

# Tree Permit Application



City of Wixom  
 49045 Pontiac Trail  
 Wixom, Michigan 48393  
 P (248) 624-0141 F (248) 624-0867

**FOR DEPARTMENTAL USE ONLY**

<b>Date Received:</b>	<b>Application Number:</b>
<b>Received By:</b>	<b>Application Fee (other fees may be applicable):</b>

Application Type:  Removal  Relocation  Removal & Relocation  Modification  Extension  
 After-the-Fact:  Yes  No

Application must be filled out in its entirety. Please indicate N/A for non-applicable fields.

<p><b>1. Applicant Information:</b></p> <p>Name: _____</p> <p>Address: _____</p> <p style="text-align: right;">Zip Code: _____</p> <p>Phone #: _____ Fax #: _____</p> <p>Email: _____</p> <p><small>* This should be the applicant/owner's information for contact purposes.</small></p>	<p><b>2. Applicant's Authorized Permit Agent:</b></p> <p><small>The name and contact information for the Agent that is authorized by the owner to process the application, furnish supplemental information relating to the application and bind the applicant to all requirements of the application/permit document.</small></p> <p>Name: _____</p> <p>Address: _____</p> <p style="text-align: right;">Zip Code: _____</p> <p>Phone #: _____ Fax #: _____</p> <p>Email: _____</p>
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**3. Site Location and Description where the proposed activity exists or will occur:**

Folio #(s): \_\_\_\_\_

Site Address: \_\_\_\_\_

Does intended use of the property require re-zoning or plat?  Yes  No

City or Town: \_\_\_\_\_

**4. Current Use/Location of Trees (check all that apply):**

Single Family  
  Multi-Family  
  Commercial  
  Business  
  Agricultural  
  Swale/Right-of-Way  
  Other

**5. Work Description:**

Building permit process number (If Applicable): \_\_\_\_\_

Number and type of tree(s) to be removed, or relocated. Include trees affected by improper trimming or removed without a permit:

\_\_\_\_\_

\_\_\_\_\_

Location of the tree(s) stated above: \_\_\_\_\_

\_\_\_\_\_

Reason for permit request: \_\_\_\_\_

\_\_\_\_\_

Attachments (check all that apply): (e.g. site sketch, plans etc.):

Site Sketch  
  Plans  
  Photographs  
  Arborist Assessment  
  Tree Survey  
  Other \_\_\_\_\_

6. IMPORTANT NOTICE TO APPLICANT:

The written consent of the Property Owner is required for all applications to be considered complete. Your application WILL NOT BE PROCESSED unless the Property Owner consent portion of the application is completed below. You have the obligation to notify the Department in writing of any changes to information provided in this application.

Application is hereby made for a City of Wixom tree permit to authorize the activities described herein. I agree to or affirm the following:

- I possess the authority to authorize the proposed activities at the subject property, and
- I am familiar with the information, data and plans contained in this application, and
- To the best of my knowledge and belief, the information, data and plans submitted are true, complete and accurate, and
- I am authorizing the permit agent listed in Section 2 of this application to process the application, furnish supplemental information, and bind the property owner(s) to all requirements of this application/permit document, and
- I agree to provide access and allow entry to the project site to inspectors and authorized representatives of City of Wixom for the purpose of making the preliminary analyses of the site and to monitor permitted activities and adherence to all permit conditions.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Print Applicant's Name

\_\_\_\_\_  
Date

B. WRITTEN CONSENT OF THE PROPERTY OWNER FOR THE PROPOSED WORK LOCATION

I/We are the owner(s) of the real property located at \_\_\_\_\_

City of Wixom, Michigan, otherwise identified in the public records of Oakland County as Folio

No(s) \_\_\_\_\_. I/we am/are aware and familiar with the contents of this application for -  
City of Wixom tree permit to perform the work on the subject property, as described in this application. I/we hereby consent to the work described in this tree permit application.

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_  
Print Property Owner's Name

\_\_\_\_\_  
Date