

**CITY OF WIXOM
49045 PONTIAC TRAIL
REGULAR CITY COUNCIL MEETING MINUTES
TUESDAY, MAY 23, 2023**

Mayor Beagle called the meeting to order at 7:01 p.m. and the Pledge of Allegiance was recited.

Present:

Mayor: P. Beagle
Deputy Mayor: T. Rzeznik
Councilmembers: P. Behrmann
K. Gottschall
T. Gronlund-Fox
P. Sharpe
R. Smiley

AGENDA CHANGES:

Mr. Brown requested the addition of Correspondence #1 – Letter from Stephanie Caldwell Regarding the Maple Road Project.

Councilmember Gottschall added New Business #5 – Discussion of the Letter from Stephanie Caldwell Regarding the Maple Road Project.

PUBLIC HEARING:

1.) Fiscal Year 2023-2024 Proposed Budget Public Hearing

Mayor Beagle read the Rules for Public Speaking at a Public Hearing and opened the Public Hearing at 7:04 p.m.

Ms. Stamper said that this Public Hearing was for the 2023-2024 proposed budget in accordance with Section 8.3 of the City Charter. This budget was presented to the Council on April 11, 2023 and a Budget Session was held on April 18, 2023. She reviewed the changes that were made at that time. The overall decrease to revenue was \$61,482 due to the incoming revenue to cover the Capital Project Manager. There was also a slight inflationary increase to the DDA contribution charge for services. The expenditures were reduced \$212,021, which were related to the three full time positions that were removed. For the Other Fund, there was a subsequent change after the meeting that was discussed with the DDA to record a contribution to the downtown safety path. The revenue was increased in the safety path fund by \$131,111. The total decreases were \$43,562. Those were also related to the removal of the Capital Project Manager expenditures, the reduced safety path allocation, inflationary increase for the DDA contribution and the opposite recording of the expenditure by the DDA for the safety path downtown.

She indicated that the millage rate will remain the same at 11.8821, which keeps us at the seventh lowest in the County. Revenue was up \$657,731, or 4.7481%. The majority of that was tax revenue increases due to inflation. There was also the increase in the DDA contribution to cover the additional Equipment Operator.

Water/Wastewater charge for services were recalculated because that had not been done in some time. That increased \$81,661.

As for the revenues by category, Taxes and Special Assessments still remain our highest type being just shy of \$9.5 million. Licenses and Permits are \$675,300, State Shared Revenue at \$2,303,199, Other Revenues at \$1,167,866, Charge for Services at \$826,663 and Transfers In at \$48,276.

Ms. Stamper reviewed the summary of expenditures, which decreased by \$2,916,569, or 16.93% compared to the Fiscal Year 2022-2023 budget. She indicated that the majority of the changes were positions, wages and fringes.

This budget provides funding for the City's normal cost of OPEB in the amount of \$79,435 and pension in the amount of \$178,944, along with a pension amortization payment of \$91,032. With the modifications that were made, the general fund reflects a close of \$5,610,997, or 39.21%. The DDA continues to contribute to the general fund expenditures. They are also able to continue to cover their DDA debt payment. We have increased their contribution to \$250,339 which includes services and the DPW operator. The Budget Stabilization Fund reflects an estimated balance at the close of the Fiscal Year of \$1,317,174 or 9.20%. Permanent full-time positions will increase to 59 employees compared to last year's 56. The added positions include a DPW Equipment Operator funded by the DDA, a Police Sergeant and Fire Department Secretary.

She said the solid waste collection and recycling will increase by \$2, up to \$167. Sewer utility rates will remain the same as last year, along with water utility rates and residential sewer charge cap.

There were no changes to the Capital Improvement Plan. We will have \$1,020,000 annual contribution to the Capital Improvement Fund with an additional \$300,000 to fund information systems network upgrades and fiber work that needs to be done for connectivity. Overall, we anticipate a total of \$4,384,900 in Capital Improvement expenditures across all departments.

Major Road Improvements remained the same as the preliminary budget of \$1,592,900 and the Local Road Improvements also remained the same at \$2,141,500. Safety Path Improvements was modified due to the Capital Manager contribution that went down to \$1,460,000. The Wastewater Improvements are \$4,671,305 and the Water Improvements are \$200,050.

Since there were no public comments, the Public Hearing was closed at 7:13 p.m.

MINUTES:

CM-05-77-23: Moved and seconded by Deputy Mayor Rzeznik and Councilmember Behrmann to approve the Budget Study Session meeting minutes of April 18, 2023.

Vote:

Motion Carried

CM-05-78-23: Moved and seconded by Councilmembers Smiley and Behrmann to approve the Regular City Council meeting minutes of May 9, 2023.

Vote:

Motion Carried

CORRESPONDENCE:

1.) Letter from Resident Stephanie Caldwell Regarding the Maple Road Project

CALL TO THE PUBLIC:

There were no public comments at this time.

CITY MANAGER'S REPORTS:

1.) Departmental Monthly Reports – April 2023

Deputy Mayor Rzesnik saw a lot of activity at the Heath Building and asked if there was a tenant or purchaser of the property. Mr. Benson replied that the property had been purchased but they do not have official plans and no permits have been issued yet. He knew they wanted to fix it up and then look for a tenant. He felt there would be positive improvements there.

Councilmember Behrmann mentioned that he read the minutes of several Boards and Commissions meetings and he wondered when we decided to expand Mack Park as indicated. Mr. Benson apologized for the misinterpretation. He thought we may expand the parking. No decisions had been made. He thought we would discuss that more at next week's Joint Meeting. Mr. Brown added that there was no plan to expand the park. It had been discussed if it made sense to slightly expand it, but we would have to readdress it if that decision was made. Mr. Benson said the Council would make the final decision.

Councilmember Sharpe commented on the Senior Programming. He was impressed by the number of members. It looked like we recovered from pre-Covid and exceeded. He thanked Melisa Burnham and her team for continuing to advance the Senior Programming. Mr. Brown felt she was definitely worthy of the thanks. Things were going very well at the Senior Center and it was largely due to Melisa Burnham's leadership there. She is appreciated.

2.) Quarterly Budget and Investment Report – March 2023

There were no comments on this report.

CONSENT AGENDA:

CM-05-79-23: Moved and seconded by Councilmembers Sharpe and Smiley to approve the Consent Agenda as presented which included:

- 1.) Approval to receive and file:
 - a.) Zoning Board of Appeals Minutes of November 14, 2022
 - b.) Downtown Development Authority Minutes of February 28, 2023
 - c.) Downtown Development Authority Budget Session Minutes-March 8, 2023
 - d.) Downtown Development Authority Minutes of March 28, 2023

- e.) Planning Commission Minutes of May 1, 2023
- 2.) Acceptance of the Water and Sewer Main Easements Granted by Wixom Logistics Park, LLC Located at 29311 South Wixom Road for One Dollar Each
- 3.) Recommendation to Accept the Industrial/Commercial Property Detention/Retention System Maintenance Agreements for Phase I and Phase II from Wixom Logistics, LLC of Prairie Village, Kansas for the Property Located at 29311 and 29413 South Wixom Road and Authorize the Mayor to Sign the Agreements

Vote:

Motion Carried

TABLED ITEM:

1.) Recommendation to Adopt a Resolution to Revise the City of Wixom Planning and Zoning Fee Schedule to be Effective May 24, 2023

CM-05-80-23: Moved and seconded made by Deputy Mayor Rzeznik and Councilmember Sharpe to adopt the following resolution to revise the City of Wixom Planning and Zoning Fee Schedule to be effective May 24, 2023:

**RESOLUTION 2023-43 AUTHORIZING
PLANNING AND ZONING REVIEW FEE SCHEDULE**

WHEREAS, Section 13.16.040 (Fees), of the City of Wixom Municipal Code grants authority to the Wixom City Council to set by resolution fees associated with development initiatives; and,

WHEREAS, City staff has conducted an analysis of the costs associated with the development initiatives and developed the attached fee schedule for the administering and implementation of the Planning and Zoning Review process.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the City of Wixom approve this Planning and Zoning Review Fee Schedule and authorize implementation upon adoption of this Resolution.

