>Total revenues</b>		<b>773</b>	<b>125</b>	<b>8,648</b>	<b>15,000</b>	<b>7,500</b>	<b>300</b>	<b>-</b>
<b>Expenditures</b>								
250-551-801.000	Consultant and Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
250-551-958.000	Audit Fee	811	872	872	872	898	925	-
250-551-971.000	LDFA Construction/ROW Expense	50,000	255,623	42,230	50,000	213,790	213,333	-
250-551-974.400	Project Engineering	-	-	-	-	-	-	-
250-966-999.002	Transfer to General Fund	-	-	-	-	-	-	-
250-966-999.003	Transfer to Major Roads	-	-	-	-	-	-	-
		<b>50,811</b>	<b>256,495</b>	<b>43,102</b>	<b>50,872</b>	<b>214,688</b>	<b>214,258</b>	<b>-</b>
Revenue over (under) expenditures		(50,038)	(256,370)	(34,454)	(35,872)	(207,188)	(213,958)	-
Fund Balance, beginning of the year		507,056	457,018	457,018	457,018	421,146	213,958	0
Fund Balance, end of the year		<u>\$ 457,018</u>	<u>\$ 200,648</u>	<u>\$ 422,564</u>	<u>\$ 421,146</u>	<u>\$ 213,958</u>	<u>\$ 0</u>	<u>\$ 0</u>



# CITY OF WIXOM, MICHIGAN

## 10 Year Capital Improvement Plan LDFA - 5/23/2023

ACCOUNT CATEGORY & ACCOUNT NAME	Year 1 2022-2023	Year 2 2023-2024	Year 3 2024-2025	Year 4 2025-2026	Year 5 2026-2027	Year 6 2027-2028	Year 7 2028-2029	Year 8 2029-2030	Year 9 2030-2031	Year 10 2031-2032	Total
<b>EXPENDITURES</b>											
<u>Design Engineering</u>											
Paving Projects (Beck/Anthony/Frank)	-	-	-	-	-	-	-	-	-	-	-
Wixom Rd./I-96 Enhancements	-	-	-	-	-	-	-	-	-	-	-
Beck/Anthony/Frank/Wixom Tech/West Tech Eng.	-	-	-	-	-	-	-	-	-	-	-
West Rd Engineering	-	-	-	-	-	-	-	-	-	-	-
<u>Construction</u>											
Beck/Anthony/Frank/Wixom Tech/West Tech Constr.	-	-	-	-	-	-	-	-	-	-	-
Beck Road Right of Way (12 Mile to West Rd)	50,000	213,790	213,333	-	-	-	-	-	-	-	477,123
Beck/Anthony/Frank/Wixom Tech/West Tech Eng.	-	-	-	-	-	-	-	-	-	-	-
West Rd Construction Engineering	-	-	-	-	-	-	-	-	-	-	-
West Rd Construction (MDOT Cost Share)	-	-	-	-	-	-	-	-	-	-	-
Contribution to General Fund	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>50,000</b>	<b>213,790</b>	<b>213,333</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>477,123</b>
Fund Balance Beginning	457,018	421,146	213,958	-	-	-	-	-	-	-	-
Estimated LDFA	-	-	-	-	-	-	-	-	-	-	-
State Grants	-	-	-	-	-	-	-	-	-	-	-
Other Expenses	(872)	(898)	(925)	-	-	-	-	-	-	-	(2,695)
Estimated Grants	-	-	-	-	-	-	-	-	-	-	-
Estimated Other Revenues	15,000	7,500	300	-	-	-	-	-	-	-	22,800
Estimated Capital Expenditures	(50,000)	(213,790)	(213,333)	-	-	-	-	-	-	-	(477,123)
<b>Fund Balance Ending</b>	<b>421,146</b>	<b>213,958</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Fiscal Year 2023-2024

## Program Strategies: Land Acquisition

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### **FUND SUMMARY:**

The Land Acquisition Fund contains the proceeds of the millage levied for the purpose of acquiring land. The land acquisition activities are designed to preserve the natural resources of the City of Wixom and to facilitate controlled growth and quality economic development. The program was funded through property taxes over a 10-year period ending in Fiscal Year 1998-1999.

### **ACHIEVEMENT GOALS FOR FY 2023-2024:**

- Pursue land acquisitions in accordance with the mission of this fund with rollover of remaining funds for use in subsequent fiscal years.

CITY OF WIXOM, MICHIGAN

Land Acquisition (Fund 253)

5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 months 2/28/2023	Estimated Actual 6/30/2023	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Revenues</b>								
253-000-539.030	State & Federal Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
253-000-664.020	Interest Income	1,867	275	20,741	35,000	30,000	-	-
253-000-671.013	Miscellaneous Income	-	-	-	-	-	-	-
253-000-673.020	Sale of Land	6,920	-	-	-	-	-	-
253-000-674.000	Trailway Pass Through Revenue	-	-	-	-	-	-	-
253-931-699.000	Transfer In - General Fund	-	1,000,000	1,000,000	1,000,000	-	-	-
<b>Total revenues</b>		<b>8,787</b>	<b>1,000,275</b>	<b>1,020,741</b>	<b>1,035,000</b>	<b>30,000</b>	<b>-</b>	<b>-</b>
<b>Expenditures</b>								
253-730-958.000	Audit Fee	\$ 830	\$ 893	\$ 893	\$ 893	\$ 920	\$ -	\$ -
253-730-956.247	Trailway Pass Through Expense	-	-	-	-	-	-	-
253-730-972.120	Land Purchase - Trailway	-	-	-	-	-	-	-
253-730-972.000	Land Acquisition	309,336	2,216,000	6,150	207,150	2,080,941	-	-
<b>Total expenditures</b>		<b>310,166</b>	<b>2,216,893</b>	<b>7,043</b>	<b>208,043</b>	<b>2,081,861</b>	<b>-</b>	<b>-</b>
Revenue over (under) expenditures		(301,379)	(1,216,618)	1,013,698	826,957	(2,051,861)	-	-
Fund Balance, beginning of the year		1,526,283	1,224,904	1,224,904	1,224,904	2,051,861	(0)	(0)
Fund Balance, end of the year		<u>\$ 1,224,904</u>	<u>\$ 8,286</u>	<u>\$ 2,238,602</u>	<u>\$ 2,051,861</u>	<u>\$ (0)</u>	<u>\$ (0)</u>	<u>\$ (0)</u>

# Fiscal Year 2023-2024

## Program Strategies: Budget Stabilization Fund

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### **FUND SUMMARY:**

The Budget Stabilization Fund was created to assist the City in times of instability in the business cycle or when unanticipated events/unexpected emergencies occur which cause a significant downturn in revenues.

Funds within Budget Stabilization can be utilized for one time capital expenditures with the approval of City Council.

In compliance with GASB 54, the Budget Stabilization Fund is combined with the General Fund for annual financial reporting purposes. The Budget Stabilization Fund is shown separately for Budget and Accounting purposes.

CITY OF WIXOM, MICHIGAN

**Budget Stabilization (Fund 257)**

5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 months 2/28/2023	Estimated Actual 6/30/2023	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Revenues</b>								
257-000-664.020	Interest Income	\$ 15,868	\$ 9,500	\$ 8,144	\$ 14,500	\$ 14,000	\$ 13,500	\$ 13,000
257-000-664.221	Unrealized Market Value Gain/Loss	(61,011)	-	(12,373)	-	-	-	-
257-931-699.001	Transfer from General Fund	-	-	-	-	-	-	-
		<u>(45,143)</u>	<u>9,500</u>	<u>(4,230)</u>	<u>14,500</u>	<u>14,000</u>	<u>13,500</u>	<u>13,000</u>
<b>Expenditures</b>								
257-966-999.000	Transfer to General Fund	-	-	-	-	-	-	-
257-966-999.002	Transfer to Capital Improvements	-	-	-	-	-	-	-
257-966-999.021	Transfer to Local Road	-	-	-	-	-	-	-
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Revenue over (under) expenditures		(45,143)	9,500	(4,230)	14,500	14,000	13,500	13,000
Fund Balance, beginning of the year		1,333,817	1,288,674	1,288,674	1,288,674	1,303,174	1,317,174	1,330,674
Fund Balance, end of the year		<u>\$ 1,288,674</u>	<u>\$ 1,298,174</u>	<u>\$ 1,284,444</u>	<u>\$ 1,303,174</u>	<u>\$ 1,317,174</u>	<u>\$ 1,330,674</u>	<u>\$ 1,343,674</u>

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# Fiscal Year 2023-2024

## Program Strategies: Forfeiture Funds

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### **FUND SUMMARY:**

This fund contains monies from the forfeiture of illegal drugs and/or equipment used in the manufacture, sale or use of illegal drugs. The fund balance will be utilized to purchase equipment for premises security including building access security cards or security cameras and recording devices. The anticipated expenditures for Fiscal Year 2023-2024 include:

- Acquisition of illegal drugs by undercover officers for the purpose of performing criminal investigations.
- Purchase of items as authorized by state and federal laws and undetermined at this time.

### **BUDGET HIGHLIGHTS:**

267-301-655.963 - Federal Forfeiture Funds Expense: This line item reflects the purchase of replacement department shotguns and ceremonial expenses related to retirements. These are allowable expenses under federal forfeiture.

CITY OF WIXOM, MICHIGAN

Forfeiture Trust (Fund 265)

5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 months 2/28/2023	Estimated Actual 6/30/2023	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Revenues</b>								
265-000-655.020	Forfeiture Miscellaneous Income	\$ -	\$ 750	\$ -	\$ -	\$ 750	\$ 750	\$ 750
265-000-664.020	Interest Income	21	15	243	280	200	150	125
265-000-655.023	Forfeiture Income - Task Force	-	-	-	-	-	-	-
<b>Total revenues</b>		<u>21</u>	<u>765</u>	<u>243</u>	<u>280</u>	<u>950</u>	<u>900</u>	<u>875</u>
<b>Expenditures</b>								
265-301-956.022	Miscellaneous Operating Expense	\$ -	\$ 1,500	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 1,500
265-966-999.001	Transfer Out - General Fund	-	-	-	-	-	-	-
<b>Total expenditures</b>		<u>-</u>	<u>1,500</u>	<u>-</u>	<u>-</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
Revenue over (under) expenditures		21	(735)	243	280	(550)	(600)	(625)
Fund Balance, beginning of the year		14,246	14,267	14,267	14,267	14,547	13,997	13,397
Fund Balance, end of the year		<u>\$ 14,267</u>	<u>\$ 13,532</u>	<u>\$ 14,510</u>	<u>\$ 14,547</u>	<u>\$ 13,997</u>	<u>\$ 13,397</u>	<u>\$ 12,772</u>



CITY OF WIXOM, MICHIGAN

**Federal Police Forfeiture (Fund 267)**  
5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 months 2/28/2023	Estimated Actual 6/30/2023	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Revenues</b>								
267-000-655.025	Forfeiture -Federal Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total revenues</b>		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Expenditures</b>								
267-301-655.963	Federal Forfeiture Expense	\$ 1,341	\$ 14,500	\$ 239	\$ 1,000	\$ 4,500	\$ 15,000	\$ 20,000
<b>Total expenditures</b>		<u>1,341</u>	<u>14,500</u>	<u>239</u>	<u>1,000</u>	<u>4,500</u>	<u>15,000</u>	<u>20,000</u>
Revenue over (under) expenditures		(1,341)	(14,500)	(239)	(1,000)	(4,500)	(15,000)	(20,000)
Fund Balance, beginning of the year		170,500	169,159	169,159	169,159	168,159	163,659	148,659
Fund Balance, end of the year		<u>\$ 169,159</u>	<u>\$ 154,659</u>	<u>\$ 168,920</u>	<u>\$ 168,159</u>	<u>\$ 163,659</u>	<u>\$ 148,659</u>	<u>\$ 128,659</u>

# Fiscal Year 2023-2024

## Program Strategies: CDBG

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### **FUND SUMMARY:**

The Community Development Block Grant (CDBG) Fund contains monies allocated annually to the City of Wixom through the Federal Community Block Grant program, which is administered by Oakland County. These funds are utilized for the development and completion of projects that serve the needs of persons of low-to-moderate income within the City of Wixom.

### **ACHIEVEMENT GOALS FOR FY 2023-2024:**

- Continue implementation of contributions to public service agencies as specified by City Council and permitted by guidelines.
- Continue to accrue funding to replace the tot lot playground at the Civic Center Complex with project completion expected in Fiscal year 2024/2025.

### **BUDGET HIGHLIGHTS:**

280-691-963.690 - Public Service Organizations: This line item reflects a contribution to HAVEN, a public service organization that assists battered and abused individuals.

280-691-963.693 - Other Service: This line item reflects contributions to public service agencies for emergency services (St. Vincent De Paul) and Senior (Meals on Wheels).

280-691-985.693 - Recreational Development: This line item reflects contributions to a project to replace the tot lot/playground structure located behind the Library at the Civic Center Complex.

CITY OF WIXOM, MICHIGAN

Community Development (Fund 280)

5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 months 2/28/2023	Estimated Actual 6/30/2023	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Revenues</b>								
280-931-699.001	Transfer In - General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
280-691-671.660	CDBG - Spec Proj	11,660	37,331	102,494	102,494	-	103,989	-
280-691-671.670	CDBG Administrative	-	-	-	-	-	-	-
280-691-671.690	CDBG - Public Services	15,000	15,000	5,000	14,809	14,700	14,700	14,700
<b>Total revenues</b>		<b>26,660</b>	<b>52,331</b>	<b>107,494</b>	<b>117,303</b>	<b>14,700</b>	<b>118,689</b>	<b>14,700</b>
<b>Expenditures</b>								
280-691-956.696	Minor Home Repair	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
280-691-959.696	Public Service-Library	-	-	-	-	-	-	-
280-691-963.690	Public Service Organizations	5,000	5,000	5,000	5,000	4,900	4,900	4,900
280-691-963.691	LAYA	-	-	-	-	-	-	-
280-691-963.693	Other Service	10,000	10,000	-	9,809	9,800	9,800	9,800
280-691-985.693	Recreational Development	-	37,331	-	-	-	103,989	-
280-691-989.666	Safety Path-Constr	114,153	-	-	-	-	-	-
280-691-989.667	CC Renovation	-	-	-	-	-	-	-
280-691-989.668	Code Enforcement	-	-	-	-	-	-	-
280-803-959.636	Gibson Park	-	-	-	-	-	-	-
280-803-959.637	Wire House Foundation	-	-	-	-	-	-	-
280-803-959.638	02-3384 Public Service	-	-	-	-	-	-	-
280-966-999.001	Transfer to General Fund	-	-	-	-	-	-	-
<b>Total expenditures</b>		<b>129,153</b>	<b>52,331</b>	<b>5,000</b>	<b>14,809</b>	<b>14,700</b>	<b>118,689</b>	<b>14,700</b>
Revenue over (under) expenditures		(102,493)	-	102,494	102,494	-	-	-
Fund Balance, beginning of the year		5,948	(96,545)	(96,545)	(96,545)	5,949	5,949	5,949
Fund Balance, end of the year		<u>\$ (96,545)</u>	<u>\$ (96,545)</u>	<u>\$ 5,949</u>	<u>\$ 5,949</u>	<u>\$ 5,949</u>	<u>\$ 5,949</u>	<u>\$ 5,949</u>

# Fiscal Year 2023-2024

## Program Strategies: Opioid Settlement Fund

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### **FUND SUMMARY:**

This fund records the activities related to multi-state opioid settlements against major pharmaceutical distributors, manufacturers and pharmacy chains. The City should receive funds from multiple settlements over a period of several years which varies by settlement. Funds received are to be utilized to mitigate the effects of, and otherwise address, the opioid addiction crisis.

### **BUDGET HIGHLIGHTS:**

284-000-685.001 - Opioid Settlement Revenue: This line item reflects settlement funds received.

284-301-959.369 - Opioid Remediation Expense: This line item reflects anticipated allowable expenses for opioid addiction mitigation.

