

**CITY OF WIXOM
49045 PONTIAC TRAIL
REGULAR CITY COUNCIL MEETING MINUTES
TUESDAY, MAY 28, 2024**

Mayor Beagle called the meeting to order at 7:04 p.m. and the Pledge of Allegiance was recited.

Present:

Mayor: P. Beagle
Deputy Mayor: T. Rzeznik
Councilmembers: P. Behrmann
K. Gottschall
T. Gronlund-Fox
P. Sharpe
R. Smiley

AGENDA CHANGES: (None)

PUBLIC HEARING:

1.) Fiscal Year 2024-2025 Proposed Budget Public Hearing

Mayor Beagle read the Rules for Public Speaking at a Public Hearing and opened the Public Hearing at 7:04 p.m.

Ms. Stamper said that this Public Hearing was for the 2024-2025 proposed budget in accordance with Section 8.3 of the City Charter. This budget was presented to the Council on April 9, 2024 and a Budget Session was held on April 16, 2024. She said the changes, as a result of the Budget Session, had an overall increase of \$18,000 to Code Enforcement and a decrease of \$3,000 to the City Attorney, for a total difference of a \$15,000 increase.

She indicated that the millage rate would be set at 11.886, which kept the City at the seventh lowest in the County, and the revenue increased to \$318,914, or 2.077%.

Ms. Stamper reviewed the summary of expenditures, which increased by \$23,002,143, or 20.98% compared to the Fiscal Year 2023-2024 budget. She indicated the result was due to operational costs of \$1,329,988 and capital projects contribution of \$1,672,155.

She explained that this budget provided funding for the City's normal cost of OPEB in the amount of \$85,424 and pension in the amount of \$168,372, along with a pension amortization payment of \$313,872. The general fund reflected an estimated balance at the close of Fiscal Year 2024-2025 of \$6,376,902 or 36.83%. She mentioned that the DDA capture continued to cover the annual DDA debt payment. The proposed General Fund budget also reflected revenue from the DDA in the amount of \$259,731 for cost of services provided by the City along with continued funding of the average cost of one full-time DPW Equipment Operator.

She indicated that the Budget Stabilization Fund reflected an estimated balance at the close of the Fiscal Year of \$1,313,165 or 7.58%. Permanent full-time positions would increase to 61 employees from last year's 59 as they added two full-time firefighter positions.

Ms. Stamper explained that the solid waste collection and recycling rates would increase by \$5, up to \$172. The sewer utility rates and residential sewer cap would remain the same due to their healthy cash reserve which allowed them to avoid a rate increase this year. The water utility rates were proposed to increase 3.5% to \$42.45/mcf which was pretty standard because of the increase in the water supply rate.

She said the Ten-Year Capital Improvement Plan reflected a total expenditure of \$4,882,238. That amount included a contribution by the City of \$1,030,000 for the regular contribution and an additional \$1,970,000 to fund expenses related to the

Parks & Recreation projects, marketing, branding and a major security system update. The Major Road Improvements included the Napier Road engineering and construction costs of \$268,000 and Local Road Improvements was \$1,717,045 for general repairs, completion of Loon Lake Road, Palmer and Grand Oaks Commerce Center. The Safety Path Improvements cost \$587,000 for the railroad crossing on Wixom Road, Renton, ADA safety ramps and various maintenance costs.

She explained that improvements to the wastewater treatment plant cost \$773,653 for engineering of the UV disinfection system, HVAC improvements, sewer/manhole repairs, roof repairs, solids handling, collection system modifications and various upgrades. She mentioned that the water improvements would be \$650,000 for the water main extension at Gunnar Mettala Park, maintenance to the water tower and general repairs as needed.

Councilmember Gronlund-Fox asked if they typically passed along the entire water rate increase that the City received from Great Lake Water Authority to the residents. Ms. Stamper said that was how it was handled in previous years unless they had reserves left over to help offset the costs. She added that they did not have a rate increase last year.

Since there were no public comments, the Public Hearing was closed at 7:12 p.m.

PRESENTATION:

1.) Presentation of Brand Identity and Signage Plan

Mr. Benson began the presentation by mentioning that many people worked hard on this process and it had become a collaborative effort between members of Council, the community, DDA, administration and Guide Studio. He said Guide Studio would be presenting what's been proposed as a new brand for the City and some of the signage concepts. If the Council was in favor of this then they'd bring the logo and brand back to Council at a later date for an official adoption.

Bryan Evans from Guide Studio presented a slide show to the Council. The slide show specified logos from some other communities that Guide Studio worked with. In addition, it had the City of Wixom proposed logo including how the logo could be implemented in color, black and white and on swag. Furthermore, the slide show presentation included sign concepts implementing the brand. Mr. Evans said the City needed a brand because it gave a consistent representation for the City and supported economic development. He explained that the design process began when Guide Studio reviewed the current logo on various marketing materials, plans, maps and communications. They created a steering committee then held a wayfinding signage workshop, a discovery workshop for the brand, sent out a community survey across social media and drove around the City.

Gina Gerken from Guide Studio learned from the steering committee that the brand needed to be updated and reflective of where the City was going. She said it was clear that folks wanted a brand that would tie into marketing, become unique and help put the City of Wixom on the map. Keeping all that in mind and learning about the City itself, she believed the logo they've developed would embrace the future but still honor the City's past. She presented the logo and described how the new logo still preserved the idea of the arrow within the "X" as it was linked back to transportation because of the City's history. She explained that the new logo had an open font as they removed the cursive lettering and kept the classic color scheme.

Mr. Evans said the sign system they wanted to create for the City would enhance the visitor experience but remained consistent and clear with concise messaging. They noticed that the City didn't have a good representation of signage and wayfinding but especially in the downtown area. He thought much of the current signage was small, inconsistent, confusing and outdated. They really wanted to focus on getting folks from I-96 to downtown as it wasn't a far drive but they need wayfinding signs to do that. He presented signage concepts and designs to the Council which included welcome signs, informational signs, motorist signs and pedestrian signage. He explained that wayfinding signs had to be consistent and

placed in a precise location that directed the person to their destination. He believed design concepts presented were strong, steadfast and had been created with durable materials.

Councilmember Gronlund-Fox thanked Guide Studio for their presentation and members of the steering committee. She favored implementing the new branding logo on the water tower.

Councilmember Gottschall thanked everyone that participated in making this possible. He indicated that he would have liked the new logo to become more reimagined from what they currently had. He questioned why many other community logos designed by Guide Studio included different colors and backgrounds but Wixom's did not. He spoke to some people that were part of designing the current logo and learned that the red and blue "X" didn't have any specific meaning, so he wasn't sure why that wasn't changed. He assumed the "X" played on the railroad tracks; however, he thought the train had become more of a nuisance for the City. He said that he liked the way they designed the Parks and Recreation logo as they incorporated trees and alternative colors. Additionally, he liked the idea of using call letters as that played into the Air Line Trail. He felt that Wixom had embraced the Air Line Trail as their identity but the new brand didn't reflect that. He appreciated that the script lettering was removed from the current logo, but didn't like how they added the word Michigan to the new logo. He didn't think the logo had to include the name of the State because to his knowledge there wasn't another Wixom in the entire country.

Ms. Gerken said the current logo ended up becoming more of an evolution rather than a revolution. She said they played on the "X" because having an "X" in your name is unique. They incorporated the "X" with arrow elements as it played on taking the City forward. She believed this Wixom logo stood out when you compared it to other logos.

Councilmember Gottschall commented that nowhere within the new or old Wixom logo did it identify any Wixom elements.