Lot Splits	
Lot Split Consolidation – Residential	\$100 per resulting Lot + \$500 for escrow
Lot Split Consolidation – Commercial/Industrial	\$250 per resulting lot + \$500 escrow
Site Plan Review	
Commercial or Industrial	\$750.00 + \$50.00 per acre + \$500.00 escrow
Institutional (schools, public services, hospitals)	\$750.00 + \$50.00 per acre + \$500.00 escrow
Apartment/Townhouse	\$750.00 + \$50.00 per acre + \$500.00 escrow
Manufactured Housing Community	\$750.00 + \$50.00 per acre + \$500.00 escrow

Planned Unit Development (PUD)/Mixed Use Development	\$750.00 + \$55.00 per acre + \$500.00 escrow
Preliminary Site Plan Review	\$700 + \$50 per acre + \$500.00 escrow
Revised Site Plan review (within 60 days or previous review)	Hourly via applicant's escrow
Site Plan Requiring Review by City Engineer	Hourly via applicant's escrow
Special Meetings with Planner/Engineer	Hourly via applicant's escrow
Conceptual Review with the Planning Commission	First meeting free; \$500.00 for each meeting after
Other Reviews	
Re-Zoning	\$750.00 + 40.00 per acre + \$500.00 for escrow
Special Land Use (in addition to SPR review fee, if necessary)	\$600.00 + \$500.00 for escrow
Request for Special Planning Commission/ZBA Meeting	\$800.00
Variance Requests	
Residential or Stand-Alone Waiver Request	\$250.00 per variance + \$500.00 escrow
Commercial or Stand-Alone Waiver Request	\$500.00 per variance + \$1,500.00 escrow
Use	\$500.00 per variance + \$750.00 escrow
Subdivision/Site Condos	
Preliminary/Tentative	\$1,000.00 + \$50.00 per acre + \$500.00 escrow
Preliminary/Final	\$750.00 + \$60.00 per acre + \$500.00 escrow
Final Plat Review	\$750.00 + \$35.00 per acre + \$500.00 escrow
Temporary Land Use Application (administrative)	\$75.00 per seasonal & special event. For larger type events - fees and approval process is dependent upon request. All events are subject to site plan compliance
Temporary Land Use Application (Planning Commission Review)	\$750.00 + \$50.00 per acre + \$500.00 escrow; per season
<p>*All consultant hourly charges accrued by an applicant are subject to an additional 25% administration fee</p> <p>** Escrow account used for City-incurred expenses beyond the base fee. All unused escrow funds shall be refunded to the applicant upon completion of the project/review.</p>	

Mr. Benson said this was a continuation of an item that was discussed at the May 9th Council meeting. Council had requested that we try to find ways to lower the single-family residential variance cost that previously had been proposed at \$500. This was to cover the costs of the 25% administrative fee. He looked at other communities to see what they charge and he discussed this with our planning consultants who do those reviews. They were amenable to decrease their fee from \$350 to \$250 for doing the single-family residential variance reviews. He said that administration was also willing not to charge an administrative fee for single-family residential variance review in order to keep the cost in line with what it previously had been as well as in line with what the other communities have. The other

communities' costs ranged anywhere from \$200 to \$500, with an average of \$312. This \$250 would be below the average and close to what we currently charge. Everything else in the proposed Fee Schedule was the same as our previous discussion.

Councilmember Gronlund-Fox thanked Administration for looking into that further and getting those comparable.

Councilmember Smiley thanked Carlisle Wortman for bringing their price down.

Councilmember Behrmann thanked staff.

Mayor Beagle also thanked Administration for working with Carlisle Wortman and taking care of this in a satisfactory manner.

Vote:

Motion Carried

UNFINISHED BUSINESS:

1.) Recommendation to Approve the Fiscal Year 2023-2024 Budget and Adoption of the Requisite Budget Resolutions

CM-05-81-23: Moved and seconded made by Councilmembers Behrmann and Gronlund-Fox to approve the Fiscal Year 2023-2024 Budget and adoption of the following requisite budget resolutions:

**RESOLUTION 2023-13
FISCAL YEAR 2023-2024 GENERAL FUND MILLAGE RATE**

WHEREAS *the City Manager heretofore has submitted to this Council an annual budget for the year beginning July 1, 2023, and ending June 30, 2024, as required by the City Charter of this City; and*

WHEREAS *a Public Hearing was held on the said budget after the publication of notice thereof according to law; and*

WHEREAS *the Council has carefully considered each and every item of the budget separately.*

NOW THEREFORE, BE IT RESOLVED *that the Clerk of this City be and is hereby ordered and directed to certify to the Assessor of this City that the several amounts of appropriations herein determined and aggregate thereof (less the estimate of the amount of revenue from other sources) are to be raised by General Tax spread on Real and Personal Property. Taxable valuation as equalized for year 2023 of the property in the City of Wixom is \$967,730,460. Taxable valuation on Industrial Facilities Tax as equalized for year 2023 of the property in the City of Wixom is \$12,266,350. The Tax rate is tentatively determined to be 7.4503 per \$1,000 of Taxable Valuation as equalized.*

**RESOLUTION 2023-14
FISCAL YEAR 2023-2024 DEDICATED MILLAGE RATE**

WHEREAS *the electors of the City of Wixom voted November 2020 to permit the levy by the City, beginning July 2021, of a dedicated millage in an amount of up to 3.50 mills (which is*

equal to \$3.50 on each \$1,000 of taxable value) for four (4) years to provide funds for municipal operating purposes including police and fire, public works, and parks & recreation; and

WHEREAS the City Manager heretofore has submitted to this Council an annual budget for the year beginning July 1, 2023, and ending June 30, 2024, as required by the City Charter of this City; and

WHEREAS a Public Hearing was held on the said budget after the publication of notice thereof according to law; and

WHEREAS the Council has carefully considered each and every item of the budget separately.

NOW THEREFORE, BE IT RESOLVED that the Clerk of this City be and is hereby ordered and directed to certify to the Assessor of this City that the several amounts of appropriations herein determined and aggregate thereof (less the estimate of the amount of revenue from other sources) are to be raised by General Tax spread on Real and Personal Property. Taxable valuation as equalized for year 2023 of the property in the City of Wixom is \$967,730,460. Taxable valuation on Industrial Facilities Tax as equalized for year 2023 of the property in the City of Wixom is \$12,266,350. The Tax rate is tentatively determined to be 3.0000 per \$1,000 of Taxable Valuation as equalized.

**RESOLUTION 2023-15
FISCAL YEAR 2023-2024 GENERAL FUND BUDGET**

<u>Revenues (Ref. Page 18)</u>	<u>Appropriation</u>
Taxes and Special Assessments	\$ 9,488,877
Intergovernmental	\$ 2,303,199
Licenses & Permits	\$ 675,300
Other Revenues	\$ 1,994,529
Interfund Revenues	\$ 48,276
Appropriation of Fund Balance	<u>\$ -198,843</u>
Total Operating Revenues	<u>\$14,311,338</u>
<u>Expenditures (Ref. Page 19)</u>	
City Council	\$ 15,626
City Manager's Office	\$ 384,439
Economic Development /Assessing	\$ 210,889
Building (Construction & Dev.)	\$ 601,201
Legal Counsel and Assistance	\$ 72,500
City Clerk	\$ 262,660
Information Systems	\$ 185,405
Financial Administration	\$ 410,150
General Operating	\$ 946,807
Building Maintenance	\$ 127,904
Community Center	\$ 313,045
Fire	\$ 1,639,626
Police	\$ 4,068,123
DPW	\$ 1,422,276
Zoning Board of Appeals	\$ 4,000
Board of Review	\$ 1,646
Planning Committee	\$ 97,750
Senior Citizen Committee	\$ 122,424

Parks & Recreation	\$ 474,078
Debt Service Pension	\$ 1,120,496
Debt Service OPEB	\$ 510,294
Interfund Transfers	\$ <u>1,320,000</u>
Total Expenditures	\$<u>14,311,338</u>

**RESOLUTION 2023-16
FISCAL YEAR 2023-2024 LIBRARY MILLAGE RATE**

- WHEREAS** the Library Director heretofore has submitted to the Library Board an annual budget for the year beginning July 1, 2023, and ending June 30, 2024, as required by the Michigan Public Act 164 of 1877; and
- WHEREAS** a Public Hearing was held May 22, 2023, on the said budget after the publication of notice thereof according to law; and
- WHEREAS** the Library Board has carefully considered each and every item of the budget separately and approved this budget for the FY 2023-24; and
- WHEREAS** Section 10a (3) of Michigan Public Act of 164 of 1877 directs the Board of Directors of a library established under the act to report an estimate of library millage "...to the legislative body of the city"; and
- WHEREAS** Section 10a (3) of Public Act 164 of 1877 sets forth that upon receipt of the millage estimate report from the Library Board "the legislative body shall cause to be raised by tax upon the taxable property in the city the amount of the estimate in the same manner that other general taxes are raised in the city."