CITY OF WIXOM, MICHIGAN

**Opioid Settlement Fund (Fund 284)**  
5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 months 2/28/2023	Estimated Actual 6/30/2023	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Revenues</b>								
284-000-664.020	Interest Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
284-000-685.001	Opioid Settlement Revenue	-	-	-	12,755	1,677	1,677	2,397
<b>Total revenues</b>		-	-	-	12,755	1,677	1,677	2,397
<b>Expenditures</b>								
284-301-959.369	Opioid Remediation Expense	-	-	-	-	2,000	-	2,000
<b>Total expenditures</b>		-	-	-	-	2,000	-	2,000
Revenue over (under) expenditures		-	-	-	12,755	(323)	1,677	397
Fund Balance, beginning of the year		-	-	-	-	12,755	12,432	14,109
Fund Balance, end of the year		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 12,755</u>	<u>\$ 12,432</u>	<u>\$ 14,109</u>	<u>\$ 14,506</u>

## Fiscal Year 2023-2024

### Program Strategies: American Rescue Plan Act (ARPA)

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#### **FUND SUMMARY:**

The American Rescue Plan Act (ARPA) Fund utilizes funding allocated to the City from the Coronavirus State and Local Fiscal Recovery Fund. The City is considered a non-entitlement unit of government (NEU), which is defined as a local government serving a population under 50,000. Funding was received in two tranches during Fiscal Year 2021-2022. The City will continue to utilize this funding in accordance in ARPA guidelines.

#### **BUDGET HIGHLIGHTS:**

285-000-528.030 - Other Federal Grants: This line item reflects funding received from the Coronavirus State and Local Fiscal Recovery Fund.

285-966-999.005 - Transfer to Wastewater: This line item reflects funding the clarifier re-coat and installation projects at the Wixom Wastewater Treatment Plant (WWTP). This project was selected as an allowable use of ARPA funding which aligned with the City goal to make strategic and necessary investments in the WWTP. The project was moved up in the 10-Year Capital Improvement Plan as a result of ARPA funding availability.

CITY OF WIXOM, MICHIGAN

**American Rescue Plan Act - ARPA (Fund 285)**  
5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 months 2/28/2023	Estimated Actual 6/30/2023	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Revenues</b>								
285-000-664.020	Interest Income	\$ -	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -
285-000-528.030	Other Federal Grants	-	738,204	1,476,391	1,476,391	-	-	-
<b>Total revenues</b>		<u>-</u>	<u>738,704</u>	<u>1,476,391</u>	<u>1,476,391</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Expenditures</b>								
285-966-999.000	Transfer to General Fund	-	-	-	-	-	-	-
285-966-999.005	Transfer to Wastewater	-	1,477,108	-	500,000	976,391	-	-
285-966-999.007	Transfer to Water	-	-	-	-	-	-	-
285-966-999.021	Transfer to Local Road	-	-	-	-	-	-	-
<b>Total expenditures</b>		<u>-</u>	<u>1,477,108</u>	<u>-</u>	<u>500,000</u>	<u>976,391</u>	<u>-</u>	<u>-</u>
Revenue over (under) expenditures		-	(738,404)	1,476,391	976,391	(976,391)	-	-
Fund Balance, beginning of the year		-	-	-	-	976,391	-	-
Fund Balance, end of the year		<u>\$ -</u>	<u>\$ (738,404)</u>	<u>\$ 1,476,391</u>	<u>\$ 976,391</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

## Fiscal Year 2023-2024

### Program Strategies: Special Holding Agency Fund

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#### **FUND SUMMARY:**

This Fiduciary Fund is utilized to account for, and record, tax collection activities and any special trust activities. Other activities previously recorded in this fund which are not held in trust were moved to Fund 701 - Special Holding Agency Fund.

Most of the accounts presented are funds held for developers which are utilized for payment to engineers and planners in the building process. Each deposit account has different legal requirements and is accounted for separately.



CITY OF WIXOM, MICHIGAN

Special Holding Agency (Fund 701)

5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 months 2/28/2023	Estimated Actual 6/30/2023	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Revenues</b>								
701-000-609.030	Engineering Review Fees	\$ 407,310	\$ 300,000	\$ 186,901	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
701-000-664.000	Interest Income - IFT Bond Escrow	-	20	979	1,100	1,100	1,000	900
701-000-664.001	Interest Income - VCA Dev & Maint.	33	12	374	450	450	425	400
701-000-664.020	Interest Income	-	400	39,370	48,000	48,000	46,000	44,000
701-000-664.021	Endowment Interest	-	-	-	-	-	-	-
701-000-671.020	Miscellaneous Income	-	-	-	-	-	-	-
701-000-671.021	Police Act 302 Monies	3,447	3,046	1,161	4,165	4,165	4,165	4,165
701-000-671.022	OTC Playground Enhancement	-	-	-	-	-	-	-
701-000-671.023	Community Foundation Reimb	-	-	-	-	-	-	-
701-000-671.024	Fire Station Rent Security	-	-	-	-	-	-	-
701-000-671.025	Senior Activity Fund Revenue	163	150	240	300	300	300	300
701-000-671.026	Soccer Revenue	-	-	-	-	-	-	-
701-000-671.027	Employee Recognition Brick	-	-	-	-	-	-	-
701-000-671.030	Site Plan Review	700	-	-	-	-	-	-
701-000-671.031	General Right-Of-Way	165,000	250,000	65,000	250,000	250,000	250,000	250,000
701-000-671.033	Site Plan Inspection	-	-	-	-	-	-	-
701-000-671.034	Tree Replacement	2,550	2,500	-	2,500	2,500	2,500	2,500
701-000-671.035	Drainage & Approach Plan	-	-	-	-	-	-	-
701-000-671.036	Final Plat Approval-Construction	-	-	-	-	-	-	-
701-000-671.037	Temp C of O	-	3,000	-	3,000	3,000	3,000	3,000
701-000-671.040	Subdivision Rev	-	-	-	-	-	-	-
701-000-671.041	Tree Escr - Replac	-	-	-	-	-	-	-
701-000-671.045	VCA Tribute Drain Maintenance	8,500	-	-	-	-	-	-
701-000-674.000	Donations - Private	-	-	-	-	-	-	-
701-000-674.003	Funeral Flower Donation	419	-	30	200	-	-	-
701-000-674.025	Donation Fireworks	-	-	-	-	-	-	-
701-000-696.030	Performance Bonds	13,835	10,000	-	10,000	10,000	10,000	10,000
701-000-696.031	Engineering Bonds	-	-	-	-	-	-	-
<b>Total revenues</b>		<b>601,957</b>	<b>569,128</b>	<b>294,055</b>	<b>619,715</b>	<b>619,515</b>	<b>617,390</b>	<b>615,265</b>
<b>Expenditures</b>								
701-101-959.120	Community Foundation Exp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
701-101-959.121	Escrow Townsend Venture Ex	-	-	-	-	-	-	-
701-215-956.242	Deposit Dog Licenses	-	-	-	-	-	-	-
701-215-956.253	Funeral Flower Expense	175	-	198	200	-	-	-
701-257-956.242	IFT Bond Escrow Refund	9,699	-	-	-	-	-	-
701-301-954.249	Rental Security Dep Refund	-	-	-	-	-	-	-
701-301-956.243	Police Act 302 Monies	4,165	3,046	415	4,165	4,165	4,165	4,165
701-301-956.244	Police AED Fund	-	-	-	-	-	-	-
701-371-956.240	Temp C of O (Comm/Indust)	-	3,000	-	3,000	3,000	3,000	3,000
701-371-963.240	Site Plan Inspection	-	-	-	-	-	-	-
701-371-963.241	Engineering Review Fees	395,467	300,000	273,041	450,000	300,000	300,000	300,000
701-371-963.242	Engineering Bond	-	-	-	-	-	-	-
701-371-963.243	Performance Bonds	5,375	10,000	-	10,000	10,000	10,000	10,000
701-371-963.244	Tree Replacement-Ord 1712	-	2,500	-	2,500	2,500	2,500	2,500
701-371-963.245	DPS Soil Erosion/Performance Ac	-	-	-	-	-	-	-
701-371-963.246	Site Plan Review	-	-	-	-	-	-	-
701-371-963.247	Drainage & Approach Plan	-	-	-	-	-	-	-
701-371-963.248	Final Plat Approval-Constructi	-	-	-	-	-	-	-
701-371-963.249	Subdivision Inspection	-	-	-	-	-	-	-
701-441-956.246	Right of Way Bonds Refund	100,000	250,000	100,000	250,000	250,000	250,000	250,000
701-441-956.248	Senior Activity Fund Exp	-	150	-	150	300	300	300
701-441-956.249	Employee Recognition Brick	-	-	-	-	-	-	-
701-441-956.254	OTC Playground Enhancement	-	-	-	-	-	-	-
701-966-999.000	Transfer to General Fund	-	-	-	-	-	-	-
<b>Total expenditures</b>		<b>514,881</b>	<b>568,696</b>	<b>373,654</b>	<b>720,015</b>	<b>569,965</b>	<b>569,965</b>	<b>569,965</b>
Revenue over (under) expenditures		87,076	432	(79,599)	(100,300)	49,550	47,425	45,300
Fund Balance, beginning of the year		1,473,109	1,560,186	1,560,186	1,560,186	1,459,885	1,509,435	1,556,860
Fund Balance, end of the year		<u>\$ 1,560,186</u>	<u>\$ 1,560,618</u>	<u>\$ 1,480,586</u>	<u>\$ 1,459,885</u>	<u>\$ 1,509,435</u>	<u>\$ 1,556,860</u>	<u>\$ 1,602,160</u>

## Fiscal Year 2023-2024

### Program Strategies: Retiree Insurance Fund-MERS

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#### **FUND SUMMARY:**

This account was established to fund current and future expenditures for the payment of Retiree Health Insurance as stipulated in the City's Union contracts and Administrative Directives.

#### **ACHIEVEMENT GOALS FOR FY 2023-2024:**

- The City completed the bonding process in August 2018 to fund the Other Post-Employment Benefits (healthcare) liability. The bonds were issued under an eighteen year payment term. The City's OPEB obligation is currently estimated to be 146% funded. The City will continue to obtain actuarial reports to monitor the plans funding position.

CITY OF WIXOM, MICHIGAN

Retiree Insurance (Fund 736)

5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 months 2/28/2023	Estimated Actual 6/30/2023	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Revenues</b>								
736-000-664.021	Interest Income	\$ (1,601,900)	\$ 150,000	\$ 232,274	\$ 700,000	\$ 300,000	\$ 285,000	\$ 280,000
736-000-671.021	Retiree Insurance Contribution Re	64,249	71,700	54,665	73,667	81,979	84,438	86,971
736-000-671.022	Retiree Insurance Contribution Act	16,383	15,500	11,460	16,100	15,000	14,000	12,000
736-000-671.023	MERS RHFV Reimbursement	-	-	-	-	-	-	-
736-000-674.370	General Fund Contribution	79,435	79,435	79,435	79,435	79,435	79,435	79,435
736-931-699.002	Contribution - General Fund	-	-	-	-	-	-	-
736-931-699.003	Contribution - Library	-	-	-	-	-	-	-
<b>Total revenues</b>		<b>(1,441,833)</b>	<b>316,635</b>	<b>377,834</b>	<b>869,202</b>	<b>476,414</b>	<b>462,873</b>	<b>458,406</b>
<b>Expenditures</b>								
736-864-718.351	Insurance Premium	\$ 531,818	\$ 587,455	\$ 417,666	\$ 593,074	\$ 671,692	\$ 691,843	\$ 712,598
736-864-801.351	Consultants & Personnel	-	1,400	-	1,400	1,400	1,400	1,400
736-864-958.352	Audit	945	1,016	1,016	1,016	1,046	1,077	1,109
<b>Total expenditures</b>		<b>532,763</b>	<b>589,871</b>	<b>418,682</b>	<b>595,490</b>	<b>674,138</b>	<b>694,320</b>	<b>715,107</b>
Revenue over (under) expenditures		(1,974,596)	(273,236)	(40,848)	273,712	(197,724)	(231,447)	(256,701)
Fund Balance, beginning of the year		18,656,006	16,681,410	16,681,410	16,681,410	16,955,122	16,757,398	16,525,951
Fund Balance, end of the year		<u>\$16,681,410</u>	<u>\$16,408,174</u>	<u>\$16,640,563</u>	<u>\$16,955,122</u>	<u>\$16,757,398</u>	<u>\$16,525,951</u>	<u>\$ 16,269,250</u>

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# Fiscal Year 2023-2024

## Program Strategies: Special Assessment (Tribute) & DDA Development Bond Funds

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### **FUND SUMMARY:**

The City issues bonds to provide for the acquisition and construction of major capital facilities. General obligation bonds are direct obligations and pledge the full faith and credit of the City. Revenue bonds involve a pledge of specific income derived from the acquired or constructed assets to pay debt service.

Wixom has held steady with an Aa2 bond rating for general obligation unlimited and limited tax bonds from Moody's. State statute limits the amount of the general obligation debt a governmental entity may issue to 10 percent of its total assessed valuation. As of December 2022, the debt limitation for the City was \$87,038,913. The City had \$26,815,000 of direct debt outstanding, which is approximately 31% of the statutory debt limit.

The principal and interest payments due can be viewed under the Schedule of Indebtedness section of this budget. The funds provide for interest and principal payments incurred from various projects.

### **SPECIAL ASSESSMENT DEBT / TRIBUTE DRAIN BOND FUND (DEBT SERVICE FUND 852) - Expires June 30, 2025**

- Related Project: Construction and improvements to the Tribute Drain in the Village Center Area.

### **DDA/VCA DEVELOPMENT DEBT - (DEBT SERVICE FUND 856) - Expires June 30, 2027**

- Related Project: Downtown Development Authority/VCA Construction.
- These bonds were refunded, i.e. refinanced, in December 2014.

CITY OF WIXOM, MICHIGAN

Tribute Drain Bond (Fund 852)

5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 months 2/28/2023	Estimated Actual 6/30/2023	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Revenues</b>								
852-000-671.010	Special Assessment Revenue	\$ 216,090	\$ 213,740	\$ 211,693	\$ 213,740	\$ 226,000	\$ 227,300	\$ -
852-000-671.011	Delinq Int & Pen	155	100	34	157	100	100	-
852-000-664.020	Interest Income	63	50	706	750	750	750	-
<b>Total revenues</b>		<u>216,308</u>	<u>213,890</u>	<u>212,433</u>	<u>214,647</u>	<u>226,850</u>	<u>228,150</u>	<u>-</u>
<b>Expenditures</b>								
852-912-958.001	Audit	\$ 680	\$ 731	\$ 731	\$ 731	\$ 753	\$ 775	\$ -
852-907-995.000	Interest Expense	32,590	25,240	25,240	25,240	17,500	8,800	-
852-908-994.001	Bond Payment	175,000	180,000	180,000	180,000	200,000	200,000	-
852-910-959.002	Miscellaneous Expense	425	520	375	520	560	560	-
852-966-999.001	Transfer to Trust & Agency	8,500	8,500	-	8,500	8,500	18,500	-
<b>Total expenditures</b>		<u>217,195</u>	<u>214,991</u>	<u>206,346</u>	<u>214,991</u>	<u>227,313</u>	<u>228,635</u>	<u>-</u>
Revenue over (under) expenditures		(887)	(1,101)	6,087	(344)	(463)	(485)	-
Fund Balance, beginning of the year		15,547	14,660	14,660	14,660	14,316	13,853	13,368
Fund Balance, end of the year		<u>\$ 14,660</u>	<u>\$ 13,559</u>	<u>\$ 20,747</u>	<u>\$ 14,316</u>	<u>\$ 13,853</u>	<u>\$ 13,368</u>	<u>\$ 13,368</u>

CITY OF WIXOM, MICHIGAN

Development Bond (Fund 856)

5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 months 2/28/2023	Estimated Actual 6/30/2023	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Revenues</b>								
856-000-664.020	Interest Income	\$ 54	\$ 15	\$ 80	\$ 85	\$ 85	\$ 85	\$ 85
856-931-699.001	Contribution - General Fund	-	-	-	-	-	-	-
856-931-699.000	Contribution from DDA	453,815	464,716	464,716	464,716	469,518	468,590	467,014
<b>Total revenues</b>		<u>453,869</u>	<u>464,731</u>	<u>464,796</u>	<u>464,801</u>	<u>469,603</u>	<u>468,675</u>	<u>467,099</u>
<b>Expenditures</b>								
856-928-989.000	Bond Issuance Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
856-928-958.003	Audit	680	731	731	731	753	775	799
856-907-995.000	Interest Expense	97,200	83,000	41,500	83,000	67,800	51,800	35,200
856-908-994.001	Bond Payment	355,000	380,000	-	380,000	400,000	415,000	430,000
856-910-959.002	Miscellaneous Expense	787	1,000	175	1,000	1,050	1,100	1,100
<b>Total expenditures</b>		<u>453,667</u>	<u>464,731</u>	<u>42,406</u>	<u>464,731</u>	<u>469,603</u>	<u>468,675</u>	<u>467,099</u>
Revenue over (under) expenditures		202	0	422,390	70	0	0	0
Fund Balance, beginning of the year		21,814	22,015	22,015	22,015	22,085	22,085	22,085
Fund Balance, end of the year		<u>\$ 22,015</u>	<u>\$ 22,015</u>	<u>\$ 444,405</u>	<u>\$ 22,085</u>	<u>\$ 22,085</u>	<u>\$ 22,085</u>	<u>\$ 22,085</u>

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## Fiscal Year 2023-2024

### Capital Improvement Program

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Provided in this section is detailed departmental capital expenditures and funding sources of the Capital Improvement Program. Capital expenditures include expenditures for building, major equipment, and other commodities which are of significant value and have a useful life of several years.