Councilmember Behrmann thought the idea of gateway signs were fantastic. In addition, he liked the idea of rebranding the City's downtown and Village Center Area. He agreed with Councilmember Gottschall in some ways because when you compared our logo to other communities, it appeared that only the font was changed. He was disappointed with the outcome but excited for the application.

Mayor Beagle asked if it was too late to make changes. Ms. Gerken replied that they were 80% finished with the branding and 30% finished with the wayfinding signage.

Councilmember Smiley said that he was part of the steering committee and liked the logo. He felt the need to defend the logo because as a member of the steering committee, they decided early on that they didn't want to pigeon-hole Wixom to some intangible element. He understood that the new logo wouldn't please everybody but asked everyone to let it digest then it may grow on them.

Councilmember Sharpe thanked Guide Studio for the presentation. He mentioned that he was also a member of the steering committee and said they'd spent a lot of time coming to the final conclusion. He commented how General Motors just spent a ton of money redesigning their logo and it's very similar but with softer colors. He did not believe the steering committee would agree to changing the concept but they might agree to color changes.

Deputy Mayor Rzeknik said he'd been part of re-branding committees and knew what a difficult task it was. He thought the "X" represented crossroads and liked the concept that all roads led to Wixom. He thought people would come around once they saw the logo being used.

Mayor Beagle commented that he liked the new logo. He looked forward to seeing the implementation.

Councilmember Smiley stated that the Wixom logo really stood out amongst other logos when all the logos were laid out before you.

Councilmember Gottschall was concerned with the "grow on us" mentality as this would cost the City a lot of money. He did not understand the crossroads concept, and thought the identity should be captured within the logo. He added that if they were taking critiques, he suggested they remove the "Michigan" and change the colors.

Mr. Brown clarified that the "X" became a focal point because it spoke to movement and direction. He added that there were not many communities that had an "X" in their name and so it became a distinctive character. He felt the "X" popped when you saw it on signage and become the classic "X" marks the spot.

MINUTES:

CM-05-61-24: Moved and seconded by Councilmember Gronlund-Fox and Deputy Mayor Rzeznik to approve the Regular City Council meeting minutes of May 14, 2024.

Vote:

Motion Carried

CORRESPONDENCE: (None)

CALL TO THE PUBLIC:

Russ Meredith of 378 Fletcher said Wixom was unique because there wasn't another Wixom so using only the name as their entire logo was a great idea. Also, he liked the idea of highlighting the "X" because "X" marks the spot. He commented that if they'd designed this logo a hundred years ago it would have incorporated a train. If they designed the logo forty years ago it would have included a car, and if they designed the logo today it could include a bicycle. To his point, Wixom had evolved but the name stayed the same. He liked the logo and thought people should support it.

CITY MANAGER'S REPORTS:

- 1.) Departmental Monthly Reports – April 2024**
- 2.) Quarterly Budget and Investment Report – December 2023**
- 3.) Quarterly Budget and Investment Report – March 2024**

Councilmember Gottschall asked for further information on Mr. Benson's report, specifically the Renton Request for Proposals (RFP). Mr. Benson said they didn't do an RFP in the traditional sense, but they solicited specific brokers that had experience that fit their needs.

Councilmember Gottschall asked if the brokerage firms were aware of their discussions on how they wanted to sell the property. He wanted to know what the compensation would look like if they were to give the property away. Mr. Benson said every firm that expressed an interest in participating had been aware of that potential element.

Councilmember Gottschall asked if they were going to be compensated based on the value. Mr. Benson said it all depended on how things panned out because some brokers mentioned a retainer while others talked about a percentage.

DISCUSSION:

1.) Discussion of Code Enforcement Options

Mr. Benson said there was an apparent desire to look at a more proactive approach to ordinance code enforcement. Based on research, they could use the current contractor (SafeBuilt) or hire a city employee to perform the code enforcement services. SafeBuilt agreed to do the code enforcement duties if the City agreed to pay a higher hourly rate of \$85 per hour. He indicated that communities similar to our size usually had a part-time employee working roughly 20 hours a week. He spoke to the pros and cons of both scenarios. He reminded them that this was just being presented for discussion and no decision was to be made; however, administration hoped to get some direction of which scenario they would prefer.

Deputy Mayor Rzeznik questioned the increase in hourly rate from SafeBuilt as the current hourly rate was \$54 per hour. He asked if the code enforcement officer they planned to use had a higher education or more qualifications than what they currently used. Mr. Benson couldn't speak to how SafeBuilt came up with the new rate but assumed the hourly rate was higher because they planned to hire a full-time employee with wages/benefits. Deputy Mayor Rzeznik said the salary survey data reflected a much lower hourly rate than \$85. He added that the \$30,000 proposed in this coming budget for code enforcement would only allow for SafeBuilt to dedicate 7 hours a week. He said some of the biggest complaints by residents were unkept lawns or tall grass and assumed the DPW would still be obligated to cut those lawns. Mr. Benson said with implementing a more proactive approach, he hoped it would alleviate some of the work that the DPW had to do.

Councilmember Behrmann expected the hourly rate by SafeBuilt to be higher than hiring someone in-house, but he was shocked by the proposed \$85 per hour. He figured they suggested a high hourly rate because they didn't want to perform the service. He asked the City keep that in mind when the SafeBuilt contract was expiring because it appeared they didn't want to partner with the City. He did not believe the City should pay them \$85 per hour. At this point if the City's contract indicated that SafeBuilt was required to respond to complaints, they should make it clear that complaints could be filed through the website, by email, in person, by telephone, etc. He understood that was only a short-term solution but they would still only be paying \$54 per hour, and not \$85.

Councilmember Smiley echoed Councilmember Behrmann's comments. He would like to have seen a breakdown of how SafeBuilt came to \$85 per hour. He stated that if the City were to hire someone, he didn't feel they needed to be a full-time employee.

Councilmember Gronlund-Fox was in full support of hiring a part-time employee as it made more sense at a service level and financially. She wouldn't support paying the inflated price that SafeBuilt suggested.

Councilmember Gottschall was concerned with the high hourly rate that SafeBuilt provided but he was also concerned by the road hours being spent for these services. He was aware that residents complained about the same things for years and it seemed the City's approach of being reactive wasn't working. He thought the City needed to go the complete opposite direction and hire someone in-house that could be dedicated to the road. The City needed to make it clear that the expectations were going to change and violations would be addressed.

Councilmember Sharpe supported pretty much everything he'd heard from the dais. He mentioned how vocal he'd been about code enforcement. He assumed that he created more hours for SafeBuilt because he notified them of violations. It was his goal to have Wixom follow their own ordinances, and they haven't been doing a very good job as they didn't have anybody regularly dedicated to that service. He supported the \$30,000 budgetary figure as a starting point and hiring a part-time employee.

Councilmember Gronlund-Fox wondered when they could get the part-time code enforcement job posted. Mr. Benson said they could post the job now then hire after July 1st.

Councilmember Behrmann suggested that administration send a blanket email to all staff directing them to notify SafeBuilt when they noticed any ordinance violations throughout the community. He commented that there wasn't anything wrong with getting SafeBuilt to comply with the contract they currently had.

Mr. Benson said SafeBuilt was aware that ordinance complaints were not getting addressed as quickly as desired but they were running into capacity issues under the current system.

Mayor Beagle liked the idea of dedicating \$30,000 toward a part-time employee and looked forward to seeing how things worked out.