NOW THEREFORE, BE IT RESOLVED that the Clerk of this City be and is hereby ordered and directed to certify to the Assessor of this City that the several amounts of appropriations herein determined and aggregate thereof (less the estimate of the amount of revenue from other sources) are to be raised by General Tax spread on Real and Personal Property and that taxable valuation as equalized for year 2023 of the property in the City of Wixom is \$967,730,460 and on Industrial Facilities Tax as equalized is \$12,266,350.

BE IT FURTHER RESOLVED that the tax rate is determined as reported by the Wixom Library Board to be 1.0666 per \$1,000 of taxable valuation as equalized.

**RESOLUTION 2023-17
FISCAL YEAR 2023-2024 BROWNFIELD MILLAGE RATE**

- WHEREAS** Act 197 of the Public Acts of 1975 and Act 450 of the Public Acts of 1980 allow the tax levy of all taxing bodies paid each year on real and personal property in the development area to be transmitted to the Development Authority.

NOW THEREFORE, BE IT RESOLVED that the Clerk of this City be and is hereby ordered and directed to certify to the Assessor of this City that the taxable valuation as equalized for year 2023 of the Brownfield Redevelopment District of the City of Wixom is \$53,145,330, captured value \$46,825,472. The tax rate is tentatively determined to be 12.9487 (includes Library) per \$1,000 of Taxable Valuation as equalized.

**RESOLUTION 2023-18
FISCAL YEAR 2023-2024 DDA CAPTURE MILLAGE RATE**

WHEREAS Act 197 of the Public Acts of 1975 and Act 450 of the Public Acts of 1980 allow the tax levy of all taxing bodies paid each year on real and personal property in the development area to be transmitted to the Development Authority.

NOW THEREFORE, BE IT RESOLVED that the Clerk of this City be and is hereby ordered and directed to certify to the Assessor of this City that the taxable valuation as equalized for year 2023 of the Downtown Development Authority of the City of Wixom is \$68,374,610, captured value \$62,299,020. The tax rate is tentatively determined to be 12.9487 (includes Library) per \$1,000 of Taxable Valuation as equalized.

**RESOLUTION 2023-19
FISCAL YEAR 2023-2024 DDA SPECIAL MILLAGE RATE**

WHEREAS Public Act 197 of 1975 authorizes communities to form Downtown Development Authorities to promote economic growth and stability in downtown areas defined by a community; and

WHEREAS Public Act 197 gives such Downtown Development Authorities, with permission of the municipal governing body, the power to levy not more than 2 mills on properties located within said district to partially fund Downtown Development Authority activities; and

WHEREAS the City of Wixom has formed a Downtown Development Authority and the Wixom City Council has considered and approved a millage request.

NOW, THEREFORE, BE IT RESOLVED that the Clerk of this City be and is hereby ordered and directed to certify to the Assessor of this City that the taxable valuation as equalized for year 2023 of the Downtown Development Authority of the City of Wixom is \$68,374,610, captured value \$62,299,020. Taxable valuation on the Brownfield Redevelopment District as equalized for year 2023 of the property in the City of Wixom is \$820,790, captured value \$491,550. The Tax rate is tentatively determined to be 1.2766 per \$1,000 of Taxable Valuation as equalized.

**RESOLUTION 2023-20
FISCAL YEAR 2023-2024 DDA FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
Property Tax	\$ 1,323,860
Delinquent Interest & Penalty	\$ 600
Interest Income	\$ 6,000
Special Millage	\$ 8,176
Merchandise Sales	\$ 2,000
Donations	\$ 12,000
Appropriation from Fund Balance	\$ <u>332,499</u>
 Total Revenues	 \$ <u>1,685,135</u>
 <u>Expenditures</u>	
DDA Expenditures	\$ 384,097
Transfer to General Fund	\$ 250,339
Transfer to DDA Construction Debt	\$ 469,588

<i>Capital Contribution – Special Projects</i>	\$ 450,000
<i>Transfer to Safety Path</i>	<u>\$ 131,111</u>
 <i>Total Expenditures</i>	 <u>\$ 1,685,135</u>
 <i>Excess Revenue over Expenditures</i>	 <u>\$ -0-</u>

**RESOLUTION 2023-21
FISCAL YEAR 2023-2024 CDBG FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
<i>CDBG Revenues</i>	\$ 14,700
<i>Appropriation from Fund Balance</i>	<u>\$ -0-</u>
 <i>Total Revenues</i>	 <u>\$ 14,700</u>
 <u>Expenditures</u>	
<i>CDBG Expenditures</i>	<u>\$ 14,700</u>
 <i>Total Expenditures</i>	 <u>\$ 14,700</u>
 <i>Excess Revenue over Expenditures</i>	 <u>\$ -0-</u>

**RESOLUTION 2023-22
FISCAL YEAR 2023-2024 LAND ACQUISITION FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
<i>Interest Income</i>	\$ 30,000
<i>Appropriation from Fund Balance</i>	<u>\$ 2,051,861</u>
 <i>Total Revenues</i>	 <u>\$ 2,081,861</u>
 <u>Expenditures</u>	
<i>Audit</i>	\$ 920
<i>Land Acquisition Expenditures</i>	<u>\$ 2,080,941</u>
 <i>Total Expenditures</i>	 <u>\$ 2,081,861</u>
 <i>Excess Revenue over Expenditures</i>	 <u>\$ -0-</u>

**RESOLUTION 2023-23
FISCAL YEAR 2023-2024 LDFA PROJECT FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
<i>Local Share</i>	\$ -0-
<i>Interest Income</i>	\$ 7,500
<i>Appropriation from Fund Balance</i>	<u>\$ 207,188</u>
 <i>Total Revenues</i>	 <u>\$ 214,688</u>

<u>Expenditures</u>	
Project Costs	\$ 213,790
Audit Fee	\$ <u>898</u>
Total Expenditures	\$ <u>214,688</u>
Excess Revenue over Expenditures	\$ <u>-0-</u>

**RESOLUTION 2023-24
FISCAL YEAR 2023-2024 MAJOR ROAD FUND BUDGET**

<u>Revenues</u>		<u>Appropriation</u>	
Interest Income		\$ 75,000	
Act 51 Revenue		\$ 1,316,856	
Appropriation from Fund Balance		\$ <u>645,866</u>	
Total Revenues		\$ <u>2,037,722</u>	
<u>Expenditures</u>			
Maintenance Expenditures		\$ 444,822	
Major Road Capital Expenditures		\$ <u>1,592,900</u>	
Total Expenditures		\$ <u>2,037,722</u>	
Excess Revenue over Expenditures		\$ <u>-0-</u>	

**RESOLUTION 2023-25
FISCAL YEAR 2023-2024 LOCAL ROAD FUND BUDGET**

<u>Revenues</u>		<u>Appropriation</u>	
Real Property Taxes		\$ 902,986	
Personal Property Taxes		\$ 124,755	
Delinquent Interest & Penalty		\$ 1,200	
Industrial Facilities Tax		\$ 6,965	
Local Community Stabilization		\$ 35,883	
Interest Income		\$ 80,000	
County Revenue		\$ 37,140	
Act 51 Revenue		\$ 547,293	
Appropriation of Fund Balance		\$ <u>778,607</u>	
Total Revenues		\$ <u>2,514,829</u>	
<u>Expenditures</u>			
Maintenance Expenditures		\$ 373,329	
Local Road Capital Expenditures		\$ <u>2,141,500</u>	
Total Expenditures		\$ <u>2,514,829</u>	
Excess Revenue over Expenditures		\$ <u>-0-</u>	

**RESOLUTION 2023-26
FISCAL YEAR 2023-2024 LOCAL ROAD MILLAGE RATE**

WHEREAS the electors of the City of Wixom voted to levy not more than 1.15 mills per year for a period not to exceed fifteen years to provide funding for the maintenance and repair of local and major streets.