The Capital Improvement Programming and budgeting involves the development of a long-term plan for capital expenditures of the City. However, starting approximately seven years ago the long-term plan was changed to a pay-as-you-go plan. Beginning in Fiscal Year 2015-2016, the City began a long-term 10-year plan with the goal of leveling the contributions required from the General Fund.

The capital improvement program lists each proposed capital item to be undertaken, the year in which it will be started, the amount expected to be expended in each year and the proposed method of financing these expenditures. Based on these details, summaries of capital activity in each year can be prepared as well as summaries of financial requirements, such as amounts of general obligation bonds to be issued, amounts from general operating funds required, etc.

The actual capital budget enacted may vary from the amount programmed. Financial constraints may make it impossible to budget for the entire amount programmed. Conversely, unexpected financial availability may make it possible to begin projects which were scheduled for future years. Whatever the case, the capital program must be updated after the enactment of the capital budget to make any adjustment in future program years arising from change in the current amount funded and add a year of programming to replace the year funded.

**CITY OF WIXOM, MICHIGAN**

**Capital Improvement (Fund 411)**

5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 Months 2/28/23	Estimated Actual 6/30/23	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Revenues</b>								
411-000-501.000	MMRMA Grant	\$ 1,000	\$ -	\$ 7,000	\$ 7,000	\$ -	\$ -	\$ -
411-000-501.120	Federal Grants	-	-	-	-	800,000	-	-
411-000-664.020	Interest Income	14,397	6,100	40,835	70,835	60,000	15,000	12,000
411-000-664.221	Unrealized Market Value Gain/Loss	(44,845)	-	(9,095)	-	-	-	-
411-000-674.000	Other Contributions	156,487	430,776	264,138	684,372	553,989	25,000	-
411-000-695.020	Insurance Loss Payment	-	-	-	-	-	-	-
411-000-528.030	Other Federal Grants	-	-	-	-	-	-	-
411-000-581.010	County Grants	-	-	-	-	170,000	30,000	-
411-931-699.001	Contribution - General Fund	995,000	995,000	663,333	995,000	1,320,000	1,020,000	1,020,000
<b>Total Revenues</b>		<b>1,122,038</b>	<b>1,431,876</b>	<b>966,211</b>	<b>1,757,207</b>	<b>2,903,989</b>	<b>1,090,000</b>	<b>1,032,000</b>
<b>Expenditures</b>								
<b>City Manager</b>								
411-172-974.120	Copier - City Manager's Office	-	-	-	-	5,200	-	-
411-172-974.310	Office Furniture	4,342	-	-	-	-	-	-
		<b>4,342</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,200</b>	<b>-</b>	<b>-</b>
<b>Economic Development</b>								
411-257-957.140	Office Remodeling & Furniture	-	1,000	532	1,000	-	-	-
<b>Building (Construction &amp; Development)</b>								
411-371-957.240	Office Remodeling & Furniture	-	50,000	3,810	-	80,000	-	-
411-371-974.241	Copy Machine	-	-	-	-	-	-	-
411-371-979.248	Computer Software - Bldg	-	10,000	-	10,000	-	-	-
		<b>-</b>	<b>60,000</b>	<b>3,810</b>	<b>10,000</b>	<b>80,000</b>	<b>-</b>	<b>-</b>
<b>Finance</b>								
411-191-975.312	Computer / Printer / Scanner	-	3,000	3,255	-	6,300	-	2,700
411-191-975.313	Finance Software	-	-	-	-	-	-	-
		<b>-</b>	<b>3,000</b>	<b>3,255</b>	<b>-</b>	<b>6,300</b>	<b>-</b>	<b>2,700</b>
<b>Clerk</b>								
411-215-974.280	Copy Machine	6,875	-	-	-	-	-	-
411-215-974.283	Voting Machine	-	-	-	-	-	-	-
		<b>6,875</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>General Operating &amp; Facilities</b>								
411-283-971.321	Parking Lot - City Hall	-	20,000	-	20,000	-	-	40,000
411-283-971.322	City Network	-	29,000	8,688	29,000	333,400	30,000	30,000
411-283-971.326	City Hall Carpet Replacement	-	-	-	-	5,000	-	57,000
411-283-971.329	HVAC Evaluation/Improvements	-	47,000	1,410	-	212,000	25,000	75,000
411-283-974.322	Other Facilities Improvements	4,869	180,000	2,130	200,000	215,000	145,000	-
411-283-974.320	Telephone System/Cabling	-	-	-	-	-	-	-
411-283-974.356	Furniture-Tables	-	-	-	-	-	-	-
411-283-975.329	Document Imaging	-	-	-	-	10,000	-	-
411-283-976.355	Road & Roof Replace - City Facilities:	-	37,084	37,068	-	-	-	-
		<b>4,869</b>	<b>313,084</b>	<b>49,296</b>	<b>249,000</b>	<b>775,400</b>	<b>200,000</b>	<b>202,000</b>
<b>Community Center</b>								
411-805-971.350	Community Center Improvements	-	68,000	11,416	89,000	175,000	43,000	20,000
411-805-974.350	Copy Machine	-	-	-	-	-	-	9,100
411-805-974.352	Tables & Chairs	1,905	8,000	-	8,000	3,000	3,000	40,000
411-805-974.353	Presentation Equipt-CC	-	-	-	-	-	20,000	-
		<b>1,905</b>	<b>76,000</b>	<b>11,416</b>	<b>97,000</b>	<b>178,000</b>	<b>66,000</b>	<b>69,100</b>
<b>Fire</b>								
411-336-971.350	Parking Lot Reconstruction	-	-	-	-	-	-	-
411-336-973.350	Vehicle Purchase	-	-	-	-	40,000	-	90,000
411-336-973.351	Replace AEDs	23,800	62,000	800	61,320	18,000	-	18,000
411-336-974.354	Copier	5,500	-	-	-	-	-	-
411-336-974.358	Exhaust Capture Sys-NFPA	-	-	-	-	-	-	-
411-336-975.350	City Computer - Fire	-	-	-	-	-	-	10,000
411-336-976.351	Replace Rescue 2	-	-	-	-	-	-	-
411-336-976.355	Re-roofing Station	-	-	-	-	-	65,000	-
411-336-977.350	Base Radio	928	-	928	-	-	-	-
411-336-978.350	Special Equipment	-	9,000	-	9,000	-	-	-
411-336-978.351	Replace Pumper	-	-	-	-	-	-	-
411-336-978.353	Engine Replacement	-	-	-	-	-	-	-
411-336-978.356	JAWS of Life	-	-	-	11,500	-	-	50,000
411-336-978.357	Rescue Replacement	243,380	-	-	-	-	-	420,000
411-336-978.359	Replace Fire Gear / Equip	30,500	18,000	-	-	41,000	-	-
411-336-979.353	Facility Imps	267,991	60,000	-	-	145,000	10,000	-
		<b>572,099</b>	<b>149,000</b>	<b>1,728</b>	<b>81,820</b>	<b>244,000</b>	<b>75,000</b>	<b>588,000</b>

**CITY OF WIXOM, MICHIGAN**

**Capital Improvement (Fund 411)**

5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 Months 2/28/23	Estimated Actual 6/30/23	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Police</b>								
411-301-957.140	Office Remodeling & Furniture	-	-	-	-	-	-	-
411-301-971.370	Livescan Cost Sharing	-	-	-	-	-	-	-
411-301-971.372	Records Management	-	7,000	-	-	10,000	-	53,000
411-301-973.370	Vehicles - Police	-	112,000	70,108	217,000	130,000	135,000	135,000
411-301-973.372	4 Wheel Drive Vehicle - Po	-	-	-	-	-	-	-
411-301-974.371	Copy Machine	-	-	-	-	-	-	-
411-301-974.372	Special Equipment	-	-	-	-	4,000	-	-
411-301-974.375	In-car cameras	46,656	30,000	9,279	-	-	-	-
411-301-974.377	Vehicle Computer Terminals	-	-	-	-	60,000	-	-
411-301-974.379	Fax Machines	-	-	-	-	-	15,000	-
411-301-975.370	City Computer - Police	-	5,000	-	5,000	15,000	15,000	5,000
411-301-977.373	Police Radios	-	10,000	-	10,000	15,000	-	-
411-301-977.375	Radar Equipment	5,000	6,400	2,500	6,400	7,000	-	-
411-301-979.370	Facilities Improvements	40,050	20,000	-	20,000	50,000	50,000	-
411-301-980.371	Body Armor	1,790	5,000	-	5,000	19,000	3,500	3,500
411-301-980.372	Weapons & Shotguns	2,320	4,000	1,362	4,000	3,000	3,000	3,000
411-301-980.376	Security Camera	7,884	10,000	6,629	10,000	-	-	32,000
411-301-980.379	Emergency Vehicle Light Bar	-	-	-	-	-	-	10,000
		<u>103,700</u>	<u>209,400</u>	<u>89,878</u>	<u>277,400</u>	<u>313,000</u>	<u>221,500</u>	<u>241,500</u>
<b>DPW</b>								
411-441-971.392	Drain Improvements	18,258	30,000	5,500	30,000	30,000	30,000	30,000
411-441-971.393	Tree Nursery/Replacement	-	-	-	-	-	-	-
411-441-973.390	Vehicle Replacement	-	-	-	-	50,000	-	-
411-441-973.391	Pick-up Replacement	75,558	-	-	-	-	90,000	-
411-441-973.392	Dump Truck & Equip Replacement	168,592	90,000	112,825	203,000	-	200,000	-
411-441-973.393	Grader Replacement/Loader	-	-	-	-	200,000	-	-
411-441-974.390	Copier	-	3,850	-	3,850	-	-	-
411-441-974.396	DPW Equipment	18,631	10,000	20,028	57,160	-	65,000	25,000
411-441-975.390	City Computer-DPW	-	27,967	25,117	27,967	-	-	-
411-441-979.390	Storage Building Upgrades	-	60,000	59,420	60,000	-	-	-
411-441-979.392	DPW Building Upgrades	-	-	-	-	25,000	-	-
411-441-983.390	Front Plows	-	-	-	-	-	20,000	-
411-441-983.392	Mowing Equipment	-	20,000	1,510	20,000	-	20,000	-
411-441-983.394	Loader / Backhoe	-	57,709	250	-	-	-	-
		<u>281,039</u>	<u>299,526</u>	<u>224,651</u>	<u>401,977</u>	<u>305,000</u>	<u>425,000</u>	<u>55,000</u>
<b>Parks &amp; Recreation</b>								
411-751-971.546	P&R Master Plan	-	10,000	-	10,000	10,000	-	-
411-751-971.547	VCA Marquee & Signage	-	15,000	-	-	-	30,000	-
411-751-973.541	Vehicles & Special Equipment	-	-	-	-	-	-	-
411-751-974.542	Munshaw Demolition	-	-	-	-	-	-	-
411-751-974.543	Park Imprv - Gunnar Mettalla	4,166	256,000	4,948	18,000	478,000	3,000	21,000
411-751-974.545	Park Improvements	-	30,000	2,685	30,000	-	-	-
411-751-979.540	Gibson Homestead	4,764	201,000	-	21,000	270,000	5,000	38,000
411-751-985.540	Path Improvements	-	-	-	-	-	-	-
411-751-985.546	Holiday Decorations	15,235	-	-	-	10,000	-	-
411-751-985.550	Trailway Contribution	15,000	15,000	-	15,000	15,000	15,000	15,000
411-751-985.551	Trailway Paving	240,718	526,206	225,174	560,620	-	-	-
411-751-985.541	City Signs	-	50,000	-	-	50,000	10,000	-
411-751-986.541	Park Imprv - Gilbert Willis	92,571	16,000	7,470	16,000	58,000	33,000	81,000
411-751-986.542	Civic Center	233,233	33,000	29,791	70,000	387,000	-	143,000
411-751-986.543	Habitat Improvements	-	203,000	-	3,000	200,000	3,000	30,000
411-751-986.544	Mack Park	-	200,000	21,787	200,000	-	3,000	-
411-751-986.547	West End Commons	-	-	-	-	1,000,000	-	-
		<u>605,686</u>	<u>1,555,206</u>	<u>291,855</u>	<u>943,620</u>	<u>2,478,000</u>	<u>102,000</u>	<u>328,000</u>
<b>Contribution</b>								
411-966-999.005	Contribution to Wastewater	-	400,000	400,000	-	-	-	-
		-	400,000	400,000	-	-	-	-
<b>Total expenditures</b>		<u>1,580,516</u>	<u>3,066,216</u>	<u>1,076,421</u>	<u>2,061,817</u>	<u>4,384,900</u>	<u>1,089,500</u>	<u>1,486,300</u>
Revenue over (under) expenditures		(458,478)	(1,634,340)	(110,210)	(304,610)	(1,480,911)	500	(454,300)
Fund Balance, beginning of the year		3,109,775	2,651,297	2,651,297	2,651,297	2,346,687	865,776	866,276
Fund Balance, end of the year		<u>\$ 2,651,297</u>	<u>\$ 1,016,957</u>	<u>\$ 2,541,087</u>	<u>\$ 2,346,687</u>	<u>\$ 865,776</u>	<u>\$ 866,276</u>	<u>\$ 411,976</u>