CONSENT AGENDA:

CM-05-62-24: Moved and seconded by Councilmembers Gronlund-Fox and Sharpe to approve the Consent Agenda as presented which included:

- 1.) Approval to receive and file:
 - a.) Zoning Board of Appeals Minutes of December 11, 2023
 - b.) Library Board Minutes of April 22, 2024
- 2.) Recommendation to Approve the 2024 Permit Application for Public Fireworks Display in the City of Wixom by American Fireworks Company of Hudson, Ohio and Authorize the Mayor to Sign the Permit
- 3.) Recommendation to Adopt a Resolution to Accept the Transfer Sale of Property from the Michigan Department of Transportation for Road-Right-of-Way along Beck Road and Authorize the City Manager to Sign All Additional Documents to Complete the Dedication

Vote:

Motion Carried

UNFINISHED BUSINESS:

1.) Recommendation to Approve the Fiscal Year 2024-2025 Budget and Adoption of the Requisite Budget Resolutions

CM-05-63-24: Moved and seconded made by Councilmembers Sharpe and Behrmann to approve the Fiscal Year 2024-2025 Budget and adoption of the following requisite budget resolutions:

**CITY OF WIXOM
RESOLUTION 2024-12
FISCAL YEAR 2024-2025 GENERAL FUND MILLAGE RATE**

WHEREAS *the City Manager heretofore has submitted to this Council an annual budget for the year beginning July 1, 2024, and ending June 30, 2025, as required by the City Charter of this City; and*

WHEREAS *a Public Hearing was held on the said budget after the publication of notice thereof according to law; and*

WHEREAS *the Council has carefully considered each and every item of the budget separately.*

NOW THEREFORE, BE IT RESOLVED *that the Clerk of this City be and is hereby ordered and directed to certify to the Assessor of this City that the several amounts of appropriations herein determined and aggregate thereof (less the estimate of the amount of revenue from other sources) are to be raised by General Tax spread on Real and Personal Property. Taxable valuation as equalized for year 2024 of the property in the City of Wixom is \$1,045,127,510. Taxable valuation on Industrial Facilities Tax as equalized for year 2024 of the property in the City of Wixom is \$12,716,070. The Tax rate is tentatively determined to be 7.4503 per \$1,000 of Taxable Valuation as equalized.*

**CITY OF WIXOM
RESOLUTION 2024-13
FISCAL YEAR 2024-2025 DEDICATED MILLAGE RATE**

WHEREAS *the electors of the City of Wixom voted November 2020 to permit the levy by the City, beginning July 2021, of a dedicated millage in an amount of up to 3.50 mills (which is equal to \$3.50 on each \$1,000 of taxable value) for four (4) years to provide funds for municipal operating purposes including police and fire, public works, and parks & recreation; and*

WHEREAS *the City Manager heretofore has submitted to this Council an annual budget for the year beginning July 1, 2024, and ending June 30, 2025, as required by the City Charter of this City; and*

WHEREAS *a Public Hearing was held on the said budget after the publication of notice thereof according to law; and*

WHEREAS *the Council has carefully considered each and every item of the budget separately.*

NOW THEREFORE, BE IT RESOLVED *that the Clerk of this City be and is hereby ordered and directed to certify to the Assessor of this City that the several amounts of appropriations herein determined and aggregate thereof (less the estimate of the amount of revenue from other sources) are to be raised by General Tax spread on Real and Personal Property. Taxable valuation as equalized for year 2024 of the property in the City of Wixom is \$1,045,127,510. Taxable valuation on Industrial Facilities Tax as equalized for year 2024 of the property in the City of Wixom is \$12,716,070. The Tax rate is tentatively determined to be 3.0000 per \$1,000 of Taxable Valuation as equalized.*

**CITY OF WIXOM
RESOLUTION 2024-14
FISCAL YEAR 2024-2025 GENERAL FUND BUDGET**

<u>Revenues (Ref. Page 18)</u>	<u>Appropriation</u>
Taxes and Special Assessments	\$ 10,098,862
Intergovernmental	\$ 2,420,438
Licenses & Permits	\$ 915,700
Other Revenues	\$ 2,190,408
Interfund Revenues	\$ 48,289
Appropriation of Fund Balance	<u>\$ 1,640,786</u>
Total Operating Revenues	<u>\$ 17,314,483</u>
<u>Expenditures (Ref. Page 19)</u>	
City Council	\$ 13,626
City Manager’s Office	\$ 357,527
Economic Development /Assessing	\$ 218,322
Building (Construction & Dev.)	\$ 813,047
Legal Counsel and Assistance	\$ 103,500
City Clerk	\$ 290,584
Information Systems	\$ 205,800
Financial Administration	\$ 466,123
General Operating	\$ 1,496,612
Building Maintenance	\$ 146,130
Community Center	\$ 318,509
Fire	\$ 1,891,403
Police	\$ 4,140,216
DPW	\$ 1,448,706
Zoning Board of Appeals	\$ 4,000
Board of Review	\$ 1,046
Planning Committee	\$ 160,550
Senior Citizen Committee	\$ 86,519
Parks & Recreation	\$ 521,047
Debt Service Pension	\$ 1,121,160
Debt Service OPEB	\$ 510,056
Interfund Transfers	<u>\$ 3,000,000</u>
Total Expenditures	<u>\$ 17,314,483</u>

**CITY OF WIXOM
RESOLUTION 2024-15
FISCAL YEAR 2024-2025 LIBRARY MILLAGE RATE**

- WHEREAS** *the Library Director heretofore has submitted to the Library Board an annual budget for the year beginning July 1, 2024, and ending June 30, 2025, as required by the Michigan Public Act 164 of 1877; and*
- WHEREAS** *a Public Hearing was held May 20, 2024, on the said budget after the publication of notice thereof according to law; and*
- WHEREAS** *the Library Board has carefully considered each and every item of the budget separately and approved this budget for the FY 2024-25; and*
- WHEREAS** *Section 10a (3) of Michigan Public Act of 164 of 1877 directs the Board of Directors of a library established under the act to report an estimate of library millage “...to the legislative body of the city”; and*
- WHEREAS** *Section 10a (3) of Public Act 164 of 1877 sets forth that upon receipt of the millage estimate report from the Library Board “the legislative body shall cause to be raised by tax upon the taxable property in the city the amount of the estimate in the same manner that other general taxes are raised in the city.”*

NOW THEREFORE, BE IT RESOLVED that the Clerk of this City be and is hereby ordered and directed to certify to the Assessor of this City that the several amounts of appropriations herein determined and aggregate thereof (less the estimate of the amount of revenue from other sources) are to be raised by General Tax spread on Real and Personal Property and that taxable valuation as equalized for year 2024 of the property in the City of Wixom is \$1,045,127,510 and on Industrial Facilities Tax as equalized is \$12,716,070.

BE IT FURTHER RESOLVED that the tax rate is determined as reported by the Wixom Library Board to be 1.0666 per \$1,000 of taxable valuation as equalized.

**CITY OF WIXOM
RESOLUTION 2024-16
FISCAL YEAR 2024-2025 BROWNFIELD MILLAGE RATE**

WHEREAS Act 197 of the Public Acts of 1975 and Act 450 of the Public Acts of 1980 allow the tax levy of all taxing bodies paid each year on real and personal property in the development area to be transmitted to the Development Authority.

NOW THEREFORE, BE IT RESOLVED that the Clerk of this City be and is hereby ordered and directed to certify to the Assessor of this City that the taxable valuation as equalized for year 2024 of the Brownfield Redevelopment District of the City of Wixom is \$70,963,490, captured value \$64,579,872. The tax rate is tentatively determined to be 12.9526 (includes Library) per \$1,000 of Taxable Valuation as equalized.