NOW THEREFORE, BE IT RESOLVED that the Clerk of this City be and is hereby ordered and directed to certify to the Assessor of this City that the several amounts of appropriations herein determined and aggregate thereof (less the estimate of the amount of revenue from other sources) are to be raised by General Tax spread on Real and Personal Property. Taxable valuation as equalized for year 2023 of the property in the City of Wixom is \$967,730,460. Taxable valuation on Industrial Facilities Tax as equalized for year 2023 of the property in the City of Wixom is \$12,266,350. The Tax rate is tentatively determined to be 1.1357 per \$1,000 of Taxable Valuation as equalized.

**RESOLUTION 2023-27
FISCAL YEAR 2023-2024 SAFETY PATH PROGRAM FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
Real Property Taxes	\$ 235,427
Personal Property Taxes	\$ 32,526
Industrial Facilities Tax	\$ 1,816
Delinquent Personal Property	\$ 315
Local Community Stabilization	\$ 9,357
Interest Income	\$ 36,000
Cost Share Program	\$ 75,000
Transfer from DDA	\$ 131,111
Appropriation from Fund Balance	<u>\$ 938,448</u>
 Total Revenues	 <u>\$ 1,460,000</u>
 <u>Expenditures</u>	
Safety Path Expenditures	<u>\$ 1,460,000</u>
 Total Expenditures	 <u>\$ 1,460,000</u>
 Excess Revenue over Expenditures	 <u>\$ -0-</u>

**RESOLUTION 2023-28
FISCAL YEAR 2023-2024 SAFETY PATH MILLAGE RATE**

WHEREAS the electors of the City of Wixom voted to levy not more than .30 mills per year for a period not to exceed fifteen years to provide additional revenues for bike path construction including property acquisition and planning.

NOW THEREFORE, BE IT RESOLVED that the Clerk of this City be and is hereby ordered and directed to certify to the Assessor of this City that the several amounts of appropriations herein determined and aggregate thereof (less the estimate of the amount of revenue from other sources) are to be raised by General Tax spread on Real and Personal Property. Taxable valuation as equalized for year 2023 of the property in the City of Wixom is \$967,730,460. Taxable valuation on Industrial Facilities Tax as equalized for year 2023 of the property in the City of Wixom is \$12,266,350. The Tax rate is tentatively determined to be 0.2961 per \$1,000 of Taxable Valuation as equalized.

RESOLUTION 2023-29
FISCAL YEAR 2023-2024 BUDGET STABILIZATION FUND BUDGET

<u>Revenues</u>	<u>Appropriation</u>
Interest Income	\$ 14,000
Interfund Transfers	\$ -0-
 Total Revenues	 \$ 14,000
 <u>Expenditures</u>	
Transfer to General Fund	\$ -0-
 Total Expenditures	 \$ -0-
 Excess Revenue over Expenditures	 \$ 14,000

RESOLUTION 2023-30
FISCAL YEAR 2023-2024 FORFEITURE TRUST FUND BUDGET

<u>Revenues</u>	<u>Appropriation</u>
Miscellaneous Income	\$ 750
Interest Income	\$ 200
Appropriation from Fund Balance	\$ 550
 Total Revenues	 \$ 1,500
 <u>Expenditures</u>	
Miscellaneous Operating Expenditure	\$ 1,500
 Total Expenditures	 \$ 1,500
 Excess Revenue over Expenditures	 \$ -0-

RESOLUTION 2023-31
FISCAL YEAR 2023-2024 FEDERAL POLICE FORFEITURE TRUST FUND BUDGET

<u>Revenues</u>	<u>Appropriation</u>
Forfeiture Federal Income	\$ -0-
Appropriation from Fund Balance	\$ 4,500
 Total Revenues	 \$ 4,500
 <u>Expenditures</u>	
Forfeiture Federal Expenditure	\$ 4,500
 Total Expenditures	 \$ 4,500
 Excess Revenue over Expenditures	 \$ -0-

**RESOLUTION 2023-32
FISCAL YEAR 2023-2024 INSURANCE FUND – RETIREES BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
Interest Income	\$ 300,000
Contribution – General Fund	\$ 79,435
Retiree Insurance Contribution	\$ 96,979
Appropriation from Fund Balance	\$ <u>197,724</u>
Total Revenues	\$ <u>674,138</u>
<u>Expenditures</u>	
Audit	\$ 1,046
Consultants & Personnel	\$ 1,400
Insurance Premium	\$ <u>671,692</u>
Total Expenditures	\$ <u>674,138</u>
Excess Revenues over Expenditures	\$ <u>-0-</u>

**RESOLUTION 2023-33
FISCAL YEAR 2023-2024 ANNUAL SOLID WASTE PICKUP FEE**

RESOLVE, the adoption of a resolution establishing a fee for the period July 1, 2023 through June 30, 2024, for solid waste collection and disposal in accordance with Ordinance #161, Section 9, Paragraph A and B as follows:

Description	Single Family	Eligible - 65+ Senior Citizens or Hardship
Per Year	\$167	\$90

**RESOLUTION 2023-34
FISCAL YEAR 2023-2024 SOLID WASTE FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
Solid Waste Collection	\$ 576,941
Interest Income	\$ 14,000
Delinquent Penalty & Interest	\$ 550
Revenue Profit Sharing	\$ -0-
Miscellaneous Revenue	\$ 1,508
Appropriation from Fund Balance	\$ <u>4,338</u>
Total Revenues	\$ <u>597,337</u>
<u>Expenditures</u>	
Solid Waste Collection Expenditures	\$ <u>597,337</u>
Total Expenditures	\$ <u>597,337</u>
Excess Revenue over Expenditures	\$ <u>-0-</u>

**RESOLUTION 2023-35
FISCAL YEAR 2023-2024 SPECIAL HOLDING AGENCY FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
Special Holding Agency Fund Revenues	\$ 619,515
Appropriation from Fund Balance	\$ -0-
 Total Revenues	 \$ 619,515
 <u>Expenditures</u>	
Special Holding Agency Fund Expenditures	\$ 569,965
 Total Expenditures	 \$ 569,965
 Excess Revenues over Expenditures	 \$ 49,550

**RESOLUTION 2023-36
FISCAL YEAR 2023-2024 CEMETERY FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
Interest Income	\$ 1,200
Sale of Grave Lots	\$ 17,550
Appropriation from Fund Balance	\$ -0-
 Total Revenues	 \$ 18,750
 <u>Expenditures</u>	
Audit	\$ 380
Operating Expenditures	\$ 500
Grave Site Purchase	\$ 700
Cemetery Improvements	\$ 4,000
Landscape & Maintenance	\$ 11,000
 Total Expenditures	 \$ 16,580
 Excess Revenues over Expenses	 \$ 2,170

**RESOLUTION 2023-37
FISCAL YEAR 2023-2024 TRIBUTE DRAIN SPECIAL ASSESSMENT DISTRICT ROLL**

WHEREAS the City Council held a public hearing on January 11, 2005 regarding the establishment of the Village Center Area Assessment District to fund the construction, operation and maintenance of a new county drain; and

WHEREAS the City of Wixom entered into an agreement with Wixom Village, LLC and Wixom Village Commercial LLC to establish the Village Center Area Special Assessment District in accordance with Section 3.08.180 of the City of Wixom Municipal Code, which permits a special assessment district to be created by contract.

NOW, THEREFORE, BE IT RESOLVED that said total special assessment roll as prepared by the City Assessor in the amount of \$2,418,914.50 is known as Special Assessment Roll No. 04-001C. Said special assessment for FY 2023-2024 is in the amount of \$226,000.