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# CITY OF WIXOM, MICHIGAN

## 10 Year Capital Improvement Plan

### Summary

5/23/2023

Capital Project Title	Year 1 2022-2023	Year 2 2023-2024	Year 3 2024-2025	Year 4 2025-2026	Year 5 2026-2027	Year 6 2027-2028	Year 7 2028-2029	Year 8 2029-2030	Year 9 2030-2031	Year 10 2031-2032	Total
City Manager	-	5,200	-	-	6,500	-	-	7,300	-	-	19,000
Cultural Center	97,000	178,000	66,000	69,100	43,500	34,500	36,000	10,500	56,500	37,000	628,100
Building (Construction & Development)	10,000	80,000	-	-	-	-	-	-	-	-	90,000
Facilities Plan	220,000	432,000	170,000	172,000	85,000	140,000	115,000	25,000	265,000	175,000	1,799,000
Finance	-	6,300	-	2,700	-	3,500	-	3,200	-	-	15,700
Fire	81,820	244,000	75,000	588,000	170,000	6,000	700,000	170,000	290,000	50,000	2,374,820
Parks & Recreation	943,620	2,478,000	102,000	328,000	117,000	53,000	68,000	69,000	239,000	51,000	4,448,620
Police	277,400	313,000	221,500	241,500	269,900	255,500	174,000	233,800	256,000	257,500	2,500,100
General Operating	29,000	343,400	30,000	30,000	120,000	30,000	30,000	30,000	30,000	30,000	702,400
Public Works	401,977	305,000	425,000	55,000	280,000	185,000	200,000	540,000	265,000	212,000	2,868,977
City Clerks	-	-	-	-	15,000	-	-	-	-	-	15,000
Assessor/ Economic Development	1,000	-	-	-	-	-	-	-	-	-	1,000
Debt Service	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>2,061,817</b>	<b>4,384,900</b>	<b>1,089,500</b>	<b>1,486,300</b>	<b>1,106,900</b>	<b>707,500</b>	<b>1,323,000</b>	<b>1,088,800</b>	<b>1,401,500</b>	<b>812,500</b>	<b>15,462,717</b>
Project Funding Source											
CDBG Funding	-	103,989	-	-	-	-	-	-	-	-	103,989
Insurance Loss or MMRMA Grant	7,000	-	-	-	-	-	-	-	-	-	7,000
Federal Grants	-	800,000	-	-	-	-	-	-	-	-	800,000
Donation - Mack Park Trailway Shelter	45,000	-	-	-	-	-	-	-	-	-	45,000
County Grant	-	170,000	30,000	-	-	-	-	-	-	-	200,000
Donation - Trailway	611,122	-	-	-	-	-	-	-	-	-	611,122
Contribution - Park Development Funds Ct	28,250	-	-	-	-	-	-	-	-	-	28,250
Contribution - DDA	-	450,000	25,000	-	-	-	-	-	-	-	475,000
Contribution - General Fund (Network & Fiber)	-	300,000	-	-	-	-	-	-	-	-	300,000
Contribution - General Fund	995,000	1,020,000	1,020,000	1,020,000	1,020,000	1,020,000	1,020,000	1,020,000	1,020,000	1,020,000	10,175,000
<b>Total Funding</b>	<b>1,686,372</b>	<b>2,843,989</b>	<b>1,075,000</b>	<b>1,020,000</b>	<b>1,020,000</b>	<b>1,020,000</b>	<b>1,020,000</b>	<b>1,020,000</b>	<b>1,020,000</b>	<b>1,020,000</b>	<b>12,445,361</b>
Interest	(375,445)	(1,436,922)	(14,500)	(466,300)	(86,900)	312,500	(303,000)	(68,800)	(381,500)	207,500	(3,017,356)
Other Funding Sources	70,835	60,000	15,000	12,000	10,000	6,100	6,100	6,100	6,100	6,100	
Fund Balance Beginning	2,651,297	2,346,687	865,776	866,276	411,976	335,076	653,676	356,776	294,076	(81,324)	132,276
Fund Balance Ending	2,346,687	865,776	866,276	411,976	335,076	653,676	356,776	294,076	(81,324)	132,276	

# CITY OF WIXOM, MICHIGAN

## 10 Year Capital Improvement Plan

City Manager

5/23/2023

Capital Project Title	Year 1 2022-2023	Year 2 2023-2024	Year 3 2024-2025	Year 4 2025-2026	Year 5 2026-2027	Year 6 2027-2028	Year 7 2028-2029	Year 8 2029-2030	Year 9 2030-2031	Year 10 2031-2032	Total
Office Cubicles	-	-	-	-	-	-	-	-	-	-	-
Digital Color Copier / Printer / Scan	-	5,200	-	-	6,500	-	-	7,300	-	-	19,000
<b>Total Expenditures</b>	-	<b>5,200</b>	-	-	<b>6,500</b>	-	-	<b>7,300</b>	-	-	<b>19,000</b>

# CITY OF WIXOM, MICHIGAN

## 10 Year Capital Improvement Plan

### Community Center

5/23/2023

Capital Project Title	Year 1 2022-2023	Year 2 2023-2024	Year 3 2024-2025	Year 4 2025-2026	Year 5 2026-2027	Year 6 2027-2028	Year 7 2028-2029	Year 8 2029-2030	Year 9 2030-2031	Year 10 2031-2032	Total
Copier/Scanner/Printer & Large Format P	-	-	-	9,100	-	-	-	-	9,000	-	18,100
Senior Lounge Restroom Upgrade	-	10,000	-	-	-	20,000	-	-	-	20,000	50,000
Carpet Ballroom	-	-	15,000	-	13,000	-	-	-	-	-	28,000
Carpet Senior Lounge	-	-	8,000	-	8,000	-	-	-	8,000	-	24,000
Carpet Lobby & Offices	-	-	7,000	-	-	-	-	-	-	-	7,000
Kitchen / Back Hallway Tile	9,000	-	-	-	-	-	9,000	-	-	-	18,000
Portable Bar	-	-	1,500	-	-	1,500	-	-	1,500	-	4,500
Partition Maintenance	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
Kitchen Equipment Replacment	-	-	2,000	-	-	-	-	-	-	-	2,000
Dance Floor	-	-	-	-	-	-	2,000	-	-	-	2,000
Chairs	5,000	-	-	-	-	-	-	-	20,000	-	25,000
CC Furnishings-Sr. Lounge	-	-	2,000	-	-	-	2,000	-	-	-	4,000
CC Painting	8,000	12,000	-	12,000	-	-	12,000	-	-	12,000	56,000
Commerical Vacuum	-	-	2,500	-	2,500	-	-	2,500	-	-	7,500
Senior Lounge Blind Replacement	-	-	-	-	-	-	-	-	-	-	-
Consultants	10,000	20,000	-	-	-	-	-	-	-	-	30,000
Tables/Chairs	3,000	3,000	3,000	40,000	3,000	3,000	3,000	3,000	3,000	-	64,000
Facility Scheduling Software	-	-	-	-	-	-	-	-	-	-	-
Ceiling projector/ TV monitors- Ballroom	-	-	-	-	-	-	-	-	-	-	-
Door Lock Upgrades	26,000	-	-	-	-	-	-	-	-	-	26,000
Restroom Upgrades Tile/Counters/Sink	-	-	-	-	12,000	-	-	-	-	-	12,000
Survelience Upgrade	3,000	3,000	-	3,000	-	-	3,000	-	-	-	12,000
Ceiling tile replacement-Lounge & Hallwa	-	20,000	-	-	-	-	-	-	-	-	20,000
Sr. Lounge Door Replacement	8,000	10,000	-	-	-	-	-	-	-	-	18,000
Track lighting - Stage	-	-	-	-	-	-	-	-	-	-	-
Presentation Equipment for CC	-	-	20,000	-	-	5,000	-	-	10,000	-	35,000
Courtyard Landscape	-	30,000	-	-	-	-	-	-	-	-	30,000
Replacement of Rear Steel Doors	20,000	28,000	-	-	-	-	-	-	-	-	48,000
Auto Door Replacement	-	30,000	-	-	-	-	-	-	-	-	30,000
Exterior Lighting/concrete upgrades	-	7,000	-	-	-	-	-	-	-	-	7,000
<b>Total Expenditures</b>	<b>97,000</b>	<b>178,000</b>	<b>66,000</b>	<b>69,100</b>	<b>43,500</b>	<b>34,500</b>	<b>36,000</b>	<b>10,500</b>	<b>56,500</b>	<b>37,000</b>	<b>628,100</b>

# CITY OF WIXOM, MICHIGAN

## 10 Year Capital Improvement Plan

### Building Department (Construction & Development)

5/23/2023

Capital Project Title	Year 1 2022-2023	Year 2 2023-2024	Year 3 2024-2025	Year 4 2025-2026	Year 5 2026-2027	Year 6 2027-2028	Year 7 2028-2029	Year 8 2029-2030	Year 9 2030-2031	Year 10 2031-2032	Total
Furniture / Filing	-	-	-	-	-	-	-	-	-	-	-
Digital Color Copier / Printer / Scanner	-	-	-	-	-	-	-	-	-	-	-
Front Counter/Office Renovation	-	80,000	-	-	-	-	-	-	-	-	80,000
Building Permit Software Update	10,000	-	-	-	-	-	-	-	-	-	10,000
<b>Total Expenditures</b>	<b>10,000</b>	<b>80,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>90,000</b>



# CITY OF WIXOM, MICHIGAN

## 10 Year Capital Improvement Plan

### Facility

5/23/2023

Capital Project Title	Year 1 2022-2023	Year 2 2023-2024	Year 3 2024-2025	Year 4 2025-2026	Year 5 2026-2027	Year 6 2027-2028	Year 7 2028-2029	Year 8 2029-2030	Year 9 2030-2031	Year 10 2031-2032	Total
HVAC Evaluation/Improvements (City Buildings)	-	25,000	25,000	75,000	-	-	25,000	-	25,000	-	175,000
HVAC UV Disinfection System (City Buildings)	-	22,000	-	-	-	-	-	-	-	-	22,000
HVAC Upgrade Fire Station	-	15,000	-	-	-	-	-	-	-	-	15,000
HVAC Evaluation/Improvements (Community Cent	-	50,000	-	-	-	-	-	-	-	-	50,000
HVAC Replacement & Controls at (Community Cen	-	100,000	-	-	-	-	-	-	-	-	100,000
Security System Improvements	-	-	50,000	-	-	-	-	-	25,000	-	75,000
Old DPW Road (22/23 is Carry-Over from 21/22)	40,000	-	-	-	-	-	-	-	150,000	-	190,000
Building Exterior Improvements	-	-	-	-	-	-	75,000	-	-	-	75,000
Public Restroom Replacement	-	-	25,000	-	-	-	-	-	-	25,000	50,000
Roof Replacement & Soffit Repairs City Hall	-	-	-	-	-	-	-	-	-	-	-
Carpet Replacement	-	5,000	-	57,000	-	-	-	-	-	-	62,000
Pond Improvements	-	-	-	-	85,000	-	-	-	-	100,000	185,000
Parking Lot Improvements	20,000	-	-	40,000	-	-	-	-	15,000	-	75,000
Painting (22/23 is Carry-Over from 21/22)	50,000	-	-	-	-	-	-	-	50,000	-	100,000
Window Coverings & Security Film	-	-	30,000	-	-	-	-	-	-	-	30,000
Locks & Doors Upgrades	-	-	-	-	-	40,000	-	-	-	-	40,000
Police Cell Flooring (22/23 is Carry-Over from 21/2	70,000	-	-	-	-	-	-	-	-	-	70,000
Electrical Upgrades, Smoke Detectors & Exit Light	-	15,000	-	-	-	-	15,000	-	-	-	30,000
Furniture - Tables/Stackable Chairs	-	-	-	-	-	-	-	-	-	-	-
Street Light Painting	-	-	-	-	-	50,000	-	-	-	-	50,000
Generator Replacement	-	180,000	-	-	-	-	-	-	-	-	180,000
Civic Center Amenities Repair and Replacement	40,000	20,000	40,000	-	-	50,000	-	25,000	-	50,000	225,000
<b>Total Expenditures</b>	<b>220,000</b>	<b>432,000</b>	<b>170,000</b>	<b>172,000</b>	<b>85,000</b>	<b>140,000</b>	<b>115,000</b>	<b>25,000</b>	<b>265,000</b>	<b>175,000</b>	<b>1,799,000</b>

CITY OF WIXOM, MICHIGAN

**10 Year Capital Improvement Plan**

Finance

5/23/2023

Capital Project Title	Year 1 2022-2023	Year 2 2023-2024	Year 3 2024-2025	Year 4 2025-2026	Year 5 2026-2027	Year 6 2027-2028	Year 7 2028-2029	Year 8 2029-2030	Year 9 2030-2031	Year 10 2031-2032	Total
Financial Software Upgrades	-	-	-	-	-	-	-	-	-	-	-
Currency Counter	-	3,000	-	-	-	-	-	-	-	-	3,000
Printers / Scanner	-	3,300	-	2,700	-	3,500	-	3,200	-	-	12,700
<b>Total Expenditures</b>	<b>-</b>	<b>6,300</b>	<b>-</b>	<b>2,700</b>	<b>-</b>	<b>3,500</b>	<b>-</b>	<b>3,200</b>	<b>-</b>	<b>-</b>	<b>15,700</b>

# 10 Year Capital Improvement Plan

## Fire

5/23/2023

Capital Project Title	Year	Year	Year	Year	Year	Year	Year	Year	Year	Year	Total
	1	2	3	4	5	6	7	8	9	10	
	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	
Fire Station Roof	-	-	65,000	-	-	-	-	100,000	-	-	165,000
Replace Bravo 1	-	-	-	420,000	-	-	-	-	-	-	420,000
Replace Bravo 2	-	-	-	-	-	-	-	-	265,000	-	265,000
Replace AED's & Cardiac Monitors	61,320	-	-	-	-	-	-	-	-	-	61,320
Replace AutoPulse	-	18,000	-	18,000	-	-	-	-	-	-	36,000
Rescue 2	-	-	-	-	-	-	-	-	-	-	-
Information Systems	-	-	-	10,000	-	-	-	10,000	-	-	20,000
Exhaust Capture System (OSHA Requirement)	-	-	-	-	-	-	-	-	-	50,000	50,000
Replace Fire Gear / Equip	-	41,000	-	-	-	-	-	25,000	25,000	-	91,000
Jaws of Life (22-23 is Carry-over from 21-22)	11,500	-	-	50,000	-	-	-	-	-	-	61,500
Replace SCBA Bottles (20)	-	-	-	-	-	-	-	-	-	-	-
Equipment Storage Building (Facility Impr)	-	-	-	-	-	-	-	-	-	-	-
Female Shower/Bathroom (Facility Impr)	-	120,000	-	-	-	-	-	-	-	-	120,000
Training Room Improvements (Facility Impr)	-	-	-	-	-	-	-	25,000	-	-	25,000
Carpet Replacement	-	-	-	-	-	-	-	-	-	-	-
Re-Epoxy station floors	-	25,000	-	-	-	-	-	-	-	-	25,000
Unmanned Aerial Vehicle UAV	9,000	-	-	-	-	-	-	-	-	-	9,000
Replace Bay Heater (22-23 is Carry-over from 2	-	-	10,000	-	-	-	-	10,000	-	-	20,000
Mini Pumper/Grass Rig	-	-	-	-	170,000	-	-	-	-	-	170,000
Copier/Scanner/Printer	-	-	-	-	-	6,000	-	-	-	-	6,000
Utility Vehicle	-	40,000	-	90,000	-	-	-	-	-	-	130,000
Engine -11 Replacement	-	-	-	-	-	-	700,000	-	-	-	700,000
Signal Prioritization	-	-	-	-	-	-	-	-	-	-	-
Radio Equipment / Pagers	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>81,820</b>	<b>244,000</b>	<b>75,000</b>	<b>588,000</b>	<b>170,000</b>	<b>6,000</b>	<b>700,000</b>	<b>170,000</b>	<b>290,000</b>	<b>50,000</b>	<b>2,374,820</b>

# CITY OF WIXOM, MICHIGAN

## 10 Year Capital Improvement Plan

### Parks & Recreation

5/23/2023

Capital Project Title	Year 1 2022-2023	Year 2 2023-2024	Year 3 2024-2025	Year 4 2025-2026	Year 5 2026-2027	Year 6 2027-2028	Year 7 2028-2029	Year 8 2029-2030	Year 9 2030-2031	Year 10 2031-2032	Total
<b>Gunnar Mettala Park</b>											
Tennis/BB Courts - Paint	-	160,000	-	-	20,000	-	-	-	-	-	180,000
Parking Lot Resurface - GM	-	-	-	-	-	-	-	-	70,000	-	70,000
Table Replacement - GM	-	-	-	3,000	-	-	-	3,000	-	-	6,000
Trail Improvement - GM	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	30,000
Comfort Station Refurb - GM	-	-	-	-	-	-	-	-	5,000	-	5,000
Fences: Paint/Replace/Repair	-	10,000	-	-	-	10,000	-	-	-	-	20,000
Playground Equipment	-	25,000	-	-	-	-	-	-	25,000	-	50,000
Landscaping/Upgrades	-	5,000	-	-	5,000	-	-	5,000	-	-	15,000
Park Improvements	10,000	-	-	10,000	-	-	-	10,000	-	-	30,000
Comfort station Replacement	-	150,000	-	-	-	-	-	-	-	-	150,000
Pavillion Replacement	-	125,000	-	-	-	-	-	-	-	-	125,000
Trail Head Pavillion/benches	-	-	-	-	-	-	-	-	-	-	-
Trash Receptacles/Benches	5,000	-	-	5,000	-	-	5,000	-	-	5,000	20,000
<b>Total Gunnar Mettala Park</b>	<b>18,000</b>	<b>478,000</b>	<b>3,000</b>	<b>21,000</b>	<b>28,000</b>	<b>13,000</b>	<b>8,000</b>	<b>21,000</b>	<b>103,000</b>	<b>8,000</b>	<b>701,000</b>
<b>Gilbert Willis Park</b>											
Parking Lot Resurfacing	-	-	-	70,000	-	-	-	-	-	-	70,000
Trail Improvement	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	30,000
Athletic Field Repairs/Improv	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	30,000
Table Replacement	3,000	-	-	3,000	-	-	3,000	-	-	5,000	14,000
Tennis Court Refurbish	-	-	-	-	25,000	-	-	-	-	-	25,000
Playground Equip/Repairs	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	20,000
Additional Pavillion	-	-	25,000	-	-	-	-	-	-	-	25,000
Comfort Station Roof Replacement/Sofit Repai	-	-	-	-	-	-	-	-	-	10,000	10,000
Ballfied Fence Replacement	-	20,000	-	-	-	-	-	-	50,000	-	70,000
Disc Golf Course	-	30,000	-	-	-	-	-	-	-	-	30,000
Trash Receptacles/Benches	5,000	-	-	-	5,000	-	-	5,000	-	-	15,000
<b>Total Gilbert Willis Park</b>	<b>16,000</b>	<b>58,000</b>	<b>33,000</b>	<b>81,000</b>	<b>38,000</b>	<b>8,000</b>	<b>11,000</b>	<b>13,000</b>	<b>58,000</b>	<b>23,000</b>	<b>339,000</b>
<b>Civic Center</b>											
Landscaping	-	10,000	-	10,000	-	-	10,000	-	-	-	30,000
Landscaping Improvements	-	10,000	-	-	10,000	-	-	10,000	-	-	30,000
Skate Pond Mats & Heaters	-	3,000	-	3,000	-	-	3,000	-	-	-	9,000
Pond Resurfacing	-	-	-	125,000	-	-	-	-	-	-	125,000
Walking Path Landscaping	30,000	-	-	5,000	-	-	-	-	-	-	35,000
Consultant - Restrooms & Pavilions	10,000	10,000	-	-	-	-	-	-	-	-	20,000
Outdoor Monitors for Sibley Park - sponsors	-	-	-	-	-	-	-	-	-	-	-