**CITY OF WIXOM
RESOLUTION 2024-17
FISCAL YEAR 2024-2025 DDA CAPTURE MILLAGE RATE**

WHEREAS Act 197 of the Public Acts of 1975 and Act 450 of the Public Acts of 1980 allow the tax levy of all taxing bodies paid each year on real and personal property in the development area to be transmitted to the Development Authority.

NOW THEREFORE, BE IT RESOLVED that the Clerk of this City be and is hereby ordered and directed to certify to the Assessor of this City that the taxable valuation as equalized for year 2024 of the Downtown Development Authority of the City of Wixom is \$73,131,380, captured value \$67,055,790. The tax rate is tentatively determined to be 12.9526 (includes Library) per \$1,000 of Taxable Valuation as equalized.

**CITY OF WIXOM
RESOLUTION 2024-18
FISCAL YEAR 2024-2025 DDA SPECIAL MILLAGE RATE**

WHEREAS Public Act 197 of 1975 authorizes communities to form Downtown Development Authorities to promote economic growth and stability in downtown areas defined by a community; and

WHEREAS Public Act 197 gives such Downtown Development Authorities, with permission of the municipal governing body, the power to levy not more than 2 mills on properties located within said district to partially fund Downtown Development Authority activities; and

WHEREAS the City of Wixom has formed a Downtown Development Authority and the Wixom City Council has considered and approved a millage request.

NOW, THEREFORE, BE IT RESOLVED that the Clerk of this City be and is hereby ordered and directed to certify to the Assessor of this City that the taxable valuation as equalized for year 2024 of the Downtown Development Authority of the City of Wixom is \$73,131,380, captured value \$67,055,790. Taxable valuation on the Brownfield Redevelopment District as equalized for year 2024 of the property in the City of Wixom is \$861,820, captured value \$532,580. The Tax rate is tentatively determined to be 1.2694 per \$1,000 of Taxable Valuation as equalized.

**CITY OF WIXOM
RESOLUTION 2024-19
FISCAL YEAR 2024-2025 DDA FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
Property Tax	\$ 1,425,204
Delinquent Interest & Penalty	\$ 600
Interest Income	\$ 15,000
Special Millage	\$ 8,176
Merchandise Sales	\$ 2,000
Donations	\$ 5,000
Appropriation from Fund Balance	<u>\$ 246,968</u>
 Total Revenues	 <u>\$ 1,702,948</u>
 <u>Expenditures</u>	
DDA Expenditures	\$ 426,150
Transfer to General Fund	\$ 257,012
Transfer to DDA Construction Debt	\$ 468,675
Capital Contribution – Special Projects	\$ 420,000
Transfer to Safety Path	<u>\$ 131,111</u>
 Total Expenditures	 <u>\$ 1,702,948</u>
 Excess Revenue over Expenditures	 <u>\$ -0-</u>

**CITY OF WIXOM
RESOLUTION 2024-20**

FISCAL YEAR 2024-2025 CDBG FUND BUDGET

<u>Revenues</u>	<u>Appropriation</u>
CDBG Revenues	\$ 49,095
Appropriation from Fund Balance	<u>\$ -0-</u>
 Total Revenues	 \$ 49,095
 <u>Expenditures</u>	
CDBG Expenditures	\$ 49,095
Total Expenditures	<u>\$ 49,095</u>
Excess Revenue over Expenditures	<u>\$ -0-</u>

**CITY OF WIXOM
RESOLUTION 2024-21
FISCAL YEAR 2024-2025 LAND ACQUISITION FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
Interest Income	\$ 80,000
Appropriation from Fund Balance	<u>\$ 1,686,453</u>
 Total Revenues	 \$ 1,766,453
 <u>Expenditures</u>	
Audit	\$ 989
Land Acquisition Expenditures	<u>\$ 1,765,464</u>
Total Expenditures	<u>\$ 1,766,453</u>
Excess Revenue over Expenditures	<u>\$ -0-</u>

**CITY OF WIXOM
RESOLUTION 2024-22
FISCAL YEAR 2024-2025 LDFA PROJECT FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
Local Share	\$ -0-
Interest Income	\$ 10,000
Appropriation from Fund Balance	<u>\$ 204,715</u>
 Total Revenues	 \$ 214,715
 <u>Expenditures</u>	
Project Costs	\$ 213,790
Audit Fee	<u>\$ 925</u>
Total Expenditures	<u>\$ 214,715</u>
Excess Revenue over Expenditures	<u>\$ -0-</u>

**CITY OF WIXOM
RESOLUTION 2024-23
FISCAL YEAR 2024-2025 MAJOR ROAD FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
Interest Income	\$ 165,000
Act 51 Revenue	\$ 1,380,520
Appropriation from Fund Balance	<u>\$ -0-</u>
 Total Revenues	 \$ 1,545,520
 <u>Expenditures</u>	
Maintenance Expenditures	\$ 429,861
Major Road Capital Expenditures	<u>\$ 268,000</u>

Total Expenditures	\$ <u>697,861</u>
Excess Revenue over Expenditures	\$ <u>847,659</u>

**CITY OF WIXOM
RESOLUTION 2024-24
FISCAL YEAR 2024-2025 LOCAL ROAD FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
Real Property Taxes	\$ 914,501
Personal Property Taxes	\$ 122,951
Delinquent Interest & Penalty	\$ 1,200
Industrial Facilities Tax	\$ 7,221
Local Community Stabilization	\$ 46,388
Interest Income	\$ 140,000
County Revenue	\$ 36,459
Act 51 Revenue	\$ 574,796
Appropriation of Fund Balance	\$ <u>280,376</u>
Total Revenues	\$ <u>2,123,892</u>
 <u>Expenditures</u>	
Maintenance Expenditures	\$ 406,847
Local Road Capital Expenditures	\$ <u>1,717,045</u>
Total Expenditures	\$ <u>2,123,892</u>
Excess Revenue over Expenditures	\$ <u>-0-</u>

**CITY OF WIXOM
RESOLUTION 2024-25
FISCAL YEAR 2024-2025 LOCAL ROAD MILLAGE RATE**

WHEREAS the electors of the City of Wixom voted to levy not more than 1.15 mills per year for a period not to exceed fifteen years to provide funding for the maintenance and repair of local and major streets.

NOW THEREFORE, BE IT RESOLVED that the Clerk of this City be and is hereby ordered and directed to certify to the Assessor of this City that the several amounts of appropriations herein determined and aggregate thereof (less the estimate of the amount of revenue from other sources) are to be raised by General Tax spread on Real and Personal Property. Taxable valuation as equalized for year 2024 of the property in the City of Wixom is \$1,045,127,510. Taxable valuation on Industrial Facilities Tax as equalized for year 2024 of the property in the City of Wixom is \$12,716,070. The Tax rate is tentatively determined to be 1.1357 per \$1,000 of Taxable Valuation as equalized.

**CITY OF WIXOM
RESOLUTION 2024-26
FISCAL YEAR 2024-2025 SAFETY PATH PROGRAM FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
Real Property Taxes	\$ 241,569
Personal Property Taxes	\$ 32,478
Industrial Facilities Tax	\$ 1,907
Delinquent Personal Property	\$ 350
Local Community Stabilization	\$ 12,000
Interest Income	\$ 18,000
Cost Share Program	\$ -0-
Transfer from DDA	\$ 131,111
Appropriation from Fund Balance	\$ <u>149,585</u>
Total Revenues	\$ <u>587,000</u>
 <u>Expenditures</u>	
Safety Path Expenditures	\$ <u>587,000</u>
Total Expenditures	\$ <u>587,000</u>
Excess Revenue over Expenditures	\$ <u>-0-</u>

**CITY OF WIXOM
RESOLUTION 2024-27
FISCAL YEAR 2024-2025 SAFETY PATH MILLAGE RATE**

WHEREAS the electors of the City of Wixom voted to levy not more than .30 mills per year for a period not to exceed fifteen years to provide additional revenues for bike path construction including property acquisition and planning.