**RESOLUTION 2023-38
FISCAL YEAR 2023-2024 CAPITAL IMPROVEMENT FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
Contribution General Fund	\$ 1,320,000
Interest Income	\$ 60,000
Other Contributions	\$ 553,989
Federal Grants	\$ 800,000
County Grants	\$ 170,000
Appropriation from Fund Balance	<u>\$ 1,480,911</u>
Total Revenues	<u>\$ 4,384,900</u>
<u>Expenditures</u>	
City Manager	\$ 5,200
Economic Development	\$ -0-
Building (Construction & Development)	\$ 80,000
Finance	\$ 6,300
Clerk	\$ -0-
Facilities	\$ 775,400
Community Center	\$ 178,000
Fire	\$ 244,000
Police	\$ 313,000
DPW	\$ 305,000
Parks & Recreation	<u>\$ 2,478,000</u>
Total Expenditures	<u>\$ 4,384,900</u>
Excess Revenue over Expenditures	<u>\$ -0-</u>

**RESOLUTION 2023-39
FISCAL YEAR 2023-2024 WATER AND SEWER UTILITY RATES**

WHEREAS the City has established a Water Supply System ("Water System") and Sewer Service System, including a Wastewater Treatment Plant ("Sewer System") for the residents and businesses of the City of Wixom. By the terms of Wixom Municipal Code, Chapter 13.04, Water Supply System, and Chapter 13.08, Sewer Service System, and as required by State and Federal law, the City establishes rates and charges for services of the Water System and Sewer System in amounts sufficient to pay (i) the expenses of administration and the costs of operation and maintenance of the Water System or Sewer System; (ii) principal of and interest on all bonds secured by a lien on the net revenues of each System; and (iii) the cost of replacement, repairs and improvements to the Water System or Sewer System, and all other requirements of each ordinance authorizing issuance of bonds secured by a lien on the net revenues of the Water System or Sewer System.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

- Findings.** The City has investigated several methods of apportioning the cost of a Water System or Sewer System among users of each system in the City of Wixom. As part of that investigation, the City has considered academic texts, tables used by other communities in the State and in the United States, and has reviewed studies of water use and sewage flows of a variety of establishments to generate a unit factor which most closely approximates the actual use by each user of the Water System or Sewer System. The City Council finds that the following rates and fees, and the method of allocating those rates and fees to users of the Water System or Sewer

System, are proportionate to the necessary costs of providing the service at the levels demanded by the users.

2. **Liens.** By section 21 of Act 94, Michigan Public Acts of 1933, as amended, and by the terms of Wixom Code Chapters 13.04 and 13.08, the rates and charges for services furnished by the Water System or Sewer System to residences or businesses located in the City of Wixom shall be liens on the property served. The City shall certify those rates and charges delinquent for six (6) months or more to the City tax assessing officer, who shall enter the amount of the delinquent rates and charges on the tax roll against the premises to which the service was rendered, and shall collect the rates and charges and enforce the lien in the same manner as provided for the collection of ad valorem property taxes assessed upon the same roll along with any applicable fees.

1. **Rates.** The Water System rates and Sewer System rates set forth in following charts are hereby approved and adopted, effective July 1, 2023.

WATER / WASTEWATER UTILITY RATES
Water Rates

Meter Size (inch)	Quarterly Customer Charge
5/8	\$ 55.75
3/4	55.75
1	58.75
1-1/2	231.00
2	315.00
3	396.00
4	588.00
6	701.00
8	818.00
10	1,189.00
Commodity Rate (per MCF) \$	
41.00	

Wastewater Rates

Meter Size (inch)	Quarterly Customer Charge
5/8	\$ 29.50
3/4	29.50
1	35.75
1-1/2	151.50
2	173.00
3	210.75
4	297.00
6	324.00
Commodity Rate (per MCF) \$	
32.70	

Sewer residential cap	\$147.20 Quarterly
Flat rate for residential sewer only customer	\$96.25 Quarterly
Flat rate for industrial sewer only customer	\$136.50 Quarterly

Industrial Pretreatment Program (IPP) Charges

All industrial, commercial and institutional users of the system shall pay a quarterly IPP charge of \$5.01 per unit. Units will be determined from the City of Wixom, Department of Public Services, Services Schedule of Unit Factors (referenced to the Oakland County Department of Public Works Schedule of Unit Assignment Factors dated February 22, 1983, as amended).

High Strength Surcharges

Discharges of high strength wastewater will be charged per pound of each parameter contributed above the allowable limits, as listed below:

Normal Strength Wastewater
Suspended Solids = 240 mg/1
BOD = 200 mg/1
Phosphorus = 10 mg/1

The surcharges will only be applied to high strength wastewater above the allowable limits with no credit being given for wastewater below the allowable limits:

Parameter	High Strength Surchage
Suspended Solids	\$ 0.22/Pound
BOD	\$ 0.13/Pound
Phosphorus	\$ 6.85/Pound

**RESOLUTION 2023-40
FISCAL YEAR 2023-2024 LOON LAKE LITTLE FARMS SANITARY SEWER EXTENSION
SPECIAL ASSESSMENT DISTRICT ROLL**

WHEREAS the City Council, at their Regular Council Meeting on January 27, 2015, was presented with an agreement to establish the Loon Lake Little Farms Sanitary Sewer Extension Special Assessment District to fund the construction of a Sanitary Sewer Extension to service the properties located at 1746, 1748, 1750 and 1800 North Wixom Road; and

WHEREAS the City Council authorized the City of Wixom to enter into an agreement with the homeowners Charles A. Phillipson & Patricia A. Thorensen (Husband & Wife), Dale J. Brantigan (a single man), Jonathan E. Tobias & Agnes E. Niedzwiecki-Tobias (Husband & Wife) and Kimberly Brooks Richardson Trustee of James & Barbara Robinson Irrevocable Trust (“Homeowners”), whose addresses are 1746, 1748, 1750 and 1800 North Wixom Road, Wixom, Michigan 48393, respectively, to establish the Loon Lake Little Farms Sanitary Sewer Extension Special Assessment District in accordance with Section 3.08.180 of the City of Wixom Municipal Code, which permits a special assessment district to be created by contract.

NOW, THEREFORE, BE IT RESOLVED that said total special assessment roll as prepared by the City Assessor in the amount of \$69,355, plus interest, is known as Special Assessment Roll No. 15-001C. Said special assessment for FY 2022-2023 is in the amount of \$2,551.79 plus interest.

**RESOLUTION 2023-41
FISCAL YEAR 2023-2024 AMERICAN RESCUE PLAN FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
Appropriation from Fund Balance	\$ 976,391
 Total Revenues	 \$ 976,391
 <u>Expenditures</u>	
Transfer to Wastewater	\$ 976,391
 Total Expenditures	 \$ 976,391
 Excess Revenue over Expenditures	 \$ -0-

**RESOLUTION 2023-42
FISCAL YEAR 2023-2024 OPIOID SETTLEMENT FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
Opioid Settlement	\$ 1,677
Appropriation from Fund Balance	\$ 323
 Total Revenues	 \$ 2,000
 <u>Expenditures</u>	
Opioid Remediation	\$ 2,000
 Total Expenditures	 \$ 2,000
 Excess Revenue over Expenditures	 \$ -0-

Councilmember Gottschall asked what we expected the changes to be with the DPW budget in overtime with the addition of the DPW position dedicated to the DDA. Mr. Benson said the appropriation from the DDA does not specifically cover overtime. The anticipation was that any work that was covered by the scope of work under the Memorandum of Understanding was intended to be done during regular work hours. Councilmember Gottschall said he was referring to the other people who wouldn't be for the DDA. He wondered if we would be able to expect our overtime report hours to go down. Mr. Brown said he would have a difficult time forecasting any kind of meaningful impact on the overtime because it would depend on how much of the time that new position was taking up with work in the DDA. He thought it would be a pretty good portion of that work. Mr. Benson added that overtime was often reflective of emergency scenarios like snowstorms and we have no control over that.