# CITY OF WIXOM, MICHIGAN

## 10 Year Capital Improvement Plan

### Parks & Recreation

5/23/2023

Capital Project Title	Year 1 2022-2023	Year 2 2023-2024	Year 3 2024-2025	Year 4 2025-2026	Year 5 2026-2027	Year 6 2027-2028	Year 7 2028-2029	Year 8 2029-2030	Year 9 2030-2031	Year 10 2031-2032	Total
Civic Center Path - CDBG, DDA & Park Dev (22/23 is Carry-over from 21/22)	30,000	-	-	-	-	-	-	-	-	-	30,000
Playground / Civic Center Park Improvements	-	354,000	-	-	-	2,000	-	-	-	-	356,000
<b>Total Civic Center</b>	<b>70,000</b>	<b>387,000</b>	<b>-</b>	<b>143,000</b>	<b>10,000</b>	<b>2,000</b>	<b>13,000</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>635,000</b>
<b>Habitat</b>											
Parking Lot Resurfacing	-	-	-	30,000	-	-	-	-	30,000	-	60,000
Trail System / Boardwalk	-	200,000	-	-	-	-	-	-	-	-	200,000
Path Material/Repairs	3,000	-	3,000	-	3,000	-	3,000	-	-	-	12,000
<b>Total Habitat</b>	<b>3,000</b>	<b>200,000</b>	<b>3,000</b>	<b>30,000</b>	<b>3,000</b>	<b>-</b>	<b>3,000</b>	<b>-</b>	<b>30,000</b>	<b>-</b>	<b>272,000</b>
<b>Mack Park</b>											
Trailhead Shelter Project	200,000	-	3,000	-	3,000	-	3,000	-	-	-	209,000
<b>Total Mack Park</b>	<b>200,000</b>	<b>-</b>	<b>3,000</b>	<b>-</b>	<b>3,000</b>	<b>-</b>	<b>3,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>209,000</b>
<b>Gibson Homestead</b>											
Gibson Shed	-	-	-	-	-	-	-	-	-	-	-
Gibson Improvements	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
Gibson Park Signage	-	-	-	5,000	-	-	-	-	-	-	5,000
Gardens	-	5,000	-	-	5,000	-	-	5,000	-	-	15,000
Painting House	-	-	-	8,000	-	-	-	-	8,000	-	16,000
Move Munshaw Barn	-	35,000	-	-	-	-	-	-	-	-	35,000
Boiler Replacement	-	-	-	-	-	-	-	-	-	-	-
Window Replacement	-	-	-	20,000	-	-	-	-	-	-	20,000
Park Entrance Lights	16,000	-	-	-	-	-	-	-	-	-	16,000
Gibson Parking Lot - CDBG	-	225,000	-	-	-	-	-	-	-	-	225,000
<b>Total Gibson Homestead</b>	<b>21,000</b>	<b>270,000</b>	<b>5,000</b>	<b>38,000</b>	<b>10,000</b>	<b>5,000</b>	<b>5,000</b>	<b>10,000</b>	<b>13,000</b>	<b>5,000</b>	<b>382,000</b>
<b>Other Projects</b>											
P&R Master Plan Update	10,000	10,000	-	-	-	-	-	-	-	-	20,000
VCA Marquee Improvements & Wayfinding	-	-	30,000	-	-	-	-	-	-	-	30,000
Banner Poles & Banners	-	-	10,000	-	-	10,000	-	-	10,000	-	30,000
Holiday Decorations	-	10,000	-	-	10,000	-	10,000	-	10,000	-	40,000
Trailway Extension-W of Wixom Rd - Phase II	560,620	-	-	-	-	-	-	-	-	-	560,620
Trailway Council Contribution	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	150,000
Cushman	-	-	-	-	-	-	-	-	-	-	-
West End Commons - Pontiac Trail/Old Wixom I	-	1,000,000	-	-	-	-	-	-	-	-	1,000,000
Painting projects - Pavillions/tot lot/street ligh	30,000	-	-	-	-	-	-	-	-	-	30,000
City Signage	-	50,000	-	-	-	-	-	-	-	-	50,000
<b>Total Other Projects</b>	<b>615,620</b>	<b>1,085,000</b>	<b>55,000</b>	<b>15,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>15,000</b>	<b>35,000</b>	<b>15,000</b>	<b>1,910,620</b>
<b>Total Expenditures</b>	<b>943,620</b>	<b>2,478,000</b>	<b>102,000</b>	<b>328,000</b>	<b>117,000</b>	<b>53,000</b>	<b>68,000</b>	<b>69,000</b>	<b>239,000</b>	<b>51,000</b>	<b>4,448,620</b>

# CITY OF WIXOM, MICHIGAN

## 10 Year Capital Improvement Plan

### Police

5/23/2023

Capital Project Title	Year 1 2022-2023	Year 2 2023-2024	Year 3 2024-2025	Year 4 2025-2026	Year 5 2026-2027	Year 6 2027-2028	Year 7 2028-2029	Year 8 2029-2030	Year 9 2030-2031	Year 10 2031-2032	Total
Police Vehicles (\$105,000 in 22-23 is Carry-over from 21/22)	217,000	130,000	135,000	135,000	135,000	135,000	135,000	135,000	140,000	140,000	1,437,000
Radar Equipment	6,400	7,000	-	-	7,400	-	-	7,800	-	-	28,600
Special Equipment	-	4,000	-	-	-	-	-	-	-	-	4,000
Vehicle Investigative	-	-	-	-	-	-	-	-	-	-	-
4Wheel Drive All Terrain Vehicle	-	-	-	-	-	-	-	-	-	-	-
In-Car Cameras	-	-	-	-	70,000	-	-	-	-	75,000	145,000
Vests	5,000	19,000	3,500	3,500	3,500	3,500	22,000	4,000	4,000	4,000	72,000
Weapons	4,000	3,000	3,000	3,000	3,000	32,000	4,500	5,000	5,500	5,500	68,500
Records Management Maintenance	-	10,000	-	20,000	-	10,000	-	20,000	-	10,000	70,000
Records Mgmt Maint-Mugshot Module	-	-	-	8,000	-	10,000	-	10,000	-	10,000	38,000
City Computer - Police	5,000	15,000	15,000	5,000	5,000	-	-	20,000	25,000	-	90,000
Vehicle Computers - MDC Replacement	-	60,000	-	-	6,000	65,000	-	-	6,500	-	137,500
Records Mgmt Maint - Replace LiveScan	-	-	-	25,000	-	-	-	-	30,000	-	55,000
Copier/Scanner/Printer (Admin & Records)	-	-	15,000	-	-	-	-	-	-	-	15,000
Surveillance and Security System	10,000	-	-	32,000	-	-	-	32,000	-	-	74,000
Facilities Improvements	20,000	50,000	50,000	-	30,000	-	-	-	35,000	-	185,000
Police Radios	10,000	15,000	-	-	10,000	-	-	-	10,000	-	45,000
Emergency Vehicle Light Bars	-	-	-	10,000	-	-	12,500	-	-	13,000	35,500
Signal Prioritization	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>277,400</b>	<b>313,000</b>	<b>221,500</b>	<b>241,500</b>	<b>269,900</b>	<b>255,500</b>	<b>174,000</b>	<b>233,800</b>	<b>256,000</b>	<b>257,500</b>	<b>2,500,100</b>

CITY OF WIXOM, MICHIGAN

**10 Year Capital Improvement Plan**

General Operations

5/23/2023

Capital Project Title	Year 1 2022-2023	Year 2 2023-2024	Year 3 2024-2025	Year 4 2025-2026	Year 5 2026-2027	Year 6 2027-2028	Year 7 2028-2029	Year 8 2029-2030	Year 9 2030-2031	Year 10 2031-2032	Total
Computer Upgrades	29,000	33,400	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	302,400
Network Upgrades	-	150,000	-	-	-	-	-	-	-	-	150,000
Document Imaging Software/Hardware	-	10,000	-	-	-	-	-	-	-	-	10,000
Dark Fiber for Remote Sites	-	150,000	-	-	-	-	-	-	-	-	150,000
Telephone / Voicemail System					90,000	-	-	-	-	-	90,000
<b>Total Expenditures</b>	<b>29,000</b>	<b>343,400</b>	<b>30,000</b>	<b>30,000</b>	<b>120,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>702,400</b>

CITY OF WIXOM, MICHIGAN

**10 Year Capital Improvement Plan**

**Public Works**

5/23/2023

Capital Project Title	Year 1 2022-2023	Year 2 2023-2024	Year 3 2024-2025	Year 4 2025-2026	Year 5 2026-2027	Year 6 2027-2028	Year 7 2028-2029	Year 8 2029-2030	Year 9 2030-2031	Year 10 2031-2032	Total
Pick-up Replacement	-	-	90,000	-	-	100,000	-	-	110,000	-	300,000
Hooklift Truck with Wing Plow (22/23 is Carry-over from 21/22)	113,000	-	200,000	-	200,000	-	-	210,000	-	-	723,000
Small Hooklift Truck	-	-	-	-	-	-	-	-	-	95,000	95,000
Dump Truck 2yd Replacement w/ Hooklif	90,000	-	-	-	-	-	-	-	-	-	90,000
Mower Equipment	20,000	-	20,000	-	20,000	-	20,000	-	20,000	-	100,000
Tractor/Backhoe	35,000	-	-	-	-	-	-	180,000	-	-	215,000
DPW Building Upgrades	-	25,000	-	-	-	-	50,000	100,000	-	-	175,000
Trailers	10,000	-	-	25,000	-	-	25,000	-	-	-	60,000
Storage Building Upgrades - Roof	60,000	-	-	-	-	-	-	-	80,000	-	140,000
DPW & Storage Building Upgrades - Floor	-	-	-	-	30,000	-	-	-	-	-	30,000
Locks & Door Upgrades	-	-	-	-	-	-	-	15,000	-	-	15,000
Toolcat (22/23 is Carry-over from 21/22)	12,160	-	65,000	-	-	30,000	-	-	-	70,000	177,160
Front End Loader	-	200,000	-	-	-	-	-	-	-	-	200,000
Tractor attachments (sickle)	-	-	-	-	-	-	-	-	-	-	-
Front Plows/Pickups	-	-	20,000	-	-	20,000	-	-	20,000	-	60,000
Hot Patch	-	-	-	-	-	-	-	-	-	-	-
Director Vehicle	-	50,000	-	-	-	-	50,000	-	-	-	100,000
Copier/Printer/Scanner	3,850	-	-	-	-	5,000	-	-	-	-	8,850
Adopt A Box	-	-	-	-	-	-	-	-	-	12,000	12,000
HVAC Replacement at DPW	-	-	-	-	-	-	25,000	-	-	-	25,000
Software	27,967	-	-	-	-	-	-	-	-	-	27,967
Drain Improvements	30,000	30,000	30,000	30,000	30,000	30,000	30,000	35,000	35,000	35,000	315,000
<b>Total Expenditures</b>	<b>401,977</b>	<b>305,000</b>	<b>425,000</b>	<b>55,000</b>	<b>280,000</b>	<b>185,000</b>	<b>200,000</b>	<b>540,000</b>	<b>265,000</b>	<b>212,000</b>	<b>2,868,977</b>



# CITY OF WIXOM, MICHIGAN

## 10 Year Capital Improvement Plan

Clerk

5/23/2023

Capital Project Title	Year 1 2022-2023	Year 2 2023-2024	Year 3 2024-2025	Year 4 2025-2026	Year 5 2026-2027	Year 6 2027-2028	Year 7 2028-2029	Year 8 2029-2030	Year 9 2030-2031	Year 10 2031-2032	Total
<b>Election Tabulators (6 Precincts)</b>											
Digital Color Copier / Printer / Scanner	-	-	-	-	15,000	-	-	-	-	-	15,000
<b>Total Expenditures</b>	-	-	-	-	<b>15,000</b>	-	-	-	-	-	<b>15,000</b>

# CITY OF WIXOM, MICHIGAN

## 10 Year Capital Improvement Plan

### Economic Development / Assessor

5/23/2023

Capital Project Title	Year 1 2022-2023	Year 2 2023-2024	Year 3 2024-2025	Year 4 2025-2026	Year 5 2026-2027	Year 6 2027-2028	Year 7 2028-2029	Year 8 2029-2030	Year 9 2030-2031	Year 10 2031-2032	Total
Office Furniture	1,000	-	-	-	-	-	-	-	-	-	1,000
<b>Total Expenditures</b>	<b>1,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,000</b>

## Fiscal Year 2023-2024

### Debt Schedule

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The City issues bonds to provide for the acquisition and construction of major capital facilities. General obligation bonds are direct obligations and pledge the full faith and credit of the City. Revenue bonds involve a pledge of specific income derived from the acquired or constructed assets to pay debt service.

Wixom has held steady with an Aa2 bond rating for general obligation unlimited and limited tax bonds from Moody's. State statute limits the amount of the general obligation debt a governmental entity may issue to 10 percent of its total assessed valuation. As of December 2022, the debt limitation for the City was \$87,038,913. In relation, the City had \$26,815,000 of direct debt outstanding, which is approximately 31% of the statutory debt limit.

Principal and interest payments due for the future years are listed on the subsequent pages.