NOW THEREFORE, BE IT RESOLVED that the Clerk of this City be and is hereby ordered and directed to certify to the Assessor of this City that the several amounts of appropriations herein determined and aggregate thereof (less the estimate of the amount of revenue from other sources) are to be raised by General Tax spread on Real and Personal Property. Taxable valuation as equalized for year 2024 of the property in the City of Wixom is \$1,045,127,510. Taxable valuation on Industrial Facilities Tax as equalized for year 2024 of the property in the City of Wixom is \$12,716,070 The Tax rate is tentatively determined to be 0.3000 per \$1,000 of Taxable Valuation as equalized.

**CITY OF WIXOM
RESOLUTION 2024-28
FISCAL YEAR 2024-2025 BUDGET STABILIZATION FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
Interest Income	\$ 11,000
Interfund Transfers	\$ -0-
Total Revenues	\$ 11,000
<u>Expenditures</u>	
Transfer to General Fund	\$ -0-
Total Expenditures	\$ -0-
Excess Revenue over Expenditures	\$ 11,000

**CITY OF WIXOM
RESOLUTION 2024-29
FISCAL YEAR 2024-2025 FORFEITURE TRUST FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
Miscellaneous Income	\$ 750
Interest Income	\$ 700
Appropriation from Fund Balance	\$ 50
Total Revenues	\$ 1,500
<u>Expenditures</u>	
Miscellaneous Operating Expenditure	\$ 1,500
Total Expenditures	\$ 1,500
Excess Revenue over Expenditures	\$ -0-

**CITY OF WIXOM
RESOLUTION 2024-30
FISCAL YEAR 2024-2025 FEDERAL POLICE FORFEITURE TRUST FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
Forfeiture Federal Income	\$ -0-
Appropriation from Fund Balance	\$ 15,000
Total Revenues	\$ 15,000
<u>Expenditures</u>	
Forfeiture Federal Expenditure	\$ 15,000
Total Expenditures	\$ 15,000
Excess Revenue over Expenditures	\$ -0-

**CITY OF WIXOM
RESOLUTION 2024-31
FISCAL YEAR 2024-2025 INSURANCE FUND – RETIREES BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
Interest Income	\$ 500,000

Contribution – General Fund	\$ 85,424
Retiree Insurance Contribution	\$ 100,872
Appropriation from Fund Balance	<u>\$ 46,407</u>
 Total Revenues	 <u>\$ 732,703</u>
 <u>Expenditures</u>	
Audit	\$ 1,123
Consultants & Personnel	\$ 1,400
Insurance Premium	<u>\$ 730,180</u>
 Total Expenditures	 <u>\$ 732,703</u>
 Excess Revenues over Expenditures	 <u>\$ -0-</u>

**CITY OF WIXOM
RESOLUTION 2024-32
FISCAL YEAR 2024-2025 ANNUAL SOLID WASTE PICKUP FEE**

RESOLVE, the adoption of a resolution establishing a fee for the period July 1, 2024 through June 30, 2025, for solid waste collection and disposal in accordance with Ordinance #161, Section 9, Paragraph A and B as follows:

Description	Single Family	Eligible - 65+ Senior Citizens or Hardship
Per Year	\$172	\$90

**CITY OF WIXOM
RESOLUTION 2024-33
FISCAL YEAR 2024-2025 SOLID WASTE FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
Solid Waste Collection	\$ 596,000
Interest Income	\$ 15,000
Delinquent Penalty & Interest	\$ 550
Revenue Profit Sharing	\$ -0-
Miscellaneous Revenue	\$ 1,553
Appropriation from Fund Balance	<u>\$ 392</u>
 Total Revenues	 <u>\$ 613,495</u>
 <u>Expenditures</u>	
Solid Waste Collection Expenditures	<u>\$ 613,495</u>
 Total Expenditures	 <u>\$ 613,495</u>
 Excess Revenue over Expenditures	 <u>\$ -0-</u>

**CITY OF WIXOM
RESOLUTION 2024-34
FISCAL YEAR 2024-2025 SPECIAL HOLDING AGENCY FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
Special Holding Agency Fund Revenues	\$ 677,865
Appropriation from Fund Balance	<u>\$ -0-</u>
 Total Revenues	 <u>\$ 677,865</u>
 <u>Expenditures</u>	
Special Holding Agency Fund Expenditures	<u>\$ 574,365</u>
 Total Expenditures	 <u>\$ 574,365</u>
 Excess Revenues over Expenditures	 <u>\$ 103,500</u>

**CITY OF WIXOM
RESOLUTION 2024-35
FISCAL YEAR 2024-2025 CEMETERY FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
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Interest Income	\$ 1,200
Sale of Grave Lots	\$ 12,000
Appropriation from Fund Balance	<u>\$ 4,191</u>
 Total Revenues	 <u>\$ 17,391</u>
 <u>Expenditures</u>	
Audit	\$ 391
Operating Expenditures	\$ 500
Grave Site Purchase	\$ 1,000
Cemetery Improvements	\$ 4,000
Landscape & Maintenance	<u>\$ 11,500</u>
 Total Expenditures	 <u>\$ 17,391</u>
 Excess Revenues over Expenses	 <u>\$ -0-</u>

**CITY OF WIXOM
RESOLUTION 2024-36
FISCAL YEAR 2024-2025 TRIBUTE DRAIN SPECIAL ASSESSMENT DISTRICT ROLL**

WHEREAS the City Council held a public hearing on January 11, 2005 regarding the establishment of the Village Center Area Assessment District to fund the construction, operation and maintenance of a new county drain; and

WHEREAS the City of Wixom entered into an agreement with Wixom Village, LLC and Wixom Village Commercial LLC to establish the Village Center Area Special Assessment District in accordance with Section 3.08.180 of the City of Wixom Municipal Code, which permits a special assessment district to be created by contract.

NOW, THEREFORE, BE IT RESOLVED that said total special assessment roll as prepared by the City Assessor in the amount of \$2,418,914.50 is known as Special Assessment Roll No. 04-001C. Said special assessment for FY 2024-2025 is in the amount of \$227,300.

**CITY OF WIXOM
RESOLUTION 2024-37
FISCAL YEAR 2024-2025 CAPITAL IMPROVEMENT FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
Contribution General Fund	\$ 3,000,000
Interest Income	\$ 150,000
Other Contributions	\$ 420,000
Federal Grants	\$ 738,400
County Grants	\$ 206,868
Sale of Fixed Assets	\$ 70,000
Appropriation from Fund Balance	<u>\$ 296,970</u>
 Total Revenues	 <u>\$ 4,882,238</u>
 <u>Expenditures</u>	
City Manager	\$ 5,200
Economic Development	\$ -0-
Building (Construction & Development)	\$ 80,000
Finance	\$ 3,300
Clerk	\$ -0-
Facilities	\$ 638,000
Community Center	\$ 65,000
Fire	\$ 176,000
Police	\$ 289,500
DPW	\$ 451,341
Parks & Recreation	<u>\$ 3,173,897</u>
 Total Expenditures	 <u>\$ 4,882,238</u>
 Excess Revenue over Expenditures	 <u>\$ -0-</u>