In regards to the part-time floating staff position, Councilmember Gottschall questioned what was currently being missed that necessitated this. Mr. Brown said this position would help to cover for people being out of the office. Mr. Benson added that it would be most impactful during the busiest seasons of the departments. We could maintain the same service level regardless of what was

going on. Councilmember Gottschall asked if we were falling behind in the normal tasks. Mr. Benson replied that the important things were always getting done. Scanning, however, doesn't always get done because there isn't time. This position would allow us the additional capacity in slower times where this person would try to catch up on tasks that we haven't had the ability to get done. Mr. Brown said there was cost-savings involved if we could reduce the amount of off-site storage by scanning these documents. There was a benefit of that kind of an investment.

Councilmember Gottschall asked what the rate would be for this position. Mr. Brown indicated that he hadn't gotten that far. Councilmember Gottschall stated that part of his worry was if this was going to be a majority project job, like scanning, that was something we could outsource rather than hiring someone. Overall, he was leery of the staffing, as he has been for years. It wasn't clear that this would have an overall impact. No one seems to be able to quantify it. For years, it has been "we used to have this many people." It was never "why we need these people."

There were other projects that Councilmember Gottschall didn't agree with, like the Building Department's window. Those kinds of things come back to Council for a vote; the staffing does not. For that reason, he was a no vote on this budget.

Deputy Mayor Rzeznik supported the budget and believed Ms. Stamper made a very good argument at the Budget Session as to why we needed a full-time position floating secretary. We have pending retirements coming up. By having somebody grow into that position at a much lower salary rate is a good thing. They are getting used to our systems. He was disappointed we could not come to an agreement on the full-time position for the Finance Department. He also thought we really needed to keep our eye on local roads. We have the millage expiring in November of 2025. When he thinks back to 1.5 for the Local Roads Program, it was enacted while it was \$1 million a lane mile for new pavement. When we went for the SAW grant with HRC to do one mile on West Road, it was \$2 million. Those costs are now at \$3 million a lane mile. The safety path is almost \$1 million now. We have roads that are crumbling. We appreciate the work that Mr. Sikma has done to try to move up some of Potter Road's repairs. Let's not forget that as we go into next fiscal year.

Mayor Beagle said he could support this budget. In regards to the DPW position, he thought it would eliminate some overtime hours, but it was hard to speculate how many hours it would save us. It will keep our downtown area clean. It was never our intent to get back to the number of employees we had several years ago. We cut back on employees and now with the gain of residents and the growth in the City, there are added responsibilities to the jobs. We need to look at whether or not we have enough staff to do the jobs adequately. We do that for the Police Department now. There have been a number of retirements in the Police Department. If we didn't have the cadet program, he wondered where we would be right now. The same with the Fire Department. We have to look at whether we have enough manpower to provide the citizens what they need.

Roll Call Vote: (6) AYES: Beagle, Behrmann, Gronlund-Fox, Rzeznik, Sharpe, Smiley

(1) NAY: Gottschall

Motion Carried

NEW BUSINESS:

- 1.) **Recommendation to Adopt a Memorandum of Understanding and Cooperative Services Agreement Between the City of Wixom and the Wixom Downtown Development Authority for Service Cost Sharing for the Period of July 1, 2023 Through June 30, 2024**

CM-05-82-23: Moved and seconded made by Deputy Mayor Rzeznik and Councilmember Behrmann to adopt a Memorandum of Understanding and Cooperative Services Agreement between the City of Wixom and the Wixom Downtown Development Authority for service cost sharing for the period of July 1, 2023 through June 30, 2024.

Mr. Benson explained this was similar to the Memorandum of Understanding (MOU) the City already had with the DDA. The framework of 5% was based on the size of the downtown area as its roughly 5% of the total land mass and taxable value of the City. This MOU reflected 50% of the annual budgeted costs for the Community Service programs held within the Downtown District. The primary difference, which increased the DDA's contribution to the City, was the addition of funding the cost of a full-time Heavy Equipment Operator within the Public Works Department (salary and fringe benefits estimated at \$86,000 for FY 23/24). He said the scope of services for the Heavy Equipment Operator was also part of the MOU, and given the funding for an employee was larger than a one-year commitment, this agreement states the funding of this position could only be terminated at the end of the DDA Plan or by mutual agreement between the City Council and DDA. He added that this MOU was approved by the DDA.

Councilmember Gronlund-Fox asked if this position would work the same hours as the rest of the DPW staff. Mr. Benson said they would operate the same because it wouldn't be a specific person delegated to the DDA District but the whole DPW Department.

Councilmember Sharpe thought there was a lot of detail within the job description of what the DPW employee would be doing for the DDA. He supposed that Director Sikma was essentially getting another person within his Department; therefore, the expectation would be a reduction in overtime (aside from emergencies). He thought hiring someone was the right thing to do and hoped that all the Departments played nice together.

Councilmember Gottschall asked what percentage of the tax dollars did the DDA receive from all the properties that paid the additional millage within the DDA District. Mr. Benson thought somewhere in the neighborhood of 95% of the capture went to the DDA. He added the percentage could be changed if they made an amendment to the plan itself. The plan they followed allowed them to be reimbursed for services provided to the DDA District and/or DDA Organization. Mr. Brown said if they were to make any changes to the plan, it opened them up to

follow Oakland County's 75% capture plan. Councilmember Gottschall asked if they were to offer those folks that fell within the DDA District a tax break, would they still be within the criteria they had to follow. Mr. Benson said he'd have to look into to it to be certain; however, that's a scenario that would need to be addressed during an update or extension to the plan. Councilmember Gottschall asked what was the DDA operating balance after they funded a new position for the DPW. Mr. Benson said their total revenue was just over \$1.3 million and the bond payments were around \$450,000. From a functional perspective, they operated with \$200,000-\$300,000 while the rest of the funds went toward capital or operating expenses.

Deputy Mayor Rzeknik asked the DPW to concentrate on the tall grass and weeds along the Airline Trail and emptying the trash cans on a regular basis. If they could be flexible with the work days, they should pay close attention to the downtown cleanup on Friday mornings after a concert Thursday night.

Vote:

Motion Carried

2.) Recommendation to Adopt a Resolution Proposing a Charter Amendment Authorizing the Levy of 0.3 Mills for the Construction, Maintenance and Repair of Safety Paths and Sidewalks for Fifteen Years Effective July 1, 2024

CM-05-83-23: Moved and seconded made by Councilmembers Gronlund-Fox and Smiley to adopt a resolution proposing a Charter Amendment authorizing the levy of 0.3 mills for the construction, maintenance and repair of safety paths and sidewalks for fifteen years effective July 1, 2024.

Mr. Benson said the City Attorney prepared a resolution to renew the .3 millage for Safety Path funding. The past millage was for fifteen years and this current millage would be for another fifteen years. The report included an overview of where the funding could be used. The report also reflected some rough numbers on what you'd expect the cost to be to fill in all the safety path gaps around the City.

Councilmember Gottschall reviewed the map within the report and asked what improvements needed to be done at the northeast section of the City because it was already paved. Mr. Brown said he'd had multiple conversations with Commerce Township about their desire to make a connection into Gilbert Willis Park from some new subdivisions along Glengary Road. On a side note, Commerce Township would provide the engineering for that work and just charge us on a per foot basis. Mr. Benson said the intent of the map was only to point out where there were gaps and it may not be completely accurate. Mr. Brown noted the cost schedule for the individual pieces of the work totaled \$8.75 million; however, the proposed collection was only \$5 million. He mentioned that so they could be aware that they still had expenditures for these projects. Councilmember Gottschall noticed the first use of the word "inclusive" within the ballot language needed to be removed. It read, "the millage was for fifteen years (2009-2023 inclusive)." He thought the voters may not understand why that was part of the ballot language. Additionally,

he would like to see the language amended to say "up to" .3 mills for fifteen years. He did not believe they would need that full amount for fifteen years and would like to give future City Council's the flexibility to tax the residents less.

CM-05-84-23: Moved and seconded made by Councilmembers Gottschall and Gronlund-Fox to change the proposed Charter Amendment include the word "up to" Levy of 0.3 Mills for the Construction, Maintenance and Repair of Safety Paths and Sidewalks for Fifteen Years Effective July 1, 2024.

Deputy Mayor Rzeknik thought the chart pointed out the total capture for the fifteen years was \$4.9 million but the total cost in today's market was over \$8 million. He would support the original motion of .3 mills. He said that not one resident showed up at the meeting to protest this millage renewal.