# CITY OF WIXOM, MICHIGAN

## Total Interest & Principal Payments

4/11/2023

Date	DDA Development Bond	SAD	Pension	OPEB	Wastewater Bond	Total
2013 June	-	78,540				78,540
2014 June	-	178,540				178,540
2015 June	43,245	200,040				243,285
2016 June	417,400	220,478				637,878
2017 June	422,400	214,853				637,253
2018 June	426,800	208,853	-	-		635,653
2019 June	435,600	202,853	659,753	371,623	-	1,669,829
2020 June	443,600	221,853	913,217	508,932	352,656	2,440,257
2021 June	450,800	214,765	913,867	506,232	359,500	2,445,163
2022 June	452,200	207,590	1,019,067	508,252	358,350	2,545,458
2023 June	463,000	205,240	1,020,117	509,402	357,050	2,554,808
2024 June	467,800	217,500	1,119,997	509,794	360,600	2,675,691
2025 June	466,800	208,800	1,120,659	509,557	358,850	2,664,666
2026 June	465,200	-	1,225,057	508,669	361,950	2,560,876
2027 June	468,000	-	1,324,527	507,112	359,750	2,659,388
2028 June	-	-	1,328,387	504,692	357,400	2,190,478
2029 June	-	-	1,430,087	506,557	359,900	2,296,543
2030 June	-	-	1,535,757	507,497	362,100	2,405,353
2031 June	-	-	1,534,737	507,482	359,000	2,401,218
2032 June	-	-	1,636,349	506,682	360,750	2,503,781
2033 June	-	-	1,126,349	505,082	357,200	1,988,631
2034 June	-	-	1,234,089	507,667	358,500	2,100,256
2035 June	-	-	1,230,957	509,442	359,500	2,099,898
2036 June	-	-	1,030,320	505,031	360,200	1,895,551
2037 June	-	-	1,031,085	-	360,600	1,391,685
2038 June					360,700	360,700
2039 June					360,500	360,500
<b>Total</b>	<b>\$ 5,422,845</b>	<b>\$ 2,579,903</b>	<b>\$ 22,434,372</b>	<b>\$ 8,999,698</b>	<b>\$ 7,185,056</b>	<b>\$ 46,621,874</b>

# CITY OF WIXOM, MICHIGAN

## Interest Payments

4/11/2023

Date	DDA Development Bond	SAD	Pension	OPEB	Wastewater Bond	Total
2013 June		78,540				78,540
2014 June		78,540				78,540
2015 June	43,245	75,040				118,285
2016 June	167,400	70,478				237,878
2017 June	157,400	64,853				222,253
2018 June	146,800	58,853	-	-		205,653
2019 June	135,600	52,853	424,753	171,623	\$ -	784,829
2020 June	123,600	46,853	573,217	228,932	\$ 127,656	1,100,257
2021 June	110,800	39,765	563,867	221,232	\$ 154,500	1,090,163
2022 June	97,200	32,590	554,067	213,252	\$ 148,350	1,045,458
2023 June	83,000	25,240	540,117	204,402	\$ 142,050	994,808
2024 June	67,800	17,500	524,997	194,794	\$ 135,600	940,691
2025 June	51,800	8,800	505,659	184,557	\$ 128,850	879,666
2026 June	35,200	-	485,057	173,669	\$ 121,950	815,876
2027 June	18,000		459,527	162,112	\$ 114,750	754,388
2028 June			428,387	149,692	\$ 107,400	685,478
2029 June			395,087	136,557	\$ 99,900	631,543
2030 June			355,757	122,497	\$ 92,100	570,353
2031 June			309,737	107,482	\$ 84,000	501,218
2032 June			261,349	91,682	\$ 75,750	428,781
2033 June			206,349	75,082	\$ 67,200	348,631
2034 June			169,089	57,667	\$ 58,500	285,256
2035 June			125,957	39,442	\$ 49,500	214,898
2036 June			80,320	20,031	\$ 40,200	140,551
2037 June		-	41,085	-	\$ 30,600	71,685
2038 June					\$ 20,700	20,700
2039 June					\$ 10,500	10,500
						-
<b>Total</b>	<b>\$ 1,237,845</b>	<b>\$ 649,903</b>	<b>\$ 7,004,372</b>	<b>\$ 2,554,698</b>	<b>\$ 1,810,056</b>	<b>\$ 13,256,874</b>

# CITY OF WIXOM, MICHIGAN

## Principal Payments

4/11/2023

Date	DDA Development Bond	SAD	Pension	OPEB	Wastewater Bond	Total
2013 June	-	-				-
2014 June	-	100,000				100,000
2015 June	-	125,000				125,000
2016 June	250,000	150,000				400,000
2017 June	265,000	150,000				415,000
2018 June	280,000	150,000	-	-		430,000
2019 June	300,000	150,000	235,000	200,000	-	885,000
2020 June	320,000	175,000	340,000	280,000	225,000	1,340,000
2021 June	340,000	175,000	350,000	285,000	205,000	1,355,000
2022 June	355,000	175,000	465,000	295,000	210,000	1,500,000
2023 June	380,000	180,000	480,000	305,000	215,000	1,560,000
2024 June	400,000	200,000	595,000	315,000	225,000	1,735,000
2025 June	415,000	200,000	615,000	325,000	230,000	1,785,000
2026 June	430,000	-	740,000	335,000	240,000	1,745,000
2027 June	450,000		865,000	345,000	245,000	1,905,000
2028 June			900,000	355,000	250,000	1,505,000
2029 June			1,035,000	370,000	260,000	1,665,000
2030 June			1,180,000	385,000	270,000	1,835,000
2031 June			1,225,000	400,000	275,000	1,900,000
2032 June			1,375,000	415,000	285,000	2,075,000
2033 June			920,000	430,000	290,000	1,640,000
2034 June			1,065,000	450,000	300,000	1,815,000
2035 June			1,105,000	470,000	310,000	1,885,000
2036 June			950,000	485,000	320,000	1,755,000
2037 June	-	-	990,000	-	330,000	1,320,000
2038 June					340,000	340,000
2039 June					350,000	350,000
					-	
<b>Total</b>	<b>\$ 4,185,000</b>	<b>\$ 1,930,000</b>	<b>\$ 15,430,000</b>	<b>\$ 6,445,000</b>	<b>\$ 5,375,000</b>	<b>\$ 33,365,000</b>

# CITY OF WIXOM, MICHIGAN

## Outstanding Debt

4/11/2023

Date	DDA Development Bond	SAD	Pension	OPEB	Wastewater Bond	Total
2006 June	5,750,000	2,755,000				22,464,297
2007 June	5,750,000	2,655,000				21,515,621
2008 June	5,750,000	2,555,000				20,542,126
2009 June	5,660,000	2,455,000				19,458,812
2010 June	5,560,000	2,330,000				18,320,678
2011 June	5,400,000	1,930,000				16,822,725
2012 June	5,215,000	1,930,000				15,674,953
2013 June	5,005,000	1,930,000				14,477,362
2014 June	4,775,000	1,830,000				13,134,951
2015 June	4,185,000	1,705,000				11,387,721
2016 June	3,935,000	1,555,000				9,930,671
2017 June	3,670,000	1,405,000	-	-		8,433,803
2018 June	3,390,000	1,255,000	15,430,000	6,445,000	-	28,757,295
2019 June	3,090,000	1,105,000	15,195,000	6,245,000	-	26,725,968
2020 June	2,770,000	930,000	14,855,000	5,965,000	5,150,000	29,670,000
2021 June	2,430,000	755,000	14,505,000	5,680,000	4,945,000	28,315,000
2022 June	2,075,000	580,000	14,040,000	5,385,000	4,735,000	26,815,000
2023 June	1,695,000	400,000	13,560,000	5,080,000	4,520,000	25,255,000
2024 June	1,295,000	200,000	12,965,000	4,765,000	4,295,000	23,520,000
2025 June	880,000	-	12,350,000	4,440,000	4,065,000	21,735,000
2026 June	450,000	-	11,610,000	4,105,000	3,825,000	19,990,000
2027 June			10,745,000	3,760,000	3,580,000	18,085,000
2028 June			9,845,000	3,405,000	3,330,000	16,580,000
2029 June			8,810,000	3,035,000	3,070,000	14,915,000
2030 June			7,630,000	2,650,000	2,800,000	13,080,000
2031 June			6,405,000	2,250,000	2,525,000	11,180,000
2032 June			5,030,000	1,835,000	2,240,000	9,105,000
2033 June			4,110,000	1,405,000	1,950,000	7,465,000
2034 June			3,045,000	955,000	1,650,000	5,650,000
2035 June			1,940,000	485,000	1,340,000	3,765,000
2036 June			990,000	-	1,020,000	2,010,000
2037 June			-	-	690,000	690,000
2038 June					350,000	350,000
2039 June					-	-

### Total City Debt - Principal





# CITY OF WIXOM, MICHIGAN

## Schedule of Indebtness

4/11/2023

Wastewater Bonds

Year 2019

Amount of Originally Issued Debt - \$5,375,000

Interest Rate: 3.00

Date of Fiscal Year	Due May Principal	Due May Interest	Due November Interest	Total	Interest Rate	Balance Principal 5,375,000
						\$ -
Jun-20	225,000	80,625	47,031	352,656	3.00%	5,150,000
Jun-21	205,000	77,250	77,250	359,500	3.00%	4,945,000
Jun-22	210,000	74,175	74,175	358,350	3.00%	4,735,000
Jun-23	215,000	71,025	71,025	357,050	3.00%	4,520,000
Jun-24	225,000	67,800	67,800	360,600	3.00%	4,295,000
Jun-25	230,000	64,425	64,425	358,850	3.00%	4,065,000
Jun-26	240,000	60,975	60,975	361,950	3.00%	3,825,000
Jun-27	245,000	57,375	57,375	359,750	3.00%	3,580,000
Jun-28	250,000	53,700	53,700	357,400	3.00%	3,330,000
Jun-29	260,000	49,950	49,950	359,900	3.00%	3,070,000
Jun-30	270,000	46,050	46,050	362,100	3.00%	2,800,000
Jun-31	275,000	42,000	42,000	359,000	3.00%	2,525,000
Jun-32	285,000	37,875	37,875	360,750	3.00%	2,240,000
Jun-33	290,000	33,600	33,600	357,200	3.00%	1,950,000
Jun-34	300,000	29,250	29,250	358,500	3.00%	1,650,000
Jun-35	310,000	24,750	24,750	359,500	3.00%	1,340,000
Jun-36	320,000	20,100	20,100	360,200	3.00%	1,020,000
Jun-37	330,000	15,300	15,300	360,600	3.00%	690,000
Jun-38	340,000	10,350	10,350	360,700	3.00%	350,000
Jun-39	350,000	5,250	5,250	360,500	3.00%	-
<b>Total</b>	<b>\$ 5,375,000</b>	<b>\$ 921,825</b>	<b>\$ 888,231</b>	<b>\$ 7,185,056</b>		

# CITY OF WIXOM, MICHIGAN

## Schedule of Indebtness

4/11/2023

DDA/VCA Development Bonds

Year 2015

Amount of Originally Issued Debt - \$4,185,000

Interest Rate: 4.01214%

Date of Fiscal Year	Due November Principal	Due November Interest	Due May Interest	Total	Interest Rate	Balance Principal 4,185,000
Jun-15	\$ -	\$ -	\$ 43,245	\$ 43,245	\$ -	\$ 4,185,000
Jun-16	250,000	83,700	83,700	417,400	4.00%	3,935,000
Jun-17	265,000	78,700	78,700	422,400	4.00%	3,670,000
Jun-18	280,000	73,400	73,400	426,800	4.00%	3,390,000
Jun-19	300,000	67,800	67,800	435,600	4.00%	3,090,000
Jun-20	320,000	61,800	61,800	443,600	4.00%	2,770,000
Jun-21	340,000	55,400	55,400	450,800	4.00%	2,430,000
Jun-22	355,000	48,600	48,600	452,200	4.00%	2,075,000
Jun-23	380,000	41,500	41,500	463,000	4.00%	1,695,000
Jun-24	400,000	33,900	33,900	467,800	4.05%	1,295,000
Jun-25	415,000	25,900	25,900	466,800	4.10%	880,000
Jun-26	430,000	17,600	17,600	465,200	4.13%	450,000
Jun-27	450,000	9,000	9,000	468,000	4.15%	-
<b>Total</b>	<b>\$ 4,185,000</b>	<b>\$ 597,300</b>	<b>\$ 640,545</b>	<b>\$ 5,422,845</b>		

# CITY OF WIXOM, MICHIGAN

## Schedule of Indebtness

4/11/2023

SAD Tribute Drainage Districts (Defeased)

Year 2005, Defeased in FY2011-\$2,330,000 (Balance \$1,930,000)

Amount of Originally Issued Debt - \$2,830,000

Interest Rate: 4.01214%

Date of Fiscal Year	Due October Principal	Due October Interest	Due April Interest	Total	Interest Rate	Balance Principal 1,930,000
6/1/2011-Defeas	\$ -	\$ -	\$ -	\$ -	3.25%	\$ 1,930,000
Jun-12	-	-	-	-	3.50%	1,930,000
Jun-13	-	39,270	39,270	78,540	3.50%	1,930,000
Jun-14	100,000	39,270	39,270	178,540	3.50%	1,830,000
Jun-15	125,000	37,520	37,520	200,040	3.65%	1,705,000
Jun-16	150,000	35,239	35,239	220,478	3.75%	1,555,000
Jun-17	150,000	32,426	32,426	214,853	4.00%	1,405,000
Jun-18	150,000	29,426	29,426	208,853	4.00%	1,255,000
Jun-19	150,000	26,426	26,426	202,853	4.00%	1,105,000
Jun-20	175,000	23,426	23,426	221,853	4.05%	930,000
Jun-21	175,000	19,883	19,883	214,765	4.10%	755,000
Jun-22	175,000	16,295	16,295	207,590	4.20%	580,000
Jun-23	180,000	12,620	12,620	205,240	4.30%	400,000
Jun-24	200,000	8,750	8,750	217,500	4.35%	200,000
Jun-25	200,000	4,400	4,400	208,800	4.40%	-
<b>Total</b>	<b>\$ 1,930,000</b>	<b>\$ 324,951</b>	<b>\$ 324,951</b>	<b>\$ 2,579,903</b>		

# CITY OF WIXOM, MICHIGAN

## Schedule of Indebtness

4/11/2023

Pension Bonds, Series 2018

Year 2018

Amount of Originally Issued Debt - \$15,430,000

Interest Rate: Variable

Date of Fiscal Year	Due November Interest	Due May Interest	Due May Principal	Total	Interest Rate	Balance Principal 15,430,000
Jun-18	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 15,430,000
Jun-19	135,149	289,605	235,000	659,753	2.55%	15,195,000
Jun-20	286,608	286,608	340,000	913,217	2.75%	14,855,000
Jun-21	281,933	281,933	350,000	913,867	2.80%	14,505,000
Jun-22	277,033	277,033	465,000	1,019,067	3.00%	14,040,000
Jun-23	270,058	270,058	480,000	1,020,117	3.15%	13,560,000
Jun-24	262,498	262,498	595,000	1,119,997	3.25%	12,965,000
Jun-25	252,830	252,830	615,000	1,120,659	3.35%	12,350,000
Jun-26	242,528	242,528	740,000	1,225,057	3.45%	11,610,000
Jun-27	229,763	229,763	865,000	1,324,527	3.60%	10,745,000
Jun-28	214,193	214,193	900,000	1,328,387	3.70%	9,845,000
Jun-29	197,543	197,543	1,035,000	1,430,087	3.80%	8,810,000
Jun-30	177,878	177,878	1,180,000	1,535,757	3.90%	7,630,000
Jun-31	154,868	154,868	1,225,000	1,534,737	3.95%	6,405,000
Jun-32	130,675	130,675	1,375,000	1,636,349	4.00%	5,030,000
Jun-33	103,175	103,175	920,000	1,126,349	4.05%	4,110,000
Jun-34	84,545	84,545	1,065,000	1,234,089	4.05%	3,045,000
Jun-35	62,978	62,978	1,105,000	1,230,957	4.13%	1,940,000
Jun-36	40,160	40,160	950,000	1,030,320	4.13%	990,000
Jun-37	20,543	20,543	990,000	1,031,085	4.15%	-
<b>Total</b>	<b>\$ 3,424,958</b>	<b>\$ 3,579,414</b>	<b>\$ 15,430,000</b>	<b>\$ 22,434,372</b>		

# CITY OF WIXOM, MICHIGAN

## Schedule of Indebtness

4/11/2023

Healthcare Bonds, Series 2018

Year 2018

Amount of Originally Issued Debt - \$6,445,000

Interest Rate: Variable

Date of Fiscal Year	Due November Interest	Due May Interest	Due May Principal	Total	Interest Rate	Balance Principal 6,445,000
Jun-18	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 6,445,000
Jun-19	54,607	117,016	200,000	371,623	2.55%	6,245,000
Jun-20	114,466	114,466	280,000	508,932	2.75%	5,965,000
Jun-21	110,616	110,616	285,000	506,232	2.80%	5,680,000
Jun-22	106,626	106,626	295,000	508,252	3.00%	5,385,000
Jun-23	102,201	102,201	305,000	509,402	3.15%	5,080,000
Jun-24	97,397	97,397	315,000	509,794	3.25%	4,765,000
Jun-25	92,278	92,278	325,000	509,557	3.35%	4,440,000
Jun-26	86,835	86,835	335,000	508,669	3.45%	4,105,000
Jun-27	81,056	81,056	345,000	507,112	3.60%	3,760,000
Jun-28	74,846	74,846	355,000	504,692	3.70%	3,405,000
Jun-29	68,278	68,278	370,000	506,557	3.80%	3,035,000
Jun-30	61,248	61,248	385,000	507,497	3.90%	2,650,000
Jun-31	53,741	53,741	400,000	507,482	3.95%	2,250,000
Jun-32	45,841	45,841	415,000	506,682	4.00%	1,835,000
Jun-33	37,541	37,541	430,000	505,082	4.05%	1,405,000
Jun-34	28,833	28,833	450,000	507,667	4.05%	955,000
Jun-35	19,721	19,721	470,000	509,442	4.13%	485,000
Jun-36	10,015	10,015	485,000	505,031	4.13%	-
<b>Total</b>	<b>\$ 1,246,145</b>	<b>\$ 1,308,553</b>	<b>\$ 6,445,000</b>	<b>\$ 8,999,698</b>		

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# Fiscal Year 2023-2024

## Program Strategies: Wastewater Utility System

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### **PROGRAM DESCRIPTION:**

This fund provides for the collection and treatment of municipal wastewater including residential, commercial and industrial waste. Revenues for the fund are derived from various sources, including grants, bond sales and wastewater service billings.