**CITY OF WIXOM
RESOLUTION 2024-38
FISCAL YEAR 2024-2025 WATER AND SEWER UTILITY RATES**

WHEREAS the City has established a Water Supply System ("Water System") and Sewer Service System, including a Wastewater Treatment Plant ("Sewer System") for the residents and businesses of the City of Wixom. By the terms of Wixom Municipal Code, Chapter 13.04, Water Supply System, and Chapter 13.08, Sewer Service System, and as required by State and Federal law, the City establishes rates and charges for services of the

Water System and Sewer System in amounts sufficient to pay (i) the expenses of administration and the costs of operation and maintenance of the Water System or Sewer System; (ii) principal of and interest on all bonds secured by a lien on the net revenues of each System; and (iii) the cost of replacement, repairs and improvements to the Water System or Sewer System, and all other requirements of each ordinance authorizing issuance of bonds secured by a lien on the net revenues of the Water System or Sewer System.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. **Findings.** The City has investigated several methods of apportioning the cost of a Water System or Sewer System among users of each system in the City of Wixom. As part of that investigation, the City has considered academic texts, tables used by other communities in the State and in the United States, and has reviewed studies of water use and sewage flows of a variety of establishments to generate a unit factor which most closely approximates the actual use by each user of the Water System or Sewer System. The City Council finds that the following rates and fees, and the method of allocating those rates and fees to users of the Water System or Sewer System, are proportionate to the necessary costs of providing the service at the levels demanded by the users.

2. **Liens.** By section 21 of Act 94, Michigan Public Acts of 1933, as amended, and by the terms of Wixom Code Chapters 13.04 and 13.08, the rates and charges for services furnished by the Water System or Sewer System to residences or businesses located in the City of Wixom shall be liens on the property served. The City shall certify those rates and charges delinquent for six (6) months or more to the City tax assessing officer, who shall enter the amount of the delinquent rates and charges on the tax roll against the premises to which the service was rendered, and shall collect the rates and charges and enforce the lien in the same manner as provided for the collection of ad valorem property taxes assessed upon the same roll along with any applicable fees.

1. **Rates.** The Water System rates and Sewer System rates set forth in following charts are hereby approved and adopted, effective July 1, 2024.

WATER / WASTEWATER UTILITY RATES

Water Rates

Meter Size (inch)	Quarterly Customer Charge
5/8	\$ 57.50
3/4	57.50
1	60.75
1-1/2	239.00
2	325.50
3	409.50
4	608.00
6	724.50
8	846.25
10	1,230.00
Commodity Rate (per MCF)	\$ 42.45

Wastewater Rates

Meter Size (inch)	Quarterly Customer Charge
5/8	\$ 29.50
3/4	29.50
1	35.75
1-1/2	151.50
2	173.00
3	210.75
4	297.00
6	324.00
Commodity Rate (per MCF)	\$ 32.70

Sewer residential cap \$147.20 Quarterly
 Flat rate for residential sewer only customer \$96.25 Quarterly
 Flat rate for industrial sewer only customer \$136.50 Quarterly

Industrial Pretreatment Program (IPP) Charges

All industrial, commercial and institutional users of the system shall pay a quarterly IPP charge of \$5.01 per unit. Units will be determined from the City of Wixom, Department of Public Services, Services Schedule of Unit Factors (referenced to the Oakland County Department of Public Works Schedule of Unit Assignment Factors dated February 22, 1983, as amended).

High Strength Surcharges

Discharges of high strength wastewater will be charged per pound of each parameter contributed above the allowable limits, as listed below:

Normal Strength Wastewater
 Suspended Solids = 240 mg/1
 BOD = 200 mg/1

Phosphorus = 10 mg/1

The surcharges will only be applied to high strength wastewater above the allowable limits with no credit being given for wastewater below the allowable limits:

Parameter	High Strength Surcharge
Suspended Solids	\$ 0.22/Pound
BOD	\$ 0.13/Pound
Phosphorus	\$ 6.85/Pound

**CITY OF WIXOM
RESOLUTION 2024-39
FISCAL YEAR 2024-2025 LOON LAKE LITTLE FARMS SANITARY SEWER EXTENSION
SPECIAL ASSESSMENT DISTRICT ROLL**

WHEREAS the City Council, at their Regular Council Meeting on January 27, 2015, was presented with an agreement to establish the Loon Lake Little Farms Sanitary Sewer Extension Special Assessment District to fund the construction of a Sanitary Sewer Extension to service the properties located at 1746, 1748, 1750 and 1800 North Wixom Road; and

WHEREAS the City Council authorized the City of Wixom to enter into an agreement with the homeowners Charles A. Phillipson & Patricia A. Thorensen (Husband & Wife), Dale J. Brantigan (a single man), Jonathan E. Tobias & Agnes E. Niedzwiecki-Tobias (Husband & Wife) and Kimberly Brooks Richardson Trustee of James & Barbara Robinson Irrevocable Trust (“Homeowners”), whose addresses are 1746, 1748, 1750 and 1800 North Wixom Road, Wixom, Michigan 48393, respectively, to establish the Loon Lake Little Farms Sanitary Sewer Extension Special Assessment District in accordance with Section 3.08.180 of the City of Wixom Municipal Code, which permits a special assessment district to be created by contract.

NOW, THEREFORE, BE IT RESOLVED that said total special assessment roll as prepared by the City Assessor in the amount of \$69,355, plus interest, is known as Special Assessment Roll No. 15-001C. Said special assessment for FY 2024-2025 is in the amount of \$2,551.79 plus interest.

**CITY OF WIXOM
RESOLUTION 2024-40
FISCAL YEAR 2024-2025 OPIOID SETTLEMENT FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
Opioid Settlement	\$ 1,677
Appropriation from Fund Balance	\$ 4,323
Total Revenues	\$ 6,000
<u>Expenditures</u>	
Opioid Remediation	\$ 6,000
Total Expenditures	\$ 6,000
Excess Revenue over Expenditures	\$ -0-

Vote:

Motion Carried

2.) Recommendation to Award the Bid for the Purchase of a 2024 Dodge Ram 2500 Crew Cab Pickup Truck to Snethkamp Chrysler, Dodge, Jeep, Ram of Redford, MI for \$46,395 from Vehicle Purchase – Fire Account #401-336-973.350 and Approve the Associated Budget Amendment

CM-05-64-24: Moved and seconded by Councilmembers Behrmann and Smiley and to award the bid for the purchase of a 2024 2500 crew cab pickup truck to Snethkamp Chrysler, Dodge, Jeep, Ram of Redford, MI for \$46,395 from Vehicle Purchase – Fire Account #401-336-973.350 and approve the associated budget amendment.

Chief Geistler said direction was given by Council to take this vehicle purchase out for bid. The recommendation before Council tonight was the outcome of those bid results.

Councilmember Sharpe said that it appeared the truck they were talking about tonight had more content than the previous truck that came before Council prior.

Chief Geistler said he'd upgraded some features on the truck for safety and longevity. He added blue tooth connectivity, cloth seats and a bed liner to this truck.

Councilmember Sharpe said this whole thing bothered him a little because he would've approved the MiDeal purchase of the previous truck when it was presented to Council at the last meeting. He wondered why the added features were not included on the first truck. Chief Geistler said when you tied into the MiDeal bid process you had to comply with the bid specs given as they could not be customized.

Mr. Brown presumed the Fire Chief would have added some of those safety items on the original MiDeal truck but it would have been after the purchase was made instead of prior.

Councilmember Behrmann was disappointed because he hoped to bid out the exact same truck they were considering to purchase from MiDeal. He wanted to determine if the MiDeal process was competitive and could be relied on. He found it enlightening that the dealership they would have purchased the original truck through submitted a cheaper bid for a more expensive truck. Based on that evidence, he believed they couldn't rely on the MiDeal process in the future.