Councilmember Behrmann supported the "up to" language in the City's operational millage but for this specific millage he didn't believe putting an "up to" language would be a fair representation to the residents because of what they were looking to do. They have spent this money over the last fifteen years and they had so much more work to do. He felt they were kidding themselves if they were ever to tax less than .3 mills so there wasn't any reason to put something before the residents that was not truthful.

Councilmember Sharpe said in three different places that the language varied throughout the presentation. Words like "not to exceed" or "not more than" were used, so he felt saying "up to" was consistent with the language prepared. Also, it gave flexibility for them to accommodate different scenarios where they may not perform the work. He understood they already want to build up the reserves to help with unexpected costs; however, they had \$5 million in the general fund that could get them through those situations. He learned that they've spent everything that they've collected over the last fifteen years. He also learned they don't always collect exactly .3 mills because they've collected under in the past and for that reason, he didn't see any reason why they can't use the "up to" language.

Mr. Brown clarified that when they've collected less than .3 mills, it was due to the Headlee override factors imposed on us by the Headlee Amendment.

Councilmember Gottschall did not believe that we'd be lying to residents because they could charge .3 mills from here on out but it gave the ability to lower it if they could. He reminded them that this Council may not be the same Council fifteen years from now so who knows what future Councils may want. Additionally, he believed they needed to reevaluate their game plan because he felt it was redundant to have long sidewalks on both sides of every road that we need to maintain. He suggested they install crosswalks and people could use the side of the road that has a sidewalk. He thought it was a sensible solution as the City sidewalks were not flooded with foot traffic and bike traffic. In looking at the map provided, there were sections that didn't need to have a sidewalk because there was a sidewalk on the other side of the road that people used. He thought they could re-evaluate exactly what they needed to accomplish to give sidewalks to the

residents. He thought having too many sidewalks was creating an unreasonable burden for the City to maintain.

Councilmember Smiley said the “up to” language had been successful in the past for the City. He liked the idea of flexibility to future Councils. The .3 mills had been going on for fifteen years already without having an “up to” in it. He was concerned that this would become a precedent as you could make a case for any millage to include an “up to”.

**Roll Call Vote: (4) AYES –Gottschall, Gronlund-Fox, Sharpe, Smiley
(3) NAY – Beagle, Behrmann, Rzeznik**

Vote:

Motion Carried

CM-05-85-23: Moved and seconded made by Councilmembers Smiley and Gottschall to amend the Resolution by removing the first use of the word “inclusive” subject to legal review.

Deputy Mayor Rzeznik wasn’t a lawyer but knew that inclusive in this case meant that this would include 2028.

Councilmember Gottschall said the language read “2009-2023” not “up to” 2023 or through January 2023. That’s why it struck him as odd and he didn’t know of a voter that would read that and think the word inclusive in that context made sense.

**Roll Call Vote: (5) AYES – Beagle, Behrmann, Gottschall, Gronlund-Fox, Smiley
(2) NAY – Rzeznik, Sharpe**

Vote:

Motion Carried

CM-05-86-23: Moved and seconded made by Councilmembers Gronlund-Fox and Smiley to adopt a resolution proposing a Charter Amendment authorizing the levy of “up to” 0.3 mills for the construction, maintenance and repair of safety paths and sidewalks for fifteen years effective July 1, 2024.

Vote:

Motion Carried

3.) Recommendation to Adopt the Community Development Block Grant Urban County Qualification Resolution for Years 2024, 2025 and 2026

CM-05-87-23: Moved and seconded made by Councilmember Gronlund-Fox and Deputy Mayor Rzeznik to adopt the Community Development Block Grant Urban County Qualification Resolution for years 2024, 2025 and 2026.

Ms. Magee said this was standard because HUD required Oakland County to renew cooperative agreements with their participating communities every three years. As

a current participant, there was an agreement on file that renewed automatically if City Council adopted the Resolution.

Vote:**Motion Carried****4.) Recommendation to Adopt a Resolution Approving Participation in the Oakland County 2023 Interim Local Transportation Reimbursement Program and Authorize City Manager Steven Brown to Complete All Associated Processes on Behalf of the City**

CM-05-88-23: Moved and seconded made by Deputy Mayor Rzeznik and Councilmember Behrmann to adopt a resolution approving participation in the Oakland County 2023 Interim Local Transportation Reimbursement Program and authorize City Manager Steven Brown to complete all associated processes on behalf of the City.

Mr. Brown said an Oakland County wide transportation millage was passed on November 8, 2022. Wixom banded with the other communities that used People's Express for their transit system because their organization wasn't mentioned within the millage, and we were concerned that the services we provided wouldn't be covered or reimbursed. The seven communities in Oakland County that use People's Express met with Oakland County to determine a solution. Oakland County prepared an Interim Local Transportation Reimbursement Program that would require acceptance by the City. He said the agreement meant that Oakland County would put together a pool of roughly \$500,000 for twenty communities that would be able to use toward reimbursement. He hoped the money pool would be enough considering that the Cities would still obtain their municipal credits from SMART; however, they've had verbal assurance by affiliates of Oakland County that any exceedance would be reimbursed for justifiable transit services. Approval for this would also authorize the City Manager as the point of contact and complete any associated processes that may arise.

Councilmember Behrmann asked for more information on how the City historically handled transportation processes. Mr. Brown said the City used municipal credits from SMART and our own money for any costs beyond those credits. Councilmember Behrmann wondered how much money would Oakland County collect from Wixom residents for the transportation millage. Ms. Stamper thought it was around \$800,000. Councilmember Behrmann understood that one of the reasons we objected to this millage in the beginning was because our residents would potentially pay \$800,000 but we would have to share a \$500,000 pot with twenty other communities.

Councilmember Sharpe asked for clarification on the reimbursement because it sounded like Wixom taxpayers were being double taxed. He didn't think it sounded like the City gets reimbursed from Oakland County but more the taxpayer themselves get reimbursed. He questioned if there was any way they could give the money back to the taxpayer. Mr. Brown said during the meetings they made it known that they would be collecting the transit tax so they shouldn't have to pay

for transportation from the City's general fund but from the transit tax, which would be a vastly increased amount of what they were spending.

Councilmember Gottschall asked if this program would be only one year or would it last longer. Mr. Brown said this specific interim agreement was only for one year because a potential exists for a greater transportation program already in place at the County level.

Mr. Benson said the DDA would capture \$50,000 out of that new millage.

Mr. Brown said that many of the communities in the outskirts of Oakland County would not be seeing fixed route services but the City of Wixom would have two fixed route services.

Councilmember Gottschall felt like the residents were paying for nothing because the fixed route locations were going to be south of Pontiac Trail when the vast majority of the residents lived north of Pontiac Trail. Mr. Brown said they talked about expanding the People's Express by way of a loop that connected to the fixed route service. Councilmember Gottschall thought when the residents realize what they are not getting for their money, they will consider voting to repeal this by means of a ballot proposal.

Vote:

Motion Carried

5.) Discussion Regarding Correspondence Regarding the Maple Road Construction Project

Councilmember Gottschall noted the letter was in regards to the Maple Road project and the lack of various communications from the City. He recalled this same issue with another project they had in the past. He would like to see a communication plan attached to any proposed project given to City Council. He envisioned this plan would have a detailed explanation of how they would communicate the project to residents and business owners, and who would be the point of contact for the project. He knew they didn't have a communications person on staff so he understood how these sorts of things fell through the cracks. He believed a communication plan could avoid inconveniences for residents and business owners.

Deputy Mayor Rzeznik supported a communication plan and adequate signage. He mentioned that last week's email notification had road construction near the bottom of the content. He wasn't sure how many people scrolled through the list to see the content on the bottom. He recalled previous conversations where they've discussed the email blast should be timely and contextual. He noted if there was an upcoming event or project, that should be the first thing people see and board meetings should be at the bottom. He noted how he received a separate newsletter at his place of business that detailed City, County and State projects within the City limits.

Councilmember Behrmann asked if there were any flyers passed out to the residents along Maple Road regarding the paving projects as he recalled that was a method of operation in the past. He noticed the signage was sufficient for this project but wanted to know who dropped the ball because the schools were not aware the street was going to be closed so the busses were late.