### **ACHIEVEMENT GOALS FOR FY 2023-2024:**

- Continue to plan capital upgrades to correspond with the sewer expansion from the Milford connection.
- Continue to improve the infrastructure of the treatment plant by installing Supervisory Control and Data Acquisition (SCADA) system and lighting improvements.
- Utilize the SCADA system to improve operations at the treatment plant.
- Follow the Asset Management Plan completed in 2018 and facilitate repairs in the collection system as recommended.
- Monitor energy savings after capital improvements are implemented.
- Continue implementation of new rate structure to keep fund fiscally sound.
- Review of the Wastewater System Emergency Operating Plan.
- Establish new tap fees for future construction projects.
- Remove Per and Polyfluoroalkyl Substances (PFAS) from the Biosolids contained at the treatment plant.
- Install a new secondary clarifier and rebuild the mechanisms in the other three secondary clarifiers at the treatment plant.

### **BUDGET HIGHLIGHTS:**

590-538-956.411 - Contract Operations (FVOP): This account is utilized for the monthly payment to Flies and Vandenbrink Operations Services for the operation and maintenance of the City sewage disposal system and the wastewater treatment plant.

590-538-959.413 - Capital Improvements: This account is utilized to book expenditures related to the ten-year capital plan for upgrading and replacement of existing essential components of the wastewater system. Capital Plan reflects continued utilization of ARPA funding to complete the secondary clarifier project.

CITY OF WIXOM, MICHIGAN

Wastewater (Fund 590)

5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 months 2/28/2023	Estimated Actual 6/30/2023	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Revenues</b>								
590-000-412.011	Delinq Int & Pen	\$ 531	\$ 400	\$ 37	\$ 759	\$ 400	\$ 400	\$ 400
590-000-539.030	State Grants	328,403	-	-	-	-	-	-
590-000-607.011	SAD Revenue	-	-	-	-	-	-	-
590-000-622.000	Utility Revenues	2,711,612	2,686,990	1,520,724	2,901,555	2,901,555	2,901,555	2,901,555
590-000-622.001	IPP Revenue	352,264	289,078	172,747	358,894	358,894	358,894	358,894
590-000-622.002	Delinquent Interest/Penalty	-	-	-	-	-	-	-
590-000-622.003	Late Charge Income	45,473	60,000	24,336	47,000	49,000	52,000	54,000
590-000-622.004	Delinquent - Util Charge	107,720	-	-	-	-	-	-
590-000-622.005	Readiness to Service	-	-	-	-	-	-	-
590-000-622.006	Lines Contribution - Developer	-	-	-	-	-	-	-
590-000-623.030	Connection Permit Fees	845,501	300,000	76,918	150,000	150,000	150,000	50,000
590-000-664.020	Interest Income	1,986	275	24,990	48,000	45,000	45,000	42,000
590-000-664.021	Interest Income - Debt Fund	-	-	-	-	-	-	-
590-000-664.022	Interest - Bond Reserve	-	-	-	-	-	-	-
590-000-664.023	Interest - Replacement Fund	-	-	-	-	-	-	-
590-000-664.025	Interest - Surplus Fund	47,263	34,500	75,879	125,000	125,000	125,000	45,000
590-000-664.026	Interest - MNB	1,446	800	924	1,800	1,800	1,800	1,200
590-000-664.027	Interest - Bond Redemption	-	-	-	-	-	-	-
590-000-664.028	Interest - Sewer Op	220	45	2,460	5,010	5,000	5,000	3,500
590-000-664.029	Interest - Other	1,429	2,100	1,327	1,327	1,225	1,123	1,001
590-000-664.220	Unrealized Investment Gain/Loss	(57,915)	-	(49,199)	-	-	-	-
590-000-664.221	Unrealized Market Value Gain/Loss	(133,337)	-	(27,042)	-	-	-	-
590-000-671.020	Miscellaneous Income	6,630	-	9,891	10,000	800	850	900
590-000-671.009	Recovery Revenue	-	-	-	-	-	-	-
590-000-671.010	Project Cost Share Revenue	-	1,690,783	-	-	1,680,638	-	-
590-000-671.030	Discharge Monitoring	42,446	-	86,967	105,786	-	-	-
590-000-673.021	Sale of Fixed Assets	-	-	-	-	-	-	-
590-931-699.000	Transfer In - General Fund	-	697,000	697,000	697,000	-	-	-
590-931-699.001	Transfer In - Capital Fund	-	400,000	400,000	400,000	-	-	-
590-931-699.005	ARPA Fund Contribution	-	1,477,108	-	500,000	977,108	-	-
<b>Total revenues</b>		<b>4,301,673</b>	<b>7,639,079</b>	<b>3,017,960</b>	<b>5,352,131</b>	<b>6,296,420</b>	<b>3,641,622</b>	<b>3,458,450</b>
<b>Expenditures</b>								
590-538-166.410	Depreciation	\$ 1,311,774	\$ 1,235,516	\$ 942,333	\$ 1,414,000	\$ 1,414,000	\$ 1,414,000	\$ 1,414,000
590-538-731.416	Natural Gas Expense-Sewer	22,138	22,000	18,360	22,000	28,000	28,000	25,000
590-538-801.410	Consultants & Personnel	5,371	20,000	1,660	20,000	25,000	20,000	25,000
590-538-900.410	Publication and Printing	-	500	-	500	500	500	500
590-538-956.410	Discharge Permit Charges	-	-	-	-	-	-	-
590-538-956.411	Contract - Operations	770,152	867,063	482,586	860,462	890,578	921,748	954,009
590-538-956.412	Sludge Removal	524,937	280,000	100,527	280,000	290,000	300,000	310,000
590-538-956.413	CAD/GIS Expenditure	12,083	24,000	7,459	24,000	-	-	-
590-538-956.414	Discharge Monitoring Expense	36,909	-	113,980	118,000	-	-	-
590-538-956.415	Administrative Costs	180,899	180,899	120,599	180,899	231,562	236,193	240,917
590-538-956.416	Other Operations	-	-	-	-	-	-	-
590-538-958.410	Audit Fee	-	-	-	-	-	-	-
590-538-959.410	Insurance Wastewater Fund	46,694	49,029	47,750	47,750	50,138	52,645	55,277
590-538-959.411	Miscellaneous Expense	33,412	10,500	8,525	10,500	10,600	10,700	10,800
590-538-959.412	Utilities	213	-	-	-	-	-	-
590-538-959.413	Use of Capital Reserve	-	2,922,113	800,628	-	-	-	-
590-538-959.414	Televising and Cleaning	43,161	65,000	50,226	73,000	95,000	95,000	95,000
590-538-959.417	Electricity Expense-Sewer	223,952	223,000	116,777	223,000	224,000	225,000	226,000
590-538-962.410	I&I Study/Flow Monitoring/Cap Imp	30,620	45,000	-	45,000	45,000	45,000	45,000
590-538-969.000	Underwriters Discount	-	-	-	-	-	-	-
590-907-995.000	Interest Expense	147,300	142,050	71,025	142,050	135,600	128,850	121,950
590-908-994.000	Ammortized Premium Bond Paymt	(12,579)	-	-	-	-	-	-
590-909-989.000	Bond Issuance Costs	-	-	-	-	-	-	-
<b>Total expenditures</b>		<b>3,377,036</b>	<b>6,086,670</b>	<b>2,882,436</b>	<b>3,461,161</b>	<b>3,439,978</b>	<b>3,477,636</b>	<b>3,523,453</b>
Revenue over (under) expenditures		924,637	1,552,409	135,525	1,890,970	2,856,442	163,986	(65,003)
Fund Balance, beginning of the year		30,060,735	30,985,372	30,985,372	30,985,372	32,876,342	35,732,784	35,896,770
Fund Balance, end of the year		<u>\$30,985,372</u>	<u>\$32,537,781</u>	<u>\$31,120,896</u>	<u>\$32,876,342</u>	<u>\$35,732,784</u>	<u>\$35,896,770</u>	<u>\$35,831,767</u>



**CITY OF WIXOM, MICHIGAN**  
**FY 2023-2024 Budget**

**10 Year Capital Improvement Plan**  
**Wastewater - 5/23/2023**

Capital Project Title	Year 1 2022-2023	Year 2 2023-2024	Year 3 2024-2025	Year 4 2025-2026	Year 5 2026-2027	Year 6 2027-2028	Year 7 2028-2029	Year 8 2029-2030	Year 9 2030-2031	Year 10 2031-2032	Total
<b>Engineering</b>											
HVAC Engineering Preliminary	29,000	-	35,000	-	-	-	-	-	-	-	64,000
Influent screening System Engineering	-	-	-	-	-	-	31,058	-	-	-	31,058
Aerobic Digester System Engineering	-	-	-	-	-	77,440	-	-	-	-	77,440
Treatment Plant Upgrades (Construction Eng)	186,300	-	-	-	-	-	-	-	-	-	186,300
Secondary Clarifiers Re-coat (Preliminary Eng)	-	75,000	-	-	-	-	-	-	-	-	75,000
Secondary Clarifiers Re-coat (Construction Eng)	64,532	125,000	-	-	-	-	-	-	-	-	189,532
Secondary Clarifiers #4 Re-coat (Preliminary Eng)	-	-	-	-	-	-	-	50,000	-	-	50,000
Secondary Clarifiers #4 Re-coat (Construction Eng)	-	-	-	-	-	-	-	61,000	-	-	61,000
Influent Wet Well Rehab (Eng)	-	-	-	-	-	-	-	-	35,000	-	35,000
UV Disinfection Upgrade (Preliminary Eng)	-	-	35,000	-	-	-	-	-	-	-	35,000
UV Disinfection Upgrade (Construction Eng)	-	-	-	40,000	-	-	-	-	-	-	40,000
Sludge Dewatering System Engineering	-	-	-	-	35,000	-	-	-	-	-	35,000
<b>Total Engineering</b>	<b>279,832</b>	<b>200,000</b>	<b>70,000</b>	<b>40,000</b>	<b>35,000</b>	<b>77,440</b>	<b>31,058</b>	<b>111,000</b>	<b>35,000</b>	<b>-</b>	<b>879,330</b>
<b>Projects</b>											
HVAC Improvements	-	-	-	180,000	-	-	-	-	-	-	180,000
Biological Phosphorus Removal System	165,000	-	-	-	-	-	-	-	-	-	165,000
Sewer/Manhole Repairs	67,114	67,114	67,114	67,114	67,114	67,114	67,114	67,114	70,000	70,000	676,912
Influent Pump Replacement #4	-	-	-	56,789	-	-	-	75,000	-	-	131,789
Influent Pump Replacement #3	-	-	-	-	-	-	-	75,000	-	-	75,000
Influent Pump Replacement #2	-	-	-	-	-	75,000	-	-	-	-	75,000
Influent Pump Replacement #1	-	-	-	-	-	75,000	56,789	-	-	-	131,789
RAS Pump Repairs	-	-	-	35,000	-	42,000	-	-	50,000	-	127,000
Phosphorus Analyzer	-	-	35,000	-	-	-	-	-	-	-	35,000
Aerobic Digester System	-	-	-	50,000	-	-	-	-	-	-	50,000
Plant Program Logic Controller Installation (wiring and controls) (SCADA Improvements)	580,409	-	-	-	-	-	-	-	-	-	580,409
Aeration Channel Aerator E-4	-	-	-	-	-	-	-	-	-	-	-
Aeration Channel Aerator E-5	129,066	-	-	-	-	-	-	-	-	-	129,066
Aeration Channel Aerator E-6	-	-	-	-	-	-	-	-	-	-	-
Aeration Channel Aerator E-7	129,066	-	-	-	-	-	-	-	-	-	129,066
Sul-Air Compressor Replacement	-	103,253	-	-	-	103,253	-	-	-	-	206,506
Clarifiers Re-coat #1 2 & 3, #4 Install, Solids Handling	2,000,000	4,002,279	-	-	-	-	-	-	-	-	6,002,279
Secondary Clarifier	-	-	-	100,000	-	-	-	-	-	-	100,000
Contract Repair & Replace	52,531	54,107	55,730	57,402	59,124	60,898	62,725	64,607	66,545	68,541	602,210
ILP VFD and Level Controller	-	-	-	-	-	-	-	-	25,000	-	25,000
Pipe Gallery Sump Pump Replacement	35,000	-	-	-	-	51,262	-	-	-	-	86,262
Roof Replacement / Repair	-	100,000	-	-	-	-	-	-	150,000	-	250,000
Generator	-	-	-	-	-	-	80,000	80,000	-	-	160,000
Laboratory Upgrades	-	-	46,463	-	10,325	-	10,325	10,325	-	-	77,438
UV Disinfection Light Replacement	-	15,487	-	15,487	-	15,487	-	-	-	-	46,461
UV Disinfection Replacement	-	-	-	561,000	-	-	-	-	-	-	561,000
Generator Fueling Transfer System	-	-	-	-	30,000	-	-	-	-	-	30,000
Influent Wet Well Rehab	-	-	-	-	-	-	-	-	-	350,000	350,000
Frank Street Lift Station Rehabilitation	-	-	75,000	-	-	-	51,262	51,262	-	-	177,524
Maple Forest Lift Station Rehabilitation	-	-	-	-	-	-	51,262	51,262	-	-	102,524
SAW Collection System Recommendations	154,879	129,065	103,252	51,262	51,262	51,262	51,262	51,262	75,000	75,000	793,506
Solids Handling of Special Wastes	-	-	-	-	450,000	-	-	-	-	-	450,000
<b>Total Projects</b>	<b>3,313,065</b>	<b>4,471,305</b>	<b>382,559</b>	<b>1,174,054</b>	<b>667,825</b>	<b>541,276</b>	<b>430,739</b>	<b>525,832</b>	<b>436,545</b>	<b>563,541</b>	<b>12,506,741</b>
<b>Total Expenditures</b>	<b>3,592,897</b>	<b>4,671,305</b>	<b>452,559</b>	<b>1,214,054</b>	<b>702,825</b>	<b>618,716</b>	<b>461,797</b>	<b>636,832</b>	<b>471,545</b>	<b>563,541</b>	<b>13,386,071</b>
<b>Project Funding Source</b>											
Contribution from Capital	400,000	-	-	-	-	-	-	-	-	-	400,000
Contribution from General Fund	697,000	-	-	-	-	-	-	-	-	-	697,000
Grants (ARPA Funds)	500,000	977,108	-	-	-	-	-	-	-	-	1,477,108
Milford Contribution	-	1,680,638	-	-	-	-	-	-	-	-	1,680,638
Fee for Service	1,995,897	2,013,559	452,559	1,214,054	702,825	618,716	461,797	636,832	471,545	563,541	9,131,325
<b>Total Funding</b>	<b>3,592,897</b>	<b>4,671,305</b>	<b>452,559</b>	<b>1,214,054</b>	<b>702,825</b>	<b>618,716</b>	<b>461,797</b>	<b>636,832</b>	<b>471,545</b>	<b>563,541</b>	<b>13,386,071</b>

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# Fiscal Year 2023-2024

## Program Strategies: Water Utility System

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### **PROGRAM DESCRIPTION:**

This fund serves as the repositories for monies received by the City from the operation of the water system, bond sales, grants, payments, and capital improvement expenditures from proceeds realized from the water utility system. The City uses these monies for the maintenance and improvement of our water distribution system, elevated storage tank and booster station facility and payment for water provided by Great Lakes Water Authority (GLWA). The funds supplied from utility revenue are used to cover the cost of providing the current level of maintenance and planned capital improvement for the distribution system in the City.