Deputy Mayor Rzeknik asked the Fire Chief how many hours he spent to independently bid out this truck. Chief Geistler said he spent 15 hours of his time and other staff members also spent their time on this as well. Deputy Mayor Rzeknik acknowledged that time was equivalent to dollars. He asked how much the after-market features would cost them to put on the MiDeal truck. Chief Geistler thought it would be about \$1,000.

Mr. Brown reminded them that the MiDeal price was months ago and the pricing environment was different today due to inventory, market, etc.

Councilmember Gottschall said they were coming out of a really high inflation period. He suggested they become more educated on the bidding process because he would have never imagined you would spend 15 hours on the bid process. It appeared the overall goal was to save money and they achieved that by getting more of what the department needed for less.

Mayor Beagle expressed his concern that they may have compromised the way the City handled business by not following the customary procedure throughout this process. He believed they've disrupted the integrity of the system because Council considered purchasing a product from a vendor that saw the purchase price once it became public and showed up at the meeting with a lower offer. He assumed the vendor that offered the cheaper price would not appreciate another vendor coming to tonight's meeting offering to sell them the same product for a lower cost. He understood the goal was to save money but they didn't accomplish that as staff members had to put forth additional time and effort to re-bid this out. He was fearful that they may have set themselves up for a future lawsuit when the next vendor that didn't participate in the bidding process offered a cheaper cost once it was made public. He stated they needed to take a stand and make sure this was the last time this type of situation happened. He understood that Snethkamp did not participate in MiDeal, but he didn't feel it was appropriate for them to undercut those that did. He supported the purchase of the pickup truck for the Fire Department but he couldn't support the way this process was handled; therefore, he would be voting no.

Councilmember Behrmann agreed with the Mayor and also did not want vendors coming to Council with lower offers after the bid was presented. He felt they were not jeopardizing the system because they did not independently bid the prior truck out, and so the City had the ability to make that change. For example, later on in the meeting they were discussing a bid award for construction. Considering the City bid that out independently, they couldn't honor a contractor's offer that didn't participate as that would become a violation of the process. He understood the Mayor's concern but he believed that Mayor was comparing apples to oranges.

Mayor Beagle did not agree with Councilmember Behrmann. He believed that once the City committed to using MiDeal as their bid process, that was the procedure they should have followed because it acted in the same capacity if they had bid it

out independently. He was really concerned that they were setting themselves up for future litigation if they continued to utilize MiDeal but continued to honor those offers that came forward that didn't participate with MiDeal.

Councilmember Smiley agreed with Councilmember Behrmann. It was to his understanding that MiDeal was not even aware the City was considering purchasing the truck from their bid process. He did not believe MiDeal was the same as going out for an independent bid, but if they were wrong they needed to be corrected.

Mr. Brown noted that previously they haven't called it "waiving of the bid" when they've used MiDeal. He explained that a bid process was made that resulted in a bid award when you utilized MiDeal. He thought there was a large enough gray area by saying that it wasn't the City's bid process that they could proceed. He cautioned Council as they did not want to get into the habit of considering lower vendor offers once the bid award was made public. He said by doing that, you would only lesson the confidence in the bid process and before too long, they wouldn't have any vendors bidding.

**Roll Call Vote: (5) AYES: Behrmann, Gottschall, Gronlund-Fox, Rzeznik, Smiley
(2) NAY: Beagle, Sharpe**

Motion Carried

NEW BUSINESS:

- 1.) Recommendation to Adopt a Memorandum of Understanding and Cooperative Services Agreement Between the City of Wixom and the Wixom Downtown Development Authority for Service Cost Sharing for the Period of July 1, 2024 Through June 30, 2025**

CM-05-65-24: Moved and seconded made by Deputy Mayor Rzeznik and Councilmember Gronlund-Fox to adopt a Memorandum of Understanding and Cooperative Services Agreement between the City of Wixom and the Wixom Downtown Development Authority for service cost sharing for the period of July 1, 2024 through June 30, 2025.

Mr. Benson explained this agreement had come to Council for the last several years. He mentioned that most of the services the City provided to the DDA remained the same with the exception that the DDA would now receive IT support from the City's provider for a fee of \$632. This agreement was reviewed and approved by the DDA.

Deputy Mayor Rzeznik asked if the DDA was happy with the level of service that the City was providing. Mr. Benson believed the DDA was satisfied. He indicated the benefit from having an agreement were the clear expectations between the two entities.

Vote:

Motion Carried

- 2.) Recommendation to Accept the Proposal from D&S Contractors, Inc. of Berkley, MI for Facility Improvements in the Amount of \$419,000 Plus a Ten Percent Contingency of \$41,900 and Approve Architectural Construction Administration Services Provided by Lindhout & Associated of Brighton, MI in the Amount of \$9,450**

CM-05-66-24: Moved and seconded made by Councilmembers Smiley and Behrmann and to accept the proposal from D&S Contractors, Inc. of Berkley, MI for Facility Improvements in the Amount of \$419,000 Plus a Ten Percent Contingency of \$41,900 and Approve Architectural Construction Administration Services Provided by Lindhout & Associated of Brighton, MI in the Amount of \$9,450.

Mr. Sikma said the Building Department, Police Department, Library and Community Center all had areas that needed remodeling and/or construction

attention. Administration felt combining the project into one bid would be the most efficient and cost effective. The bids came back and ranged from \$419,000 - \$800,000 for the work. They were recommending to award the bid to the contractor that bid the lowest. He said they performed a reference check on the contractor and found it assuring that they've worked with another municipality before (City of Warren). He mentioned the architect would be monitoring the progress of the job, as well as each Department Head.

Councilmember Gottschall could not understand how the Building Department renovations cost \$80,000. He would have liked to see the glass barrier between the staff and public be removed from the proposal. Additionally, he indicated that he would like all the glass barriers within all City Hall to be taken down because it felt cold feeling and unwelcoming. He was not in favor of this because of the Building Department renovations.

Councilmember Smiley didn't think the work in the Building Department was necessary and cost too much so he wasn't in support of this.

Councilmember Gronlund-Fox believed many places were taking down the glass so she was confused as to why they would want to put it up in the Building Department. She was not in favor of the glass. She asked administration to explain why they wanted the glass.

Mr. Brown said the glass provided a uniform look in City Hall and afforded the same type of work environment in the Building Department that every other Department had. He was not in favor of taking the glass down because he would just have to put it back up if there were another health crises. He also didn't think staff would appreciate it if they were to remove the glass.

Mr. Benson wanted to make it clear that the reconstruction of the Building Department would allow for a more ADA compliant space and provide a larger functional public work space.

Councilmember Sharpe would have liked to see an itemized cost breakdown because if they were to remove the Building Department construction from the bid, he presumed the cost wouldn't decrease by \$80,000 exactly. He wondered if they were to remove the Building Department renovations from the bid, if the project would have to be re-solicited. He commented that it would have been nice if administration had given Council a tour of the various Departments in question to see firsthand what they planned to do.

Mr. Brown said if they were to take the Building Department construction out of this bid they would have to reach out to the contractor and have some discussions before going forward.

Councilmember Behrmann had a walk through with Mr. Benson a few weeks back so he was aware of what it was they wanted to do in the Building Department. He agreed \$80,000 seemed like a lot but in the grand scheme of things this was what that Department felt they needed to be more efficient and improve their ADA compliancy. He indicated that for a \$400,000 expenditure, the report to Council lacked detail. He explained that in a perfect world he would like to have the glass removed but if the employees wanted the glass, then he could support it. He recalled hearing that the glass also helped with the heating element in the offices as it acted as a barrier when the doors were opening so frequently.