Mr. Benson thought that it was the City's responsibility to notify the schools, residents and businesses for projects that impact them.

Councilmember Behrmann agreed that the City needed to do better at communicating. He felt they owed the school an apology for our lack of communication.

Mr. Brown said mistakes were made in terms of communication. He thought a proposal to have a communication plan as a means of addressing that was a fine approach. His only quiver of a communication plan would be with the timing. He did not think it was realistic or productive to present the plan at the project approval phase because they needed to figure out all the engineering and details. He proposed a period of time in advance of the project kick-off that we bring that communication plan forward. A month or two in advance of the project would allow us time to come up with some improvements and refinements.

Councilmember Smiley's impression was that we let something slip through the cracks. He thought we did a good job in general of communicating with the residents in the City. He suspected there was not a checks or balances process to keep something like this from happening. As part of a communication plan going forward, he hoped we would leave it to administration to determine how we can catch this in the future. He wondered if this was something the Economic group that was put together last summer could be a part of since there was a communication element to that too. Mr. Benson said that one of the recommendations was to look at a communications position or some additional capacity in the City and/or DDA. That was not something we put any effort into, but yes that was a recommendation. Councilmember Smiley didn't think we needed an internal social media communications person. He wondered who handled our social media. Mr. Brown replied that the City Manager's Office handles the website, social media and the email blasts. Mr. Benson added that most of the content comes from other Departments. That was where the communication lines can get dropped. Councilmember Smiley said he would leave it to administration for something like this to not happen again. Mr. Brown said we have some ideas already regarding the order of urgency. He envisioned a basic communication plan that would include lessons learned from this on other projects. It would be tweaked according to the individual projects as we move forward.

Councilmember Sharpe said that we had talked in the Goal Sessions about having an adhoc policy manual. A need for a communication plan for a major project could be something we talk informally about. We have talked about the need on Council to re-evaluate those policies and procedures. Perhaps this can be done at the beginning of the year when new Council is in session.

Councilmember Gottschall felt this discussion was productive.

CALL TO THE PUBLIC:

Russ Meredith, 378 Fletcher, said that as someone who walks and bikes this City rather extensively, he would definitely prefer to see continuous sidewalks on both sides of the street. He said he has reached the age where crossing the street to go from A to B to C to D isn't as fast as he used to be. Despite the best work of Chief Langmeyer's folks to try to control speed and as Mr. Sikma's group to try to remove the natural speed reduction, the people who are going to be speeding is greater than zero. He would definitely like to see sidewalks and bike paths on both sides.

CITY MANAGER'S COMMENTS:

Mr. Brown said the Joint Meeting of the City Council, DDA, Planning Commission, ZBA and the Parks and Recreation Commission will be held on May 31, 2023 at 6:00 p.m. Also, there are nine employees celebrating their work anniversaries during the month of June. Their years of service range from three years to 25 years. He thanked and congratulated all of them.

Mr. Benson commented that there will be a lot of exciting information at Joint Meeting next week. The main topic will be the Renton project. He was very optimistic about how everyone will feel about this property. There will also be a light introduction to the Parks and Recreation Master Plan update. He gave a shout out to Petronis Industries who hosted a 35th anniversary ribbon cutting event. It was well attended on May 17th. It was great to see a company who built their building in Wixom when it was still farm fields and to see that they are still going strong. Lastly, we will be looking to schedule ribbon cuttings and celebratory events in June for Wixom Motors and Renaissance Global Logistics.

COUNCIL COMMENTS:

Councilmember Smiley thanked Ms. Stamper and her staff for another fine job with the budget. He wished everyone a safe and happy Memorial Day.

Councilmember Behrmann noticed the fence that got taken out had been replaced and he appreciated that. He hoped we could timely fix the brick wall that got taken out again. The tree was mostly gone but there was still a lot to be cleaned up. He also noticed the box at Maple and Wixom Roads that was recently fixed, but someone hit the pole and that needed to be put back up. His wife had the opportunity to attend the Mom/Son Dance and his boys had a great time. He appreciated the City putting that on. With all of the work we are doing downtown (new sidewalks), just west of downtown they are tearing everything up to do underground utility work. Today they were digging a big hole next to the new trail we put in last year. He asked if we were doing anything to monitor this work to make sure they were remediating afterwards. He remembered a few years ago, they bored right in front of City Hall and that box is still crooked. It never got fixed and they never seated it right. He wondered if there was a way of making them have to get permits to do this work in the City and we will follow up to make sure they remediate it properly. We are putting this brand-new sidewalk in with brand

new planters and they will be in possibly next week digging it back up to pour a new line. Mr. Benson said that we do require right-of-way permits for work that is done in the right-of-way. There is already a permitting process for us to know what is going on. There are some requirements to bringing it back to standards that come with that. It was not perfect every time. Mr. Brown indicated that he and Mr. Sikma had an extensive conversation about an issue that was coming up that was going to seriously impact a brand-new trail along Pontiac Trail. Mr. Sikma has successfully buried that plan and suggested strongly that they do something different. Mr. Sikma will be involved with the utility to make sure things get made right there. Councilmember Behrmann said that there were two sections of the trail that got cut out between AFC Holcroft and Korex. They were put back in and now they are like speed bumps because they are not level. Mr. Sikma commented that this project is ongoing. We aren't requiring restoration until they are complete. They are doing a gas replacement all along Pontiac Trail, which is a County road. The majority of that work was permitted through Oakland County. We had some minor questions early on before they cut out those portions on the north side into our newly paved asphalt. We will get that relevelled and they will restore all of that. This is an ongoing problem. The AT&T box was different than the fiber line that went through. It wasn't connected to AT&T. Those are all different things that require people to look at and he is only one person. It doesn't happen as quickly as he sees it sometimes. It is on their watch lists. The two foremen were out there. He mentioned that this was taking away from the Neighborhood Sidewalk Program.

Councilmember Gottschall noticed in the DDA minutes that they put out the proposal for the barn feasibility study and got nothing back. He thought that spoke to the feasibility of the barn. At this point, it would be nice to entertain a recommendation to possibly tear down the barn rather than letting that drag on. He felt this was something to discuss and put some finality on in the upcoming meetings.

Councilmember Sharpe thanked Mr. Brown and Ms. Stamper for a great budget process. He thought we compromised appropriately with good discussion back and forth. There were a lot of mixed votes, which was always good to see in his mind.

Councilmember Gronlund-Fox thanked Administration for all the work they did on the budget. She knows what goes into that. She thanked and congratulated all those employees celebrating work anniversaries. A special shout out and congratulations to Brian Stowinsky on his 25 years and his retirement.

Deputy Mayor Rzeznik said he was able to attend the Petronis Industries 35th anniversary party. It was fascinating to see all these small businesses in the City and what they manufacture and do. He encouraged everyone to attend these kinds of celebrations because it was fascinating how much we actually manufacture and produce in this City. He noticed that the Hawk light was initiated three separate times by three separate groups simultaneously. He had thought that the Road Commission of Oakland County was going to put some delay there so the timing wouldn't be one right after the other. Mr. Brown said he put in a communication to John Hensler about that. We had talked about having some limitations on the

number of times it could be fired with some time in between, but they were also acting like there might be the possibility of tying into the signal with other work. He thought it might have gotten caught up in that. He said he would follow up with Mr. Hensler tomorrow to see why the alternative wasn't implemented.

Mayor Beagle thanked Mr. Brown, Ms. Stamper, Mr. Benson and all the Department Heads for a terrific job on the budget. There were some great discussions and some concessions, but it was done in a professional manner and we got it done. Next year he wanted the Councilmembers to leave the last week of April open on our calendar so we don't have any problems trying to schedule a budget session. He thanked and congratulated those celebrating work anniversaries. Mr. Sikma had eight years of service. He congratulated Sgt. Stowinsky on his retirement and thanked him for his 25 years of service. He then mentioned that our senior officer right now, with the exception of our Lieutenant, is 38 years old. We have a pretty young staff right now. He was excited about the future with the officers we have.

ADJOURNMENT:

The meeting was adjourned at 9:08 p.m.

Respectfully Submitted,

Catherine Buck
City Clerk

Approved 6-13-2023