### **ACHIEVEMENT GOALS FOR FY 2023-24:**

- Continuation of capital improvement program for replacement and repair of various hydrants and gate wells within the distribution system.
- Continuation of capital improvement program for replacement of older water meters in the system.
- Managing a material inventory of domestic water services to comply with the Lead and Copper Rule implemented by Michigan Department of Environment, Great Lakes and Energy (EGLE) using grant funding.
- Install Storz hydrant connections on fire hydrants within subdivisions that do not yet have this connection installed.
- Continue with the implementation of a Municipal Water System Cross-Connection Control Program, utilizing contractors, in accordance with State of Michigan's Part 14 of Act 399 and the Rules promulgated pursuant to the Act to eliminate any potential of contamination into the water system, including residential customers.
- Continue new rate structure to keep fund fiscally sound.
- Establish a tap fee for new construction.
- Review of the Water System Emergency Operating Plan.

### **BUDGET HIGHLIGHTS:**

591-537-956.410 - GLWA Water Charge: Provides funding for the payment of Wixom's water use through the rates imposed by the GLWA. These costs are paid through utility revenues.

591-537-956.411 - Contract Operations (FVOP): This account is utilized for the monthly payment to Flies and Vandenbrink Operations Services for the operation and maintenance of the City's metering, booster station, elevated storage tank, water wells and the distribution system.

591-537-971-410 - Capital Improvements: This account is utilized to record expenditures related to the ten-year capital plan for proposed system maintenance, meter replacements, hydrant retrofit, maintaining the water tower and other contract repairs and replacements. Design and install a Supervisory Control and Data Acquisition (SCADA) system for control and monitoring of the water distribution system. Installation of a watermain along Gunnar Mettala is also projected in FY 2024-25 to loop the water system for future development.

CITY OF WIXOM, MICHIGAN

Water (Fund 591)  
5/23/2023

Account Number	Account Category & Account Name	Actual 2021-2022	Current Budget 2022-2023	Actual 8 months 2/28/2023	Estimated Actual 6/30/2023	Adopted Budget 2023-2024	Year 2 Projected 2024-2025	Year 3 Projected 2025-2026
<b>Revenues</b>								
591-000-402.010	Real Property Tax	\$ 16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
591-000-410.010	Personal Property Tax	243	-	-	-	-	-	-
591-000-412.010	Delinquent Pers. Prop	119	-	-	-	-	-	-
591-000-437.010	Industrial Facilities Tax	-	-	-	-	-	-	-
591-000-437.011	IFT Job Shortfall Revenue	-	-	-	-	-	-	-
591-000-539.030	State Grants	-	390,700	6,013	196,000	196,000	-	-
591-000-573.010	Local Comm Stabilization-Debt Mil	-	-	-	-	-	-	-
591-000-622.000	Utility Revenues	2,461,874	2,920,050	1,737,099	2,875,041	2,875,041	2,975,667	3,079,815
591-000-622.003	Late Charge	44,842	57,500	34,076	63,000	58,000	58,500	59,000
591-000-623.013	Connection Permit Fees	53,007	15,000	72,729	75,000	15,000	15,000	15,000
591-000-624.001	Meter Maintenance Revenue	1,263,559	1,215,745	676,742	1,347,980	1,347,980	1,395,159	1,443,990
591-000-624.004	Delinquent - Util Charge	131,146	-	-	-	-	-	-
591-000-624.005	Lines Contribution - Developer	413,455	-	-	-	-	-	-
591-000-664.020	Interest Income	3,979	3,500	4,188	4,400	4,000	4,500	4,500
591-000-664.021	Interest Income - Permit	715	450	922	1,700	1,700	1,700	1,300
591-000-664.220	Unrealized Investment Gain/Loss	(28,958)	-	(24,599)	(24,599)	-	-	-
591-000-667.027	Rental / User Fees	52,600	53,830	-	53,162	55,023	56,949	58,942
591-000-671.009	Recovery Revenue	-	-	-	-	-	-	-
591-000-671.010	Maple North Income	-	-	-	-	-	-	-
591-000-671.011	MTT/Bd of Review-Delinq	-	-	-	-	-	-	-
591-000-671.012	Delinq Int & Pen	760	650	35	625	650	650	650
591-000-671.020	Miscellaneous Income	14,660	-	(978)	700	800	850	900
591-000-671.021	Insurance Loss Payment	-	-	-	-	-	-	-
591-000-673.021	Sale of Fixed Assets/Land	-	-	-	-	-	-	-
591-000-675.000	Contribution - Developer	-	-	-	-	-	-	-
591-931-699.012	Contrib - Expired DPW/Fire Debt	-	-	-	-	-	-	-
<b>Total revenues</b>		<b>4,412,017</b>	<b>4,657,425</b>	<b>2,506,228</b>	<b>4,593,009</b>	<b>4,554,194</b>	<b>4,508,975</b>	<b>4,664,097</b>
<b>Expenditures</b>								
591-537-709.100	Water - Fringes	\$ 510	\$ -	\$ (9)	\$ 63	\$ -	\$ -	\$ -
591-537-731.412	Natural Gas Expense-Water	1,551	3,749	1,119	3,749	3,843	3,939	4,037
591-537-801.410	Consultants & Personnel	9,803	15,000	1,606	15,000	15,000	16,000	17,000
591-537-956.410	GLWA Water Charge	2,606,450	2,739,230	1,464,391	2,735,992	2,819,764	2,932,555	3,049,857
591-537-956.411	Contract - Operations	356,946	416,052	238,099	412,885	427,336	442,293	457,773
591-537-956.412	Permit Fee Expenditures	-	20,000	37,842	38,000	20,000	20,000	20,000
591-537-956.413	CAD/GIS Expenditure	15,161	20,000	7,459	20,000	-	-	-
591-537-956.414	Service Flushing	-	-	-	-	-	-	-
591-537-956.415	Administrative Costs	180,900	180,899	120,599	180,899	211,899	216,137	220,460
591-537-956.416	Cross Connection Control Prog	33,072	49,128	28,658	49,128	39,500	40,000	41,500
591-537-956.417	Other Operations	-	-	-	-	-	-	-
591-537-956.418	Miscellaneous Operating	31,546	9,500	7,787	9,500	9,600	9,700	9,800
591-537-956.419	Insurance	31,791	33,380	32,509	32,509	34,134	35,841	37,633
591-537-956.420	Service Line Inventory	5,688	390,700	848	196,000	196,000	-	-
591-537-959.413	Electricity Expense-Water	19,546	20,500	11,246	21,500	22,500	23,500	24,500
591-537-959.414	Cleaning of Water System	-	-	-	-	-	-	-
591-537-962.410	Water LEAK Assessment Study	-	-	-	-	-	-	-
591-537-971.410	Use of Capital Reserve	-	-	96,336	-	-	-	-
591-537-988.410	Depreciation	824,192	819,476	530,115	795,172	795,172	795,172	795,172
591-538-958.410	Audit Fee	-	-	-	-	-	-	-
591-907-995.000	Interest Expense	-	-	-	-	-	-	-
591-908-994.000	Principal Payment	-	-	-	-	-	-	-
<b>Total expenditures</b>		<b>4,117,155</b>	<b>4,717,614</b>	<b>2,578,606</b>	<b>4,510,397</b>	<b>4,594,748</b>	<b>4,535,137</b>	<b>4,677,732</b>
Revenue over (under) expenditures		294,862	(60,189)	(72,379)	82,612	(40,554)	(26,162)	(13,635)
Fund Balance, beginning of the year		34,656,852	34,951,714	34,951,714	34,951,714	35,034,326	34,993,772	34,967,610
Fund Balance, end of the year		<u>\$34,951,714</u>	<u>\$34,891,525</u>	<u>\$34,879,335</u>	<u>\$35,034,326</u>	<u>\$34,993,772</u>	<u>\$34,967,610</u>	<u>\$ 34,953,975</u>

**CITY OF WIXOM, MICHIGAN**  
**FY 2023-2024 Budget**

**10 Year Capital Improvement Plan**  
**Water - 5/23/2023**

Capital Project Title	Year 1 2022-2023	Year 2 2023-2024	Year 3 2024-2025	Year 4 2025-2026	Year 5 2026-2027	Year 6 2027-2028	Year 7 2028-2029	Year 8 2029-2030	Year 9 2030-2031	Year 10 2031-2032	Total
Distribution, valves, hydrants	16,810	21,013	21,538	22,077	22,629	23,194	23,774	24,369	24,978	25,602	225,984
Water Meter Replacement Program	26,266	26,923	27,596	28,286	28,993	29,718	30,461	31,222	32,003	32,803	294,268
Milford Reliability Study	-	-	-	-	-	-	-	-	-	-	-
Cross Connection Control Program	-	-	-	-	-	-	-	-	-	-	-
Water Reliability Study (MDEQ requirement)	30,976	-	-	-	-	30,000	-	-	-	-	60,976
Roof Repair - Maple Forest, Grand Oaks	-	-	-	51,626	-	-	-	-	-	-	51,626
Abandonment of Wixom Business Cntr/Wixom W Te	-	-	-	-	-	-	-	-	-	-	-
Watermain Enhancements	-	-	-	-	-	-	82,602	82,602	100,000	-	265,204
Wall Street Water Main	-	-	-	-	-	-	-	-	-	-	-
Maple Forest Standby Well Maintenance	-	-	-	41,301	-	-	-	-	-	-	41,301
Grand Oaks Standby Well maintenance	-	-	-	41,301	-	-	-	-	-	-	41,301
Security Systems	41,301	-	-	-	-	-	-	-	-	-	41,301
Water Tower Paint/Recoat Inspection/Maintenance	-	-	-	-	-	200,000	-	-	-	-	200,000
12 Mile Water Main Extension	-	-	-	-	-	-	-	-	-	400,000	400,000
Water Tower Cla-Val Repairs	-	-	-	-	-	-	-	50,000	-	-	50,000
Water Tower Cathodic Protection System	-	-	-	-	154,879	-	-	-	-	-	154,879
Storz Hydrant Retrofit	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	100,000
Water Main Extension - Gunnar Mettala Park	-	-	180,000	-	-	-	-	-	-	-	180,000
Generator Installation - Water Tower	-	-	-	-	-	-	100,000	-	-	-	100,000
Contract Repair & Replace	61,952	67,114	67,114	72,277	72,277	72,277	72,277	72,277	75,000	75,000	707,565
SCADA	-	75,000	-	-	-	-	-	-	-	-	75,000
<b>Total Expenditures</b>	<b>187,305</b>	<b>200,050</b>	<b>306,248</b>	<b>266,867</b>	<b>288,777</b>	<b>365,189</b>	<b>319,114</b>	<b>270,470</b>	<b>241,980</b>	<b>543,405</b>	<b>2,989,405</b>

Project Funding Source											
Fee for Service	187,305	200,050	306,248	266,867	288,777	365,189	319,114	270,470	241,980	543,405	2,989,405
<b>Total Funding</b>	<b>187,305</b>	<b>200,050</b>	<b>306,248</b>	<b>266,867</b>	<b>288,777</b>	<b>365,189</b>	<b>319,114</b>	<b>270,470</b>	<b>241,980</b>	<b>543,405</b>	<b>2,989,405</b>

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# Fiscal Year 2023-2024

## Appendix A

### Financial Management Policies

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The City will follow the Financial Management Policies listed below. Recognize that financial conditions may change to warrant a possible deviation from these policies.

#### Operating Budget Policies

The City will pay for all current expenditures with current revenues and fund balance. The City will avoid budgetary procedures that balance current expenditures at the expense of meeting future years' expenses, such as postponing expenditures, accruing future years' revenues, or rolling over short-term debts.

The Budget will provide for adequate maintenance of capital plan and equipment and for their orderly replacement.

The Budget will provide for adequate funding of all retirement systems.

The City will maintain a budgetary control system to help it adhere to the budget.

The City administration will prepare regular reports comparing actual revenues and expenditures to budgeted amounts.

Each year, the City will update expenditure projections for the next fiscal year. Projections will include estimated operating costs of future capital improvements that are included in the capital budget.

Where possible, the City will integrate performance measurement and productivity indicators with the budget.

#### Capital Improvement Programs

The City will make all capital improvements in accordance with an adopted Capital Improvement Program.

The City will develop a multi-year plan for capital improvements and update it annually.

The City will enact an annual capital budget based on the multi-year Capital Improvement Plan. Future capital expenditures necessitated by changes in population, changes in real estate development, or changes in economic base will be calculated and included in capital budget projects.

The City will coordinate development of the Capital Improvement Budget with development of the Operating Budget. Future operating costs associated with new capital improvement will be projected and included in operating budget forecasts.

The City will use intergovernmental assistance to finance only those capital improvements that are consistent with the capital improvement plan and the City priorities, and who's operating and maintenance costs have been included in operating budget forecasts.

The City will maintain all its assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs.

The City will identify the estimated costs and potential funding sources for each capital project proposal before it is submitted to council for approval.

The City will determine the least costly financing method for all new projects.

### **Debt Policies**

The City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues.

When the City finances capital projects by issuing bonds, it will pay back the bonds within a period not to exceed the expected useful life of the project.

When possible, on all debt-financed projects, the City will make a down payment of at least ten percent of total project cost from current revenues.

Total debt service for general obligation debt will not exceed an acceptable range as to the total annual locally generated operating revenue.

Total general-obligation debt will not exceed ten to twenty percent of the assessed valuation of taxable property.

Where possible, the City will use special assessment, revenue, or other self-supporting bonds instead of general-obligation bonds.

The City will not use long-term debt for current operations.

The City will retire tax anticipation debt annually and will retire bond anticipation debt within six months after completion of the project.

The City will maintain good communications with bond rating agencies about its financial condition. The City will follow a policy of full disclosure on every financial report and bond prospectus.

### **Revenue Policies**

The City will try to maintain a diversified and stable revenue system to shelter it from short-run fluctuations in any one revenue source.

The City will estimate its annual revenues by an objective, analytical process.

The City will project revenues for the next fiscal year. Each existing and potential revenue source will be reexamined annually.

The City will maintain sound appraisal procedures to keep property values current. Property will be assessed at fifty percent of full market value.



A review of assessments of all property will be made on an annual basis. Reappraisals will be made of all property at least every ten years.

The City will follow an aggressive policy of collecting property tax revenues.

The City will establish all user charges and fees at a level related to the cost of providing the services.

Each year, the City will recalculate the full costs of activities supported by user fees to identify the impact of inflation and other cost increases.

The City will automatically revise user fees with review of the governing board to adjust for the effects of inflation.

The City will set fees for other user activities, such as recreational services, at a level determined necessary to partially support the direct and indirect cost of the activity.

### **Reserve Policies**

The City will establish a Capital Planning Fund and will appropriate funds to it annually to provide for timely replacement of equipment/vehicles.

### **Investment Policies**

When permitted by law, the City will combine cash from several different funds for investment purposes.

The City will analyze market conditions and investment securities regularly to determine what yield can be obtained.

The City will attempt to obtain the best possible return on all cash investments.

The accounting system will provide regular information concerning cash position and investment performance.

### **Accounting, Auditing, and Financial Reporting Policies**

The City will establish and maintain a high standard of accounting practices and will implement and follow reporting requirements as stipulated in GASB 34.

The accounting system will maintain records on a basis consistent with accepted standards for local government accounting.

Regular and annual financial reports will present a summary of financial activity by major types of funds.

Where possible, the reporting system will also provide information on the total cost of specific services by type of expenditure and, if necessary, by fund.

An independent public accounting firm will perform an annual audit and will publicly issue a financial opinion.

The City will adhere to Public Act 493 which now requires a general appropriation act for all funds except trust and agency, internal service, enterprise, debt service and capital project funds for which the legislative body may pass a special appropriation act. A budget and general appropriations act are required for only the general fund and each special revenue fund. This will exclude the need for budget resolutions for all capital project funds, debt service funds, trust and agency funds, and enterprise funds. These excluded funds will still be discussed and examined during budget sessions, but budget resolutions will not be required on the passage of the Budget.