Mr. Benson presented the construction renderings for the Building Department over the screens for Council and public viewing. He explained the new design incorporated many of the existing elements but it allowed for a secretary's desk to be at the front window, additional storage, ADA compliance, security and more working space.

Councilmember Sharpe did not want this entire thing to be denied because Council may not be in favor of one portion. He suggested administration determine exactly how much the Building Department renovations cost. He agreed with

Councilmember Behrmann in that they should consider the request of the employees because it's what they believed they needed. He would like to be a little more education before saying yes but he didn't want to vote no; therefore, he preferred they bring this back at a later date.

CM-05-67-24: Moved and seconded made by Councilmembers Sharpe and Smiley to table this until administration provided further information as to what the project costs exactly.

**Roll Call Vote: (3) AYES: Gronlund-Fox, Sharpe, Smiley
(4) NAY: Beagle, Behrmann, Gottschall, Rzeznik**

Motion Failed

Councilmember Gottschall said if the majority of the Council was going to vote yes and this was going to pass, then he didn't think they needed to prolong this and have it come back to Council. It did strike him as odd that something this large wasn't itemized, and to Councilmember Sharpe's point because this wasn't itemized they were not exactly sure what the Building Department cost.

Councilmember Gronlund-Fox did not want to delay this but she would like additional information given to Council. She was not in favor of the glass but she would support this.

Councilmember Behrmann asked administration to list the items part of this project as they were getting a lot done. Mr. Sikma said they were remodeling the Senior Center windows, replacing the access doors in the Senior Center and vestibule doors within the Community Center, the Senior Center would have sound reduction areas installed within the ceiling, they were creating two new study area rooms within the Library, they were removing a wall in the Police Department in the kitchen/breakroom area to make the room larger and renovating the Building Department.

Deputy Mayor Rzeznik had brought in full-size blue prints and spread them out on the current Building Department counter and found it to be less than ideal. He supported the package as it stood.

Vote:

Motion Carried

3.) Recommendation to Award a Change Order for the 2024 Local Road Maintenance Program for Additional Road Repairs to Asphalt Specialists, LLC of Pontiac, MI for \$140,595, and to Umlor Group of Wixom, MI for \$22,360 for Additional Construction Engineering from Local Road Construction Account #203-554-971.399

CM-05-68-24: Moved and seconded by Deputy Mayor Rzeznik and Councilmember Smiley to award the change order for the 2024 Local Road Maintenance Program for Additional Road Repairs to Asphalt Specialists, LLC of Pontiac, MI for \$140,595, and to Umlor Group of Wixom, MI for \$22,360 for additional construction engineering from Local Road Construction Account #203-554-971.399.

* Councilmember Sharpe recused himself and left the room at 9:33 p.m.

Councilmember Fox asked how they came to realize they needed additional work.

Mr. Sikma said in the Fiscal Year 2024-2025 budget they've added some funds for several different road construction projects. It's anticipated that the projects would extend the life of the roads by fixing and repairing portions of North Ridge Palmer, Hickory Hills and the Finn Camp subdivisions. Considering they already budgeted the funds and this contractor could comply with their project list, they wanted to move forward with the repairs.

Councilmember Gronlund-Fox mentioned the road construction on Loon Lake Road was looking pretty good. She asked if they had coordinated with Oakland County Road Commission (RCOC) to extend the construction the short distance that runs into Commerce Township. Mr. Sikma said they did coordinate with them but learned that they had different contractors that were working for RCOC that would wait until the construction was finished then come in a maintain their portion of Loon Lake Road.

Vote:**Motion Carried**

* Councilmember Sharpe re-entered the room at 9:38 p.m.

CALL TO THE PUBLIC:

Oakland County Commissioner Raman commended Wixom for taking a forward step in creating a new logo; to his knowledge they were the only community doing so. He liked the new City logo and thought it would be cool to see how they incorporate this logo around the City. He appreciated Mayor Beagle's comments about setting a precedent. He said Oakland County was all about setting precedent because anything that you did could set the tone in moving forward. He supported Mayor Beagle's opinion as it was a slippery slope once you make exceptions because they stood out and became the focus. He gave a shout out to Mr. Sikma for the great work they did with Napier Road as it was re-opened today.

CITY MANAGER'S COMMENTS:

Mr. Brown mentioned there were some work anniversaries coming up that ranged from 4 years to 12 years. He noted that Mr. Sikma received a nice email from a long-time resident that praised his efforts for going above and beyond.

Mr. Benson thanked Mayor Beagle, Ken Mike and Matteo Passalacqua for accompanying him to Loon Lake Elementary. He explained the kids were building tiny houses and learning about building permits and the process. He looked forward to seeing everyone at the employee picnic on Thursday, June 6, 2024.

Mr. Brown added that he received an email from the teacher at Loon Lake expressing their appreciation to Wixom staff for the presentation given by the Mayor, Assistant City Manager, Building Official and Planning Consultant. Mayor Beagle thought the kids really stayed engaged and seemed to enjoy it.

COUNCIL COMMENTS:

Councilmember Smiley noted that all of the Walled Lake high schools would have commencements on Sunday, June 2nd and congratulated the seniors.

Councilmember Behrmann noticed the concrete was installed under the pavilion at Mack Park and it seems to be getting used. He also noticed the playground construction was moving along nicely and appreciated that.

Councilmember Sharpe had no comments.

Councilmember Gottschall said that it was his intent to vote no on the facility improvements (New Business #2), and wanted that to be clarified in the record. He mentioned how he noticed a resident's driveway was torn up along Loon Lake Road. He asked if there had been any adverse impacts to Loon Lake residents because of the road construction. Mr. Sikma said they had 5 temporary easements being worked out with Umlor. Councilmember Gottschall stressed the importance of addressing any concerns residents had related to the road construction. He reminded residents to contact DPW Director Sikma if they had any concerns. He was disappointed that RCOC could not get on the same page as the City to repair their portion of Loon Lake Road. He commented the other day he noticed a private delivery van for Amazon parking on the wrong side of the road with its side door open. He imagined a lot of private vehicles would be making more and more parcel deliveries; however, the City hasn't produced any regulations or ordinances concerning them. He suggested they held discussions regarding standards for these folks, including properly marking their vehicles. He would like to address this before it became a much larger concern in the future. Chief Langmeyer said the Police

Department would like to know about these types of concerns so the officers could address any illegal behavior.

Councilmember Gronlund-Fox thought the pavilion looked great and congratulated the employees celebrating work anniversaries. She appreciated seeing an appreciatory email regarding Mr. Sikma. She thought they had great staff so it was nice to see residents felt the same.

Deputy Mayor Rzeznik said the EPA issued an advisory to Villages, Townships and Cities on recent cyber-attacks to their water/wastewater system. He hoped that F&V were aware of this and taking precaution. He asked the City continue public education about the resident’s responsibility when it came to paying 50% of the cost to repair their sidewalks in front of their homes.

Mayor Beagle congratulated those celebrating work anniversaries. He thanked Mr. Benson for inviting him to Loon Lake Elementary to talk about tiny houses. He looked forward to the Summer Concert Series starting on June 6, 2024.

ADJOURNMENT:

The meeting was adjourned at 9:57 p.m.

Respectfully Submitted,

Crystal Opalko
City Clerk

Approved:
June 11, 2024

Patrick Beagle, Mayor

Crystal Opalko, Clerk